

Minutes

Cuyahoga County Board of Control
Monday, October 29, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairman
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Dennis Kennedy, Fiscal Officer
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 10/22/2018

Armond Budish motioned to approve the minutes from the October 22, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment.

BC2018-707

Department of Development,

a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

b) Recommending an award on RQ43650 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-707 was unanimously approved.

B. – New Items for Review

BC2018-730

Department of Public Works, submitting an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and Parking Garage, located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 – 10/31/2018 to extend the time period to 10/31/2019 and for additional funds in the amount not-to-exceed \$220,000.00.

Funding Source: General Fund

Michael Chambers, Department of Public Works, presented. Dale Miller asked if the County owns this building and if so, why doesn't the County provide property management services as we do with other County-owned buildings. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-730 was unanimously approved.

BC2018-731

Department of Public Works, submitting an amendment to Contract No. CE1600065 with AECOM Services of Ohio, Inc. for general architectural engineering services for the period 3/21/2016 - 3/20/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund - Capital Project

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-731 was unanimously approved.

BC2018-732

Department of Public Works,

a) Submitting an RFP exemption on RQ43759, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$29,981.24 for the purchase and installation of (5) security cameras, (2) proximity card readers and (1) intercom for the Halle Building parking lot located at the Southeast corner of Perkins Avenue and E. 40th Street, Cleveland for the period 10/29/2018 – 5/31/2019.

b) Recommending an award on RQ43759 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$29,981.24 for the purchase and installation of (5) security cameras (2) proximity card readers and (1) intercom for the Halle Building parking lot located at the Southeast corner of Perkins Avenue and E. 40th Street, Cleveland for the period 10/29/2018 – 5/31/2019.

Funding Source: General Fund - Capital Project

Nichole English, Department of Public Works, presented. Dale Miller asked why an RFP exemption is being requested rather than conducting a bid process. Dennis Kennedy asked who coordinates the retention schedules for all the security camera videos throughout the County; stated that the Auto Title Division has different schedules for each building and asked if they should all be on the same retention schedule.

Michael Dever, Director of the Department of Public Works, stated that this was previously maintained by the Department of Information Technology, but the responsibility was transferred to the Sheriff's Department; stated that he will contact Sheriff Clifford Pinkney for additional information and provide a response to Mr. Kennedy's question. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-732 was unanimously approved.

BC2018-733

Department of Information Technology,

a) Submitting an RFP exemption on RQ43816, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$8,448.95 for the installation of cable and (3) NetApp Disk shelves for the County Enterprise Storage Area Network (SAN) at the State of Ohio Computer Center located in Columbus and the Bluebridge Networks in Cleveland.

b) Recommending an award on RQ43816 to Logicalis, Inc. in the amount not-to-exceed \$8,448.95 for the installation of cable and (3) NetApp Disk shelves for the County Enterprise Storage Area Network (SAN) at the State of Ohio Computer Center located in Columbus and the Bluebridge Networks in Cleveland.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked for clarification on the hardware purchase made prior to approval of this item, as stated in Mr. Sullivan's presentation. Mr. Sullivan said that the hardware has been previously approved and that this request is for installation only. Armond Budish stated that items are not purchased prior to approval.

Nan Baker asked if an installation package was included at the time of the hardware purchase as we are using the recommended vendor; asked for clarification on the requested procurement method and selection process of this vendor. Trevor McAleer asked if the manufacturer, NetApp is requiring use of this specific vendor for installation and whether this service could be considered a sole source purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-733 was unanimously approved.

BC2018-734

Department of Information Technology, recommending a sole source award on RQ43546 to Opex Corporation in the amount not-to-exceed \$4,995.00 for the purchase, installation and configuration of (1) Windows 10 PC for use with the OPEX System Software Platform.

Funding Source: Health and Human Services Levy – 46% and Federal Funds – 54%

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-734 was unanimously approved.

BC2018-735

Department of Information Technology,

a) Submitting an RFP exemption on RQ43934, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$1,791.64 for the purchase of (4) Microsoft Project Professional Subscription licenses for new Enterprise Resource Planning Staff.

b) Recommending an award on RQ43934 to Dell Marketing LP in the amount not-to-exceed \$1,791.64 for the purchase of (4) Microsoft Project Professional Subscription licenses for new Enterprise Resource Planning Staff.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked if this purchase is being charged against the Capital Installation Fund or Operating Expense Fund for the Enterprise Resource Planning Project. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-735 was unanimously approved.

BC2018-736

Department of Communications, recommending an award on RQ42760 and enter into a contract with Baldwin Wallace University (24-4) in the amount not-to-exceed \$28,269.00 for Community Survey services for the period 10/29/2018 – 10/28/2019.

Funding Source: General Fund

Eliza Wing, Department of Communications, presented. Trevor McAleer thanked Ms. Wing for the thorough responses explaining the scope of services to the Council Board members' advanced questions related to this item. Nan Baker asked if the goal is to provide outreach in the communities; asked about the timing of conducting the survey and if the survey will be County-wide; asked if the survey will include current service providers who are already engaged and if a goal to measure the quality of care is being provided; asked if the total amount requested includes mailing costs; and asked if the department anticipates the need for additional funding in the future; Trevor McAleer and Ms. Baker asked for clarification on what surveying methods will be used. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-736 was unanimously approved.

BC2018-737

Department of Public Safety and Justice Services, recommending an award on RQ42414 to Laurus Systems, Inc. (20-3) in the amount not-to-exceed \$145,848.00 for the purchase of (1) Fourier Transform Infrared Spectroscopy System for the Lake County Type 1 HazMat Response/Bomb Teams.

Funding Source: FY2016 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked what the price difference was between the lowest bidder who was not selected and the recommended bidder. Nan Baker asked if the grant program dates are in line with this purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-737 was unanimously approved.

BC2018-738

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1500059 with Audio Visual Innovations, Inc. for installation and maintenance services for equipment located in the Juvenile Justice Center training room, Courthouse Square and Cuyahoga Emergency Communications Systems area for the period 10/1/2014 - 11/9/2018 to extend the time period to 11/9/2021 and for additional funds in the amount not-to-exceed \$22,473.70.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-738 was unanimously approved.

BC2018-739

Department of Public Safety and Justice Services, recommending an award on RQ42915 to Motorola Solutions (41-3) in the amount not-to-exceed \$21,912.59 for the purchase of (17) Project 25 700/800 MHZ Portable Radios for use by the Geauga County Sheriff's Department for the period 10/31/2018 – 4/30/2019.

Funding Source: FY2017 – Law Enforcement - State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-739 was unanimously approved.

BC2018-740

Department of Public Safety and Justice Services,

a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,847.44 for the FY2018 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2019 – 12/31/2019.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,847.44 for the FY2018 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Sources: General Fund Cash match - 25% (\$5, 613.20), Office of Criminal Justice Services -75% (\$17,234.24)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-740 was unanimously approved.

BC2018-741

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 - 12/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: 100% Temporary Assistance to Needy Families Fund

David Merriman, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-741 was unanimously approved.

BC2018-742

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800231 with Case Western Reserve University/Mandel School of Applied Social Sciences for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 to expand the scope of services to add Statistical Methods and Research Consultation services, effective 11/1/2018 and for additional funds in the amount not-to-exceed \$4,211.00.

Funding Source: University of Maryland Grant

Karen Anderson, Division of Children and Family Services, presented. Nan Baker asked if this item is a continuation and related to item BC2018-715 approved on 10/22/2018 for a contract amendment with Kinnect; and asked if the County can anticipate additional funding availability in the future. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-742 was unanimously approved.

C. – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2018-743 through -746; Michael Dever seconded, the consent agenda items were unanimously approved.

BC2018-743

Department of Public Works, submitting an amendment to an agreement with U.S. Department of Transportation Federal Aviation Administration for preliminary engineering for relocation of FAA owned facilities and provision of materials, equipment and construction oversight during Phases Three and Four construction at the Cuyahoga County Airport for the period 8/15/2017 - 8/14/2022, to modify the scope of services, effective 10/29/2018; no additional funds required.

Funding Source: N/A

BC2018-744

Department of Information Technology, on behalf of the Clerk of Courts, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2018-745

Department of Public Safety and Justice Services, submitting a Memorandum of Understanding agreement with Ohio Department of Public Safety, Emergency Management Agency to define Cuyahoga County's responsibilities as a host for the operation, maintenance and use of a generator for the purpose of providing regional deployment of a power source in the event of a disaster or emergency, in connection with the Emergency Power Generator Operations Plan for the period 10/29/2018 - 12/31/2019.

Funding Source: N/A

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-18-43901	Lift rentals for routine maintenance at various County buildings	Department of Public Works	Sunbelt Rentals	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43963	Envelopes for Fiscal Office	Department of Public Works	Western States Envelope and Label	\$738.70	General Fund – Internal Service Fund
SA-18-43850	Nitrile gloves for Home Support Unit	Division of Senior and Adult Services	Premier Medical Supply, Inc.	\$738.00	Health and Human Services Levy Fund
CR-18-43823	Centrifuge maintenance	Medical Examiner's Office	Adelsys	\$1,250.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
WT-18-43958	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$24,300.00	Health and Human Services Levy Fund
WT-18-43960	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$24,300.00	Health and Human Services Levy Fund
WT-18-43962	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$8,100.00	Health and Human Services Levy Fund
WT-18-43930	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Sunrise Healthcare Group, LLC	\$1,700.00	Health and Human Services Levy Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2018-747

Department of Public Works, recommending an award on RQ43527 to Scaffco Scaffolding in the amount not-to-exceed \$23,098.50 for safety scaffolding to access the exterior façade of the Justice Center Complex.

Funding Source: Capital Project

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. Nan Baker asked for clarification on which part of the façade was falling and if the remainder of the building was inspected. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-747 was unanimously approved.

BC2018-748

Department of Public Works, recommending an award on RQ44024 to Mayer Plumbing and Heating in the amount not-to-exceed \$3,347.50 for sanitary excavation to dislodge a camera see snake for the Sanitary Engineering Division.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked about the cost of a see snake. Nan Baker asked if it is unusual for a see snake to become wedged. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-748 was unanimously approved.

BC2018-749

Department of Public Works, recommending an award on RQ43495 to Custom Trans, Inc. in the amount not-to-exceed \$3,211.74 for the repair of a 2008 Dodge Charger for Protective Services.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked for clarification on the model year and warranty for this vehicle. Nan Baker asked if the investment of \$3,211.74 is practical for a vehicle that is 10 years old and what will be the disposition as vehicles are renewed. Dennis Kennedy asked why the purchase requisition is dated 9/6/2018. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-749 was unanimously approved.

BC2018-750

Department of Public Works, recommending an award on RQ43021 to Prism Glass in the amount not-to-exceed \$3,740.00 for the replacement and clean-up of broken window at the Juvenile Justice Center.
Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Armond Budish asked if this repair is related to a prior incident at the Juvenile Justice Center; asked if the cause of the damage originated from the outside of the building. Nan Baker asked if the cause of damage has been determined and whether any injuries were sustained; asked about the date of the incident; asked if there was only one projectile that hit the window; and asked if the County's insurance would cover the cost of the damage. Trevor McAleer asked if there was a similar item for a different phase submitted to the Board for approval several weeks ago; Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-750 was unanimously approved.

BC2018-751

Medical Examiner's Office, recommending an award on RQ44004 to Nova Biomedical Corporation in the amount not-to-exceed \$6,375.00 for emergency repair of (1) CCX instrument for the period 10/24/2018 – 10/30/2018.
Funding Source: Medical Examiner's General Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Mr. Budish asked for clarification on the funding source. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-751 was unanimously approved.

BC2018-752

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ43991 to Piney Ridge Treatment Center in the amount not-to-exceed \$24,999.99 for emergency placement services of one youth on 10/11/2018.
Funding Source: 70% Health and Human Service Levy Fund and 30% Title IV-E

Robert Math, Division of Children and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Nan Baker asked how many years this youth has been in the custody of the County. Dale Miller asked if the department will be incorporating Piney Ridge Treatment Center into the Master Contract; asked the age of the youth; asked if it will be difficult to place this child; Mr. Budish asked if the cost will be approximately \$300,000.00 per year for services for this child. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-752 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant award from Petfinder Foundation in the amount of \$4,975.00 for a Play Yard Renovation Project for the period 8/22/2018 – 11/22/2018.
Funding Source: Petfinder Foundation

Item No. 2

Department of Public Works, submitting a grant award from Mattie's Fund in the amount of \$4,900.00 for the Removing Barriers to Adoption Citizen Canine Project for the period 9/12/2018 – 3/12/2019.

Funding Source: Maddie's Fund Innovation Grant

Item No. 3

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with the Cedar Road project located in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights, to modify the terms, effective 10/29/2019.

Funding Sources: \$4,500,000. ODOT shall provide to the LPA 80% of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4T47) funds

Item No. 4

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with the resurfacing of Warrensville Center Road from Maple Heights North Corporation Line to Broadway Avenue in the Cities of Bedford and Maple Heights, to modify the terms, effective 10/29/2018.

Funding Sources: Total cost of the project is \$2,781,000, with 20% \$556,200 County Road and Bridge Fund and 80% \$2,224,800 Federal Funds.

Item No. 5

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with Towpath Trail – Phase 4 in the City of Cleveland, to modify the terms, effective 10/29/2018.

Funding Sources: Project is estimated to be \$16,266,529. ODOT shall provide to the LPA 80% \$10,400,000 in Federal CMAQ funds and the remaining 20% percent shall be provided by itemized funding sources.

Item No. 6

Department of Public Safety and Justice Services, submitting a grant award from the Ohio Department of Youth Services in the amount of \$10,000.00 for the FY2018 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program for the period 10/1/2018 – 12/31/2019.

Funding Source: FY2018 Ohio Department of Youth Services

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:49 a.m.