



**Cuyahoga County Board of Control Agenda
Monday, September 24, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 9/17/18

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-632

Department of Public Works, recommending an award on RQ43209 and enter into a contract with C. A. Agresta Construction Co. (7-4) in the amount not-to-exceed \$319,204.00 for Highway Construction services for the Olmsted Township Transportation for Livable Communities Initiative – Fitch Road and Cook Road Sidewalk Project.

Funding Source: 62% Federal - \$197,906.48 and 38% Olmsted Township - \$121,297.52

BC2018-633

Department of Public Works, recommending an award on RQ42908 to Columbiana Dodge, Inc. (11-1) in the amount not-to-exceed \$243,046.50 for the purchase of (9) 2019 Dodge Grand Caravans SE for use by various departments.

Funding Source: Internal Service Fund - \$107,354.00 and Public Assistance Fund - \$135,692.50

BC2018-634

Department of Public Works, recommending an award on RQ42914 to Bob Gillingham Ford (13-2) in the amount not-to-exceed \$111,019.50 for the purchase of (1) 2019 Ford F-550 Dump Body with Crane.

Funding Source: Sanitary Sewer Fund

BC2018-635

Department of Public Works, recommending an award on RQ43320 and enter into a contract with Precision Environmental Company (12-2) in the amount not-to-exceed \$58,800.00 for universal waste removal and environmental decontamination services at the Cleveland Police Headquarters Building for the period 9/24/2018 – 9/23/2019.

Funding Source: General Fund – Capital Projects

BC2018-636

Department of Public Works, submitting an amendment (Subsidiary No. 4) to Contract No. CE1600096 with Karvo Paving Company, Inc. for the 2016 Operations Resurfacing Program Group 2 for various Roads for additional funds in the amount not-to-exceed \$19,924.81; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63:

- a) Eastland Road/Fowles Road from the Berea South Corporation Line to Bagley Road in the City of Berea.
- b) Turney Road from Hathaway Road to the Garfield Heights East Corporation Line in the City of Garfield Heights.

Funding Sources: Eastland/Fowles - 100% Cuyahoga using funds from the \$7.50 Vehicle License Tax Fund and Turney Road – 63% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 37% from the Ohio Public Works Commission (Issue 1)

BC2018-637

Department of Information Technology, submitting an amendment to Contract No. CE1200652 with Rimini Street, Inc. for maintenance and support services for the SAP Human Capital Management R3 System for the period 11/6/2012 - 10/30/2018 to extend the time period to 10/30/2019 and for additional funds in the amount not-to-exceed \$74,572.00.

Funding Source: General Fund

BC2018-638

Department of Information Technology, submitting an amendment to Contract No. CE1500165 with Compuware Corporation for maintenance and support on Compuware File Aid Software products for the period 10/1/2015 - 9/30/2018 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$32,446.60.

Funding Source: General Fund

BC2018-639

Department of Workforce Development, submitting amendments to Contracts with various providers for various services in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 – 6/30/2019 for additional funds in the total amount not-to-exceed \$150,000.00:

- a) Contract No. CE1600240 with Vantage Aging, Inc. fka Mature Services, Incorporated for mature job seeker services and implementation of the ENCORE Program in the amount not-to-exceed \$75,000.00.

b) Contract No. CE1600241 with Towards Employment, Inc. for job seeker services to applicants with felony backgrounds in the amount not-to-exceed \$75,000.00.

Funding Source: Workforce Innovation and Opportunity Act Federal Funds

BC2018-640

Office of Procurement and Diversity, submitting an amendment to an agreement with GovDeals, Inc. to add funds in the amount of \$55,000.00 for payment fees in connection with on-line auction services for surplus County equipment for the period 1/1/2016 - 12/31/2019 to extend the time period to 12/31/2020.

Funding Source: General Fund

BC2018-641

Office of Procurement and Diversity, submitting an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments for the period 10/1/2015 - 9/30/2018 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$21,914.64.

Funding Source: General Fund

BC2018-642

Office of Procurement & Diversity, submitting an amendment to Contract No. CE1500263 with Key Bank National Association for Procurement Card services for the period 5/1/2014 - 12/31/2018 to expand the scope of services, effective 9/24/2018 and for additional funds in the amount not-to-exceed \$2,000.00.

Funding Source: General Fund

BC2018-643

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ43585, which will result in a payment to Buckeye Power Sales Co. Inc. in the amount not-to-exceed \$1,360.38 for services rendered in connection with the repair of (1) G-292806 Main Logic Board for a generator located at the Mutual Aid Box Alarm System Tower.

b) Recommending a payment on RQ43585 to Buckeye Power Sales Co. Inc. in the amount not-to-exceed \$1,360.38 for services rendered in connection with the repair of (1) G-292806 Main Logic Board for a generator located at the Mutual Aid Box Alarm System Tower.

Funding Source: General Fund

BC2018-644

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of Child Support Services:

- a) Submitting an RFP exemption on RQ43413, which will result in an award recommendation to County Commissioners Association of Ohio Service Corporation c/o Ohio Child Support Enforcement Agency Directors' Association, Inc. in the amount not-to-exceed \$5,200.00 for database tracking and location services of incarcerated non-custodial parents for the period 7/1/2018 – 6/30/2019.
- b) Recommending an award on RQ43413 and enter into a contract with County Commissioners Association of Ohio Service Corporation c/o Ohio Child Support Enforcement Agency Directors' Association, Inc. in the amount not-to-exceed \$5,200.00 for database tracking and location services of incarcerated non-custodial parents for the period 7/1/2018 – 6/30/2019.

Funding Sources:

Program Income – 11% Federal - 59% ; State - 7; and Levy Funding - 23%.

BC2018-645

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1700230 with Emerald Development and Economic Network, Inc. for Rapid Re-housing Program services for homeless individuals and families for the period 1/1/2018 – 12/31/2018 for additional funds in the amount not-to-exceed \$479,536.00.

Funding Source: U.S. Department of Housing and Urban Development FY2016 Continuum of Care Homeless Assistance Program and City of Cleveland Emergency Solutions Grant

BC2018-646

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending awards on RQ42555 and enter into contracts with various providers (21-11) in the total amount not-to-exceed \$187,561.00 for emergency shelter services for homeless families and individuals in connection with the FY2018 Emergency Solutions Grant Program for the period 9/1/2018 – 8/31/2019.

- a) Care Alliance Health Center in the amount not-to-exceed \$15,000.00
- b) Fairhill Partners in the amount not-to-exceed \$22,500.00
- c) Family promise of Greater Cleveland in the amount not-to-exceed \$68,800.00
- d) West Side Catholic Center in the amount not-to-exceed \$61,261.00
- e) YMCA of Greater Cleveland in the amount not-to-exceed \$20,000.00

Funding Source: \$165,061 (88%) by the U.S. Department of Housing and Urban Development through the FY2018 Federal award to Cuyahoga County; and \$22,500 (12%) by the Health and Human Services Levy

BC2018-647

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1700229 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation and management of the Coordinated Intake and Assessment Program for homeless individuals and families for the period 1/1/2018 – 12/31/2018 for additional funds in the amount not-to-exceed \$46,637.00.

Funding Source: U.S. Department of Housing and Urban Development FY2017 Continuum of Care Homeless Assistance Program and Cuyahoga County Emergency Solutions Grant

BC2018-648

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ42898, which will result in an award recommendation to The Centers for Families and Children – Glenville Early Learning Center in the amount not-to-exceed \$200,000.00 for expansion and administration of the Universal Pre-Kindergarten Program for the period 8/1/2018 – 7/31/2019.

b) Recommending an award on RQ42898 and enter into a contract with The Centers for Families and Children – Glenville Early Learning Center in the amount not-to-exceed \$200,000.00 for expansion and administration of the Universal Pre-Kindergarten Program for the period 8/1/2018 – 7/31/2019.

Funding Source: Cleveland Browns Foundation grant

BC2018-649

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ43083 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$251,000.00 to manage the clinical components of the Treatment Foster Care/Kinship Care Pilot Program for the period 9/17/2018 - 6/30/2019.

Funding Source: Health and Human Services Levy

BC2018-650

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ41636, which will result in an award recommendation to Beta Drive Hotel Group, LLC in the amount not-to-exceed \$16,038.70 for rental of space, audio visual, catering and related services for the 2018 Conference on Aging being held at the 700 Beta Hotel and Conference Center in Mayfield Village for the period 10/18/2018 – 10/20/2018.

b) Recommending an award on RQ41636 and enter into a contract with Beta Drive Hotel Group, LLC in the amount not-to-exceed \$16,038.70 for rental of space, audio visual, catering and related services for the 2018 Conference on Aging being held at the 700 Beta Hotel and Conference Center in Mayfield Village for the period 10/18/2018 – 10/20/2018.

Funding Source: Health and Human Services Levy Fund

BC2018-651

Office of the Medical Examiner, recommending an award on RQ42781 and enter into a sole source Contract with JusticeTrax, Inc. in the amount not-to-exceed \$85,560.00 for maintenance and support on the Laboratory Information Management System-Plus for the period 10/15/2018 - 10/14/2021.

Funding Source: Crime Lab Fund

BC2018-652

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43614, which will result in an award recommendation to Gordon Foods Service, Inc. in the amount not-to-exceed \$3,861.80 for the purchase of miscellaneous frozen vegetables for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

b) Recommending an award on RQ43614 to Gordon Foods Service, Inc. in the amount not-to-exceed \$3,861.80 for the purchase of miscellaneous frozen vegetables for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

Funding Source: General Fund

BC2018-653

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43616, which will result in an award recommendation to Gordon Foods Service, Inc. in the amount not-to-exceed \$447.00 for the purchase of miscellaneous meats for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

b) Recommending an award on RQ43616 to Gordon Foods Service, Inc. in the amount not-to-exceed \$447.00 for the purchase of miscellaneous meats for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

Funding Source: General Fund

C. – Exemptions

BC2018-654

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ42011, which will result in an award recommendation to City of Perrysburg in the amount not-to-exceed \$1,080.00 for the purchase of (54) CPR training certification cards for Home Health Aides for the period 2/20/2018 – 6/9/2018.

Funding Source: Health and Human Services Levy

D. – Consent Agenda

BC2018-655

Department of Public Works, submitting a purchase and sale agreement with Lakecliff Homes, LLC in the amount of \$322.00 for the sale of certain County-owned property no longer needed for public use, located at the NE corner of Wolf Road and Kenilworth Road in Bay Village, Permanent Parcel No. (PPN 203-33-001).

Funding Source: Revenue Generating

BC2018-656

Department of Public Works, submitting an amendment to Contract No. CE1500370 with The Craun-Liebing Company for Gorman Rupp equipment, parts and services for the period 9/1/2015 - 8/31/2018 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: Original contract - Sanitary Sewer Fund

BC2018-657

Department of Public Works, recommending to declare miscellaneous equipment that has no value as surplus County property no longer needed for public use; recommending to salvage or discard said equipment, in accordance with Ohio Revised Code Section 307.12(I).

Funding Source: N/A

BC2018-658

Fiscal Office, submitting an amendment to Contract No. CE1800358 with Professional Travel, Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 - 9/30/2018 to extend the time period to 12/31/2018.

Funding Source: N/A

BC2018-659

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc.

Funding Source: Revenue Generating

BC2018-660

Fiscal Office, Presenting Proposed Travel Requests for the week of 9/24/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Development – Division of Community Development	Kenneth Surratt	A conference entitled “National Association for County Community and Economic Development (NACCED) Annual Conference and Training”	National Association for County Community and Economic Development (NACCED)	9/25/ - 9/25/2018	Minneapolis, MN	***Airfare - \$400.40 ** Ground Transportation - \$90.00 **Mileage - \$6.98 ** Total \$497.38	Community Development Block Grant

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$400.40)**

Purpose:

The National Association for County Community and Economic Development (NACCED) develops the technical capacity of county government practitioners that administer federally-funded affordable housing, community development, and economic development programs. NACCED has awarded Cuyahoga County with the “2018 Award of Excellence for Community Development”, which will be officially accepted at the NACCED Annual Conference and Training Awards Luncheon.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Workforce Development	Norma Arasim, Lauren Carey	A conference entitled "National Association of Job Training Assistance (NAJA) Regional Conference"	National Association of Job Training Assistance (NAJA)	10/8/ - 10/11/2018	New York, NY	*Registration - \$1,000.00 ***Airfare - \$720.00 **Lodging- \$1,734.00 **Meals - \$424.00 ** Ground Transportation - \$200.00 **Baggage - \$100.00 **Total \$4,178.00	WIOA Funds

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$720.00)**

Purpose:

The National Association of Job Training Assistance (NAJA) is a non-profit association that sponsors annual conferences for professional development of government and non-profit workforce development professionals. The NAJA Regional conference provides both Fiscal and Programmatic training sessions designed to enhance the operations and performance of administrators, middle management and staff personnel of local and state agencies.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Jennifer Kovi, James Smith, Lisa Peterka	A conference entitled “Safe and Together 6 th Annual Conference”	Safe and Together Institute	10/3/ - 10/5/2018	San Antonio, TX	*Registration - \$1,350.00 ***Airfare - \$1,222.80 **Lodging- \$882.63 **Meals - \$288.00 **Baggage - \$150.00 **Total \$3,893.43	Health and Human Services Levy – 70% Title IV-E – 30%

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$1,222.80)**

Purpose:

The Safe and Together 6th Annual Conference is designed to bring together professionals from around the globe who want to create domestic violence-informed systems. The program will include new presenters and workshops focused on enhancing safety for children, developing responsible fatherhood practices, supporting survivors of domestic violence and intervening with perpetrators of domestic violence.

BC2018-661

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/24/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
FC-18-43501	Legal notice: Youth Internship Request for Proposals	Cuyahoga Job and Family Services	Plain Dealer	Not-to-exceed \$700.00	Health and Human Services Levy Fund
IS-18-43350	(1) Replacement HP EliteBook 850 G3 Notebook and related accessories for Personnel Review Commission employee	Department of Information Technology	MNJ Technologies Direct, Inc.	\$1,078.15	General Fund
IS-18-43497	Miscellaneous camera equipment (batteries, chargers, lens mounts and memory cards) for Multimedia Department	Department of Information Technology	MCPC Inc.	\$1,617.00	General Fund
IS-18-43524	Purchase (2) replacement HP Z240 SFF desktop computers for Law Library	Department of Information Technology	Brown Enterprise Solutions, LLC	\$1,636.56	County Law Library Resources Fund
IS-18-43563	Data cartridges for County-wide data backups	Department of Information Technology	MNJ Technologies Direct, Inc.	\$1,446.00	General Fund
IS-18-43574	Purchase (1) replacement Canon VIXIA HF G40 Full HD Camcorder to record live programs and continuing legal education programs for Law Library	Department of Information Technology	B&H Foto & Electronics Corp.	\$979.00	County Law Library Resources Fund
JA-18-42756	Uniforms for CECOMS staff	Department of Public Safety and Justice Services	Schwarz Uniform Corp.	\$9,575.00	General Fund
JA-18-43554	Replacement chemical detection sensors for County Hazardous Materials Teams	Department of Public Safety and Justice Services	Safeware, Inc.	\$9,488.84	FY2016 Urban Area Security Initiative Grant

JA-18-43613	Legal notice: Detection Rapid Deployment Kit for Greater Cleveland Regional Transit Authority bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 Law Enforcement Grant
CE-18-43502	Steel road plates for Road and Bridge	Department of Public Works	Aztec Steel	\$21,575.00	Road and Bridge Fund
CT-18-42806	Property clean-up for Harvard Garage	Department of Public Works	Henderson Contracting	Not-to-exceed \$9,500.00	Sanitary Sewer Fund
CT-18-43176	Various plumbing supplies for various buildings	Department of Public Works	EPS Supply	Not-to-exceed \$20,000.00	General Fund – Internal Service Fund
CT-18-43287	Paint and sundries for various buildings	Department of Public Works	Sherwin Williams	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43291	Steering column assembly replacement for Dodge Charger	Department of Public Works	Ganley Chrysler Dodge Jeep Ram, Inc.	\$4,429.97	General Fund – Internal Service Fund
CT-18-43308	File folders for civil cases for Clerk of Courts	Department of Public Works	Tab Products Company LLC	\$3,999.00	General Fund – Internal Service Fund
CT-18-43309	Hydraulic hammer repair for Sanitary Engineer	Department of Public Works	Ohio CAT	\$3,006.10	Sanitary Sewer Fund
CT-18-43329	Sodium chloride for 2018-2019 Winter season	Department of Public Works	Cargill, Inc.	Not-to-exceed \$24,500.00	85% General Fund - Internal Service Fund 5% General Fund - Airport Operations Fund 5% Road and Bridge Fund 5% Sanitary Sewer Fund
CT-18-43338	Hand soap for various buildings	Department of Public Works	Alco Chemical	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-18-43357	Medical supplies for Animal Shelter	Department of Public Works	Henry Schein	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-43390	Paper for Voter Registration Cards for Board of Elections	Department of Public Works	Millcraft Paper Company	\$3,407.50	General Fund – Internal Service Fund

CT-18-43391	Finishing services for Voter Registration Cards for Board of Elections	Department of Public Works	Direct Digital Graphics	\$996.00	General Fund – Internal Service Fund
CT-18-43503	Kitchen hood cleaning at Bedford Jail	Department of Public Works	Service-Tech Corporation	\$820.00	General Fund – Internal Service Fund
CT-18-43509	Bare box controls, diffusers, dampers and related components for maintenance and repair to HVAC system in various buildings	Department of Public Works	Duct Fabricators	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43516	Various electrical supplies for Juvenile Justice Center	Department of Public Works	Grainger	\$516.56	General Fund – Internal Service Fund
CT-18-43520	Janitorial supplies for various buildings	Department of Public Works	Joshen Paper & Packaging	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43561	Stihl Yard Boss to maintain turf at Animal Shelter	Department of Public Works	Sill’s Motor Sales	\$818.00	Special Revenue Fund
CT-18-43581	Body repair to vehicle 98-83	Department of Public Works	R&D Auto	\$4,160.24	General Fund – Internal Service Fund
CT-18-43610	60# Offset paper for Print Shop	Department of Public Works	Xpedx Veritiv	\$6,428.04	General Fund – Internal Service Fund
CT-18-43612	Warrant jackets for Sheriff’s Office	Department of Public Works	Western States Envelope and Label	\$891.56	General Fund – Internal Service Fund
CT-18-43641	Blank metal signs for Road and Bridge Sign Shop	Department of Public Works	Vulcan Signs	\$3,858.00	Road and Bridge Fund
CT-18-43644	Various plumbing supplies for Sanitary Engineer	Department of Public Works	Woodhill Nipple & Supply, Inc.	\$24,437.78	Sanitary Sewer Fund
CT-18-43647	Cremation services for Animal Shelter	Department of Public Works	Western Farm Pet Crematory and Cemetery	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-43662	Ready mix concrete for Road and Bridge	Department of Public Works	Carr Bros. Inc.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-43667	Voter registration envelopes for Board of Elections	Department of Public Works	The Envelope Printery of Ohio	\$927.00	General Fund – Internal Service Fund

CT-18-43670	Air aluminum construction and linear plenums for HVAC repair in County Courthouse	Department of Public Works	Mussun Sales	\$945.00	General Fund – Capital Projects
ST-18- 43532	Legal notice: General engineering services Request for Qualifications for Sanitary Engineer	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00	Motor Vehicle Gas Tax Fund
CR-18-43298	Ammunition for test fires for various labs	Medical Examiner’s Office	Lawmen’s & Shooter’s Supply	\$5,028.64	Medical Examiner’s Office Crime Lab Fund
CR-18-43298	Ammunition for test fires for various labs	Medical Examiner’s Office	Palmetto State Armory	\$303.76	Medical Examiner’s Office Crime Lab Fund
CR-18-43474	DNA kits and supplies for DNA Lab	Medical Examiner’s Office	Life Technologies	\$9,876.36	Medical Examiner’s Office Crime Lab Fund
CR-18-43498	CCX-1 Instrument maintenance for Toxicology Lab	Medical Examiner’s Office	Nova Biomedical	\$3,400.00	General Fund
CR-18-43582	Reagents to test bodily fluids for Toxicology Lab	Medical Examiner’s Office	Siemens Healthcare	\$4,212.60	Medical Examiner’s Office Crime Lab Fund
CR-18-43596	Synthetic drug standards for various labs	Medical Examiner’s Office	Canyon Chemical	\$526.00	Medical Examiner’s Office Crime Lab Fund
CR-18-43604	Consumables sensors, calibrators and controls – All-in-One-Analyzer for various labs	Medical Examiner’s Office	Nova Biomedical	\$2,710.29	Medical Examiner’s Office Crime Lab Fund
CR-18-43605	Vials and stoppers for Toxicology Lab	Medical Examiner’s Office	Shamrock Glass	\$2,124.65	Medical Examiner’s Office Crime Lab Fund
CR-18-43606	Drug standards for Toxicology Lab	Medical Examiner’s Office	Cerilliant	\$1,891.50	Medical Examiner’s Office Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-43442	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Hyperproductive LLC	\$14,420.00	Health and Human Services Levy Fund
WT-18-43592	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Aluminum Line Products Company	\$5,000.00	Health and Human Services Levy Fund
WT-18-43593	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management, dba Legacy Health Services	\$21,600.00	Health and Human Services Levy Fund
CC002-18-43266	Relocation of employee wellness equipment in Virgil E. Brown Building due to construction	Department of Human Resources	Health and Fitness, Incorporated	\$902.50	Wellness Fund
CF-18-43586	Post Adoption Special Services Subsidy: Legal fees**	Division of Children and Family Services	Cofsky and Zeidman LLC	\$1,000.00	70% - Health and Human Services Levy Fund 30% - Title IV-E
FC-18-43461	Family Centered Services and Supports: Summer camp for various families***	Family and Children First Council	Achievement Centers for Children	\$1,313.00	State
FC-18-43558	Family Centered Services and Supports: Summer camp for various families***	Family and Children First Council	Achievement Centers for Children	\$7,610.00	State
FC-18-43560	Family Centered Services and Supports: Swim lessons***	Family and Children First Council	Pura Vida Swim School LLC dba Goldfish Swim School of Fairview	\$1,272.00	State

CR-18-43599	Toxicology testing****	Medical Examiner's Office	Axis Forensic Toxicology	\$1,065.00	Medical Examiner's Office Lab Fund
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***Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.**

**** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

*****Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.**

******Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-43140	Various electrical supplies for various buildings	Department of Public Works	Graybar	Not-to-exceed \$30,000.00	General Fund – Internal Service Fund
CR-18-43473	DNA Kits for DNA Lab	Medical Examiner's Office	Promega	\$73,683.69	\$46,774.16 – DNA Backlog Grant \$26,909.53 – Medical Examiner's Office Crime Lab Fund
SH-18-43362	October-December Soup	Sheriff's Department	JNS Food LLC	\$5,004.00	General Fund

SH-18-43362	October-December Soup	Sheriff's Department	Benjamin Foods	\$6,525.48	General Fund
SH-18-43363	October-December Chicken	Sheriff's Department	Big Daddy Foods	\$12,420.00	General Fund
SH-18-43363	October-December Chicken	Sheriff's Department	Good Source Solutions, Inc.	\$10,800.00	General Fund
SH-18-43365	October-December Potatoes/Oats	Sheriff's Department	Benjamin Foods	\$13,032.60	General Fund
SH-18-43365	October-December Potatoes/Oats	Sheriff's Department	National Food Group, Inc.	\$3,285.00	General Fund
SH-18-43366	October-December Sauce & Dressings	Sheriff's Department	Benjamin Foods	\$6,785.40	General Fund
SH-18-43366	October-December Sauce & Dressings	Sheriff's Department	JNS Foods, LLC	\$4,440.00	General Fund
SH-18-43424	October-December Sugar, Flour	Sheriff's Department	Benjamin Foods	\$13,855.50	General Fund
SH-18-43425	October-December Turkey (Ground)	Sheriff's Department	Benjamin Foods	\$8,780.00	General Fund
SH-18-43426	October-December Turkey Ham	Sheriff's Department	Benjamin Foods	\$16,300.00	General Fund
SH-18-43426	October-December Turkey Ham	Sheriff's Department	JNS Foods, LLC	\$14,220.00	General Fund
SH-18-43431	October-December Waffles	Sheriff's Department	National Food Group, Inc.	\$9,980.64	General Fund
SH-18-43432	October-December Bread	Sheriff's Department	Portland Foods	\$47,808.72	General Fund
SH-18-43433	October-December Dairy	Sheriff's Department	Benjamin Foods	\$19,233.00	General Fund
SH-18-43443	October-December Fresh Fruit	Sheriff's Department	The Sanson Company	\$68,750.00	General Fund
SH-18-43445	October-December Fresh Vegetables	Sheriff's Department	The Sanson Company	\$51,450.00	General Fund
SH-18-43446	October-December Milk	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$51,907.60	General Fund
SH-18-43447	October-December Pasta	Sheriff's Department	New England Food Brokerage, Inc.	\$17,877.60	General Fund
SH-18-43475	October-December Spices	Sheriff's Department	Benjamin Foods	\$4,074.30	General Fund
SH-18-43476	October-December Crackers/Chips	Sheriff's Department	Gordon Food Service, Inc.	\$12,215.25	General Fund

SH-18-43477	October-December Bagels	Sheriff's Department	National Food Group, Inc.	\$5,490.00	General Fund
SH-18-43478	October-December Bulk Cereal	Sheriff's Department	Benjamin Foods	\$6,536.40	General Fund
SH-18-43479	October-December Beans	Sheriff's Department	Benjamin Foods	\$7,454.00	General Fund
SH-18-43479	October-December Beans	Sheriff's Department	JNS Foods, LLC	\$7,920.00	General Fund
SH-18-43480	October-December Cake Mix	Sheriff's Department	JNS Foods, LLC	\$13,308.00	General Fund
SH-18-43480	October-December Cake Mix	Sheriff's Department	Benjamin Foods	\$7,910.40	General Fund
SH-18-43481	October-December Beef Patties	Sheriff's Department	National Food Group, Inc.	\$19,440.00	General Fund
SH-18-43482	October-December Canned Fruit	Sheriff's Department	JNS Foods, LLC	\$20,650.00	General Fund
SH-18-43483	October-December Cheese Sauce	Sheriff's Department	JNS Foods, LLC	\$11,900.00	General Fund
SH-18-43485	October-December Cookies	Sheriff's Department	Portland Foods	\$9,500.00	General Fund
SH-18-43486	October - December Drink Mix	Sheriff's Department	Good Source Solutions, Inc.	\$10,920.00	General Fund
SH-18-43487	October-December Franks	Sheriff's Department	Benjamin Foods	\$5,601.60	General Fund
SH-18-43488	October-December Frozen Vegetables	Sheriff's Department	Benjamin Foods	\$26,708.50	General Fund
SH-18-43489	October-December Jelly / Syrup	Sheriff's Department	Benjamin Foods	\$5,208.00	General Fund
SH-18-43489	October-December Jelly / Syrup	Sheriff's Department	Elwood International, Inc.	\$1,440.00	General Fund
SH-18-43490	October-December Nutri-Cal Drink Mix	Sheriff's Department	Good Source Solutions, Inc.	\$7,580.00	General Fund

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, September 17, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Armond Budish, Chairperson
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dale Miller)
Michael King, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 9/4/2018

Armond Budish motioned to approve the minutes from the September 4, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

BC2018-612

Department of Public Works, submitting an amendment to Contract No. CE1600233 with Johnson Controls Security Systems, LLC for preventive fire alarm/security system maintenance services for the Justice Center Complex including Courts Tower, Jail-1 and Galleria located at 1200 Ontario Street, Cleveland for the period 10/1/2016 - 9/30/2019 to expand the scope of services, effective 9/17/2018 and for additional funds in the amount not-to-exceed \$428,248.00.

Funding Source: Internal Service Fund – Space Maintenance

Michael Chambers, Department of Public Works presented. Nan Baker inquired about the re-evaluation of the Justice Center Complex as it relates to the information listed in the details section and asked if there is anything the Department is currently doing now that would have to be redone because \$428,248.00 is being expended that may be included in the next contract. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-612 was unanimously approved.

BC2018-613

Department of Public Works, submitting an amendment to Contract No. CE1600211 with Quality Control Services, LLC for construction management and support services for the period 9/13/2016 – 9/12/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-613 was unanimously approved.

BC2018-614

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1600298 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for additional funds in the amount not-to-exceed \$25,955.18.

Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund.

Nichole English, Department of Public Works presented. Michael King asked about the anticipated completion date of the project. Nan Baker asked for clarification of what funding source is being used to cover the \$25,00.00 portion of the expense. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-614 was unanimously approved.

BC2018-615

Department of Information Technology,

a) Submitting an RFP exemption on RQ43505, which will result in an award recommendation to Main Sail, LLC in the amount not-to-exceed \$450,000.00 for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 - 9/16/2019.

b) Recommending an award on RQ43505 and enter into a contract with Main Sail, LLC in the amount not-to-exceed \$450,000.00 for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 - 9/16/2019.

Funding Source: ERP General Fund

Jeanelle Greene, Department of Information Technology presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-615 was unanimously approved.

BC2018-616

Fiscal Office,

a) Submitting an RFP exemption on RQ43542, which will result in an award recommendation to Legal News Publishing in the amount not-to-exceed \$13,700.00 for typesetting and printing services for legal advertisement of delinquent land and manufactured home tax notices for the period 9/27/2018 & 10/11/2018.

b) Recommending an award on RQ43542 to Legal News Publishing in the amount not-to-exceed \$13,700.00 for typesetting and printing services for legal advertisement of delinquent land and manufactured home tax notices for the period 9/27/2018 & 10/11/2018.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office presented. Michael King asked whether the County has explored the use of electronic notice rather than printing in a newspaper of general circulation. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-616 was unanimously approved.

BC2018-617

Department of Consumer Affairs, submitting an amendment to Contract No. CE1700339 with Nover Englestein & Associates, Inc. for support and maintenance on the WinWam Software System for the period 2/1/2018 – 1/31/2019 to extend the time period to 1/31/2020 and for additional funds in the amount not-to-exceed \$5,010.00.

Funding Source: General Fund

Tom Dobek, Department of Consumer Affairs presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-617 was unanimously approved.

BC2018-618

Office of Innovation and Performance, recommending an award on RQ41913 and enter into a contract with NH Learning Solutions Corporation dba New Horizons Computer Learning Center (58-5) in the amount not-to-exceed \$25,000.00 for Employee Project Management training services for the period 9/17/2018 - 9/16/2019.

Funding Source: General Fund

Catherine Tkachyk, Office of Innovation and Performance presented. Nan Baker asked how many employees would be trained; asked how employees would be impacted as a result of this training and asked if this will be annual training or conducted on a project by project basis. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-618 was unanimously approved.

BC2018-619

Department of Public Safety and Justice Services, recommending an award on RQ43262 and enter into a contract with Voiance Language Services, LLC in the amount not-to-exceed \$1,000.00 for language interpretation services for Public Safety Communications for the period 9/17/2018 – 9/16/2020.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services presented. Nan Baker asked if the users of the system would be required to have the ability to access video for remote interpretation and whether this is highly accessible and useful. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-619 was unanimously approved.

BC2018-620

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, recommending an award on RQ42507 to various providers (23-2) in the total amount not-to-exceed \$300,000.00 for various services in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project for the period 8/1/2018 – 7/31/2019.

a) Housing Innovations, LLC for Planning and Evaluation services in the amount not-to-exceed \$281,600.00.

b) Elizabeth Lockley for Homeless Management Information Systems Reporting and Analytical Tool services in the amount not-to-exceed \$18,400.00.

Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care Homeless Assistance Grant

Shari Weir, Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services presented. Armond Budish commented that no work has been performed and no funds have been expended against this contract yet. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-620 was unanimously approved.

BC2018-621

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a contract with Northeast Ohio Neighborhood Health Services, Inc. (NEON) in the amount not-to-exceed \$60,000.00 for Safe Sleep Educator for Men/Safe Sleep Ambassador Training Programs for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 – 10/31/2018.

Funding Source: Revenue Generating

Al Grimes, Department of Health and Human Services/Cuyahoga Job and Family Services presented. Nan Baker asked how services were able to be provided since the start date of January 1, 2018 without payment being made to the vendor. Armond Budish commented on the terms of the grant and clarified how the funding would be provided for this program.

Nan Baker asked if all the funds will be used for the remainder of this contract; asked if the County is waiting to be paid for this program and asked if anyone would not be compensated if this item was not approved; Armond Budish clarified that this is for reimbursement and asked for confirmation that the funding source is Health and Human Services Levy Funds. Joseph Nanni confirmed that Health and Human Services Levy Funds used for this program are being reimbursed by the State. Mr. Budish stated that the Health and Human Services Levy funding utilized was in the budget. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-621 was unanimously approved.

BC2018-622

Sheriff's Department, recommending an award on RQ42954 and enter into a contract with Educare Medical Staffing, LLC (23-7) in the amount not-to-exceed \$300,000.00 for temporary nursing services for the period 9/17/2018 -12/31/2019.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department presented. Armond Budish commented that Trevor McAleer, County Council recommended that the temporary nursing services be made permanent, so services can be drawn upon as needed. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-622 was unanimously approved.

C. – Exemptions

BC2018-623

Department of Public Works, recommending an alternative procurement process on RQ43572, which will result in a master contract with various providers in the total amount not-to-exceed \$5,900,000.00 for the provision of commercial building maintenance and construction supplies; auto and truck supplies; tools and equipment; warranty; service repairs and other materials and supplies which will be divided into major classifications including but not limited to: HVAC, plumbing, electrical, carpentry, painting, tools, repairs, auto/truck, construction material and equipment for a 2-year period to be determined.

Funding Sources: Facilities - \$3,500,000.00, Road & Bridge - \$600,000.00, and Sanitary - \$1,800,000.00

Michael Chambers and Thomas Pavich, Department of Public Works, presented. Dennis Kennedy asked if there will be a not-to-exceed amount per purchase once the vendors have been selected. Mr. Kennedy commented that he wanted to ensure this process will not be used for larger single purchases, which could result in an audit finding.

Armond Budish asked if the resulting contract will come before County Council for formal approval, which will provide a check and balance for this process. Mr. Kennedy commented that he understood the need to speed up the process but recommended that a limit to the amount be set for each purchase.

Mr. Budish asked if that limit would be approved when the contract comes before the Board of Control or County Council for consideration.

Mr. Kennedy stated that this item is for approval of the alternative procurement process only and that perhaps language should be included to cap the amount per purchase to comply with a future audit and not to appear as a way to circumvent any formal process.

Mr. Budish asked Mr. Kennedy if he would recommend that this item be amended at a future date to include a maximum amount after further discussions are complete.

Michael Chambers, Director of Public Works recommended a \$50,000.00 maximum per purchase which was agreed upon by Mr. Budish and Mr. Kennedy. Michael King asked if this exemption will result in separate contracts or one master contract; asked whether these will be presented to County Council for formal approval and stated that further discussions would be held to discuss a maximum prior to the contract coming to County Council for approval. Mr. Budish stated that Michael King's recommendation is acceptable.

Armond Budish motioned to approve the item; Dennis Kennedy seconded. Item BC2018-623 was unanimously approved.

D. – Consent Agenda

Joseph Nanni referred to BC2018-631 Item No. IS-18-43192 and commented that there is a no cost version of the Visio Professional product available and inquired as to whether the free version could be used rather than purchasing a subscription. Nan Baker asked for more detail on who will be using the subscription and stated that more detailed information should be provided for future requests; asked if the Enterprise Resource Project would facilitate this issue once implemented; and asked if Health and Human Services Levy Funds are the appropriate funding source to use for Skill Up services. Mr. Budish echoed Ms. Baker’s comment that additional information would be helpful to clarify future requests.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-624 through -631; Michael Dever seconded, the consent agenda items were unanimously approved.

BC2018-624

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1500105 with DiGioia-Suburban Excavating, LLC for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township for a decrease in the amount of (\$2,900.01).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funds, 20% Cuyahoga County using the \$5.00 Vehicle License Tax Fund.

BC2018-625

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the period 10/27/2016 – 10/26/2021 to expand the scope of services, effective 8/30/2018; no additional funds required.

Funding Source: General Fund (Enterprise Resource)

BC2018-626

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1300291 with Emergency CallWorks, Inc. for vendor-hosted next generation 9-1-1 services for the period 8/1/2013 - 1/31/2025 to expand the scope of services, effective 9/17/2018; no additional funds required.

Funding Source: Original Contract - 911 Wireless Fund

BC2018-627

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, requesting authority to apply for and accept grand funds from U.S. Department of Housing and Urban Development/Community Planning and Development in the amount of \$29,912,152.00 for the FY2018 Continuum of Care Program Competition for the period 1/1/2019 – 12/31/2020.

Funding source: U.S. Department of Housing and Urban Development

BC2018-628

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting approval of a draw-down of funds from the Cleveland Foundation in the amount not-to-exceed \$875,000.00 for the Universal Pre-Kindergarten 2.0 Program effective 8/1/2018.

Funding Source: mix of funds from private donations

BC2018-629

Department of Health and Human Services,

a) Requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount of \$5,000.00 for the Your Voice Matters Youth Summit Voter Registration event held on September 14, 2018.

b) Submitting a grant award from the Cleveland Foundation in the amount of \$5,000.00 for the Your Voice Matters Youth Summit Voter Registration event held on September 14, 2018.

Funding Source: Cleveland Foundation

BC2018-630

Fiscal Office, Presenting Proposed Travel Requests for the week of 9/17/2018

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Information Technology – Division of Applications</i>	<i>Thomas P. Fisher</i>	<i>A Meeting entitled “Urban Regional Information Systems Association (URISA) Board of Directors Meeting“</i>	<i>Urban Regional Information Systems Association (URISA)</i>	<i>6/27/-6/28/2018</i>	<i>Chicago, IL</i>	<i>**Airfare - \$306.40 **Lodging- \$192.41 Total \$498.81</i>	<i>URISA (100%)</i>

There was no cost to the County for attendance at this event.

***Airfare and Lodging were initially covered by Mr. Fisher and reimbursed by Urban Regional Information Systems Association (URISA) as Mr. Fisher is a member of the non-profit, URISA Board of Directors and serves as Chair of the Chapter Advisory Board.*

Purpose:

To attend the annual Board of Directors Meeting for the Urban Regional Information Systems Association (URISA), the Geographic Information System (GIS) Professional Organization.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Information Technology – Division of Administration</i>	<i>Thomas P. Fisher</i>	<i>A conference entitled “Urban and Regional Information Systems Association (URISA) GIS-PRO Conference 2018”</i>	<i>Urban and Regional Information Systems Association (URISA)</i>	<i>10/7/ – 10/13/2018</i>	<i>Palms Springs, California</i>	<i>*Registration Fees - \$500.00</i> <i>***Airfare - \$843.20</i> <i>**Lodging- \$1,064.86</i> <i>**Meals - \$316.00</i> <i>** Baggage Fees – \$50.00</i> <i>**Total \$2,774.06</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County’s Travel Vendor – (\$843.20)*

Purpose:

The Urban and Regional Information Systems Association (URISA) is a multi-disciplinary geospatial organization that provides professional education and training, a vibrant and connected community, advocacy for geospatial challenges and issues, and essential resources. URISA fosters excellence in GIS and engages geospatial professionals throughout their careers. The 2018 URISA GIS-Pro Conference provides several comprehensive workshop and training opportunities, keynote addresses, professional development and networking events for GIS professionals.

Mr. Fisher is a member of the non-profit, URISA Board of Directors and serves as Chair of the Chapter Advisory Board.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of Innovation and Performance</i>	<i>Catherine Tkachyk</i>	<i>A conference entitled "MetroLab Network 2018 Conference"</i>	<i>MetroLab Network</i>	<i>10/14/ - 10/16/2018</i>	<i>Newark, New Jersey</i>	<i>***Airfare - \$337.59</i> <i>**Lodging- \$366.10</i> <i>**Meals - \$69.00</i> <i>**Total \$772.69</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$337.59)*

Purpose:

MetroLab Network is a group of more than 35 city-university partnerships focused on bringing data, analytics, and innovation to city government. Its members include 44 cities, 5 counties, and 59 universities. The Network's mission is to pair university researchers with city policymakers to undertake research, development, and deployment projects that improve our infrastructure, public services, and environmental sustainability. Cuyahoga County is a member of the MetroLab Network in partnership with Case Western Reserve University.

	Travel Requests						
Department	Community Partners	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	(12)	A Workshop entitled “Structural Collapse Technician (SCT)”	Virginia Task Force 2	10/12/-10/21/2018	Virginia Beach, VA	**Registration - \$21,540.00 **Lodging - \$10,692.00 **Mileage \$450.00 **Meals \$4,752.00 **Tolls \$200.00 Total \$37,634.00	FY16 State Homeland Security Grant Program

***Reimbursement estimate to travelers (See note below)*

Attendees: James Byrne, Rob Giaccobe, Joseph Reising, David Conlon, Chad Rapier, Jonny Thomas, Brendan McNamara, Daniel Jenik, Ron Hayden, William Foster IV, Joseph Vargo, Daniel Jedlicka

There are no County employees attending this event. They are firefighters from various municipalities in Cuyahoga County. They will submit expenses to the County for reimbursement from the County Grant (FY16 State Homeland Security Grant Program) which is funding the training.

Purpose:

This event provides team members for the Ohio Homeland Region (OHR) 2 Urban Search and Rescue (USAR) with specialized training to respond to terrorist events that may include building or bridge collapse or tunnel collapse. This is an 8-day, 80hr of learning to perform the skills and techniques associated with structural collapse operations: exterior shoring and interior shoring, breaching and breaking of concrete, cutting and burning, and heavy lifting and moving techniques at structural collapse incidents. The instruction follows the FEMA-approved Structural Collapse Specialist Instructor-Led Training.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Sources</i>
<i>Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration</i>	<i>Macklin Flinn</i>	<i>A Workshop entitled “Emergency Management Institute (EMI) Master Exercise Practitioner Program E0132 and E0133”</i>	<i>Emergency Management Institute (EMI)</i>	<i>11/4/-11/9/2018 3/3/-3/8/19</i>	<i>Emmitsburg, MD</i>	<i>**Registration Fees – \$1,250.00 **Lodging - \$480.00 **Ground Transportation \$440.00 ***Mileage - \$991.76 *Meals - \$313.20 *Tolls – \$80.00 Total \$3,554.96</i>	<i>Emergency Management Institute Public Safety and Justice Services Emergency Management Fund</i>

Requesting the use of a County Vehicle

***Expenses which include registration fees, lodging and (ground transportation if needed), will be covered by (EMI). (Ground transportation may be required depending on the location of the training facility).*

****Mileage expenses will initially be covered by the Department’s Emergency Management fund then reimbursed by (EMI).*

**Expenses, which include meals and tolls will initially be covered by Mr. Flinn. The Emergency Management Institute (EMI) will reimburse Mr. Flinn upon completion of both training courses.*

Purpose:

To attend two courses, E0132 (in November) and E0133 (in March 2019) put on by the Emergency Management Institute pertaining to emergency management practices. The Master Exercise Practitioner Program is a series of two classroom courses (E0132, E0133) focused on advanced program management, exercise design and evaluation practices in each phase of the Homeland Security Exercise and Evaluation Program (HSEEP). A Master Exercise Practitioner Program (MEPP) Capstone exercise project is required within one year after the completion of E0133.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Cullen Sweeney</i>	<i>A conference entitled "National Legal Aid & Defender Association" (NLADA) 2018 Annual Conference"</i>	<i>National Legal Aid & Defender Association (NLADA)</i>	<i>10/31/ – 11/3/2018</i>	<i>Houston, Texas</i>	<i>*Registration Fees - \$640.00</i> <i>***Airfare - \$443.40</i> <i>**Lodging- \$663.39</i> <i>**Meals - \$144.00</i> <i>** Ground Transportation – \$100.00</i> <i>**Total \$1,990.79</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$443.40)*

Purpose:

The National Legal Aid & Defender Association, (NLADA) Annual Conference is a premier skills-building and knowledge-sharing event for the civil legal aid, public defense, and public interest law communities. More than 700 equal justice advocates come together each year to participate in substantive workshops on topics critical to helping effectively meet the legal needs of low-income people.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Shaena Taylor</i>	<i>A seminar entitled "Clandestine Laboratory Investigating Chemists Association (CLIC) 28th Annual Technical Training Seminar and Workshop"</i>	<i>Clandestine Laboratory Investigating Chemists Association</i>	<i>9/3/-9/8/2018</i>	<i>Louisville, KY</i>	<i>*Registration Fees - \$625.00</i> <i>**Mileage - \$374.96</i> <i>**Lodging- \$684.81</i> <i>**Meals - \$272.00</i> <i>**Parking - \$79.50</i> <i>Total \$2,036.27</i>	<i>FY 2017 Coverdell Grant (100%)</i>

**Paid to the Host*

***Staff reimbursement*

The attendee will be driving her own vehicle.

Purpose:

The annual CLIC seminar is known for highly specialized training programs on topics related to clandestine laboratory investigations, chemistry, analytical techniques, and safety programs. The seminar also provides the opportunity to meet other forensic chemists specializing in clandestine laboratory investigations. The type of training offered at a CLIC seminar is unique because of its emphasis on clandestine drug laboratory investigations, analyses, and chemistry.

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-18-43192	(1) Microsoft Project Professional and (1) Visio Professional subscription for Department of Development employee	Department of Information Technology	Dell Marketing LP	\$631.26	100% Health and Human Services Levy Fund
IS-18-43348	(15) Seagate 2TB portable external hard drives for Public Defender's Office	Department of Information Technology	HPM Business Systems, Inc.	\$977.77	General Fund
IS-18-43383	(3) Plantronics Wireless Headset Bundle for Fiscal Department Call Center	Department of Information Technology	Diltex Inc.	\$554.88	General Fund
IS-18-43427	(4) Power distribution units for new data cabinets to support hardware located at Blue Bridge Hosting Center in the Sterling Building	Department of Information Technology	Hypertec USA, Inc.	\$2,980.00	General Fund
JA-18-43522	Legal notice: Night vision monoculars for Lake County Sheriff's Office bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 Law Enforcement Security Grant
JA-18-43545	Legal notice: P25 Portable radios bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 State Homeland Security Grant
JA-18-43547	Legal notice: Lake County HazMat Fourier Transform Infrared Spectroscopy Detection bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 State Homeland Security Grant
CT-18-43511	Pipefitting supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43512	Kitchen hood cleaning and sanitizing for Euclid Jail	Department of Public Works	A Bee C Service Inc. dba Service – Tech Corp.	\$660.00	General Fund – Internal Service Fund
CR-18-42861	(2) Adobe Creative Cloud and Photoshop Licenses for Photography Lab	Medical Examiner's Office	Zones	\$7,602.96	General Fund
CR-18-43153	(4) 27" Computer monitors for new hires	Medical Examiner's Office	Diltex, Inc.	\$878.08	General Fund
CR-18-43153	(5) Adobe Acrobat software licenses for new hires	Medical Examiner's Office	Globecom Technologies, Inc.	\$929.40	General Fund

SH-18-42979	Property and evidence packaging system for Inmate Management Property Information System Department	Sheriff's Department	Clearwater Packaging Inc.	\$8,875.00	General Fund
SH-18-43216	Handheld Light Detection and Ranging Laser 4 Bundles for High Visibility Enforcement Overtime Unit	Sheriff's Department	North Coast Two-Way Radio	\$5,052.00	General Fund
SH-18-43288	(8) Riot helmets for Special Response Team Unit	Sheriff's Department	Sirchie Acquisition Company	\$1,000.00	General Fund
SH-18-43310	Storage bags for inmates' clothing	Sheriff's Department	HBD Inc.	\$24,150.00	General Fund
SH-18-43358	Bunk beds for Bedford Jail	Sheriff's Department	Bob Barker Company Inc.	\$24,135.00	General Fund
SH-18-43419	MK-4 Pepper foam spray for Jail	Sheriff's Department	Vance Outdoors	\$2,100.00	General Fund
SH-18-43472	Vacuum sealer for inmates' personal property	Sheriff's Department	Clearwater Packaging Inc.	\$9,385.00	General Fund
TR-18-43282	Production and certified mailing of tax lien certificate letters	Treasurer's Office	Midwest Presort Mailing dba Midwest Direct	\$1,901.64	Tax Certificate Admin Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-43549	Post Adoption Special Services Subsidy: Residential stabilization unit*	Division of Children and Family Services	Bellefaire JCB	\$1,390.50	70% Health and Human Services Levy Fund 30% Title IV-E
FC-18-43332	Family Centered Services and Supports: Mentoring program**	Family and Children First Council	Distinguished Men of Excellence	\$1,666.37	State
FC-18-43464	Family Centered Services and Supports: Summer camp**	Family and Children First Council	City of Solon	\$3,400.00	State
FC-18-43465	Family Centered Services and Supports: Summer camp**	Family and Children First Council	Lakewood City Schools	\$3,325.00	State
FC-18-43466	Family Centered Services and Supports: Safety adaptive equipment and adaptive aquatics class for various families**	Family and Children First Council	Northeast Ohio Network	\$1,666.37	State
FC-18-43467	Family Centered Services and Supports: Gymnastics classes**	Family and Children First Council	The Little Gym	\$1,927.00	State

* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

**Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an assignment and assumption of lease with Shaker West Professional LLC fka Greater Shaker Square Development Corporation in connection with Contract No. CE0900629 for lease of office space located at 11811 Shaker Boulevard, Cleveland, for use by Court of Common Pleas/Juvenile Court Division for the period 1/1/2010 - 12/31/2019.

Funding Source: Original Contract – General Fund

Item No. 2

Department of Development, submitting a loan agreement with Aspen Place Apartments, L.P in the amount of \$450,000.00 for funding assistance to construct a 40-unit building to provide affordable rental housing to low and moderate-income persons in accordance with the HOME Investment Partnership ACT for the Aspen Place Apartments, L.P. Project located at 6016 Lorain Avenue, Cleveland for the period 9/29/2017 – 12/31/2048.

Funding Source: Federal HOME Investment Partnership Program Fund

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from U.S. Health and Human Services - Substance Abuse and Mental Health Services Administration in the amount of \$2,000,000.00 for the Cuyahoga County Court of Common Pleas Veteran and Veteran Re-entry Treatment Court Project for the period 9/30/2018 – 9/29/2023.

Funding Source: Substance Abuse and Mental Health Services Administration

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joseph Nanni seconded. The motion to adjourn was unanimously approved at 11: 44 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2018-632

Public Works is recommending an award on RQ43209 and requesting to enter into a contract with C. A. Agresta Construction Co. for the Olmsted Township TLCI – Fitch Road and Cook Road Sidewalk Project in the amount not-to-exceed \$319,204.00. The anticipated start-completion dates are October 8, 2018 – November 16, 2018.

The roadway is located in Council District 5.

Procurement

The RFB was closed on September 11, 2018.

There were seven (7) bid packages taken out from OPD and four (4) bids were received.

This is a federally funded project. The Ohio Department of Transportation (ODOT) assessed a six (6%) percent DBE Goal. The contractor submitted their utilization plan to ODOT and it was approved.

Contractor Information

C.A. Agresta Construction Co., 4186 Greenvale Road, South Euclid, Ohio 44121.

Council District 11.

Project Status

The contractor will be given a notice to proceed with construction following the award and execution of a contract.

Funding

62% Federal (\$197,906.48), 38% Olmsted Township (\$121,297.52)

BC2018-633

The Department of Public Works is requesting a Recommendation of Award to Columbiana Dodge, Inc. for (9) 2019 Grand Caravans SE. This will result in a Purchase Order.

The goal of this project is to obtain (9) 2019 Grand Caravans SE: one (1) for the Sheriff's Office; three (3) for Facilities; and five (5) for Children & Family Services. Four (4) are replacements (Sheriff's Office and Facilities) and five (5) for Children & Family Services are new purchases for additional staff. The scope of the Purchase Order includes the delivery of (9) 2019 Grand Caravans SE.

Procurement

Identify the original procurement method on the contract/purchase:
RFB Informal Bid - Purchase Order (PO) in the amount of \$243,046.50.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Columbiana Dodge, Inc.

Street address: 100 Commerce Circle

City, State, and Zip Code: Columbiana, OH 44408

Contact person is Devon Hull

Project Status**Funding**

Funding has been approved through Internal Service Fund (\$107,354.00) / Public Assistance Fund (\$135,692.50).

The schedule of payments is by invoice.

BC2018-634

The Department of Public Works is requesting a Recommendation of Award to Bob Gillingham Ford for (1) 2019 F-550 with Dump Body and Crane. This will result in a Purchase Order.

The goal of this project is to obtain (1) 2019 F-550 with Dump Body and Crane. This is a new vehicle for an additional catch basin crew.

The scope of the Purchase Order includes the delivery of (1) 2019 F-550 with Dump Body and Crane.

Procurement

Identify the original procurement method on the contract/purchase:

RFB Informal Bid - Purchase Order (PO) in the amount of \$111,019.50.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Bob Gillingham Ford

Street address: 8383 Brookpark Road

City, State, and Zip Code: Parma, OH 44129

Contact person is George Bode

Project Status**Funding**

Funding has been approved through Sanitary Sewer Fund.

The schedule of payments is by invoice.

BC2018-635**Department of Public Works**

Qualified vendor shall provide Universal Waste Removal and Environmental Decontamination at the Cleveland Police Headquarters Building for a period of One (1) year, September 10, 2018 through September 9, 2019 in the amount Not-to-Exceed \$58,800.00. The purpose of this specification is to solicit bids for universal waste removal and environmental cleansing at the Cleveland Police Headquarters for use in a twelve (12) month contract.

Enter into a contract with Precision Environmental Company to provide waste removal services. Cuyahoga County requires that the Universal Waste on the 5th Floor of Cleveland Police Headquarters is packaged in bulk and removed intact, rather than crushed and converted into Hazardous Material at our facility. This includes all bulbs, and ballasts located throughout the 5th floor. Cuyahoga County desires to mitigate airborne contaminants such as Mercury, Lead and PCB's that could provide an inhalation hazard to County employees. The County feels the most prudent way to do so is to ensure materials are transported from the 5th Floor to the Contractor's truck intact.

Work will need to be completed on second shift beginning at 3:00 PM allowing the vendor sole access to the needed elevators. This will be used at Cleveland Police Headquarters Building

BC2018-636

Department of Public Works

Is submitting amended agreement (Subsidiary No. 4) to Contract CE1600096 with Karvo Companies, Inc. for the 2016 Operations Resurfacing Program Group 2:

Eastland/Fowles Road from the Berea SCL to Bagley Road in the City of Berea

Turney Road from Hathaway Road to the Garfield Heights ECL in the City of Garfield Heights for an amount not-to-exceed \$19,924.81.

Is recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

The plan quantity adjustments are based on final field measurements and calculations.

Eastland/Fowles Road is located in Council District 5 and Turney Road is located in Council District 8.

Procurement

RFB

Contractor Information

Karvo Companies, Inc., 4524 Hudson Drive, Stow, Ohio, 44224, Council District N/A.

Project Status

Construction is complete per plans and specifications.

Funding

Eastland/Fowles - 100% Cuyahoga using funds from the \$7.50 Vehicle License Tax Fund.

Turney Road – 63% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 37% from the Ohio Public Works Commission (Issue 1)

BC2018-637

Department of Information Technology

Technical support for SAP systems

Ability to fix critical problems/outages with County's HR benefits and gross payroll system. Purchase the requested maintenance

BC2018-638

Department of Information Technology

Compuware FileAid software for IMS, DB2 and MVS. This software will help IT staff in managing the critical data stored on the IBM mainframe computer. This software provides tools to inquire and when necessary, update information stored in the computer for the purposes of testing and problem resolution. This software has proven to be cost-effective in the past and has been installed on the county's IBM mainframe computer for several years. This will be used on the county mainframe computer, located in Columbus, Ohio. IT staff and users can access the software remotely.

BC2018-639

Department of Workforce Development

This amendment with **Vantage Aging, Inc.** will assist with the provision of employment services for adults and dislocated worker jobseekers at the Comprehensive One-Stop centers in Cleveland. This amendment will allow Vantage Aging to offer unique staffing support to help individuals needing assistance as well as support operations and administration services throughout the Cleveland-Cuyahoga County One-Stop system. Increased job seeker assistance which will lead to more job placements and job retention. This service was selected based on the availability of Workforce & Opportunity Act (WIOA) funds specifically allocated to serve eligible adults and dislocated workers. This vendor was selected based on an RFP process. This will be used at OhioMeansJobs|Cleveland-Cuyahoga County.

This amendment will provide additional funds for **Towards Employment** to assist individuals with criminal histories in barrier removal and skill building to prepare for and gain employment, retain employment and remain crime-free.

Individuals will obtain employment, retain employment and remain crime-free. This service was selected based on the availability of WIOA funds specifically allocated to serve eligible adults and dislocated workers. This vendor was selected based on an RFP process.

BC2018-640

Office of Procurement & Diversity, recommending amending the Original Contract to extend the term through December 31, 2020. In addition, providing encumbrance for contract payment method. The total encumbrance amount for fees and costs are not to exceed Fifty-Five Thousand dollars (\$55,000.00).

The primary goals of the project is to set up a payment process, which will encumber funds in the amount of \$55,000.00 for payment prior to the generation of revenue. In addition, extending the current contract through December 31, 2020.

Procurement:

The original procurement method was an RFP. – RQ34336

The surplus items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Contractor and Project Information:

Govdeals, Inc.

100 Capitol Commerce Blvd. – Suite 110

Montgomery, AL 36117

Roger Gravley, President
1-800-613-0156

Project Status and Planning:

This is a mandated project via the Ohio Revised Code Section 307.12(E.) The project reoccurs when County departments have surplus property no longer needed and recommends selling the property via the internet.

The payment method will now occur via a contract payment from the encumbered funds. The 7.5% represents the monthly fee payment of items sold via Govdeals. This fee payment varies from month to month according to the surplus sold. The collections and deposit of funds into the appropriate County agency fund will remain the same.

Funding:

There is no cost for this process. The project is a revenue generating project. The payment method is only to encumber the funds prior to the generation of revenue, and to allow for payment via contract.

BC2018-641

The Office of Procurement & Diversity plans to amend Contract No. CE1500276 with Dunbar Armored, Inc. to extend time period effective 10/1/2018 and to increase funds in the amount of \$21,914.64

The contract for armed guard and armored truck services for various county departments/agencies was entered into with Dunbar Armored, Inc. for the period 10/1/2015 - 9/30/2018. The current amendment will allow vendor to extend secure services for various Cuyahoga County departments/agencies, effective 10/01/2018 through 12/31/2018.

BC2018-642

Office of Procurement & Diversity, recommending submitting an amendment to the Contract with KeyBank National Association to add \$2,000.00 to the County's P-card program.

The project is mandated by Ohio Revised Code for Depository Agreements ORC134.33(A) and (C).

The primary goals of the project is to add the department of OBM (Maggie Keenan) to the P-card program.

The project is mandated by the Ohio Revised Code, Section 134.33 A & C.

Procurement:

The procurement method for this project was an RFP. County Council approved the contract by Resolution No. R2013-0172, Journal CC011 dated 09/24/2013.

Contractor and Project Information:

KeyBank Inc.

127 Public Square

Cleveland, Ohio 44114

The President & CEO is Beth Mooney.

The project is located in Council District 7.

Project Status and Planning:

The project reoccurs when County departments have determined the use of the P-card is needed to improve their department's purchasing abilities.

The project planning is to have the funds encumbered exclusively for use with the P-card program it's approved card holder(s).

Funding:

The fund used was OBM General Fund, in the amount of \$2,000.00.

BC2018-643

Department of Public Safety and Justice Services is requesting approval of an exemption to pay Buckeye Power Sales Co., Inc. in the amount of \$1,360.38 to complete a repair on the generator at the Mutual Aid Box Alarm System (MABAS) tower. This repair was mission critical as the generator is the primary power source for the MABAS system.

The primary goal of the project was to repair the generator and get it working again.

Procurement

PSJS is requesting an RFP exemption as this was a mission critical repair and the work has already taken place. CECOMS has a standard operating procedure (SOP) in place; referring to that, the vendor was called to diagnose the issue and provide an estimate. After the vendor had been given the approval to proceed with the repair, it was learned that the vendor listed in the SOP was out-of-date. The SOP has been updated with the current Public Works contractor for this service to avoid this issue in the future.

Contractor and Project Information

The address of the vendor is:
Buckeye Power Sales Co., Inc.
6850 Commerce Court Drive, PO Box 489
Blacklick, OH 43004
Council District (xx)
The contact for the vendor is Tim Klein
The address or location of the project is:
4310 Robert Bishop Drive
Highland Hills, Cleveland, OH 44146
The project is located in Council District 9

Project Status and Planning

The project was a mission critical repair to existing equipment.
The project's term has ended. The reason there was a delay in this request is it was a mission critical repair.

Funding

The project is funded 100% by the General Fund.
The schedule of payments is by invoice.

An RFP exemption is needed as this was a mission critical repair. CECOMS followed their standard operating procedure (SOP) for issues of this nature and contacted the vendor listed for a quote. Unfortunately, the vendor that was listed in the SOP was out-of-date and was not the current Public Works vendor for these types of maintenance issues. This wasn't learned until after the fact and the SOP has been updated with the correct vendor contact information.

BC2018-644

The County Commissioners Association of Ohio Service Corporation (CCAOSC) along with Ohio CSEA Directors' Association (OCDA) have entered into a Participation Agreement with Appriss, Inc. for a service to locate and track non-custodial parents in a prison database. Lack of access to a location services database that is used to locate non-custodial parents. To track non-custodial parents in prison for purposes of determining eligibility for the receipt of public assistance, prevention or identification of fraud, overpayments associated with the receipt of public assistance or collecting on defaulted child support obligations that are in effect and valid.

An RFP Exemption is needed as the purchase is being made from a (Joint Purchasing Program) pursuant to Ohio Revised Code Section 9.48(B)(C). This is an agreement with the Ohio County Commissioner Assoc. that OCDA subcontracts with to get the best pricing possible for each of the 88 County Child Support Agencies. This will be used at the Office of Child Support Services

BC2018-645

OHS is requesting approval of an amendment with EDEN for Rapid ReHousing in the amount of \$479,536.00 The term of the contract is 01/01/2018 to 12/31/2018

The primary goal of the project is:

Move people from homelessness into housing quickly while providing supportive Services

Emerald Development and Economic Network, Inc.
7812 Madison Avenue
Cleveland, OH 44102
IG Registration # 12-1209

Project Status

The project’s term is 01/01/2018 to 12/31/2018
the project reoccurs annually

The Rapid Re-Housing (RRH) Program is a short-term rental assistance program that gives us the ability to move people from homelessness into housing quickly while providing supportive services to them. The core components of RRH are as follows: Housing Identification, Rent and Move in Assistance, and RRH Case Management and Services. This includes recruiting landlords, matching clients with available units, inspections, rent reasonable tests, subsidy payments to landlords and ongoing support services to participants while on the program. This program was competitively procured in 2017. There was only one respondent – EDEN, who was also the existing provider.

BC2018-646

Office of Homeless Services requesting approval of recommended awards and contracts on RQ42555 for Emergency Shelter services to providers listed below, in the dollar amounts noted for the same term of 9/01/2018 through 8/31/2019:

- a) Fairhill Partners \$22,500
- b) Family Promise of Greater Cleveland \$68,800
- c) Care Alliance Health Center \$15,000
- d) West Side Catholic Center \$61,261
- e) YMCA of Greater Cleveland - \$15,000

TOTAL \$187,561

The primary goals of the RFP are to:

- a) provide emergency shelter and temporary housing for individuals and families experiencing homelessness;
- b) link clients with services and resources that will resolve their housing instability;
- c) rapidly exit individuals and families to permanent housing.

Procurement

The procurement method for this project was through RFP 42555.
The RFP was closed on 5/29/18. The RFP was exempted from SBE requirements.

The Office of Homeless Services conducted the RFP process on behalf of the County's Department of Development and the City of Cleveland's Department of Community Development. There were 11 proposals pulled from OPD and 11 proposals submitted for review. Five proposals were approved and are being recommended for awards and contracts through the County's ESG federal allocation. The remaining proposals will be considered for funding by the City of Cleveland.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

- a) Family Promise of Greater Cleveland
3470 E. 152nd St.
Cleveland, OH 44120
Council District 10
Joan Maser, ED

- b) West Side Catholic Center
3135 Lorain Rd.
Cleveland, OH 44113
Council District 7
John Litten, ED

- c) YMCA of Greater Cleveland
1801 Superior Ave
Cleveland, OH 44114
Council District 7
Ed Gernerchak, ED, Y-Haven Program

- d) Care Alliance Health Center
1530 St. Clair Avenue
Cleveland, OH 44114
Council District 7
Eleace Sawyers, ED

- e) Fairhill Partners
12200 Fairhill Road
Cleveland, OH 44120
Council District 10
Stephanie Fallcreek, ED

Project Status and Planning

The Emergency Solutions Grant Program is an annual HUD Entitlement Award to Cuyahoga County, Department of Community Development.

The projects' term has already begun. The reason the award submission was delayed was that four of the five agencies did not have the required Insurance Coverages (Cyber, and Sexual Abuse and Molestation) specified in the RFP, and/or did not have them at the required coverage amount.

In response to the providers' statements that they could not afford the coverages required, the Law Department asked the providers to obtain insurance quotes for lesser coverage amounts and to provide information to substantiate the request for a reduction in coverage. The providers responded slowly in submitting the requested quotes and information. After receiving the requests, the Law dept. had to engage the County's Insurance provider to discuss the requests to either get approval to reduce the coverage amount or to deny the adjustment. This led to protracted negotiations with one of the providers which was a very small non-profit.

Funding

The total RFP amount is \$187,561.

\$165,061 (88%) by the U.S. Department of Housing and Urban Development through the FY2018 Federal award to Cuyahoga County; and \$22,500 (12%) by the Health and Human Services Levy, approved in the 2018 budget for the Office of Homeless Services.

This was included in OBM – approved budget for the current year
The schedule of payments is monthly.

BC2018-647

Office of Homeless Services

All individuals and families needing shelter and supportive services come through the Coordinated Intake (CI) program. The CI Program is a 24/7 coordinated response to identify viable alternatives to entering shelter, help homeless individuals and families access shelter, provide assessment and appropriate linkages to case management and mainstream benefits and to utilize rapid re-housing strategies to reduce the length of time in shelter care. This will address the needs of homeless in Cuyahoga County. Providing assessment and diversion, when possible, to newly homeless individuals and families; coordinating priority lists for PSH resources for all populations.

BC2018-648

Office of Early Childhood

UPK provides a high-quality preschool experience to children 3-, 4- and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition.

Research shows that a high-quality preschool experience, especially for children from low income backgrounds, leads to subsequent success in school and in life. Currently, the supply of high-quality preschool in Cuyahoga County is insufficient to serve the needs of all the children who would benefit. UPK helps to close this gap by expanding the supply of high-quality preschool slots.

The UPK program expands the supply of high-quality preschool by providing flexible dollars to existing providers to enable them to increase quality. Funds may be used for a broad range of strategies including equipment, supplies, field trips, specials (i.e. bringing specialized teachers into the classroom for a

specified time), professional development and training, and staff compensation and benefits. All of these strategies have been demonstrated to improve quality in preschool classrooms. Outcomes include increased scores on kindergarten readiness assessments, increases scores in third grade reading assessments, both leading to greater success in school and the increased likelihood of graduating from high school. Moreover, extensive return on investment studies have shown the children who participate in a high-quality preschool experience are less likely to become involved in the criminal justice system and less likely to become dependent on welfare benefits.

Primarily research on brain development in infants and toddlers and economics research that shows a strong return on investment described above. Brain research conducted in the 1990's found that infants begin developing neuronal connections in their brains beginning at 11 weeks. This means that the youngest of children are already beginning developing language and numeracy skills that can be promoted and developed through a high-quality preschool experience.

BC2018-649

Division of Children and Family Services

To expand current foster care programming to include treatment foster homes, as well as the provision of timely individualized behavioral health interventions with children/youth stepping down from a residential placement or placed with a relative/kinship caregiver. In an effort to prevent further penetration into the child welfare system, relative/kinship placements have been given consideration, keeping in mind the “urgency for permanency.”

As the number of relative/kinship placements have increased, families are in need of a multitude of services and supports to maintain these youth in their homes.

CCDCFS has identified the Trust Based Relational Intervention® (TBRI®), which is an evidenced based intervention, to be utilized concurrently with behavioral health services and support. TBRI® is a trauma-informed intervention and parenting model designed for children who have experienced relationship-based traumas.

The Cuyahoga County Division of Children and Family Services (CCDCFS) identified a critical need within their system to expand its current foster care programming. All services will be provided at various locations around the County.

BC2018-650

DSAS sought a vendor to provide space and food service for their annual Conference on Aging, to be held October 19, 2018. The vendor shall provide the services detailed in Attachment A of the contract, including specific foods and space. This will help equip attendees to support the aging population of Cuyahoga County. By providing a variety of speakers on current topics of interest in the aging field, this conference will prepare attendees to serve seniors throughout Cuyahoga County. DSAS holds a Conference on Aging annually.

An informal bid process was used as the estimated contract value was below \$25,000.00. DSAS considered the cost of each proposal, the ability of the vendor to deliver services as specified, and the available dates for each vendor.

DCAP is requesting approval of a contract with Beta Drive Hotel Group, LLC for Venue, Equipment, Food and Beverages for the 2018 Conference on Aging in the amount of \$16,038.70 The term of the contract is 10/18/18 to 10/20/18.

The primary goal of the project is: To host the 2018 Conference on Aging

Describe the services that will be provided: The vendor will provide a venue, equipment, food and beverages for the 2018 Conference on Aging.

Is the contract included in the current budget? Yes
Procurement

Identify the procurement type used:
RFP Exemption – informal bid for items under \$25,000.00

Contractor Information

Beta Drive Hotel Group, LLC
700 Beta Drive
Mayfield Village, OH 44143

Project Status

The project's term is 10/18/18 to 10/20/18

Does the project reoccur annually? No

Funding

Cuyahoga County Health and Human Services Levy

100% Levy Funded

Paid by invoice

DSAS used an informal competitive bidding process.

Why is this method preferred over the standard, competitive procedure?

The purchase is under \$25,000.00, so informal bidding is the preferred method for such purchases.

Every vendor who submitted a bid (3 total) was evaluated.

BC2018-651

Office of the Medical Examiner

JusticeTrax Tracking System - Maintenance for LIMS Plus Software, licenses and Portal annual fees. This is a maintenance contract required for the annual planned maintenance for JusticeTrax system which is Evidence Tracking and Laboratory Information Management System (LIMS) used by the laboratory. The service contract is required for continuous operation of the laboratory, so all casework samples can be tracked, and chain of custody is maintained for all evidence at all times and the reports can be issued in a timely manner.

The JusticeTrax system is used by the laboratory as our Evidence Tracking and Laboratory Information Management System (LIMS). The system is used to manage all evidence submitted to Trace Evidence, DNA and Drug Chemistry disciplines. The system creates an electronic chain of custody and tracks all the evidence received and released by the sections which is required for all case work samples. The system is also used for tracking the status of all cases submitted to the laboratory and issuing Drug Chemistry reports. The maintenance is required for JusticeTrax system as this is a specialized program, and technical support is critical for any issue to be resolved in a timely manner for continuous operation of the laboratory, so all casework samples can be tracked, and chain of custody is maintained for all evidence at all times and the reports can be issued in a timely manner.

As the laboratory is using JusticeTrax as the evidence tracking/laboratory information management system, the technical support is critical to resolve any issues and to receive any updates made to the program. The maintenance is only provided by JusticeTrax Inc. the owner of the JusticeTrax software.

This is a Sole Source purchase as maintenance is only offered by JusticeTrax Inc. the owner of the JusticeTrax software.

Office of Procurement & Diversity confirmed the receipt of the Sole source Affidavit

BC2018-652

Juvenile Court Division

the amount of food ordered in the quarterly bid exceeded the funds encumbered to purchase order Number 1823015. Competitive bidding was used in the original quarterly bid at the lowest price. This is on-going and quarterly.

BC2018-653

Juvenile Court Division

the amount of food ordered in the quarterly bid exceeded the funds encumbered to purchase order Number 1823011. Competitive bidding was used in the original quarterly bid at the lowest price. This is on-going and quarterly.

C. – Exemptions

BC2018-654

Division of Senior and Adult Services

The City of Perrysburg is providing CPR Training classes and certification. The CPR training will allow the (Senior and Adult Services) Home Health Aides to obtain the CPR certification cards which are required in the field when visiting clients. The certification training is offered free to the Home Health Aides through the State of Ohio (OHSTS).

D. – Consent Agenda

BC2018-655

The Department of Public Works is requesting approval of a sale of excess property (PPN 203-33-001) to Lakecliff Homes LLC for \$322.00.

The excess property (PPN 203-33-001) is a non-buildable lot at the NE corner of Wolf Road and Kenilworth Road in Bay Village, Ohio. The property can only be sold to the adjacent lot because it is not buildable.

Currently, the County is responsible for maintaining the excess parcel.

A property lot was originally purchased in 1927 for Wolf Road. The subject property is the excess portion of that lot that was not needed for the road. Most of the other excess parcels for the Wolf Road Project have been transferred to the adjacent property owners.

The primary goal is approval of the sale of PPN 203-33-001 to Lakecliff Homes LLC

Northeast corner of Wolf Road and Kenilworth Road in Bay Village, Ohio

Council District 1

Procurement

The property can only be sold to the adjacent property owner because it is a non-buildable lot. The property is being sold at fair market value.

Contractor Information Lakecliff Homes LLC 32745 Walker Road, Suite B

Avon, Ohio 44102

BC2018-656

The Department of Public Works is requesting to enter into a contract amendment with The Craun-Liebing Company for Gorman Rupp Sewage Pump Accessories, Parts, and Services. This will be a contract amendment for no additional funds – Time Only and will span four (4) additional months from 09/01/18 – 12/31/18.

The goal of this project is to contract with a vendor that will supply Gorman Rupp Sewage Pump Accessories, Parts, and Services.

The scope of the contract includes providing Gorman Rupp Sewage Pump Accessories, Parts, and Services.

Procurement

Identify the original procurement method on the contract/purchase:

The original method was RFP Exemption.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: The Craun-Liebing Company

Street address: 24551 Detroit Road, Suite 1

City, State, and Zip Code: Westlake, OH 44145

The vendor owner is A. R. (Randy) Keefe

Project Status

The last Agreement ends on 08/31/18 and this will begin on 09/01/18.

The project is on a critical action path due to the need for Gorman Rupp Sewage Pump, Accessories, Parts, and Services without interruption.

Funding

Funding has been approved through Sanitary Sewer Fund.

The schedule of payments is upon receipt of invoice.

BC2018-657

The department of public works is requesting to declare property as surplus.

The goal of this project is to declare property as surplus per fiscal office inventory policy

The scope is to declare the following surplus:

Home light trash pump (#hq0280118) which will be disassembled (any reusable parts to be stored as legacy parts to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Trimmer (#149709226) which will be disassembled (any reusable parts to be stored as legacy parts to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Stihl chain saw (#260925816) which will be disassembled (any reusable parts to be stored as legacy parts to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Ms360 chain saw (#260408086) which will be disassembled (any reusable parts to be stored as legacy parts to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Ts800 saw (#174610775) which will be disassembled (any reusable parts to be stored as legacy parts to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Honda weed wacker (#gcalg-15227729) which will be disassembled (any reusable parts to be stored to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Honda weed wacker (#gcalt-1686134) which will be disassembled (any reusable parts to be stored to repair similar equipment) and the remaining parts will be disposed of in scrap metal or normal trash dumpsters

Procurement

Identify the original procurement method on the contract/purchase:

Contractor information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Project status

Funding

BC2018-658

Fiscal Office

Professional Travel Arranges, plans, reserves and tickets domestic and international passenger transportation, lodging and ancillary services. Will ensure that County personnel traveling on County business receives the lowest rate possible for their travels. The County has used this vendor successfully in the past. The County needs to book all of its travel expenses through Professional Travel.

Fees are paid through the Key Bank agreement - this contract only sets rates.

BC2018-659

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Contractor and Project Information:

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding: There is no cost for this process. The project is a revenue generating project.

List of Items:

Manufacturer Model

TSI TC-6 Oil Filter Crusher
Walker J-816 Engine Hoist
Napa 520-6002 Mobile Crane
Brut #70 Pressure Blaster
Napa 85-123 Charging system Analyzer
Motor Vac Trans Tech 1000
Viper AF-250 Cooling System Service Station
Viper Viper 8000 A/C Service Station
Misc. Misc. Tools (serval small items)
Marquette 10-120 Arc Welder

Public Works Facilities:

Vehicle - 2002 Ford F-150 - Vin ending 33852

Equipment:

Manufacturer - Model - Serial # - All poor condition

Wheel Balancer - 821 070 System 800 HB1782
Drill Press – Orbit Model #OR-1758F 12 speed drill press
Brake Lathe - No. 8500 Twin Facing Tool Ammco
Lawn Mower - eXmark LZ-25KC60 Zero Turn

BC2018-660

(See related items for proposed travel requests for the week of 9/24/2018 in Section D. above)

BC2018-661

(See related items for proposed purchases for the week of 9/24/2018 in Section D. above)

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT