



**Cuyahoga County Board of Control Agenda  
Monday, December 17, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 12/10/18**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2018-911**

Department of Public Works, submitting an amendment to Contract No. CE1500145 with Michael Baker International, Inc. fka Michael Baker, Jr., Inc. for design engineering services for the replacement of Mastick Road Bridge No. 03.13, side hill structure in the City of Fairview Park to expand the scope of services, effective 12/10/2018 and for additional funds in the amount not-to-exceed \$89,004.00.

Funding Source: Road and Bridge Fund

**BC2018-912**

Department of Public Works,

a) Submitting an RFP exemption on RQ44197, which will result in an award recommendation to FBM Wholesale in the amount not-to-exceed \$50,000.00 for the purchase of Building supplies for the Jail I Kitchen Renovation Facilities Capital Project.

b) Recommending an award on RQ44197 to FBM Wholesale in the amount not-to-exceed \$50,000.00 for the purchase of Building supplies for the Jail I Kitchen Renovation Facilities Capital Project.

Funding Source: General Fund – Capital Projects

**BC2018-913**

Department of Public Works, submitting an amendment to sublease Agreement No. AG1700006 with Ohio Department of Public Safety - Bureau of Motor Vehicles for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017–6/30/2019 to expand the scope of services to lease an additional 5,499 Sq/ft., effective 3/1/2019 and for additional funds in the amount not-to-exceed \$21,380.00.

Funding Source: Certificate of Title Administration

**BC2018-914**

Department of Information Technology, submitting an amendment to Contract No. CE1200571 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2019 for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

**BC2018-915**

Department of Information Technology, recommending an award on RQ43669 and enter into a contract with Hopewell Data Systems, LLC in the amount not-to-exceed \$24,990.00 for (5,001) Platinum licenses for Security Awareness Training for the period 12/17/2018 -12/16-2019.

Funding Source: General Fund

**BC2018-916**

Department of Human Resources, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$46,550.52.

Funding Sources: Human Resources General Fund

**BC2018-917**

Department of Human Resources, submitting an amendment to Contract No. CE1800002 with Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 01/01/2018 - 12/31/2020, to expand the scope of services to provide a debit card substantiation file feed to the County Flexible Spending Account Administrator, effective 12/17/2018 and for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: Benefits Administration Fund

**BC2018-918**

Office of Procurement and Diversity, recommending an award on RQ43471 and enter into a contract with Dunbar Armored, Inc. (13 - 1) in the amount not-to-exceed \$236,780.07 for armed guard and armored truck services for various County departments for the period 1/1/2019 – 12/31/2021.

Funding Source: General Fund

**BC2018-919**

Office of Procurement and Diversity, recommending an award on RQ42531 and enter into a contract with Griffin & Strong P.C. (30-7) in the amount not-to-exceed \$298,000.00 for a disparity study to support a Minority and Women owned Business Enterprise Program for the period 1/1/2019 – 12/31/2019.

Funding Source: General Fund

**BC2018-920**

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ44090 and enter into an agreement with Alcohol, Drug Addiction, and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$132,909.00 for substance abuse and mental health treatment services for Victims of Human Trafficking and Exploitation in connection with the Recovery Court Project for the period 9/30/2018 - 9/30/2019.

Funding Source: Substance Abuse and Mental Health Services Administration Human Trafficking Grant

**BC2018-921**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300016 with CourtSmart Digital Systems, Inc. for audio and visual recording system maintenance and support services for the period 1/1/2013 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$98,644.52.

Funding Source: General Fund

**BC2018-922**

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ42125 and enter into a sole source contract with Securus Technologies, Inc. in the amount not-to-exceed \$33,250.00 for assessment, development, testing and maintenance of a software interface between the Sheriff's Department Jail Management System and the Criminal Justice Information Sharing Data Warehouse for the period 12/17/2018 – 12/16/2023.

Funding Source: Enterprise Fund – Criminal Justice Information Sharing \$5.00 Moving Violation Fee, \$33,250.00

**BC2018-923**

Sheriff's Department,

a) Submitting an RFP exemption on RQ44414, which will result in an award recommendation to American Correctional Association in the amount not-to-exceed \$38,570.00 for security assessment services for the period 12/17/2018 – 12/16/2019.

b) Recommending an award on RQ44414 and enter into a contract with American Correctional Association in the amount not-to-exceed \$38,570.00 for security assessment services for the period 12/17/2018 – 12/16/2019.

Funding Source: General Fund

**BC2018-924**

Sheriff's Department,

a) Recommending an alternative procurement process on RQ43917, which will result in an award recommendation to Hall Public Safety Co. in the amount not-to-exceed \$20,437.38 for the purchase of (2) 2018 Ford Explorer build outs.

b) Recommending an award on RQ43917 to Hall Public Safety Co. in the amount not-to-exceed \$20,437.38 for the purchase of (2) 2018 Ford Explorer build outs.

Funding Source: General Fund

**BC2018-925**

Sheriff's Department,

a) Recommending an alternative procurement process on RQ43948, which will result in an award recommendation to Hall Public Safety Co. in the amount not-to-exceed \$17,731.32 for the purchase of (2) 2018 Ford Explorer build outs.

b) Recommending an award on RQ43948 to Hall Public Safety Co. in the amount not-to-exceed \$17,731.32 for the purchase of (2) 2018 Ford Explorer build outs.

Funding Source: General Fund

**BC2018-926**

Office of the Medical Examiner, recommending an award on RQ44147 and enter into a Contract with Advantra Group, Inc. in the amount not-to-exceed \$213,900.00 for biomedical waste removal services for various County Departments for the period 1/1/2019 - 12/31/2021.

Funding Source: General Fund

**BC2018-927**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1800238 with YMCA of Greater Cleveland for transitional housing and case management services for male and female ex-offenders for the Open-Door Housing Program for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: Health and Human Services Levy

**BC2018-928**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1500317 with Lutheran Metropolitan Ministry for the Chopping for Change Women's Re-entry Program in connection with the Northeast Reintegration Center for the period 11/1/2015 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$185,000.00.

Funding Source: Health and Human Services Levy

**BC2018-929**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1800235 with Recovery Resources, Inc. for recovery redirection case management services for the Jail Diversion Program for the period 1/1/2018 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$169,000.00.

Funding Source: Health and Human Services Levy Fund

**BC2018-930**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800015 with Family Connections Center of Northeast Ohio for program administration services for the Supporting Partnerships to Assure Ready Kids Program for Invest in Children for the period 1/1/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$125,00.00.

Funding Source: Cleveland Foundation

**BC2018-931**

Department of Senior and Adult Services,

a) Submitting an RFP exemption which will result in a revenue generating award to McGregor Pace in the amount not-to-exceed \$72,600.00 to administer personal care support and Home Health Aide services to Program of All-Inclusive Care for the Elderly (PACE) participants for the period 12/1/2018 – 11/30/2019.

b) Recommending an award and enter into an agreement with McGregor Pace in the amount not-to-exceed \$72,600.00 to administer personal care support and Home Health Aide services to Program of All-Inclusive Care for the Elderly (PACE) participants for the period 12/1/2018 – 11/30/2019.

Funding Source: Revenue Generating

**C. – Exemptions**

**BC2018-932**

Department of Public Works, recommending to amend Board Approval No. BC2017-811, dated November 13, 2017, which authorized an alternative procurement process, that resulted in award recommendations to Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2020, by changing the not-to-exceed amount from \$900,000.00 to \$1,350,000,00.

Funding Sources: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

**BC2018-933**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$407,897.00 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2018 – 6/30/2019.

Funding Source: FCSS State Funds

**D. – Consent Agenda**

**BC2018-934**

Department of Public Works, requesting approval of Offer of Settlement Agreements for acquiring necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights and Strongsville:

Parcel 67T (Temporary Easement)

Property Owners: Frank A. Kobak

Recommended Offer of Settlement: \$700.00

Fair Market Value Estimate: \$700.00

Parcel 71T (Temporary Easement)

Property Owners: Frank A. Kobak

Recommended Offer of Settlement: \$1450.00

Fair Market Value Estimate: \$1450.00

Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 50%

**BC2018-935**

Department of Public Works, submitting a Memorandum of Agreement with Federal Aviation Administration to maintain and operate the Cuyahoga County Airport in accordance with the Operations and Maintenance Manual for the CFG Automated Weather Observation System III PT.

Funding Source: N/A

**BC2018-936**

Department of Information Technology, recommending to amend Board Approval No. BC2018-799, dated 11/13/2018 which presented proposed purchases for the week of 11/13/2018 and made an award to Brown Enterprise Solutions, LLC for the purchase of (1) SmartDraw Enterprise Site License for use by various Departments, by changing the amount of the award from \$1,990.00 to \$4,267.25.

|             |  |                                      |                                 |  |              |
|-------------|--|--------------------------------------|---------------------------------|--|--------------|
| IS-18-44016 | (1) SmartDraw Enterprise Site License renewal for use by Departments of Information Technology and Human Resources | Department of Information Technology | Brown Enterprise Solutions, LLC | <del>\$1,990.00</del><br><b>\$4,267.25</b> | General Fund |
|-------------|--|--------------------------------------|---------------------------------|--|--------------|

**BC2018-937**

Sheriff's Department,

a) Requesting authority to apply for grant funds from U.S. Department of Justice/Office of Justice Program/Bureau of Justice Assistance in the amount of \$100,000.00 to provide assistance to local Law Enforcement Agencies for support of the Interoperable Communications Improvement Program in connection with the FY2017 Edward Byrne Memorial Justice Assistance Grant Program for the period 10/1/2016 - 9/30/2020.

b) Submitting a Memorandum of Understanding among Cities of Cleveland; Cleveland Heights; East Cleveland and Euclid for the City of Cleveland to serve as fiscal agent in connection with said grant.

Funding Source: U.S. Department of Justice/Office of Justice Program/Bureau of Justice Assistance

**BC2018-938**

Department of Health and Human Services/Community Initiatives Division/ Office of Early Childhood, submitting an amendment to a Master Contract with various providers for the expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020 to modify the scope of services, effective, 9/1/2018; no additional funds required:

- a) Bedford City School District
- b) Berea City School District
- c) Cleveland Heights-University Heights City School District – Noble Elementary School
- d) Cleveland Heights-University Heights City School District – Gearity Elementary School
- e) Cleveland Heights-University Heights City School District – Oxford Elementary School
- f) Garfield Heights City Schools
- g) Lakewood City Schools
- h) Maple Heights City School District
- i) Warrensville Heights City School District
- j) Cleveland Municipal School District – Clark Elementary School
- k) Cleveland Municipal School District – Garfield Elementary School
- l) Cleveland Municipal School District – Sunbeam Elementary School
- m) Cleveland Municipal School District – Willow Elementary School
- n) Cleveland Municipal School District – William Cullen Bryant Elementary School

Funding Source: Original Contract – Health and Human Services and Cleveland Foundation Grant

**BC2018-939**

Fiscal Office, Presenting Proposed Travel Requests for the week of 12/17/2018

| Department   | Travel Requests  |  |                            |                   |                   |   | Funding Source   |
|--|--|--|----------------------------|-------------------|-------------------|---|--|
|  | Staff  | Event  | Host                       | Dates of Travel   | Location          | Expenses  |  |
| Department of Health and Human Services – Division of Children and Family Services | Katrina Leonard-Pritcher,<br><br>Leah Johnson,<br><br>Lisa Pelligree | A workshop entitled “Trust-Based Relational Intervention (TBRI)/ Treatment Foster Care Program “ | Texas Christian University | 3/3/-<br>3/8/2019 | Fort Worth, Texas | *Registration Fees - \$10,500.00<br><br>**Airfare - \$1,645.20<br><br>*Lodging- \$2,187.45<br><br>**Meals - \$576.00<br><br>**Parking - \$90.00<br><br><b>Total - \$14,998.65</b> | Health and Human Services Levy – 70%<br><br>Title IV-E - 30% |

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$1,645.20)**

**Purpose:**

Trust-Based Relational Intervention is a holistic, attachment-based, and trauma-informed intervention that is designed to meet the complex needs of vulnerable children. TBRI uses Empowering Principles to address physical needs, Connecting Principles for attachment needs, and Correcting Principles to disarm fear—based behaviors. The TBRI Practitioner training is designed to prepare practitioners for working with children from hard places and their families.



**BC2018-940**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 12/17/2018

| <b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b> |  |  |   |                           |   |
|--|--|--|---|---------------------------|---|
| Requisition #  | Description  | Department                                       | Vendor Name   | Total                     | Funding Source                              |
| JA-19-44156  | Legal notice: Ohio Region 2 Urban Search and Rescue truck-mounted forklift Request for Proposals | Department of Public Safety and Justice Services | Gatehouse Media Ohio Holdings II Inc. (Columbus Dispatch) | Not-to-exceed \$900.00    | FY2016 Urban Area Security Initiative Grant |
| JA-19-44227  | Purchase calibration gases for chemical detection equipment for (4) Hazardous Materials teams    | Department of Public Safety and Justice Services | W.W. Grainger Inc.  | \$1,654.60                | FY2016 Urban Area Security Initiative Grant |
| CT-19-44262  | Degreaser and sprayers for Animal Shelter  | Department of Public Works                       | Joshen Paper and Packaging                                | \$1,317.50                | General Fund – Internal Service Fund        |
| CT-19-44263  | Hardware to secure beds at Juvenile Justice Center   | Department of Public Works                       | Norix   | \$908.00                  | General Fund – Internal Service Fund        |
| CT-19-44301  | Locks and hardware for various projects at Justice Center and Juvenile Justice Center            | Department of Public Works                       | Craftmaster Hardware                                      | Not-to-exceed \$20,000.00 | General Fund – Internal Service Fund        |
| CT-19-44320  | Sewer construction books to issue permits for Sanitary Engineer                                  | Department of Public Works                       | Foote Printing  | \$990.00                  | Sanitary Sewer Fund                         |
| CR-19-44236  | Scrim towels and task wipes for various labs   | Medical Examiner's Office                        | CCP Industries  | \$928.59                  | Medical Examiner's Office Crime Lab Fund    |
| SH-18-43899  | Protective Service Officer Uniforms for new hires  | Sheriff's Department                             | Novak Supply, LLC   | \$24,000.00               | Internal Service Fund                       |
| SH-18-43974  | Protective Service Badges for new hires  | Sheriff's Department                             | Novak Supply, LLC   | \$2,577.00                | Internal Service Fund                       |
| SH-18-43983  | Patrol boat maintenance services   | Sheriff's Department                             | Pier 58 Marine  | \$1,904.69                | FY2016 Port Security Grant                  |
| SH-18-44000  | Patrol boat transport and winter storage   | Sheriff's Department                             | Pier 53 Marine, LLC                                       | \$2,900.03                | FY2017 Operation Stonegarden                |
| SH-18-44005  | Bullet Proof Vests for the SWAT Team   | Sheriff's Department                             | Vance Outdoors, Inc.                                      | \$19,055.20               | General Fund                                |

|             |  |                      |                           |            |                                      |
|-------------|--|----------------------|---------------------------|------------|--------------------------------------|
| SH-18-44006 | (20) Hand-held metal detectors for Protective Services Officer | Sheriff's Department | HPM Business Systems Inc. | \$2,617.77 | General Fund – Internal Service Fund |
|-------------|--|----------------------|---------------------------|------------|--------------------------------------|

**Items/Services Received and Invoiced but not Paid:**

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|-------------|------------|-------------|-------|----------------|
| None          |             |            |             |       |                |

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|-------------|------------|-------------|-------|----------------|
| None          |             |            |             |       |                |

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting a utility permit with The East Ohio Gas Company dba Dominion Energy Ohio to construct, operate and maintain a Utility Support System for the Harris Road Bridge No. 01.61 which crosses over Chippewa Creek in the City of Broadview Heights.

Funding Source: N/A

**Item No. 2**

Department of Development, submitting a housing rehabilitation contract with Right on Roofing Inc. in the amount not-to-exceed \$5,352.00 for installation of a new roof for the period 5/2/2018 – 1/31/2019 in connection with a Homeowner Rehabilitation Loan to Thomas Spinks (Board Approval Nos. BC2018-259 and BC2018-879).

Funding Source: Community Development Block Grant

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Monday, December 10, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:06 a.m.

Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Michael King, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer, Fiscal Office  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 12/3/2018

Armond Budish motioned to approve the minutes from the December 3, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-886

Department of Public Works, recommending an award on RQ43523 and enter into a contract with Orkin LLC (11-1) in the amount not-to-exceed \$220,000.00 for Integrated Pest Management services for the period 12/10/2018 – 12/9/2021.

Funding Source: Internal Service Fund – Custodial

Thomas Pavich, Department of Public Works, presented. Dale Miller asked if any other bids were received in the past besides Orkin LLC and how does this recommended amount compare to past contracts. Nan Baker asked if the greatest need for pest control services are in the kitchen and food areas of various County buildings; asked for clarification on the annual amount; asked if the vendor performs any type of services that include monitoring, such as the use of cameras; asked if additional funding is needed for bed bug control or if that is included in this contract. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-886 was unanimously approved.

BC2018-887

Department of Public Works, submitting an amendment to Contract No. CE1500185 with Joshen Paper & Packaging Co. for chemical supplies for various County buildings for the period 6/1/2015 - 8/31/2018 to extend the time period to 2/28/2019 and for additional funds in the amount not-to-exceed \$42,000.00.  
Funding Source: Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked if a Request for Proposals was issued for the next contract beginning in March of 2019; and asked who the recommended vendor will be when submitted for approval. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-887 was unanimously approved.

BC2018-888

Department of Public Works,

a) Submitting an RFP exemption on RQ43951, which will result in a license agreement with Alliance Soccer Fieldhouse, LLC in the amount not-to-exceed \$39,900.00 for lease of ~~appropriately~~ **approximately** (50) parking spaces located at 6060 West Canal Road, Valley View, PPN 571-07-001 for the period 12/10/2018 – 12/09/2019.

b) Submitting a license agreement with Alliance Soccer Fieldhouse, LLC in the amount not-to-exceed \$39,900.00 for lease of ~~appropriately~~ **approximately** (50) parking spaces located at 6060 West Canal Road, Valley View, PPN 571-07-001 for the period 12/10/2018 – 12/09/2019.

Funding Source: Sewer District Cash Balances

John Meyers, Department of Public Works, presented. Michael King asked if there has been a price increase over prior years and if there was any consideration given to entering into a lease for a longer term, as this location appears to be our only option. Nan Baker asked for clarification on the amount being paid per parking space, as the amount seemed high; asked if there would be additional costs if extra parking spaces were utilized; and asked how this cost compares to County leases for parking spaces at other locations. Dale Miller asked how far the distance is from the parking spaces to the employees' worksite; asked if the County is locked-in for the full year or if the amount is pro-rated in the event the facilities are relocated before the end of the agreement term. Armond Budish motioned to approve the item; Michael King seconded. Item BC2018-888 was unanimously approved.

BC2018-889

Department of Information Technology, submitting an amendment to Contract No. CE1700334 with The Sidwell Company for Geographical Information System maintenance – Filing Area services for the period 12/1/2017 – 12/31/2018 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$450,000.00.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan, Department of Information Technology, presented. Dennis Kennedy asked for clarification on the annual amount. Armond Budish motioned to approve the item; Michel Dever seconded. Item BC2018-889 was unanimously approved.

BC2018-890

Department of Information Technology, submitting an amendment to Agreement No. AG1800044 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$420,000.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked why this amendment is only extending the contract for one year; asked if this service will be required once the Enterprise Resource Planning Project is complete. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-890 was unanimously approved.

BC2018-891

Department of Information Technology, recommending an award on RQ43115 and enter into a contract with Infojini, Inc. (23-4) in the amount not-to-exceed \$60,000.00 for sourcing of Contract Sitefinity; .NET Developers; Web UX Specialist and Content Writers for the period 12/10/2018 – 12/9/2019.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked if the positions will no longer be needed at the end of the one-year contract; asked if these positions are being filled by a consultant because we are not able to fill these positions in-house; asked for clarification on how the consultant is being utilized and confirmed that this will be a one-time service no longer needed after one year. Dennis Kennedy asked if this vendor will provide required staffing or search for qualified staffing to fill the positions; confirmed the amount of the contract and asked how long information technology staffing services are anticipated to be covered with only \$60,000.00; Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-891 was unanimously approved.

BC2018-892

Department of Information Technology, submitting an amendment to Contract No. CE1800234 with DC Group, Inc. for maintenance and support services on Universal Power Supply (UPS) units at various County locations for the period 6/25/2018 – 6/24/2021 to expand the scope of services to add the Court of Common Pleas/Juvenile Court Division, effective 12/10/2018 and for additional funds in the amount not-to-exceed \$36,000.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-892 was unanimously approved.

BC2018-893

Department of Information Technology,

a) Submitting an RFP exemption on RQ44212, which will result in an award recommendation to PowerMapper Software Limited in the amount of \$1,475.10 for the purchase of OnDemand Suite Medium software tool subscription services for the period 12/15/2018 – 12/14/2019.

b) Recommending an award on RQ44212 to PowerMapper Software Limited in the amount of \$1,475.10 for the purchase of OnDemand Suite Medium software tool subscription services for the period 12/15/2018 – 12/14/2019.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-893 was unanimously approved.

BC2018-894

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1700052 with Mental Health Services for Homeless Persons, Inc. DBA Frontline Service for Central Intake and Assessment services for the Defending Childhood Initiative for the period 12/1/2016 – 9/30/2018 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$375,856.00. Funding Source: FY2018-2019 State of Ohio Attorney General Victims of Crime Act (VOCA)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-894 was unanimously approved.

BC2018-895

Department of Human Resources, recommending an award on RQ43717 to Fitbit, Inc. in the amount of \$156,650.00 for the purchase of (1,300) Fitbit ~~Charge~~ **Charge** 3s in connection with the County Wellness Program.

Funding Source: Self-Insurance Wellness Funds

Holly Woods, Department of Human Resources, presented. Dale Miller asked who the other vendors were that bid and if their bids were specifically for Fitbits or a different type of fitness tracker. Nan Baker asked if these Fitbits were approximately \$120.00 each and asked for clarification on the funding source; and asked for clarification on the amount of the additional cash incentive employees could earn for participation in the Wellness Program. Dennis Kennedy asked if this purchase is a not-to-exceed amount; asked if we are purchasing exactly 1,300 units or an amount up to 1,300. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-895 was unanimously approved.

BC2018-896

Department of Public Safety and Justice Services, recommending an award on RQ43856 and enter into a sole source contract with Across The Street Productions, Inc. in the amount not-to-exceed \$54,000.00 for the provision of Blue Card 50 Online Fire Command Training and Certified Train the Trainer Course services for the period 12/10/2018 - 6/30/2019.

Funding Source: General Fund – Public Safety Grants Administration

Mary Beth Vaughn, Department of Public Safety and Justice Services and Chief Patrick Sweeney, City of Shaker Heights Fire Department and Chair of Cuyahoga County Fire Chiefs' Association, presented. Armond Budish thanked Mr. Sweeney for his comments of appreciation and stated that his remarks would be extended to County Council members. Nan Baker asked about the need for regionalization and consolidation of dispatch centers and how future dispatch centers will be managed while recognizing attrition, an understanding of the need and territory issues; stated that this has been achieved at the St. John Medical Center in Westlake; asked if any consideration has been given to consolidation of facilities among municipalities. Ms. Baker thanked Mr. Sweeney for his efforts. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-896 was unanimously approved.

BC2018-897

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ43347 and enter into a contract with DataSkill, Inc. in the amount not-to-exceed \$9,996.47 for crime analysis software support and maintenance services on the IBM i2 Analyst's Notebook for the period 12/1/2018 – 6/30/2021.

Funding Source: Criminal Justice Information Sharing/General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, and Mike Herb, Sheriff's Department, presented. Dale Miller asked how many IBM i2 Analyst's Notebooks does the department use; asked for clarification on the number of notebooks that will be covered under this contract. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-897 was unanimously approved.

BC2018-898

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ44083 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$150,000.00 for sober housing services for the Sober/Recovery Housing Program for the period 10/1/2018 - 6/30/2019.

Funding Source: Community Corrections ACT/Targeted Community Alternatives to Prison Funds Grant

Linda Lagunzad, Corrections Planning Board, presented. Nan Baker asked why the agreement is being submitted late and if any funds have been paid or services provided since 10/1/2018. Dale Miller asked why this is not a 12-month contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-898 was unanimously approved.

BC2018-899

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ44018 and enter into an agreement with the Department of Health and Human Services/Division of Children and Family Services in the amount not-to-exceed \$125,000.00 for the Cuyahoga County Family Centered Support Services Project for Juvenile Court youth for the period 1/1/2019 - 12/31/2019.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked why this project is no longer being referred to as the Tapestry Program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-899 was unanimously approved.

BC2018-900

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ42707 and enter into a contract with M2COMSYS (25-3) in the amount not-to-exceed \$40,000.00 for clinician dictation, equipment and transcription services for the period 1/1/2019 – 12/31/2020.

Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-900 was unanimously approved.

BC2018-901

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43745, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$9,800.00 for the purchase of (100) HP ProDisplay 21.5 LED LCD replacement monitors for staff.

b) Recommending an award on RQ43745 to MNJ Technologies Direct, Inc. in the amount of \$9,800.00 for the purchase of (100) HP ProDisplay 21.5 LED LCD replacement monitors for staff.

Funding Source: Special Revenue Funds – Alternative Dispute Resolution

Sarah Baker, Juvenile Court Division and Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked why the monitors were not purchased at the same time the desktop purchases were made. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-901 was unanimously approved.



#### BC2018-902

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700017 with Alcohol Drug Addiction and Mental Health Services Board of Cuyahoga County for a screening tool and assessment services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project Domestic Violence Prevention Program for the period 1/1/2017 - 9/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$7,220.45.

Funding Source: Title II Grant Fund

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked what can be done to ensure the vendor responds to documentation requests on a timely basis in the future to avoid contracts from being submitted late; asked for the reason the vendor provided for a lack of response; recommended that the department's initial communication with the vendor should indicate that payments will not be made until all documentation is returned and the contract approved; stated that the department should communicate with the vendor that at least one member of the Board of Control was reluctant to approve this contract and may reconsider approval in the future should there continue to be a slow or no response to documentation requests; said she was willing to approve this request because the Court needs to pay for services. Dennis Kennedy asked for clarification on whether the Alcohol Drug Addiction and Mental Health Services Board contracts with Applewood Centers and if the Juvenile Court Division could directly contract with Applewood Centers for assessment services in the future. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-902 was unanimously approved.

#### BC2018-903

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1700229 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation and management of the coordinated intake and assessment program for homeless individuals and families for the period 1/1/2018 – 12/31/2018 to expand the scope of services to add the Partnering for Success Program, effective 12/10/2018 and for additional funds in the amount not-to-exceed \$135,000.00.

Funding Source: Health and Human Services Levy

David Merriman, Cuyahoga Job and Family Services, presented. Dale Miller asked what therapeutic outcomes and savings have been achieved under the Partnering for Success Program; asked if there is a plan in place to ensure services continue in the future, should the program be deemed effective; said that the advantage of a strong evaluation process will help determine the program's direction. Michael King commented that a cash savings metric was initially part of the program evaluation; asked if there is a finding where no savings were achieved, would the County still be responsible for those success payments or can some of the initial investment be recovered. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-903 was unanimously approved.

The following item was amended to reflect the effective date as 12/10/2018.

BC2018-904

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1800045 with Alcohol, Drug Addiction and Mental Health Services Board for fiscal agent services for the Early Childhood Mental Health Program for the period 1/1/2018 - 12/31/2019 to expand the scope of services to add training services, effective ~~12/1/2018~~ **12/10/2018** and for additional funds in the amount not-to-exceed \$18,800.00.

Funding Source: Health and Human Services Levy

Marcos Cortes, Office of Early Childhood, presented. Nan Baker asked what services will be covered with the additional funds for this amendment. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-904 was unanimously approved as amended.

The following item was amended to reflect the effective date as 12/10/2018.

BC2018-905

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800014 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 1/1/2018 - 12/31/2019 to expand the scope of services to update and enhance the database used to track program participants, effective ~~12/1/2018~~ **12/10/2018** and for additional funds in the amount not-to-exceed \$67,346.00.

Funding Source: Health and Human Services Levy

Marcos Cortes, Office of Early Childhood, presented. Dale Miller asked what some of the requested database enhancements are. Dennis Kennedy asked if this program provides services to families whose babies were born at a Cleveland Clinic Hospital or if there is a separate contract for those families. Nan Baker asked if Fairview Hospital, a high-risk birthing hospital, was included in this program. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-905 was unanimously approved as amended.

#### C. – Consent Agenda

There were no questions on the consent items. Armond Budish indicated that he was abstaining from voting on the consent items as he has 2 travel requests being submitted for approval by the Board. Dale Miller motioned to approve items BC2018-906 through -908; Michael Dever seconded, the consent items were unanimously approved.

BC2018-906

Department of Public Works, submitting an offer of Settlement Agreement to acquire necessary Right-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights and Strongsville:

Parcel 3 T (Temporary Easement)

Property Owners: James B. Saiko

Recommended Offer of Settlement: \$1,300.00

Fair Market Value Estimate: \$1,300.00

Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 50%

BC2018-907

Fiscal Office, Presenting Proposed Travel Requests for the week of 12/10/2018

|                          | Travel Requests  |   |   |                     |                        |  |                |
|--------------------------|--|---|---|---------------------|------------------------|--|----------------|
| Department               | Staff  | Event   | Host  | Dates of Travel     | Location               | Expenses   | Funding Source |
| Public Defender's Office | Britta Barthol,<br>Erika Cunliffe,<br>Frank Cavallo,<br>David King,<br>Paul Kuzmins,<br>and Robert McCaleb | A Seminar entitled "2019 National Legal Aid & Defender Association (NLADA) Appellate Defender Training" | National Legal Aid & Defender Association (NLADA) | 1/16/-<br>1/20/2019 | New Orleans, Louisiana | *Registration Fees - \$5,100.00<br><br>**Lodging-\$3,711.12<br><br>***Meals - \$1,152.00<br><br>***Ground Transportation-\$360.00<br><br>Total-\$10,323.12 | General Fund   |

\*Paid to the Host

\*\*Paid to Marriott Hotel

\*\*\*Staff reimbursement

Purpose:

The National Appellate Defender Training is an exceptional four-day skills-based learning experience is designed specifically for local, state and federal public defenders, assigned counsel, contract defenders, and private counsel Criminal Justice Act attorneys. The focus of the conference is on small-group workshops, in which participants work on their own real cases with experienced defense teachers and litigators. The faculty has a wide breath of experience in state and federal courts, including the United States Supreme Court.

| <i>Travel Requests</i>  |                     |   |  |                        |                         |  |  |
|---|---------------------|---|--|------------------------|-------------------------|--|--|
| <i>Department</i>   | <i>Staff</i>        | <i>Event</i>  | <i>Host</i>                                  | <i>Dates of Travel</i> | <i>Location</i>         | <i>Expenses</i>  | <i>Funding Source</i>                        |
| <i>Department of Health and Human Services – Division of Community Initiatives: Office of Homeless Services</i> | <i>Ruth Gillett</i> | <i>A meeting entitled “National Alliance to End Homelessness Council Meeting”</i> | <i>National Alliance to End Homelessness</i> | <i>12/4/-12/5/2018</i> | <i>Washington, D.C.</i> | <i>*Airfare - \$185.40</i><br><i>*Lodging- \$526.47</i><br><i>*Meals - \$152.00</i><br><i>*Parking - \$39.00</i><br><i>*Ground Transportation- \$80.00</i><br><br><i>Total- \$982.87</i> | <i>National Alliance to End Homelessness</i> |

*\*All travel expenses covered by National Alliance to End Homelessness*

*Purpose:*

*The National Alliance to End Homelessness Council Meeting provides a forum to exchange best practices, share ideas, and work to improve federal policy. Council members come together around a shared federal agenda and meet with key decision makers in the field.*

| <i>Travel Requests</i>  |   |   |   |                             |                       |   |                                   |
|---|---|---|---|-----------------------------|-----------------------|---|-----------------------------------|
| <i>Department</i>   | <i>Staff</i>  | <i>Event</i>  | <i>Host</i>   | <i>Dates of Travel</i>      | <i>Location</i>       | <i>Expenses</i>   | <i>Funding Source</i>             |
| <i>Department of Health and Human Services – Division of Children and Family Services</i> | <i>Kathleen Sullivan,<br/>Jennifer Croessman,<br/>and Kori Sewell</i> | <i>A seminar entitled “2018 QIC-LGBTQ2S Quality Learning Session”</i> | <i>University of Maryland School of Social Work</i> | <i>12/4/-<br/>12/6/2018</i> | <i>Pittsburgh, PA</i> | <i>*Lodging- \$1,152.72<br/><br/>*Meals - \$252.00<br/><br/>*Ground Transportation- \$150.00<br/><br/>*Mileage - \$507.94<br/><br/>*Tolls – \$60.00<br/><br/>Total \$2,122.66</i> | <i>University of Maryland-QIC</i> |

*\*All travel expenses covered by QIC grant; attendees submit reimbursement to University of Maryland.*

*Purpose:*

*The 2018 QIC-LGBTQ2S Quality Learning Session provides training, technical assistance, facilitation, analysis, consulting, implementation support, and translation research and evaluation for and with federal, state, and local governments, community organizations, and providers.*

| <i>Travel Requests</i>  |                        |  |  |                        |                          |  |                                       |
|---|------------------------|--|--|------------------------|--------------------------|--|---------------------------------------|
| <i>Department</i>   | <i>Staff</i>           | <i>Event</i>   | <i>Host</i>  | <i>Dates of Travel</i> | <i>Location</i>          | <i>Expenses</i>  | <i>Funding Source</i>                 |
| <i>Department of Health and Human Services – Office of the Director</i> | <i>Leon Harris III</i> | <i>A Conference entitled “Society for Social Work and Research (SSWR) 2019 Annual Conference – Ending Gender Based, Family and Community Violence”</i> | <i>Society for Social Work and Research (SSWR)</i> | <i>1/16/-1/20/2019</i> | <i>San Francisco, CA</i> | <i>*Registration Fees – \$425.00</i><br><br><i>***Airfare - \$443.91</i><br><br><i>**Lodging- \$1,159.84</i><br><br><i>**Meals - \$240.00</i><br><br><i>**Ground Transportation- \$50.00</i><br><br><i>**Parking - \$100.00</i><br><br><i>Total - \$2,418.75</i> | <i>Health and Human Services Levy</i> |

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$443.91)*

*Purpose:*

*The Society for Social Work and Research (SSWR) 2019 Annual Conference offers a scientific program that reflects a broad range of research interests, from workshops on the latest quantitative and qualitative research methodologies to symposia featuring studies in child welfare, aging, mental health, welfare reform, substance abuse, and HIV/AIDS. The conference is designed to enhance methods expertise and grant-writing skills and special sessions on research priorities and capacity building that target cutting-edge topics vital to contemporary social work research.*

| <i>Travel Requests</i>                    |                      |  |                                     |                          |                         |   |                       |
|---|----------------------|--|-------------------------------------|--------------------------|-------------------------|---|-----------------------|
| <i>Department</i>                         | <i>Staff</i>         | <i>Event</i>   | <i>Host</i>                         | <i>Dates of Travel</i>   | <i>Location</i>         | <i>Expenses</i>   | <i>Funding Source</i> |
| <i>Cuyahoga County Executive's Office</i> | <i>Armond Budish</i> | <i>A meeting entitled "County Executives of America Political Round Table Meeting"</i> | <i>County Executives of America</i> | <i>11/29/-11/30/2018</i> | <i>Washington, D.C.</i> | <i>***Airfare - \$555.62</i><br><i>**Lodging- \$208.06</i><br><i>**Ground Transportation \$21.73</i><br><br><i>Total - \$785.41</i> | <i>General Fund</i>   |

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$555.62)*

*Purpose:*

*The County Executives of America (CEA) is a non-partisan association dedicated specifically to chief elected county officials including county executives, judges, parish and borough presidents, city-county mayors, commission presidents and chairs, and all county leaders elected at-large by the public constituency. The CEA meeting provided attendees with an overview of election results, polling and pundit reports, House and Senate Reports, and White House reports.*

| <i>Travel Requests</i>                    |                      |   |  |                           |                      |   |                       |
|---|----------------------|---|--|---------------------------|----------------------|---|-----------------------|
| <i>Department</i>                         | <i>Staff</i>         | <i>Event</i>  | <i>Host</i>  | <i>Dates of Travel</i>    | <i>Location</i>      | <i>Expenses</i>   | <i>Funding Source</i> |
| <i>Cuyahoga County Executive's Office</i> | <i>Armond Budish</i> | <i>A Forum entitled "National Association of Counties- Harvard Kennedy School Project on County Innovation"</i> | <i>Harvard Kennedy School/ National Association of Counties (NACo)</i> | <i>12/12/- 12/15/2018</i> | <i>Cambridge, MA</i> | <i>**Airfare - \$242.40</i><br><i>*Lodging- \$538.00</i><br><i>*Ground Transportation- \$40.00</i><br><br><i>Total - \$820.40</i> | <i>General Fund</i>   |

*\* Staff reimbursement*

*\*\* Airfare will be covered by a contract with the County's Travel Vendor – (242.40)*

*Purpose:*

*The National Association of Counties (NACo) Legislative Conference brings together elected and appointed county officials to focus on federal policy issues that impact counties and our residents. The Harvard Kennedy School is hosting, in conjunction with NACo, the forum to examine trends and innovations in county government.*



| <i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i> |  |  |                               |                          |   |
|--|--|--|-------------------------------|--------------------------|---|
| <i>Requisition #</i>   | <i>Description</i>   | <i>Department</i>                                | <i>Vendor Name</i>            | <i>Total</i>             | <i>Funding Source</i>                       |
| JA-18-44143  | Chemical resistant gloves for (4) County Hazardous Materials Teams | Department of Public Safety and Justice Services | Fisher Scientific Company LLC | \$855.00                 | FY2016 Urban Area Security Initiative Grant |
| CT-18-43902  | Maintenance on various pump stations for Sanitary Engineer         | Department of Public Works                       | Cummins Bridgeway             | \$8,391.91               | Sanitary Sewer Fund                         |
| CT-18-44104  | Generator repair at Justice Center                                 | Department of Public Works                       | Cummins Bridgeway             | \$993.80                 | General Fund – Internal Service Fund        |
| CT-18-44129  | Legal notice: Towpath Trail Stage 4 construction bid               | Department of Public Works                       | Plain Dealer                  | Not-to-exceed \$2,000.00 | Road and Bridge Fund                        |
| CT-19-44211  | File folders for Clerk of Courts                                   | Department of Public Works                       | HPM Business Systems Inc.     | \$1,677.77               | General Fund – Internal Service Fund        |
| CT-19-44264  | Steel for Juvenile Justice Center                                  | Department of Public Works                       | Aztec Steel                   | \$905.40                 | General Fund – Internal Service Fund        |

Items/Services Received and Invoiced but not Paid:

| <i>Requisition #</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|----------------------|--------------------|-------------------|--------------------|--------------|-----------------------|
| None                 |                    |                   |                    |              |                       |

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

| <i>Requisition #</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|----------------------|--------------------|-------------------|--------------------|--------------|-----------------------|
| None                 |                    |                   |                    |              |                       |

## V – OTHER BUSINESS

### Additional Items:

#### BC2018-909

Department of Information Technology, recommending an award on RQ43791 and enter into a contract with iVideo Technologies in the amount not-to-exceed of \$214,468.84 for Audio Visual Control Center System Upgrades and maintenance services for the period 12/10/2018 – 12/9/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Armond Budish stated that the 3-year upfront maintenance payments, originally in the contract, was discussed at the Executive Review meeting and was held at his request to address this issue so the County does not lose out on services or money, in the event the company goes out of business. Mr. Budish indicated that vendor has since provided a performance bond and was amenable to this item going forward. Dale Miller asked for clarification on the approval number for this item. Michael King asked if this purchase is to run the live stream for Council meetings and whether we will be switching video systems; asked when the system will be installed. Mr. Budish said that while he discourages “walk-on” items, he felt this request was necessary to expedite, so the system could be in place by the end of the year so there is no interruption in the Council streaming services to the public. Mr. Miller asked if the quality will be the same as the current stream. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-909 was unanimously approved.

#### BC2018-910

Department of Information Technology, recommending an award on RQ43374 and enter into a contract with Sound Com Corporation in the amount of \$74,155.00 for Audio Visual Post-Production SAN Upgrade and maintenance services for the period 12/10/2018 – 12/9/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Armond Budish motioned to amend the agenda to consider the item; Michael King seconded. Armond Budish stated that this item is also being expedited for the same reason as prior item number, BC2018-909. Michael King asked for confirmation that the storage will be maintained locally and if a cloud-based solution was ever considered. Nan Baker asked if there are any similarities between data storage and our current records storage and if any existing procedures can be utilized for data storage needs. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-910 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant award from Northeast Ohio Regional Sewer District in the amount of \$127,500.00 to reimburse 85 property owners for the construction of lateral sewer connections and decommissioning of household sewage treatment systems for the Bagley and Cook Road Sanitary Sewer Connections Project in connection with the Member Community Infrastructure Grant Program (MCIP) for the period of 1/1/2019 to 12/31/2020 in accordance with Ohio Revised Code Section 6119.06(F).

Funding Source: Northeast Ohio Regional Sewer District

Item No. 2

Department of Development, submitting a housing rehabilitation Contract with C.B. Mullins Construction Company, Inc. in the amount not-to-exceed \$1,420.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra (Board Approval No. BC2018-52) to replace water damaged ceilings and install vinyl replacement windows.

Funding Source: Community Development Block Grant funds

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, on behalf of Cuyahoga County Continuum of Care, submitting a grant award from U.S. Department of Housing and Urban Development in the amount of \$726,315.00 for Rapid Re-Housing services for Single Adults and Families in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 11/01/2018 – 10/31/2019.

Funding Source: U.S. Department of Housing and Urban Development

VI – PUBLIC COMMENT

Dale Miller asked if a schedule for the Board of Control meetings for the remainder of December has been finalized. Andria Richardson, Clerk of the Board of Control stated that the meeting of December 24, 2018 has been tentatively canceled and the status of the meeting of December 31, 2018 has not yet been determined. Armond Budish stated that the goal is to also cancel the meeting of December 31, 2018, unless there is a need to hold a meeting.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 12:15 p.m.

## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2018-911**

Public Works, RQ#31427, 2018, Michael Baker International, Inc., First Amendment to Mastick Road Bridge 03.13 Improvement contract CE1500145 for additional Engineering Services

##### Scope of Work Summary:

Department of Public Works is requesting approval of a first amendment to contract CE1500145 with Michael Baker International, Inc. for the not-to-exceed cost of \$89,004.00 for additional services. The anticipated start completion date will be the date of the execution of this contract but since this is an engineering design contract the dates should not be referenced in the contract of approval. R2015-0109

The primary goals of this amendment are to include the addition of roadway resurfacing from the bridge construction limits to Valley Parkway, modification of drainage features, and completion of a 6(f) Small Conversion for the right-of-way and construction impacts to the Cleveland Metroparks Rocky River Reservation in the City of Fairview Park.

##### Procurement

The procurement method for this project was RFQ. The total value of the original RFQ is \$678,383.00. The value of this Amendment is \$89,004.00

The RFQ was closed on October 3, 2014. There is 30% SBE on this RFQ.

There were eight applications submitted for review by OPD, and one approved.

##### Contractor and Project Information

The address is:

Michael Baker International, Inc  
1111 Superior Avenue, Suite 2300  
Cleveland, Ohio 44114

The Project Manager for Michael Baker International, Inc. is Jeff Broadwater.

The location of the project is Mastick Road Bridge 03.13 in Fairview Park.

The project is located in Council District 1.

## Project Status & Planning

This project is an amendment to the current contract for Mastick Road Bridge 03.13 Improvements.

## Funding

The project is funded by 100% County Road & Bridge Funds for design.

The schedule of payments is by percentage of work completed.

### **BC2018-912**

Department of Public Works

Building Supplies are urgently needed to begin the Jail I Kitchen renovation. The project cannot begin until this is accomplished. Purchase the items such as drywall and bolts on as needed basis from one vendor.

Building Supplies are urgently needed to begin the Jail I Kitchen renovation. The project cannot begin until this is accomplished.

### **BC2018-913**

Scope of Work Summary

Department of Public Works, requesting Addendum No. 3 for the period 2/1/17 – 6/30/19 for additional dollars in the amount not-to-exceed \$21,380.00 for rental of 6,000 sq/ft of space beginning 3/1/19-6/30/19 for four (4) months.

The purpose of the sublease is for county to co-locate with the State of Ohio Testing and License Bureau as we look for a long-term solution to bringing these agencies geographically closer together and a permanent office is finalized due to the expiration of the space available at the Southgate Title Bureau at 21100 Southgate Park Blvd., Maple Heights, Ohio 44137 site, ended January 31, 2017.

The purpose of the sublease Addendum No. 3. is to allow the Auto Title to continue serving the public in the Southeast quadrant of the county after the Ohio Department of Public Safety moves to the new Bedford location, before the Auto Title is able to move. We anticipate that the ODPS will be moving out of the Broadway location prior to Auto Title moving. By assuming, via sublease, the entire office space currently shared by the ODPS and the county Auto Title branch, we will be able to continue issuing titles in the area rather than closing our doors until our subsequent move to the new Bedford location.

## Contractor and Project Information

The address of tenant:

Fiscal Office – Auto Title – Garfield Heights  
1400 Broadway Ave.  
Garfield Heights, Ohio 44125

The address for the vendor/owners is:

Ohio Department of Public Safety  
Deputy Registrar Services,  
P.O. Box 16520,  
Columbus, Ohio 43216-6520

Eric Rowland

The Office of Facility Management

Leasing and Land Management Administrator  
Department of Public Safety  
1970 West Broad Street, Suite 225  
Columbus, Ohio 43223  
(614) 752-7076 (office)  
(614) 644-0567 (fax)  
[erowland@dps.ohio.gov](mailto:erowland@dps.ohio.gov)  
Donna L. Wood  
Real Estate Specialist  
Office of Facilities Management / Leasing & Land Management  
Ohio Department of Public Safety  
1970 West Broad Street, Suite 225  
Columbus, Ohio 43223  
(614) 752-4336 (office)  
(614) 644-0567 (fax)  
[DLWood@dps.ohio.gov](mailto:DLWood@dps.ohio.gov)

Ashleigh R. Henry  
Associate Legal Counsel  
Ohio Department of Public Safety  
1970 Broad Street  
Columbus, Ohio 43223  
(614) 466-3603 (office)  
(614) 750-6063 (fax)  
[arhenry@dps.ohio.gov](mailto:arhenry@dps.ohio.gov)

The address of the project:  
Fiscal Office – Auto Title – Garfield Heights  
1400 Broadway Ave.  
Garfield Heights, Ohio 44125

The project is located in Council District 8.  
The project is on a critical action path so that the county can co-locate due to the expiration of Auto Title space at Southgate and until a long-term solution has been coordinated in bringing these agencies geographically together.

#### Funding

KRusko confirmed via email 11/15/18 2:24 pm  
Amount \$21,380.00 (for four months only beginning 3/1/19 – 6/30/19)  
Fund Name: Certificate of Title Administration Fund 20A 658 AG1700006  
The schedule of payments is paid by invoice according to terms of the Sublease.  
The project is a 2018 Sublease Addendum No. 3 with the Ohio Department of Public Safety Deputy Registrar Services, for the lease of space for the Fiscal Office – Auto Title, located at 14000 Broadway Ave., Garfield Heights, Ohio 44125  
History: Ohio Department of Public Safety Bureau of Motor Vehicles (Auto Title – GH)  
BC2017-56 PWD-0940  
Original Contract  
period 2/1/17-6/30/17 \$50,000.00 (501 sq/ft @\$850 month)

**BC2018-914**

Department of Information Technology

Scope of Work Summary

requesting approval of an amendment with iData Consulting Services, Inc. for the anticipated cost not-to-exceed \$25,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. CPB2012-819, BC2014-188, BC2016-595, BC2017-689

Describe the exact services being provided. SWM Synapse used by the Web Department. The anticipated start-completion dates are (upon execution-8/19/19.

The primary goals of the project are (list 2 to 3 goals). SWM Synapse used by the Web Department.

Procurement

The procurement method for this project was Amendment. The total value of the Amendment \$25,000.00.

The proposed Amendment is an OPD approved sole source item with materials attached.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. Sole Source

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

iData Consulting Services, Inc.

1910 Biltmore St. NW

Washington, DC 20009

Council District Countywide

The President for the iData Consulting Services, Inc. Mark Reichard.

Project Status and Planning

The project is Amendment to existing contract.

Funding

The project is funded 100% by the General Fund Web

The schedule of payments is upon invoice.

The project is an amendment to a contract This amendment changes dollars & dates and is the 4 amendment of the contract.

**BC2018-915**

Department of Information Technology 43669 2018 Hopewell Data Systems, LLC; contract

Scope of Work Summary

DoIT requesting approval of a contract with Hopewell Data Systems, LLC for the anticipated cost not-to-exceed \$24,990.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. N/A

Describe the exact services being provided. The anticipated start-completion dates are upon execution-1 year.

The primary goals of the project are (list 2 to 3 goals). Security awareness training

Technology Items - If the request is for the purchase of software or technical equipment: N/A Subscription based licenses

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

Procurement

The procurement method for this project was BuySpeed. The total value of the bid is \$24,990.00.

The BuySpeed was closed on 9/20/18. *(When applicable)* There is an SBE or DBE participation/goal (list the % of both). N/A

There were 6 bids pulled from BuySpeed. 1 Bid selected.

Contractor and Project Information

Hopewell Data Systems, LLC  
9 Park St.  
Buckeye Lake, Ohio 43008  
Council District Countywide  
The owners is Jesse Parkinson.

Project Status and Planning

The project is a new to the County.

Funding

The project is funded 100% by the General Fund Security \$24,990.00.  
The schedule of payments is by invoice.



**BC2018-916**

Title: Department of Human Resources 2018 Quick Employment, L.L.C. amendment for sourcing and staffing of temporary assistance on RQ 38508.

**Scope of Work Summary**

Department of Human Resources requesting approval of an amendment with Quick Employment L.L.C. for the anticipated cost not-to-exceed \$46,550.52. The anticipated start-completion dates are 1/1/2019-12/31/2019.

The primary goals of the project are sourcing and staffing of temporary assistance.

**Procurement**

The procurement method for this contract was RFP. The original value of the RFP is \$100,817.60. The first amendment was in the amount of \$135,956.64. This second amendment will bring the total to \$283,324.76

Contract number CE1700151 (original contract BC2017-615, 8/21/17) (1<sup>st</sup> amendment BC2018-44, 1/22/18)

The RFP was closed on December 6, 2016

Quick Employment, L.L.C. is a registered SBE, MBE and WBE.

There were five proposals submitted for review, one proposal recommended.

**Contractor and Project Information**

The address of the vendor is:

2800 Euclid Avenue, Suite 310

Cleveland OH 44115

Council District 7

The President and CEO is Sherall Hardy.

**Project Status and Planning**

The original term was for the period 8/8/2017-2/10/2018. The first amendment extended through 12/31/2018. This second amendment will extend through 12/31/2019.

**Funding**

This amendment is funded 100% by the General Fund.

The schedule of payments is weekly by invoice

**BC2018-917**

The Department of Human Resources requesting approval of an amendment with Medical Mutual Services, L.L.C. for the anticipated cost not-to-exceed \$5,000 for the period 12/10/2018-12/31/2020.

The goal is for the County to authorize Medical Mutual Services to provide a debit card substantiation file feed to County's Flexible Spending Account Administrator.

The procurement method for the contract was formal Request for Proposal (#40263).

The RFP was closed on July 27, 2017. There was an SBE participation/goal of 1%.

There were ten vendor proposals submitted for review, and three proposals were recommended.

The address of the vendor is:  
Medical Mutual Services, L.L.C.  
2060 East Ninth Street  
Cleveland, Ohio 44115-1355  
Council District 7

The President, Chairman & CEO for the vendor is Rick Chiricosta

The amendment term is 12/17/2018 through 12/31/2020.

The amendment will be funded by the Benefits Administration Fund

This will be a one-time payment.

The original contract is for 3 years for an amount not-to-exceed \$303,412,998.00. This is the first amendment.

#### **BC2018-918**

The Office of Procurement & Diversity requesting approval of a contract with Dunbar Armored, Inc. for the anticipated cost not-to-exceed \$236,780.07 for armed guard and armored truck services for various county departments/agencies for the period 1/1/2019-12/31/2021.

The primary goal of the project is to provide armored truck transport for various county agencies under one uniform contract.

The procurement method for this project was a formal Request for Proposals (RFP). The total value of RFP is \$236,780.07.

The RFP was closed on October 12, 2018.

There were 13 specifications pulled from OPD, one proposal submitted for review, one proposal approved.

The address(es) of all vendors and/or contractors is:

Dunbar Armored, Inc.

50 Schilling Road

Hunt Valley, MD 20131

The President and Chief Operating Officer for the vendor is Kevin R. Dunbar.

The armored truck services are used county-wide.

The project is a continuous solution for providing armored truck transport for the County government.

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

#### **BC2018-919**

Office of Procurement & Diversity requesting approval of a contract with Griffin & Strong, P.C. on RQ42531 in the amount not-to-exceed \$298,000.00 to perform a disparity study to support a Minority and Women Business Enterprise program in Cuyahoga County. The critical components of the Disparity Study shall include the following: Utilization Analysis, Market Area Identification, Availability Analysis, Disparity Analysis, Anecdotal Evidence, and Recommendations. The anticipated start-completion dates are 1/1/2019 – 12/31/2019.

The primary goals of the project are to determine whether discrimination exists in the process of awarding contracts to Minority and Women Owned business, to handle all issues related with collection and analysis of data, and to recommend legally defensible diversity initiatives such as Minority and Women Business Enterprise program.

The project is mandated by Cuyahoga County Code Chapter 509.

The procurement method for this project was an RFP. The total value of the RFP was estimated at \$350,000.00.

The RFP closed on 6/27/2018. No diversity goals were established for this project. There were 30 proposals pulled from OPD, seven proposals submitted for review. Griffin & Strong, P.C. was selected after the scoring and evaluation of all proposals submitted and conducting interviews with the top four vendors.

The address of Griffin & Strong, P.C.  
Susan G. Johnson, Contract Administrator  
235 Peachtree Street, N.E.  
Atlanta, GA 30303  
(404) 584-9777

Rodney K. Strong is the CEO of Griffin & Strong P.C..  
The project will occur approximately every three years. The prior contract expired 12/31/2015.  
The project is funded 100% by the Fiscal Offices' General Fund.  
Payments will be made in phases per the terms and conditions of the contract.

### **BC2018-920**

Corrections Planning Board

The ADAMHS Board will provide substance use disorder treatment services in an existing adult problem solving court that will enrich client services of non-violent, high risk/high-need participating offenders/defendants that are victims of human trafficking and sexual exploitation presenting with co-occurring trauma-based mental health issues.

Having access to residential and outpatient levels of care provides flexibility to serve the target population with access to FDA-approved medications under the care and prescription of a physician; recovery support services, case management, and program coordination.  
The need to strengthen treatment modalities of alcohol, drug and trauma informed approaches in health, behavioral health and related systems to meet the needs of participants.

### **BC2018-921**

Juvenile Court requesting approval of a contract amendment with CourtSmart Digital Systems, Inc. for the anticipated cost \$98,644.52. This changes the not-to-exceed value of the contract from \$700,936.95 to \$799,581.47.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2012-313

BC2014-262

BC2016-38

BC2018-78

Describe the exact services being provided. This vendor provides maintenance and support to the Court's existing audio and visual recording system located in each courtroom.

The primary goals of the project are to provide maintenance and support of an existing system located at the Court.

The selected vendor was chosen through an RFP exemption procurement method. Juvenile Court has contracted with CourtSmart Digital Systems, Inc. since 2005, when CourtSmart Digital Systems, Inc. won the bid for the initial installation and maintenance.

CourtSmart Digital Systems, Inc.

51 Middlesex Street Suite 128

North Chelmsford, MA 01863

The CEO of CourtSmart Digital Systems, Inc. is Andrew Treinis.

The project is an extension of the existing project.

The project is funded 100% funded by the General Fund.

The schedule of payments is annually.

The project is an amendment to a contract. This amendment changes the time period, as well as, the not-to-exceed value and is the 4<sup>th</sup> amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2013-2015 \$96,443.40

2016-2017 \$191,058.48

2018 \$220,548.28

**BC2018-922**

Department of Public Safety and Justice Services on behalf of Sheriff's Department requesting approval of a contract with Securus Technologies, Inc. for the anticipated cost not-to-exceed \$33,250.00.

CJIS has developed a data sharing network between local law enforcement agencies and has a need for the development of an interface between the Sheriff's Department's jail management system (JMS), XJail, and the CJIS Warehouse. The anticipated start and completion dates are upon execution for a 5-year term (approx. 11/06/2018- 11/05/2023).

The primary goal of the project is to make the information in the jail management system, such as arrest information, dates, booking photos, etc. available to all law enforcement throughout the County. This will assist investigators and analysts with connecting and evaluating crime patterns and solving cases.

Technology Items - If the request is for the purchase of software or technical equipment:

TAC Approved 11/29/2018

The proposed contract is an OPD approved sole source item with materials attached.

Securus Technologies, Inc.

4000 International Parkway

Carrollton, TX 75007

Council District n/a

The President/CEO for the contractor/vendor is Robert Pikens.

The project will be carried out in 2 phases. Work will begin upon receipt of 40% down for development of the interface. 60% and the first year of Support and Maintenance are due upon our written acceptance of the completed interface. Support and Maintenance will be effective upon that date, with subsequent years invoiced annually.

The project is funded 100% by an Enterprise Fund – Criminal Justice Information Sharing \$5.00 Moving Violation Fee, \$33,250.00

The schedule of payments is by invoice. Work will begin upon receipt of 40% down of the development costs. The next 60% payment and the first year of Support and Maintenance will be due upon installation of the Interface and the County's written acceptance. Support and Maintenance will be effective upon that date, with subsequent years invoiced annually.

Sole Source Affidavit provided

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

**BC2018-923**

Cuyahoga County Sheriff's Department

Requisition number: 19-44414 2019 American Correction Association

Security Vulnerability Assessment and Recommendations for Improvement Proposal.

Scope of Work Summary

Sheriff' Department requesting approval of a contract with American Correctional Association for the anticipated cost \$38,570.00. The anticipated start-completion dates are 12/17/18 – 12/16/19.

Describe the exact services being provided.

The ACA will offer security assessment services to the Cuyahoga County Executive Office regarding the Cuyahoga County Jails. This project is new to the County.

For more than 149 years, the American Correctional Association has championed the cause of corrections and correctional effectiveness. Founded in 1870 as the National Prison Association, ACA is the oldest association developed specifically for practitioners in the correctional profession.

There is an immediate need to address the situation in the Cuyahoga County jails. This contract will allow for a thorough assessment in the immediate future along with recommendations that the Sheriff's Department and County Executive that could begin immediate implementation on.

The specific project funding for assessment services was included in OBM-approved budget for this year.

This will be done in 2 phases:

- a) Phase One: Discovery Period
- b) Phase Two: Site Visits

The primary goals of the project are:

Provide security assessment services.

Provide correctional policy, standards and expected practices.

Procurement

**An RFP exemption is needed due to the immediate need in the jail for assessment and changes and since time was of the essence. We are requesting this exemption in order to expedite this assessment and receive recommendations.**

The total value of the this project is \$38,570.00

Contractor and Project Information

The address of the vendor is as follows:

American Correctional Association

Office of Correctional Health

206 North Washington Street

Alexandria Virginia 22314

703-224-0120

Council District All

### Project Status and Planning

The project will include the County Correction Center, Bedford Heights jail and Euclid jail.

The project is on a critical action path due to the current circumstances surrounding the Cuyahoga County Jails.

### Funding

The project is funded 100% by the General Fund

The schedule of payments is 1/3 for phase one, 1/3 for phase 2 and 1/3 upon completion.

### **BC2018-924**

Sheriff's Department is requesting approval of an Alternative Procurement Process and award with Hall Public Safety for the anticipated cost of **\$20,437.38** on **requisition SH-18-43917**

Hall Public Safety will complete vehicle build outs for (2) 2018 Ford Explorer Build Outs: **One vehicle is being built as a marked cruiser for Patrol, the other is an unmarked vehicle for the Warrant Unit.**

The primary goals of the project are to build out 2 new Ford Explorer Sheriff Deputy Vehicles while maintaining uniformity of equipment. The reasons the Sheriff's Office is requesting Whelen equipment, Havis Console Packets, Secure Idle Ignition Systems, and Lind Power adapter for Panasonic Toughbooks. Hall Public Safety showcased all the items before they were awarded previous bids on other vehicle build outs, as they were the lowest bidder on the informal bids. They offer to work on site in the Sheriff's garage within 45 days of being awarded bid. All their items they install in Sheriff Vehicles are comparable to what Cleveland Communications was installing in the past.

The Sheriff's Department would like all the fleet vehicles to be consistent with the equipment that will be used- i.e. the same radios, consoles, lights, speakers, sirens, docking station for the Panasonic Toughbook CF-300 that are purchased for all vehicles, gun racks, etc. This way no matter which unit a Deputy takes, the equipment is the same and they will not need different types of training for different equipment being used.

The procurement method for this project was Requisition SH-18-43917. The total value of the Requisition is \$20,437.38 which has been changed to an Alternative Procurement Process.

The address of the vendors and/or contractors is:

Hall Public Safety  
13940 Gopp Avenue  
Hartsville, OH 44632

The President for the contractor/vendor is Jason Hall.

The project is on an as needed basis, Public Works purchases the vehicles and the Sheriff's Department completes the build outs.

The project is on a critical action path because the vehicles have already been purchased and OPD has asked the process change from an informal bid to an alternative procurement process.

The project is funded 100% by the General.

The schedule of payments is by invoice after work is completed.

**BC2018-925**

Sheriff's Department is requesting approval of an Alternative Procurement Process and award on **RQ43948** to Hall Public Safety for the anticipated cost **\$17,731.32**.

Hall Public Safety will complete vehicle build outs for (2) 2018 Ford Explorer Build Outs on **1 Supervisor vehicle, and 1 K-9 vehicle**.

The primary goals of the project are to build out 2 new Ford Explorer Sheriff Deputy Vehicles while maintaining uniformity of equipment. The reasons the Sheriff's Office is requesting Whelen equipment, Havis Console Packets, Secure Idle Ignition Systems, and Lind Power adapter for Panasonic Toughbooks. Hall Public Safety showcased all the items before they were awarded previous bids on other vehicle build outs, as they were the lowest bidder on the informal bids. They offer to work on site in the Sheriff's garage within 45 days of being awarded bid. All their items they install in Sheriff Vehicles are comparable to what Cleveland Communications was installing in the past.

The Sheriff's Department would like all the fleet vehicles to be consistent with the equipment that will be used- i.e. the same radios, consoles, lights, speakers, sirens, docking station for the Panasonic Toughbook CF-300 that are purchased for all vehicles, gun racks, etc. This way no matter which unit a Deputy takes, the equipment is the same and they will not need different types of training for different equipment being used.

The procurement method for this project was Requisition SH-18-43948. The total value of the Requisition is \$17,731.32 which has been changed to an Alternative Procurement Process.

The address of the vendors and/or contractors is:

Hall Public Safety  
13940 Gopp Avenue  
Hartsville, OH 44632

The President for the contractor/vendor is Jason Hall.

The project is on an as needed basis, Public Works purchases the vehicles and the Sheriff's Department completes the build outs.

The project is on a critical action path because the vehicles have already been purchased and OPD has asked the process change from an informal bid to an alternative procurement process.

The project is funded 100% by the General.

The schedule of payments is by invoice after work is completed.

**BC2018-926**

Office of the Medical Examiner

Scope of Work Summary

Requesting approval of a contract on RQ44147 with Advantra Group, Inc. in the amount not-to-exceed \$213,900.00 for biomedical waste removal services for various County Departments for the period 1/1/2019 - 12/31/2021.

These services will allow the County to enter into a Contract with a vendor who will properly dispose of biomedical waste. The solution is to enter into this contract in order to keep the various agencies free from hazard waste for the benefit of the employees and the proper disposal of biomedical waste. This contract is being awarded to the vendor of record as this vendor was the only vendor to submit a bid. We first attempted an open and competitive bid process however the one and only vendor to submit a bid packaged failed to include all documents therefore the vendor was non-compliant. Knowing that this

vendor would be the only bidder, it was decided that we would follow the RFP Exemption process. These services will be used by Medical Examiner, Common Plea Court/Adult Probation, Sheriff's Department, Juvenile Court/Detention Center and various Public Works locations.

**BC2018-927**

(HHS-Office of Reentry and YMCA of Greater Cleveland are entering into an Amendment for Open Door Housing Programs which is located at:  
Stokes Mall, 6001 Woodland Avenue, Cleveland, Ohio 44104.

Scope of Work Summary

HHS Office of Reentry requesting approval of an Amendment with YMCA of Greater Cleveland for the anticipated cost of \$300,000.00. The anticipated start-completion dates are 01/01/2019- 12/31/2019. The primary goals of the project are:

- Provide housing and services for a minimum of 45 individuals
- Assist individuals to successful completion of the Stokes Mall Programs.

Procurement

Contractor and Project Information

The address of the vendor and/or contractors is (provide the full address in the following format):

YMCA of Greater Cleveland

1801 Superior Avenue

Cleveland, Ohio 44114

Council District #07

The Ed Gemchak, Executive Director,

Mr. Ed Gemechak, Exec. Director

6001 Woodland Avenue #703

Cleveland, Ohio 44104

Project Status and Planning

Funding

The project is funded (100% by the HHS Levy General Funds.

The schedule of payments is (monthly, by invoice).

**BC2018-928**

HHS Office of Reentry and Lutheran Metropolitan Ministry are entering into an Amendment (2019) for the Chopping for Change Program which is located at: 4515 Superior Avenue, Cleveland, Ohio 44103.

Scope of Work Summary

HHS Office of Reentry is requesting approval of an Amendment with Lutheran Metropolitan Ministry for the anticipated cost of \$185,000.00. The anticipated start-completion dates are 01/01/2019– 12/31/2019.

The primary goals of the project are:

- Provide culinary training for female inmates
- Educate and provide employment opportunities.

Procurement

The procurement method for this project is HHS Levy Funds for this Contract Amendment. The total value of the amendment is \$185,000.00.



#### Contractor and Project Information

The address of the vendor and/or contractors is (provide the full address in the following format):

Lutheran Metropolitan Ministry  
4515 Superior Avenue  
Cleveland, OH 44103  
Council District (07)  
Ms. Maria Foschia, CFO

#### Funding

The project is funded 100% by the HHS Levy General Fund.

The schedule of payments are monthly by invoice.

The project is an amendment to a contract and is the 3rd amendment of the contract.

#### **BC2018-929**

HHS-Office of Reentry is requesting approval of a Contract Amendment with Recovery Resources for the anticipated cost not-to-exceed \$169,000.00. The anticipated start-completion dates are 01/01/2019-12/31/2019.

The primary goals of the project are to address the reentry needs of locally incarcerated inmates who have been diverted to the Cuyahoga County Jail and are eligible to serve their sentence that the Euclid/Bedford City Jail locations. The Reentry Redirection shall offer an intense intervention, treatment and support and reentry planning to individuals who are identified as medium to high-risk and who will return to Cuyahoga County communities within six-month time-period.

A full continuum of screening, assessment, treatment and supportive services is intended to help clients set and achieve goals for successful reentry and develop a plan that will prevent them from re-offending. The procurement method for this project was originally through the RFP process. The value of this amendment is \$169,000.00.

The address of the vendor is:

Recovery Resources  
4269 Pearl Road  
Cleveland, Ohio 44109  
Council District 07

The contact person vendor is Erin Tilbert.

The address or location of the projects are:

Cuyahoga County Justice Center Jails  
Euclid City Jails  
Bedford City Jails

The projects are in Council Districts (07), (09), (11)

The contract will reoccur annually.

The project is funded 100% by the HHS Levy Funds.

The schedule of payments will be monthly.

The project is a contract amendment.

**BC2018-930**

HHS: Office of Early Childhood/Invest in Children; requesting approval of a contract amendment with Family Connections of Northeast Ohio for the anticipated cost of \$125,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2018-0037 and BC2018-475

The anticipated start-completion dates are (11/1/201/- 10/31/2019).

The primary goals of the project are (list 2 to 3 goals).

- 1) Improve school-readiness levels among SPARK children entering kindergarten in targeted communities,
- 2) Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math,
- 3) Improve school attendance rates.

The procurement method for this project was grant agreement, the total value of the grant is \$125,000.00 We applied to the Cleveland Foundation to support or SPARK Program in East Cleveland and we specifically requested that Family Connections continue to provide this service for us in the Grant proposal.

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Family Connections of Northeast Ohio  
19824 Sussex Road  
Shaker Heights, OH 44122  
Council District (9)

The executive director is Joanne Federman.

The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The City of East Cleveland is related to this grant award.

The project is located in Council District (10)

The project is an extension of the existing project.

The project started is an ongoing program and we are adding funds to the current project budget. We began processing the contract amendment when we heard we received the award from the Cleveland Foundation in November.

Health and Human Services Levy: \$500,172 -66.3%

Stocker Foundation and Fowler Foundation, Third Federal: \$201,500 – 24.4%

Cleveland Foundation: \$123,146 – 14.9%

The schedule of payments is monthly by invoice.

The project is an amendment to an amendment. This amendment changes the value and is the 2<sup>nd</sup> amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments). BC2018-475 for \$201,500.00.

**BC2018-931**

Division of Senior and Adult Services requesting approval of a revenue generating agreement McGregor PACE.

DSAS will provide Home Health Aide services to McGregor PACE clients. The anticipated start-completion dates are 12/01/2018-11/30/2019.

The primary goal of this project is to generate revenue utilizing existing DSAS Home Health Aides.

DSAS is requesting an exemption as this revenue generating agreement was not competitively procured.

**A competitive process was not used because DSAS has applied to be a provider for McGregor PACE, and their application process cannot be competitively procured.**

The address of the vendor is:

McGregor PACE

14900 Private Drive

East Cleveland, OH 44112

Council District 10

The Chief Executive Officer for the vendor is Tangi McCoy, LNHA, MPA

The address or location of the project is:

Countywide

The project is located in all Council Districts

The project is a new to the County.

The project is on a critical action path because McGregor PACE waited on guidance from the State of Ohio regarding this contract, and the term is set to start 12/1/18. This delay was unavoidable.

The project's term has begun 12/1/18. State the time-line and reason for late submission of the item. McGregor PACE waited on guidance from the State of Ohio regarding this contract.

The project is a revenue generating agreement that will enable DSAS to bill McGregor PACE for services delivered by DSAS Home Health Aides.

The schedule of payments is monthly.

### **C. – Exemptions**

#### **BC2018-932**

The department of public works has received previous approval of the alternate procurement process and seeks approval to amend for additional funds. The department of public works is requesting an additional \$450,000.00.

Prior board approval – bc2013-104; bc2014-61; and bc2017-811

The funding will come from the following funding sources:

Road & bridge fund

Sanitary sewer fund

Airport operation fund

Internal service fund

The dept of public works cannot determine the amount for any one fund until the time of the required purchase.

Section 4.4(b) 15 and 4.4 (d) provides for the exemption from competitive bidding when approved by the board. In order to maintain a safe and reliable fleet and equipment, as well as safe and reliable building equipment, the department of public works uses "factory authorized" dealers for parts, services, and repairs. This ensures compliance with equipment and vehicle warranties. This exemption will allow repairs, parts, and services to be procured timely and efficiently. Vehicles and/or equipment will be placed back into service more quickly and this will decrease vehicle and equipment downtime and increase productivity for the departments. Billable hours and productivity will increase and result in more revenue to the department and quicker response to building problems. Additionally, costly and timely diagnostic quotes will be avoided. It has been our experience on many occasions, repairs, parts, and

services require the dealer to diagnose the problem before a quote can be generated. Current guidelines require three quotes, and this requires a downed vehicle or piece of equipment to be moved to three different dealers for quotes, which delays the repairs and increases the cost of the repair. This exemption will allow the department to take the vehicle or piece of equipment to the nearest “factory authorized” dealer that meets the department’s needs for the repair, parts, or services.

### **BC2018-933**

#### Family and Children First Council

FCSS is a funding stream Family and Children First Council receives every year under ORC121.37. The signature for the Allocation Letter was approved on DOC#41402320 to receive the allocation. FCSS funds provide a flexible funding stream for families seeking services for community based wraparound assistance. Families can select local and accessible providers, which are often used one time. FCSS funds must be flexible for following reasons:

-These state and federal dollars support non-Medicaid billable services.

-FCSS focuses on maintaining children and youth in their own homes/communities by providing non-clinical family-centered services and supports. FCSS is built on the foundation that family involvement in service planning and implementation:

- a. is critical to successful treatment outcomes
- b. strengthens the existing capacity of families to improve family functioning
- c. ensures safety and well-being of each family member

-The target population for FCSS is children birth to 21, with multi-systemic needs, who are receiving service coordination through the local FCFC partners.

-Single agencies or programs providing service coordination(outside of the Service Coordination Mechanism) that may not be able to meet the needs of youth/families can make a referral to FCFC Service Coordination for cross-system team planning.

-If these families meet the local criteria for FCFC Service Coordination and a FCFC Individual Family Service Coordination Plan(IFSCP) is developed, that family’s identities as FCSS eligible and then FCSS funds may be used for the purpose(s) identified in the IFSCP.

-In order to prevent duplication of plans or conflicting expectations of the family, the agency/program plan should be integrated into or linked to the coordinated plan with the FCFC IFSCP.

Service Coordination is mandated in ORC121.37. The Ohio Family and Children First created this funding stream in conjunction with the Ohio Department of Mental Health & Addiction Services(OHIOMHAS) to offer flexible wraparound services to families at the local level and reduce the number of children/youth in congregate care. The state guidance requires FCFC to maintain a copy of the IFSCP with the application.

The total amount of the allocation is \$407,897.00 for the time period of 7/1/2018 to 6/30/2019. FCFC is requesting to pay for services for the families to various vendors from other agencies in which families are involved in such as Bright Beginnings, Children and Family Services, Juvenile Court, Board of Developmental Disabilities, and mental health providers via ADAMHS Board of Cuyahoga County.

FCFC is requesting that individual payments to vendors be processed by submitting a request into BuySpeed, then an issuance of Department Order for any amount up to \$24,999.99 that does not require any additional BOC approval. Currently, FCFC adheres to the OPD policy of processing all payments over \$499.99 through BuySpeed for BOC approval. The vendors most families chose have been used repeatedly by the families because of the specialized services the vendors provide. The length of time for vendors to receive payments can take up to three months long before payment is received. The delay in payment can delay the start of service for the youth and families. This delay can cause undue stress to the families and vendors may not be willing to agree to payment from the County. An estimate of 150 invoices were processed in the previous year with an additional estimated increase of 331 invoices for this fiscal year. FCFC will provide all back up documentation for these requisitions for review and approval by the Office of Procurement & Diversity, including a running tally (spreadsheet) of expenditures, a current State of Ohio Auditor's Findings for Recovery and verification that vendors are not any debarment list from Cuyahoga County, the State of Ohio, and/or the United States of America.

#### **D. – Consent Agenda**

##### **BC2018-934**

Scope of Work Summary

Sprague Road Project, Right of Way Settlement for Parcels 67 & 71

The Department of Public Works is requesting approval of Two (2) Offer of Settlement Agreements for acquiring necessary Right-of-Way for the Sprague Road Project in the City of Middleburg Heights, Ohio and Strongsville, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 67T (Temporary Easement)

Property Owners: Frank A. Kobak

Recommended Offer of Settlement: \$700.00

Fair Market Value Estimate: \$700.00

\* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

Parcel 71T (Temporary Easement)

Property Owners: Frank A. Kobak

Recommended Offer of Settlement: \$1450.00

Fair Market Value Estimate: \$1450.00

\* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

The primary goal of the project is to acquire the temporary easements for the project  
The project is on Sprague Road, between Webster and W. 130<sup>th</sup>, in Middleburg Heights, Ohio and Strongsville, Ohio.  
Districts 4 & 5

#### Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant KMJM visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

#### Contractor Information

##### Parcel 67T (Temporary Easement)

Frank A. Kobak  
13505 W. Sprague Road  
Strongsville, Ohio 44136

##### Parcel 71T (Temporary Easement)

Laura Rowley  
13425 W. Sprague Road  
Strongsville, Ohio 44136

#### Funding

Issue 1 Funding: 50% - County Road and Bridge: 50%

#### Prior Resolutions:

R053901 (10/6/2005) – Convenience and Welfare

R2018-0127 (6/26/2018)– Approval of ROW Plans

#### **BC2018-935**

Department of Public Works is requesting the County Executive to sign the Memorandum of Agreement to maintain and operate the Cuyahoga County Airport in accordance with the Operations and Maintenance Manual for the CFG AWOS III PT.

There are no funds required.

MOA and OMM are required for Cuyahoga County to operate and maintain the AWOS facility at the Cuyahoga County Airport.

The address for FAA is:

Federal Aviation Administration  
Attn: Bob Young  
Cleveland Technical Support Unit  
Cleveland District  
Technical Operation  
326 E. Lorain Street  
Oberlin, Ohio 44074

The location of the project is

Cuyahoga County Airport  
26300 Curtis Wright Parkway  
Richmond Heights, Ohio 44134

The project is located in Council District 11.

**BC2018-936**

Department of Information Technology 2018  
Scope of Work Summary

Department of Information Technology is requesting approval of an amendment to the 11/13/2018 approval of Req 44016 (agenda item BC2018-799) for \$1990.00. Brown Enterprise Solutions SmartDraw 2018-2019 Enterprise Annual Site License \$4,267.25

The vendor misquoted pricing to all of the resellers on this item, thus making all of the bids incorrect. All of the original bidders were contacted and asked for an updated quote. Brown Enterprise Solutions was still the lowest bidder at the cost of \$4,267.25.

Procurement

The original item was informally bid with 5 vendors submitting bids.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Brown Enterprise Solutions  
5935 Wilcox Place, Suite E  
Dublin, Ohio 43016

The sales rep is Doreen Needham.

Project Status and Planning

Funding

The project is funded 100% by the Operations General Fund

The schedule of payments is one-time, upfront

**BC2018-937**

The Cuyahoga County Sheriff's Department is requesting approval to apply and accept funds from the City of Cleveland in the amount of \$100,000 for the FY17 Justice Assistance Grant (JAG) for the period 10/01/2016 – 09/30/2020.

The goal of the program is to provide assistance to local law enforcement agencies. This year's funding will be used replace radios for some of the deputies.

Procurement

Will be competitively bid.

The project reoccurs annually; however, it is subject to an allocation process to determine grant sub-recipients.

The project is funded 100% by the U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland. No match is required.

**BC2018-938**

Scope of Work Summary

Office of Early Childhood/Invest in Children requesting approval of an amendment, with the Public-School Systems ( Bedford, Berea, Cleveland Heights/University Heights, Cleveland Municipal Schools, Garfield, Lakewood, Maple Heights and Warrensville Heights) for the anticipated cost \$0.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. R2017-0166

Describe the exact services being provided.

UPK provides a high-quality preschool experience to children 3-, 4 and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition.

The anticipated start-completion dates are 9/1/2018 – 7/31/2020

The primary goals of the project is: to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

Procurement

The procurement method for this project was RFP, The total value of the RFP, is (\$9,565,386.00).

The RFP closed on March 2017.

A competitive bidding process has already occurred. There is no need to complete another process until the contracts have expired. This is amendment to that contract.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Bedford City School District  
475 Northfield Road  
Bedford, OH 44146  
Council District 9

Berea City School District  
390 Fair Street  
Berea, OH 44017  
Council District 5

Cleveland Heights/University Heights School District  
2155 Miramar Boulevard  
Cleveland Heights, OH 44118  
Council District 10



Cleveland Municipal School District  
1111 Superior Avenue  
Cleveland, OH 44114  
Council District 7

Garfield Height City School District  
5640 Briarcliff Drive  
Garfield Heights, OH 44125  
Council District 8

Lakewood City Schools  
1470 Warren Road  
Lakewood, OH 44107  
Council District 2

Maple Heights City School District  
5740 Lawn Avenue  
Maple Heights, OH 44137  
Council District 11

Warrensville Heights City School District  
4500 Warrensville Center Road  
Warrensville Heights, OH 44128  
Council District 9

The Superintendent for the contractor/vendor is  
Bedford – Dr. Andrea Celico  
Berea – Michael Sheppard  
Cleveland Heights/University Heights – Dr. Talisa Dixon  
Cleveland Municipal School District – Eric Gordon (CEO)  
Garfield Heights – Terry Olszewski  
Lakewood – Dr. Michael J. Barnes  
Maple Heights – Dr. Charles T. Keenan  
Warrensville Heights – Donal J. Jolly II

The project is located in Council District: County Wide

Project Status and Planning  
The project reoccurs annually.

The project's term has already begun State the time-line and reason for late submission of the item. We worked with the Law Department on developing this Amendment. This was a two-step amendment process. The first step was to amend the contract for a language change and the next step was to submit this amendment. We started this process on early July. Additionally, being a master services contract it takes time to get all the documents needed to amend contracts.

Funding  
The project is funded 100% by the Health and Human Services Levy

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes (list the changes to the terms and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments). 1<sup>st</sup> Amendment – 2018 for \$0.00.

**BC2018-939**

(See related items for proposed Travel for the week of 12/17/2018 in Section D. above)

**BC2018-940**

(See related items for proposed purchases for the week of 12/17/2018 in Section D. above)

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Public Works Department requesting approval of a utility permit with The East Ohio Gas Company, d/b/a Dominion Energy Ohio for the Harris Road Bridge 01.61 which crosses over Chippewa Creek in the City of Broadview Heights, Ohio. The permit will allow the attachment of a 4-inch diameter conduit including its support system to the bridge.

Describe the primary goals of the project.

The primary goal of this permit is to approve the proposed attachment of DEO's facilities to our bridge. This project is located on Harris Road, East of Eagle Valley Court, in the City of Broadview Heights. District 6.

The address of the Utility Company is:

Dominion Energy Ohio  
320 Springside Dr, Suite 320  
Akron, Ohio 44333

The vendor Design Manager is Michael Antonius.

The project's term has not begun.

Construction Information: Attachment will be performed during the construction of the Harris Road Bridge project.

This agreement has been approved in form by Anka Davis – Law Department; PWD-1219

**Item No. 2**

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Spinks for contract with Right On Roofing Inc. for the anticipated cost \$4,940.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Thomas Spinks

City - Lyndhurst

Total Loan Amount of \$5,352.00

Property Taxes are current as of 10/15/2018.

Scope of services – Replace Roof

Homeowner loan includes agreements with the following:

Right On Roofing Inc. \$4,460.00

Homeowner Contingency in the amount of \$892.00

All documents related to this activity will be submitted in a separate action.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**