



**Cuyahoga County Board of Control Agenda
Monday, June 25, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 6/18/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review

BC2018-389

Department of Development, recommending an award on RQ42934 to Cleveland State University in the amount not-to-exceed \$25,000.00 for economic research and advice in connection with the 5-year Economic Development Plan for the period 7/1/2018 – 12/31/2018.

Funding Source: General Fund

BC2018-390

Department of Information Technology, submitting an amendment to Contract No. CE1500136 with Peak-Ryzex, Inc. for maintenance and support services on pressure seal heavy duty detachers, trim-winder, sealer-trimmer stacker and station collator systems for the period 5/25/2015 - 5/24/2018 to extend the time period to 5/24/2021 and for additional funds in the amount not-to-exceed \$82,875.96.

Funding Source: General Fund

BC2018-391

Department of Information Technology, recommending to amend Board Approval No. BC2018-381 dated June 18, 2018, which authorized an RFP exemption and award recommendation on RQ42834 to DLT Solutions, LLC for annual maintenance services for (25) Solar Wind software licenses and an upgrade license for VM64 Virtualization Manager software for the period 7/28/2018 – 7/28/2019, by changing the amount not-to-exceed from \$26,693.20 to \$28,693.20.

Funding Source: General Fund

BC2018-392

Department of Information Technology, recommending an award on RQ42127 to DC Group Inc. in the amount not-to-exceed \$15,900.00 for maintenance and support services on Universal Power Supply (UPS) units at various County locations for the period 6/25/2018 - 6/24/2021.

Funding Source: General Fund

BC2018-393

Department of Information Technology,

a) Submitting an RFP exemption on RQ42787, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$669.50 for the purchase of (5) VLA Windows Remote Desktop software licenses for use by Court of Common Pleas.

b) Recommending an award on RQ42787 to Dell Marketing, LP in the amount not-to-exceed \$669.50 for the purchase of (5) VLA Windows Remote Desktop software licenses for use by Court of Common Pleas.

Funding Source: General Fund

BC2018-394

Fiscal Office, submitting an amendment to Contract No. CE1700140 with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2018 to extend the time period to 7/31/2019 for additional funds in the amount not-to-exceed \$290,000.00.

Funding Source: General Fund

BC2018-395

Fiscal Office, submitting an amendment to Contract No. CE1700242 with Plante & Moran, LLC for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

BC2018-396

Sherriff's Department, submitting an agreement with the Village of Woodmere in the amount not-to-exceed \$5,000.00 for inmate housing services for the period 6/26/2018 – 12/31/2018.

Funding Source: Revenue Generating

BC2018-397

Court of Common Pleas/Juvenile Court Division, submitting an agreement with Positive Education Program in the amount not-to-exceed \$38,900.00 for school-based liaison services for the period 7/1/2018 - 6/30/2019.

Funding Source: Revenue Generating

BC2018-398

Court of Common Pleas/Juvenile Court Division/Department of Children and Family Services, submitting an amendment to Contract No. CE1600204 with MST Services, LLC for licensures for Multi-Systemic Therapy services for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$14,000.00.

Funding Source: (Juvenile Court) - 50% Reclaim, (DCFS) - 15% Title IV-E and 35% HHS

BC2018-399

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ39931 and enter into a contract with YMCA of Greater Cleveland in the amount not-to-exceed \$300,000.00 for transitional housing and case management services for ex-offenders for the Open-Door Housing Program for the period 1/1/2018 - 12/31/2018.

Funding Source: Health and Human Services Levy

BC2018-400

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ39932 and enter into an agreement with Cuyahoga County Public Library (11-1) in the amount not-to-exceed \$100,000.00 for administration of the Cuyahoga County Sheriff's Adult Basic Educational Services Program for inmates in County Correctional facilities for the period 1/1/2018 - 12/31/2018.

Funding Source: Health and Human Services Levy

BC2018-401

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Agreement No. AG1600211 with the Department of Workforce Development for Job Readiness and Training for Recipients of Temporary Assistance for Needy Families and Food Assistance Employment and Training services for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Temporary Assistance for Needy Families

BC2018-402

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1600142 for implementation of the Open Table Model for transition age young adults previously in foster care, by assigning the interest from Amber Donovan Consulting, LLC to Community of Hope for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: 29.6% Title IV-E Admin; 70.4% HHS Levy

BC2018-403

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1500107 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 8/10/2015 - 8/9/2018 to extend the time period to 8/9/2019 and for additional funds in the amount not-to-exceed \$27,235.00.

Funding Source: HHS Levy 70% and Fed IV-E 30%.

C – Agency of the Inspector General Registration Exemptions

BC2018-404

Agency of the Inspector General, recommending to add additional exemptions from the registration and/or training requirements for a period of 5 years in accordance with County Code Section 501.19 (F):

- a) Contractors supplying products or services relating to purchases made pursuant to Emergency Contracting provisions of the County Code will be exempt from the registration process for up to thirty (30) days after contracting with the County.
- b) Employers participating in the Department of Workforce Development’s On-the-Job Training Program (OJT Program”).
- c) Borrowers on homeowner rehabilitation and housing development loans issued by the Department of Development.
- d) Physicians that provide medical treatment or services for the County.
- e) Professional Associations that provide memberships or certifications to County departments, officials and employees (e.g., County Commissioners Association of Ohio, accrediting bodies for Medical Examiner).
- f) Guardian ad litem and assigned counsel providing services to Cuyahoga County Courts.
- g) Contractors pursuant to federal or state mandated compliance or collaboration regarding inspections, rights of way, rights of entry and related activities associated with railways, transportation infrastructure or public utilities.
- h) Contractors pursuant to federal or state mandated compliance regarding environmental impacts, inspection, remediation or mitigation.

Funding Source: N/A

D – Consent Agenda

BC2018-405

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600080 with Perk Company, Inc. for resurfacing of West 130th Street from Brook Park Road to Lorain Road in the Cities of Brook Park and Cleveland for a decrease in funds in the amount of (\$12.33).

Funding Source: Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund

BC2018-406

Department of Public Works, submitting an amendment to Contract No. CE1500185 with Joshen Paper & Packaging Co. for chemical supplies for various County buildings for the period 6/1/2015 - 5/31/2018 to extend the time period to 8/31/2018; no additional funds required.

BC2018-407

Department of Public Works, submitting an amendment to Contract No. CE1500153 with Karpinski Engineering, Inc. for general mechanical, electrical, plumbing architectural-engineering services for the period 6/15/2015 - 6/14/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: Original contract - Capital Projects – General Fund

BC2018-408

Department of Public Works, submitting an amendment to Contract No. CE1300551 with Schindler Elevator Corporation for elevator maintenance and repair services for various County buildings for the period 12/1/2013 – 6/30/2018 to extend the time period to 8/31/2018; no additional funds required.

Funding Source: General Fund

BC2018-409

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Board to define the terms and requirements to receive grant funds in the amount not-to-exceed \$2,819.47 for the purchase of (2) Desktop Computers, (1) High-Tech Camcorder, (1) Lavalier System and (2) Memory Cards for the period 4/26/2018 – 12/31/2018.

Funding Source: Statewide Consortium of County Law Library Resources Board

BC2018-410

Fiscal Office, Presenting Proposed Travel Requests for the week of 6/25/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Job and Family Services	Joyce Perez Sable	A Workshop Entitled, “the Supplemental Nutrition Assistance Program (SNAP) Midwest Partners Urban 14 Workshop”	U.S. Department of Agriculture (USDA) Food and Nutrition Services (FNS), and the Wisconsin Dept. of Health Services	6/13/2018 - 6/15/2018	Milwaukee, WI	**Airfare \$186.96 *Lodging- \$276.24 *Meals - \$128.00 *Ground Transportation - \$70.00 Total \$661.20	State Exchange Funds

*Staff reimbursement

Airfare will be covered by a contract with the County’s Travel Vendor – **(\$186.96)

Purpose:

During the workshop, staff will share best practices and discuss initiatives as they relate to business process changes and staff retention in the four areas in which Food Nutrition Services (FNS) measures Supplemental Nutrition Assistance Program (SNAP) performance: payment accuracy, CAPER, application processing timeliness, and participation.

The Supplemental Nutrition Assistance Program (SNAP), formerly known as the Food Stamp Program, provides food-purchasing assistance for low- and no-income people living in the United States. It is a federal aid program, administered by the U.S. Department of Agriculture, under the Food and Nutrition Service, though benefits are distributed by each U.S. state’s Division of Social Services or Children and Family Services.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Thomas Gilson, M.D., Andrea McCollum M.D.	A seminar entitled "45 th Annual New England Seminar in Forensic Sciences"	Colby College	7/28/-2018 - 8/3/2018	Waterville, ME	*Registration - \$580.00 ** Mileage - \$880.72 **Lodging-\$961.39 **Meals - \$287.00 Total \$2,709.11	General Fund

*Paid to the Host

**Staff reimbursement

Purpose:

For Drs. Gilson and McCollom to receive continuing medical education in forensics for medical licensure.

BC2018-411

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/25/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-18-42775	Purchase (2) Infocus Mondopad All-In-One Touchpad and (2) Deluxe Mobile Carts for the Public Defender's Office	Department of Information Technology	Staples, Inc.	\$18,763.40	General Fund
CT-18-42614	Tenant parts to repair sweepers for Fleet Services	Department of Public Works	Astro Supply	\$15,000.00	General Fund – Internal Service Fund
CT-18-42622	Repair to New Holland Backhoe S-471 for Fleet Services (Sanitary Engineer)	Department of Public Works	Akron Tractor & Equipment	\$14,729.05	Sanitary Sewer Fund
CT-18-42701	Engine repairs to Truck 422 (Sanitary Engineer)	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$21,653.60	Sanitary Sewer Fund
CT-18-42728	Repair to (2) 360 Radius riding floor machines for Justice Center	Department of Public Works	Sovereign Industries	\$1,158.16	General Fund – Internal Service Fund
CT-18-42757	Various vehicle tires for Fleet Services (Sanitary Engineer)	Department of Public Works	Bob Sumerel Tire	\$24,500.00	Sanitary Engineer Fund
CT-18-42764	Boiler and air handler control issues for Facilities	Department of Public Works	Siemens Industry, Inc.	\$792.00	General Fund – Internal Service Fund
CT-18-42801	Ver-Mac Arrow Boards for Fleet Services (Sanitary Engineer)	Department of Public Works	A&A Safety, Inc.	\$7,200.00	Sanitary Sewer Fund
CT-18-42816	Dryer repair at Animal Shelter	Department of Public Works	Belenky	\$1,081.47	General Fund – Internal Service Fund
CT-18-42825	After-treatment and coolant system repairs for Fleet	Department of Public Works	Valley Freightliner	\$580.12	Sanitary Sewer Fund

	Services (Sanitary Engineer)				
CT-18-42843	Repair boiler #3 at Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$3,067.11	General Fund – Internal Service Fund
CT-18-42875	Truck parts for Fleet Services (Sanitary Engineer)	Department of Public Works	Fleetwise Truck Parts	\$12,250.00	Sanitary Engineer Fund
CT-18-42877	Truck parts for Fleet Services (Road & Bridge)	Department of Public Works	Fleetwise Truck Parts	\$12,250.00	Road & Bridge Fund
CT-18-42878	Vactor equipment parts and labor service for Fleet Services (Sanitary Engineer)	Department of Public Works	Jack Doheny Companies	\$24,500.00	Sanitary Engineer Fund
CT-18-42883	Purchase prisoner restraint benches for Cleveland Police Department Headquarters Building	Department of Public Works	Bluff Holdings, Inc. dba Bluff Manufacturing Company	\$5,186.45	General Fund – Capital Project
CT-18-42900	Criminal file folders for Clerk of Courts	Department of Public Works	Franklin Mills Co.	\$5,235.00	General Fund – Internal Service Fund
CT-18-42903	Veterinary services for Animal Shelter	Department of Public Works	Animal Protective League	\$2,070.00	50% Special Revenue Fund 50% Dick Goddard’s Best Friends Fund
CT-18-42904	Veterinary services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$4,612.35	50% Special Revenue Fund 50% Dick Goddard’s Best Friends Fund
CT-18-42931	Backhoe repairs for Fleet Services (Sanitary Engineer)	Department of Public Works	Akron Tractor & Equipment, Inc.	\$3,086.08	Sanitary Sewer Fund
CF-18-42280	External storage device for retention of Kids Hotline calls for the Jane Edna Hunter Building	Division of Children and Family Services	Brown Enterprise Solutions	\$2,880.00	67% Health and Human Services Levy Fund 33% Title IV-E

CR-18-42845	Lab coats for Autopsy Lab	Medical Examiner's Office	Fisher Scientific	\$708.60	Medical Examiner's Office Lab Fund
CR-18-42846	Saw repair for Autopsy Lab	Medical Examiner's Office	Eurton Electric	\$1,510.00	Medical Examiner's Office Lab Fund
CR-18-42849	Gas Chromatograph/ Mass Spectrometer liners, syringes, tubes for Drug Chemistry/ Toxicology Lab	Medical Examiner's Office	Amerisochi, Inc.	\$2,195.00	Medical Examiner's Office Crime Lab Fund
CR-18-42849	Gas chromatograph/ Mass Spectrometer liners, syringes, tubes for Drug Chemistry/ Toxicology Lab	Medical Examiner's Office	Phenomenex, Inc.	\$5,175.00	Medical Examiner's Office Crime Lab Fund
CR-18-42852	Plastic bags for Drug Chemistry Lab	Medical Examiner's Office	Royal Bag Company	\$988.47	Medical Examiner's Office Crime Lab Fund
CR-18-42855	Ammunition for Firearms Lab	Medical Examiner's Office	Brownells	\$1,537.65	Medical Examiner's Office Crime Lab Fund
CR-18-42858	Workstation, cable ties, bins, pegboard, hooks for Firearms Lab	Medical Examiner's Office	Uline	\$1,515.68	Medical Examiner's Office Crime Lab Fund
CR-18-42864	Sensor swabs, archival storage, batteries, filter, USB for Photography Lab	Medical Examiner's Office	B&H Photo	\$606.87	Medical Examiner's Office Crime Lab Fund
CR-18-42865	Scanning electron microscope filaments for Trace Evidence Lab	Medical Examiner's Office	Hitachi High Technologies	\$2,023.00	Medical Examiner's Office Crime Lab Fund
CR-18-42866	Modification to County vehicle interior to purchase and install hardware for laptop use by Death Investigators	Medical Examiner's Office	MNJ Technologies Direct	\$630.60	General Fund

Items/Services Received and Invoiced but Not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-42143	Legal notice: Elevator services Request for Proposals*	Department of Public Works	Plain Dealer	\$507.52	General Fund
FC-18-42821	Family Centered Services and Supports: Family membership**	Family and Children First Council	Mandel Jewish Community Center	\$1,473.60	State
FC-18-42924	Family Centered Services and Supports: Family membership**	Family and Children First Council	Young Men's Christian Association of Greater Cleveland	\$808.00	State
FC-18-42925	Family Centered Services and Supports: Family membership**	Family and Children First Council	City of Middleburg Heights	\$660.00	State
FC-18-42926	Family Centered Services and Supports: Gymnastics membership**	Family and Children First Council	BKM Management Co. dba The Little Gym	\$1,120.00	State
FC-18-42927	Family Centered Services and Supports: Family membership**	Family and Children First Council	City of Seven Hills	\$525.00	State
FC-18-42928	Family Centered Services and Supports: Music lessons**	Family and Children First Council	Royalton Music Center	\$660.00	State

***Contracts and Purchasing Board Approved Official Administrative List of items permanently exempted from competitive procurement requirements under County Code Section 501.22 (Ordinance O2011-46 Section 3.03 (L)(4)) and County Code 501.12 (d), Newspaper Advertisements/Public Notices in the amount not-to-exceed \$2,500.00 in publications of general circulation approved by Board of Control Approval No. BC2017-981 dated 12/18/2017.**

****Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-18-42663	July-Sept Bagels	Sheriff's Department	Good Source Solutions	\$5,742.00	General Fund
SH-18-42667	July-Sept Bulk Cereal	Sheriff's Department	JNS Foods, LLC	\$6,513.00	General Fund
SH-18-42670	July-Sept Beans	Sheriff's Department	Gordon Food Service, Inc.	\$8,480.00	General Fund
SH-18-42670	July-Sept Beans	Sheriff's Department	JNS Foods, LLC	\$4,800.00	General Fund
SH-18-42670	July-Sept Beans	Sheriff's Department	Benjamin Foods	\$2,814.00	General Fund
SH-18-42671	July-Sept Beef Patties	Sheriff's Department	Good Source Solutions	\$20,70.00	General Fund
SH-18-42672	July-Sept Cake Mix	Sheriff's Department	JNS Foods, LLC	\$18,905.00	General Fund
SH-18-42686	July-Sept Canned Fruit	Sheriff's Department	JNS Foods, LLC	\$21,000.00	General Fund
SH-18-42687	July-Sept Cheese Sauce	Sheriff's Department	Gordon Food Service, Inc.	\$14,858.00	General Fund
SH-18-42688	July-Sept Chicken	Sheriff's Department	Benjamin Foods	\$29,302.00	General Fund
SH-18-42689	July-Sept Cookies	Sheriff's Department	Benjamin Foods	\$12,100.00	General Fund
SH-18-42690	July-Sept Drink Mix	Sheriff's Department	Benjamin Foods	\$10,934.00	General Fund
SH-18-42691	July-Sept Franks	Sheriff's Department	New England Food Brokerage, Inc.	\$5,688.00	General Fund
SH-18-42692	July-Sept Frozen Vegetables	Sheriff's Department	Benjamin Foods	\$8,597.50	General Fund
SH-18-42692	July-Sept Frozen Vegetables	Sheriff's Department	Good Source Solutions	\$7,440.00	General Fund
SH-18-42692	July-Sept Frozen Vegetables	Sheriff's Department	National Food Group, Inc.	\$11,280.00	General Fund
SH-18-42693	July-Sept Jelly / Syrup	Sheriff's Department	Elwood International, Inc.	\$4,160.00	General Fund
SH-18-42693	July-Sept Jelly / Syrup	Sheriff's Department	JNS Foods, LLC	\$2,002.50	General Fund

SH-18-42694	July-Sept Nutri-Cal Drink Mix	Sheriff's Department	National Food Group, Inc.	\$7,600.00	General Fund
SH-18-42696	July-Sept Potatoes/Oats	Sheriff's Department	Benjamin Foods	\$6,501.00	General Fund
SH-18-42696	July-Sept Potatoes/Oats	Sheriff's Department	National Food Group, Inc.	\$5,880.00	General Fund
SH-18-42696	July-Sept Potatoes/Oats	Sheriff's Department	JNS Foods, LLC	\$3,960.00	General Fund
SH-18-42714	July-Sept Sauce & Dressings	Sheriff's Department	Benjamin Foods	\$2,476.80	General Fund
SH-18-42714	July-Sept Sauce & Dressings	Sheriff's Department	JNS Foods, LLC	\$8,342.10	General Fund
SH-18-42715	July-Sept Sauces Etc.	Sheriff's Department	Benjamin Foods	\$9,813.60	General Fund
SH-18-42716	July-Sept Sausage	Sheriff's Department	National Food Group, Inc.	\$20,460.00	General Fund
SH-18-42717	July-Sept Soup	Sheriff's Department	JNS Foods, LLC	\$12,187.44	General Fund
SH-18-42718	July-Sept Sugar, Flour	Sheriff's Department	Benjamin Foods	\$12,481.50	General Fund
SH-18-42719	July-Sept Turkey	Sheriff's Department	Benjamin Foods	\$8,600.00	General Fund
SH-18-42720	July-Sept Turkey Ham	Sheriff's Department	JNS Foods, LLC	\$28,570.00	General Fund
SH-18-42721	July-Sept Waffles	Sheriff's Department	National Food Group, Inc.	\$4,716.00	General Fund
SH-18-42721	July-Sept Waffles	Sheriff's Department	Benjamin Foods	\$5,345.28	General Fund
SH-18-42730	July-Sept Bread	Sheriff's Department	Portland Foods	\$37,179.60	General Fund
SH-18-42731	July-Sept Dairy	Sheriff's Department	Gordon Food Service, Inc.	\$21,382.50	General Fund
SH-18-42732	July-Sept Donuts	Sheriff's Department	Portland Foods	\$10,764.00	General Fund
SH-18-42733	July-Sept Fresh Fruit	Sheriff's Department	The Sanson Company	\$70,425.00	General Fund
SH-18-42734	July-Sept Fresh Vegetables	Sheriff's Department	The Sanson Company	\$46,965.00	General Fund
SH-18-42737	July-Sept Milk	Sheriff's Department	Borden Dairy Company of Ohio dba	\$49,327.60	General Fund

			Dairymens Milk Company		
SH-18-42738	July-Sept Pasta	Sheriff's Department	Benjamin Foods	\$18,283.20	General Fund
SH-18-42739	July-Sept Spices	Sheriff's Department	Benjamin Foods	\$3,720.34	General Fund
SH-18-42740	July-Sept Crackers/Chips	Sheriff's Department	Gordon Food Service, Inc.	\$12,948.00	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a right-of-entry agreement with Time Warner Cable Midwest LLC and Spectrum to connect a new fiber optic cable from the street to County-owned Property leased by Progressive Casualty Insurance Co. located at 26260 Curtiss Wright Parkway, Richmond Heights.

Funding Source: N/A

Item No. 2

Court of Common Pleas/Corrections Planning Board, submitting an amendment to a grant award from Ohio Department of Rehabilitation and Correction for the Pre-Sentence Investigation Program in connection with the Community-Based Corrections Non-Residential Felony Programs for the period 7/1/2017 - 6/30/2019 for additional funds in the amount not-to-exceed \$198,000.00.

Funding Source: Ohio Department of Rehabilitation and Correction

Item No. 3

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a grant agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget line item revisions, to expand the scope of services; no additional funds required.

Funding Source: Grant – Felony Delinquency Care and Custody

Item No. 4

Office of Innovation, submitting a grant award from Cleveland Foundation in the amount not-to-exceed \$62,000.00 for the Study of Business Case for County Investment in Broadband for the period 5/31/2018 to 10/31/2018.

Funding Source: Cleveland Foundation

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, June 18, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 6/11/2018

A – Tabled Items

B. – New Items for Review

BC2018-378

Department of Public Works,

a) Submitting an RFP exemption on RQ42798, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$131,984.68 for the purchase of (1) 2018 7500 International Single Axle Dump Truck.

b) Recommending an award on RQ42798 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$131,984.68 for the purchase of (1) 2018 7500 International Single Axle Dump Truck.

Funding Source: Road and Bridge Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-378 was unanimously approved.

BC2018-379

Department of Public Works, recommending to amend Board Approval No. BC2018-142, dated 3/5/2018, which authorized an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$320,000.00 for the purchase of Ready Mix concrete to complete various Department Orders, effective 6/18/2018, by adding 2 additional vendors:

- a) Rockport Construction & Materials, Inc.
- b) Carr Bros., Inc.
- c) Osborne Concrete
- d) Tech Readymix

Funding Sources: 45% - Road and bridge, 50% - Sanitary Sewer and 5% General Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked for confirmation that the Department is creating the flexibility to work with additional providers and no additional funds are needed. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-379 was unanimously approved.

BC2018-380

Department of Public Works, recommending a payment in the amount of \$1,662.50 to the Ohio Environmental Protection Agency for a Permit to Install Application in connection with the construction of a segment of the Towpath Trail Extension Stage 1.

Funding Source: Towpath Trail Ohio Department of Natural Resources Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-380 was unanimously approved.

BC2018-381

Department of Information Technology,

a) Submitting an RFP exemption on RQ42834, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$26,693.20 for annual maintenance services for (25) Solar Wind software licenses and an upgrade license for VM64 Virtualization Manager software for the period 7/28/2018 – 7/28/2019.

b) Recommending an award on RQ42834, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$26,693.20 for annual maintenance services for (25) Solar Wind software licenses and an upgrade license for VM64 Virtualization Manager software for the period 7/28/2018 – 7/28/2019.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-381 was unanimously approved.

BC2018-382

Department of Information Technology,

a) Submitting an RFP exemption on RQ42804, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$1,606.80 for the purchase of (12) VLA Windows Remote Desktop software licenses.

b) Recommending an award on RQ42804 to Dell Marketing, LP in the amount not-to-exceed \$1,606.80 for the purchase of (12) VLA Windows Remote Desktop software licenses.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on the funding source as it relates to Mr. Sullivan stating the expenses are paid for under the Enterprise Resource Planning Project index. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-382 was unanimously approved.

BC2018-383

Department of Public Safety and Justice Services, recommending an award on RQ42002 and enter into an agreement with University of Akron – Training Center for Fire and Hazardous Materials in the amount not-to-exceed \$10,000.00 for Hazardous Materials Technician training services for the period 6/25/2018 – 8/15/2018.

Funding Source: FY2016 Hazardous Material Emergency Preparedness Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-383 was unanimously approved.

BC2018-384

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ41916 and enter into a contract with Early Childhood Options of University Circle (9-2) in the amount not-to-exceed \$181,101.18 for child care drop-in services for the period 7/1/2018 - 6/30/2019.

Funding Source: 100% Federal TANF

Bob Math, Department of Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-384 was unanimously approved.

C – Consent Agenda

Nan Baker referred to BC2018-387 Item IS-18-42723 and asked if Web-Page data was previously converted to PDF format under the prior licensed version, as it relates to the purchase of an Essential Objects PDF Developer License for MyPlace website management; and inquired about future licensure upgrades. Ms. Baker also referred to Item IS-18-42741 and inquired about the purpose and benefit of purchasing Audio-Visual Studio Black Out Curtain/Draperies and Track for the Audio-visual Control Center. There were no further questions on the consent agenda items. Armond Budish motioned to approve the items; Joe Nanni seconded; items BC2018-385 through -387 were approved by unanimous vote.

BC2018-385

Office of Procurement & Diversity, on behalf of the Department of Public Works, Board of Elections and Board of Developmental Disabilities, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2018-386

Fiscal Office, Presenting Proposed Travel Requests for the week of 6/18/2018

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Human Resources</i>	<i>Douglas Dykes</i>	<i>Leadership Cleveland Class Trip</i>	<i>Leadership Cleveland</i>	<i>5/6-5/8/18</i>	<i>Philadelphia, PA</i>	<i>***Airfare - \$525.60</i> <i>**Lodging - \$430.54</i> <i>**Ground Transportation - \$14.00</i> <i>**Total - \$970.14</i>	<i>General Fund</i>

***Staff reimbursement*

****Airfare was booked by the employee directly.*

Purpose: - Year End Mandatory Leadership Cleveland class retreat

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Children and Family Services</i>	<i>Donna Scott, Jeneane Vaughn</i>	<i>A meeting entitled “2018 Attachment Biobehavioral Catch-up (ABC) Training”</i>	<i>University of Delaware</i>	<i>06/10/-06/13/18</i>	<i>Newark, DE</i>	<i>**Airfare \$989.90</i> <i>*Lodging- \$1263.60</i> <i>*Meals - \$238.00</i> <i>*Rental Car - \$250.00</i> <i>Total \$2,741.50</i>	<i>Health and Human Services Levy (67%); Title IV-E (33%)</i>

**Staff reimbursement*

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$989.90)*

Purpose:

Attachment Biobehavioral Catch-up (ABC) is an evidence-based parenting intervention for caregivers of infants and toddlers who have experienced early adversity. The program is endorsed by the MIECHV-Home Visiting Coalition, the California Evidence-Based Clearing House for Child Welfare, and SAMHSA’s National Registry of Evidence-based Programs and Practices. The ABC intervention is available for infants between 6 and 24 months of age (ABC-Infant), and for toddlers between 24 and 48 months (ABC – Toddler).

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
IS-18-42723	<i>Purchase (1) Essential Objects EO.PDF Developer License for MyPlace website management</i>	<i>Department of Information Technology</i>	<i>Zones Inc.</i>	<i>\$799.00</i>	<i>General Fund</i>
IS-18-42741	<i>Purchase and installation of (1) Audio-Visual Studio Black Out Curtain/Draperies and Track for Audio Visual Control Center</i>	<i>Department of Information Technology</i>	<i>Tiffin Scenic Studios, Inc.</i>	<i>\$4,016.00</i>	<i>General Fund</i>
JA-18-42789	<i>Legal notice: Children Who Witness Violence Request for Proposals</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>Health and Human Services Levy</i>
CT-18-42906	<i>Finishing services for door hangars for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Classic Laminations, Inc.</i>	<i>\$960.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42869	<i>Portable generator for various projects</i>	<i>Department of Public Works</i>	<i>Sill's Motor Sales</i>	<i>\$919.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42624	<i>Adoptapet/Petfinder Auto Uploader Software for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Pethealth Services</i>	<i>\$1,200.00</i>	<i>Special Revenue Fund</i>
CT-18-42853	<i>Client record jackets for Division of Children and Family Services</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$2,993.76</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42566	<i>Legal Notice: General Architectural Engineering Services</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42572	<i>Legal Notice: General Mechanical - Electrical-Plumbing Architectural-Engineering Services</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>General Fund – Internal Service Fund</i>
CR-18-42828	<i>Re-application and laboratory inspection fees</i>	<i>Medical Examiner's Office</i>	<i>ANSI-ASQ National Accreditation Board</i>	<i>\$4,500.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
CR-18-42827	<i>Gas Chromatograph/mass spectrometer vials, syringes, inlet septa and liners and caps</i>	<i>Medical Examiner's Office</i>	<i>Agilent Technologies</i>	<i>\$6,348.29</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
CR-18-42645	<i>Legal guide size record jackets for archiving</i>	<i>Medical Examiner's Office</i>	<i>Franklin Mills Company</i>	<i>\$1,630.00</i>	<i>General Fund</i>
SH-18-42814	<i>Alarm system monitoring and maintenance services</i>	<i>Sheriff's Department</i>	<i>Guardian Alarm Company</i>	<i>\$1,036.63</i>	<i>General Fund</i>

	<i>for various County buildings (2nd quarter)</i>				
SH-18-42851	<i>Legal notice: SWAT Marine Training Request for Proposals</i>	<i>Sheriff's Department</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,000.00</i>	<i>General Fund</i>

Items/Services Received and Invoiced But Not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-18-42840</i>	<i>Post Adoption Special Services Subsidy: Non-recurring legal adoption fees*</i>	<i>Division of Children & Family Services</i>	<i>Law Offices of Karen Siegel</i>	<i>\$2,580.50</i>	<i>67% Health and Human Services Levy Funds 33% Title IV-E</i>
<i>FC-18-42797</i>	<i>Family Centered Services and Supports: Respite services**</i>	<i>Family and Children First Council</i>	<i>Elhan Nevzadi</i>	<i>\$2,000.00</i>	<i>State</i>
<i>FC-18-42812</i>	<i>Family Centered Services and Supports: Family membership **</i>	<i>Family and Children First Council</i>	<i>KMO LLC Gymboree Play & Music</i>	<i>\$870.00</i>	<i>State</i>

** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

***Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive Mission Critical Items

BC2018-388

Office of Medical Examiner, recommending an award on RQ42949 Agilent Technologies, Inc in the amount not-to-exceed \$\$3,259.00 for emergency repair of an Agilent G1888 Headspace Autosampler Instrument for the Toxicology Department.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Nan Baker asked for clarification on whether the cost associated with the equipment is considered a Capital expense. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-388 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an assignment and assumption of lease in connection with Contract No. CE30539 for lease of approximately 3, 192 sq./ft of office space and the use of thirty (30) parking spaces located at 27029 Brook Park Extension Rd., North Olmsted for use by Fiscal Auto Title Offices for the period 12/1/2013-11/30/2018, by assigning the interest from Cherandon Plaza, LLC to Sparky Plaza, LLC.

Funding Source: N/A

Item No. 2

Department of Human Resources, submitting a Non-Disclosure Agreement with American Specialty Health Fitness, Inc. for participation in the Active & Fit Direct Program to provide discounted fitness center memberships to County employees, effective 3/1/2018.

Funding Source: N/A

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11: 16 a.m.

Item Details

IV. Contracts and Awards

A – Tabled Items

B – New Items for Review

BC2018-389

Department of Development, recommending an award to Cleveland State University for Economic Research and Advice from July 1, 2018 – December 31, 2018. In the amount not to exceed \$25,000, funded 100% by the Department of Development's 2018 General Fund budget allocation.

Cuyahoga County is in need of Economic Research and Advice to carry out its Charter-mandated duty to support and advise the Cuyahoga County Economic Development Commission and maintain the Charter-mandated Five Year Economic Development Plan. A significant feature of the Five Year Economic Development Plan is metrics and measures of regional economic performance. Proper analysis of these metrics and measures, including historical analysis, benchmarking against other comparable regional economies, and setting appropriate goals, requires the skills of Ph.D. level economists.

Cleveland State University submitted a Statement of Qualifications documenting that its Center for Economic Development, led by Dr. Iryna Lendel and staffed by highly qualified research associates, is capable of providing the required economic research and advice. Founded in 1984, the Center for Economic Developments conducts economic research on behalf of numerous prominent Cuyahoga County economic development organizations.

As a political subdivision of the State of Ohio, Cleveland State University qualifies for the Government to Government exemption under Cuyahoga County's procurement rules. Granting the requested exemption will allow Cuyahoga County to enter into a written agreement with Cleveland State University for the needed economic research and advice services.

BC2018-390

Department of Information Technology

Peak Ryzek is a leading nationwide service provider specializing in the onsite maintenance of most major brands of laser, matrix, thermal printers, and business form handling equipment. At the County Operations Center, located at 1642 Lakeside Avenue, there is equipment that assists in processing continuous feed business forms. The maintenance on this equipment will expire 5/24/2018.

Covered equipment:

- DAS 3400 Detacher
- High Volume Floor Detacher
- 7434-01 Stacker
- Moore M2000 Vacuum Trim winder
- Moore LM20 D

This maintenance will continue so we can support the hardware that provides continuous feed business forms such as:

- Financial Reporting for County Fiscal Office
- 1099 forms
- Checks (Payroll, Direct Deposit, Welfare, County Bills)
- W2's

County solution would be to enter a 3-year maintenance agreement with Peak Ryzex. Paid annually with termination clause in contract.

We currently have maintenance coverage through Peak Ryzex for the following equipment:

- DAS 3400 Detacher
- High Volume Floor Detacher
- 7434-01 Stacker
- Moore M2000 Vacuum Trim winder
- Moore LM20 D

They have provided excellent support the previous years.

The maintenance is for DoIT Operations equipment that is located at 1642 Lakeside.

BC2018-391

Department of Information Technology, recommending to amend Board Approval No. BC2018-381.

The incorrect dollar amount was approved under the original request.

Purchase annual maintenance for 25 SolarWinds licenses (operating system performance monitoring software) and upgrade for one license to provide more coverage for the additional servers that are now part of the county's expanded virtual environment.

SolarWinds software provides the County with detailed performance metrics for fast problem detection and resolution. It assists the Network Technology Team with hardware health, operating system performance, processes and virtual infrastructure performance. The purchase of the SolarWinds maintenance is required to continue to use software already installed and the upgrade will provide coverage for the county's expanded virtual environment. The maintenance is required by the manufacturer to have continued use of the software already installed.

Hewlett Packard Open View, WhatsUp Gold, and Cisco View were evaluated prior to the original purchase of the SolarWinds Software. The continued use of the SolarWinds software requires the purchase of maintenance renewals. This will be used on all the county server and network infrastructure.

BC2018-392

Department of Information Technology

Maintenance for UPS units that are in various locations in the County. to ensure that they are in proper working order for the rest of their lifecycle. This is a result of 2 bid attempts in BuySpeed. UPS maintenance will be needed as long as UPS units are in service and will be used at the following locations 1215 W. 3 St., 2012 W. 25 St., 1200 Ontario.

BC2018-393

Department of Information Technology

Purchase of 5 Microsoft Remote Desktop Services Licenses to allow multiple users to use an application installed on a Microsoft Windows Server. Without the purchase of this additional software, only 2 users are able to simultaneous access and use of Common Pleas Court Proware COOP systems. This purchase will allow 5 users to access and use Common Pleas Court Proware COOP systems at the same time. Microsoft Remote Desktop Services is an license/service that is part of the Microsoft Windows Server Software Platform, that is the county standard, that can be activated with an small additional fee/purchase. While other software solutions are available that would perform the same function, their purchase would require the additional cost for the purchase of a compatible platform which the software would need to be installed on. This will be used on a virtual server in the county server infrastructure.

This exemption is needed to make a purchase off a State Contract.

BC2018-394

Fiscal Office

The vendor will continue to provide financial advisory services for the County. The vendor will continue to provide levels of expertise in the area of financial planning, structuring of financial transactions, reviewing sources of County financing etc. The solution will assist the County with financial strategies and preparation of official documentation requirements etc. A RFQ resulted in the selection of this vendor. This amendment will allow for all prior activities to continue unimpeded at a reduced cost to the County. Given the necessity of this work and the complexity, the amendment is recommended. Executive and Fiscal will utilize this service - County-wide.

BC2018-395

Fiscal Office

The vendor, Plante Moran, will provide additional management consulting services to revise the current cash reconciliation processes and develop new processes that can be used as we address the requirements under the new ERP. The additional services will help address the current cash reconciliation challenges. The solution/additional services will help to document the current processes and ultimately assist in providing the appropriate cash balances to bring forward into the new ERP system. The current vendor already had \$50,000 in management consulting services approved but additional funds were deemed necessary for this and other management consulting services in 2018. The original solution was bid out using the RFP process. These services will primarily be used by the Fiscal and Treasurer's offices as well as providing key information for the ERP conversion team.

The original contract and initial amendment approved funds for such a project but the scope and effort of work was expanded requiring the additional funding. **The additional funds will cover the management consulting services portion of the contract.**

BC2018-396

Sherriff's Department Submitting a Revenue Generating Contract to house prisoners of Woodmere Village Police Department at the County Jail. Generate revenue for the County, allow police officers to patrol streets, respond to more calls and protect safety. Increased access to programs and services...possible reduction in recidivism. The need to regionalize the county jails.

BC2018-397

The Court provides PEP with a School Based Liaison (SBL) (Probation Officer) to monitor all probation cases at both PEP Greenview and PEP Eastwood. Revenue Generating for \$38,900.00. PEP will pay the Court 50% of a SBL salary in order to have Court staff monitor their probation cases closely within their schools. PEP will pay the Court 50% of a SBL salary in order to have Court staff monitor their probation cases closely within their schools. The SBL is stationed within the schools and is able to provide more intensive supervision to those youth on the caseload. The Court serves a great deal of PEP youth and families, and this Agreement assists in bettering that relationship. The SBL will be stationed at both PEP Greenview and PEP Eastwood.

BC2018-398

Court of Common Pleas/Juvenile Court Division and the Department of Children and Family Services
The vendor provides both the Court's and DCFS's MST Teams the appropriate licensures to provide the evidenced based treatment model of MST. The vendor assists in monitoring adherence to the model and can also provide training. This will allow for both MST Teams to continue to provide services. If we are not licensed, we would be unable to provide the service.

BC2018-399

Department of Health and Human Services Office of Re-entry

Y-Haven will provide transitional housing services for (35) men and (10) women. Each individual will have his/her own bedroom, shared kitchen and keys to his/her living suite. Y-Haven will provide housing for homeless adults who have been released from incarceration within 6 months of applying for housing. Y-Haven (Open Door Housing Program) is an abstinence-based program. All clients are required to abstain from the use of alcohol and drug use. Random drug and alcohol testing will be conducted on-site and results will be reviewed with the clients. If client test positive for drug/alcohol use, they will be dismissed from the program. This proposal met all the requirements of the RFP. The funds will be used at the Y-Haven/YMCA-Stokes Mall.

The reason there was a delay in this request is because we had issues with on-base, the Cyber insurance and there were revisions which needed to be made to the contract by both Legal and vendor

BC2018-400

HHS-Office of Reentry, 2018 and the Cuyahoga County Public Library will contract together for the Adult Basic Educational Services Program to be provided in the Cleveland Justice Center jail and the Euclid and/or Bedford Heights jails as well.

Justice Center

1200 Ontario Street

Cleveland, Ohio 44115

HHS-Office of Reentry is requesting approval of a contract with the Cuyahoga County Public Library for the anticipated cost not-to-exceed \$100,000.00. The anticipated start-completion dates are 01/01/2018-12/31/2018.

The primary goals of the project are will be to offer adult education services to adults with low literacy and those incarcerated.

The reason there was a delay in this request is because we had issues with the Cyber insurance dollar amounts, and there were revisions which needed to be made to the contract by both Legal and vendor.

The program will provide these services for those who need assistance acquiring skills to be successful in postsecondary education as well as employment (GED classes and testing ESOL classes and workforce readiness.

Procurement

The procurement method for this project was through the RFP process. The total value of the (RFP) is \$100,000.00.

The RFP Process was closed September 2018.

There was (1) bid/proposal pulled from OPD, and (1) bid/proposal submitted for review and approved.

Contractor and Project Information

The address of the vendor is:

Cuyahoga County Public Library

2111 Snow Road

Cleveland, Ohio 44134

Council District (04)

The (owners, executive director, other[specify]) for the contractor/vendor is (1)

The address or location of the project are in the municipalities of Cleveland 07, Bedford, 09 and Euclid, 11:

Cleveland Public Library

5225 Library Lane

Maple Hts., Ohio 44137

The projects will be in Council Districts (07, 09, 11)

Project Status and Planning

The project is new to the County, an occasional product or service.

The reason there was a delay in this request is because we had issues with onbase, the Cyber insurance dollar amounts, and there were revisions which needed to be made to the contract by both Legal and vendor.

Funding

The project is funded 100% by the HHS Levy Dollars.

The schedule of payments will be monthly.

The project is a contract.

BC2018-401

Cuyahoga Job and Family Services

To provide training, education and other workforce programs and systems to support labor force development initiatives that may include Ohio Works First (OWF) and Food Assistance Employment and Training (FAET) recipients. This is for recipients to acquire the skills and training they need in order to increase their earnings and achieve economic self-sufficiency. Job and Family Services is a mandated partner for the Ohio Means Jobs (OMJ) one-stop which is managed by the Department of Workforce Development. Services will be provided in Cuyahoga County.

BC2018-402

Division of Children and Family Services

Open Table is a trademarked model that matches young adults who are currently in custody or are about to age out of the foster care system with a group of adults who agree to become positive, permanent connections and provide support as a team. The young adult serves as the "CEO" of his or her table and a Mission Leader is designated among the adult members. They work together to help the young adult achieve goals, surmount barriers, and seek their true potential.

The young adults that participate in this model will fill a void in their lives with a support system that is committed to being a permanent connection for them to navigate various areas of their lives as independent adults. Without this support these young adults are likely to encounter some consequences that will negatively impact their lives and impede their smooth transition into an accountable adulthood. Providing these young adults with permanent connections to people who can share knowledge and experiences with them leads to a positive impact in their transition into adulthood. A longitudinal study found that 95% of young adults served by Open Table maintained a relationship with their Table members and 85% of the graduates had a better and/or were in college or technical school after their Table experience ended. Additionally, 85% of the young adults served indicated that they have the skills needed to get through problems and crises better than before. This model prepares young adults for self-sufficiency and encourages them to be productive citizens.

Previous success of the administered program model. Amber Donovan Consulting, LLC is the current contracted provider that is assigning all rights, obligations, and liabilities under the original contract for administering the Open Table Model to Community of Hope. These services were originally procured as a sole source and Ms. Donovan is the only individual in Cuyahoga County that can administer the model. Ms. Donovan is the same individual that will administer the Open Table Model as the Community of Hope in this amendment.

This vendor is currently providing this service to this targeted population of aged-out foster care youth. This service was initially procured as a sole source service provider and Ms. Donovan is same individual that will administer this model as Community of Hope. The Open Table Model will be used throughout Cuyahoga County.

BC2018-403

Division of Children and Family Services

Vendor currently provides Just In Time (JIT) Web-Based Training. This is a companion program to Quality Parenting Initiative (QPI). The University of South Florida (USF) exclusively presents the JIT training program. USF established a partnership with QPI in 2009. USF coordinates other online services that complement the JIT training for QPI. JIT training provides information and web-based training videos that facilitate foster parent and relative caregiver learning strategies to improve parenting skills. Advantages to contracting with USF for this service include: • Use of copyright protected branding for web-based JIT training. • Membership in the network of other JIT training programs; this allows access to live and recorded training content implemented by other states. USF coordinates and produces these training opportunities by being the conduit for disseminating invitations and notices of live training. USF also posts recorded copies of training to the sponsor's own JIT on demand, training library. These projects expand/enhance the training library while incurring no related staff expenses. • Free login access for up to fifty participants to the secure QPI4Kids.com website, which is owned and operated by USF. The website provides QPI content suitable for leadership, policy makers, and other related child welfare staff. This is not a public website. USF does not subcontract any of the services related to the JIT training program. USF maintains equipment, software and application subscriptions that are shared costs among projects. Projects benefit from USF's robust IT services, server field and web server infrastructure all of which is included in the indirect rate.

Lack of information/training that facilitates foster parent and relative caregiver learning strategies to improve parenting skills. JIT is a web-based training program for foster/relative caregivers. JIT is a companion component to Quality Parenting Initiative (QPI). All QPI sites are provided access to the national QPI4Kids.org website which is owned and operated by USF. USF exclusively provides the JIT training program. Since 2009, USF has had an established partnership with QPI and coordinates other online services for QPI that are complimentary to JIT Training. JIT training is copyright protected. Membership in the network will allow DCFS access to an extensive catalogue of live and recorded training content already in existence by other states.

USF exclusively provides the JIT training program. Since 2009, USF has had an established partnership with QPI and coordinates other online services for QPI that are complimentary to JIT Training. JIT training is copyright protected. Membership in the network will allow DCFS access to an extensive catalogue of live and recorded training content already in existence by other states.

USF has a full complement of staff that has been with the project since its beginning. They are well practiced in development, implementation and support of this service, whereby, allowing for quick implementation of the service, customization and related operational support. Their services are shared costs among the various projects. This will provide significant cost efficiencies for DCFS.

This is an amendment to an existing contract in order to continue to provide Just In Time (JIT) Web-Based Training. The existing vendor was selected through a Sole Source procurement process (RQ 33302).

C – Agency of the Inspector General Registration Exemptions

BC2018-404

Agency of the Inspector General

The Cuyahoga County (“County”) Code requires that all Contractors^[1] doing more than \$10,000.00 in business with the County in a calendar year must be registered with the Cuyahoga County Agency of Inspector General (“AIG”). If contractors meet certain limited criteria, they may be exempted from the registration process.

County Code Section 501.19(E) provides five (5) exemptions that include:

1. Political subdivisions, public utilities, and other governmental entities.
2. Persons or entities that receive either direct payments or reimbursements from the County for the emergency purchase of items required to serve basic needs, including, but not limited to, temporary foster care providers and grocery or department stores that accept vouchers for basic needs.
3. Court reporters or expert witnesses in connection with civil litigation or criminal prosecution.
4. Persons or entities that receive County funds through a County-sponsored rebate program, including, but not limited to, the County Storefront Renovation Rebate Program.
5. Accrediting bodies.

According to Cuyahoga County Code Section 501.19(F), the Inspector General may grant additional exemptions from the registration and/or training requirements of this Section with the approval of the Board of Control.

a) Contractors supplying products or services relating to purchases made pursuant to Emergency Contracting provisions of the County Code will be exempt from the registration process for up to thirty (30) days after contracting with the County.

County Code Section 501.08(A) provides limited authority to make purchases without securing the usual preapprovals. This authority is restricted to emergency or unforeseen time sensitive mission critical purchases. Because the purchases made under these provisions will be made on an immediate and unplanned basis, it is impractical to require vendor registration and training prior to the purchase.

Whenever this exemption is granted, the requesting department shall notify the Inspector General and the contractor shall complete the registration process within thirty (30) days of contracting with the County.

b) Department of Workforce Development requesting exemption from ethics training and registration for all On-the-Job Training Program (“OJT Program”) Contractors.

The OJT Program reimburses employers up to 50% of the hourly wage of an unemployed/displaced employee while the employee is provided occupational skills training in a new job. The OJT Program is funded entirely by Federal dollars issued pursuant to Section 663.700 of the Workforce Investment Act. The “contractors” under the OJT Programs are employers that have agreed to hire unemployed or displaced workers in exchange for the wage supplements during the training period.

Wage supplements are capped \$5,000 per employee (average payment is approximately \$2,000). Contractors/Employers are recruited by the Department of Workforce Development to participate in the program (i.e., Contractors/Employers do not typically solicit the Department to participate.) Employer/Contractors are required to meet Federal requirements for participation in the program. The Department has already received an exemption from the procurement process for this program. Requiring the Contractors/Employers to submit to ethics training and registration may have a negative effect on program participation, thus limiting placement options for the Department.

c) Borrowers on homeowner rehabilitation, housing development loans issued by the Department of Development.

The Department of Development issues loans for homeowner rehabilitation and housing development. Depending on the nature of the project, these loans are funded with federal, state and/or general fund dollars. Borrowers are required to complete an application process and meet specified criteria for approval. One benefit of the program to Borrowers is the less stringent approval requirements associated with the Development loans. This gap-financing allows for more low-income individuals or non-traditional companies to secure financing for development, create jobs, and leverage private sector investment. Public financing exists to supplement private financing in order to increase the number of credit worthy development projects receiving the necessary funds to proceed. It is the opinion of the Department and of the Inspector General that the Borrowers under these programs should be exempt from the training and registration requirements under the ethics ordinance.

d) Physicians that provide medical treatment or services for the County. This exemption includes physicians that treat jail inmates, physicians that perform fitness for duty evaluations for the Human Resources Department and physicians that periodically contract with the Medical Examiner’s Office for forensic science services including autopsy and consultation.

Ohio law requires applicants for medical licensure to demonstrate good moral character as identified through a rigorous assessment and background verification procedure. Each licensee is required to meet rigorous ethical standards of practice as determined by appropriate professional associations or accrediting bodies. The use of physicians by the jail for inmates is dictated by the medical circumstance of the patient as determined on a case by case basis. The cost of all medical treatment provided to inmates is statutorily set at Medicaid Rates. Human Resources selects fitness for duty physicians on a rotating basis depending on the particular specialty that is applicable to the employee situation and the speed with which the physician can schedule the appointment. The Medical Examiner periodically contracts with physicians for expert opinions and testimony if necessary.

e) Professional Associations that provide memberships or certifications to County departments, officials and employees (e.g., County Commissioners Association of Ohio, accrediting bodies for Medical Examiners).

Membership/Certification in the above-described types of organizations is generally sought out by County departments/employees to benefit the County in some manner. The Agency of the Inspector General is of the opinion that the risk of ethics violations on the part of these organizations is minimal at worst.

f) Courts are requesting that all assigned council and guardian *ad litem* be exempt from Ethics Training and Registration Requirements.

Guardian *ad litem* and assigned counsel services are provided by licensed attorneys with specific training/experience relevant to the work performed. In order to be licensed to practice law, each applicant must demonstrate that he or she possesses the requisite character, fitness, and moral qualifications for admission and to maintain their license. The compensation provided to guardian *ad litem* and assigned counsel workers is pre-set by Cuyahoga County and/or the State of Ohio. Additionally, the services provided are verified/approved by the Judge overseeing the court case related to the assigned work.

g) The County would be able to enter into contracts with owners of land and rights of way to enter onto their property in order to inspect or work on bridges, roads or transportation other transportation infrastructure.

Under applicable law, the County is required to inspect the safety of roads, bridges and other transportation infrastructure. The County's duty to inspect sometimes requires, for example, entry onto privately-owned land in order to inspect the bridge above the land. The land owner often demands payment and liability insurance. The County cannot force the landowner to register with the AIG, and yet, the County must still fulfill its legal obligations and enter to agreements with the private land owner.

h) The County would be able to enter into contracts with owners or custodians of land in order to satisfy obligations (e.g. wetlands preservation or remediation) under state and federal environmental laws.

Under applicable law or contract, the County is at times required to mitigate environmental impacts or to preserve or remediate the effects on the environment. Private property owners, including but not limited to wetland and stream mitigation banks, may refuse to register with the AIG, thereby creating a conflict between the Department of Public Works' obligations to contract with the property owner and the inability to force the land owner to register with the AIG.

D – Consent Agenda

BC2018-405

Public Works is submitting an amended agreement (Subsidiary No. 3) to Contract CE1600080 with Perk Company, Inc. for the resurfacing of West 130th Street from Brook Park Road to Lorain Road in the Cities of Brook Park and Cleveland for a decreased amount of (\$12.33).

The plan quantity adjustments are based on actually field measurements and calculations. The new items of work were the result of plan omission, project acceleration and existing field conditions.

The roadway is located in Council District 2.

Procurement

RFB

Contractor Information

Perk Company, Inc., 8100 Grand Avenue, Suite #300, Cleveland, Ohio 44104

Council District 7.

Project Status

Construction is substantially complete per plans and specifications.

Funding

Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund

Contractor was paid monthly estimates based on completed work.

BC2018-406

Department of Public Works

This request is for the amendment of a contract with Joshen Paper & Packaging. This vendor supplies various chemical cleaning supplies at various County buildings on an as needed basis. All County buildings are required to maintain clean and healthy environments for employees and the public. This vendor provides cleaning supplies to be used at each facility to ensure this standard is met. The solution is having a vendor in place that can and will provide cleaning supplies on an as needed basis for any/all County buildings. County buildings must be kept in clean and proper order and having a vendor in place that provides the supplies for this service is critical.

BC2018-407

Department of Public Works is requesting the approval of a contract amendment with Karpinski Engineering, Inc. to extend the contract until June 14, 2019 for General Mechanical-Electrical-Plumbing Architectural-Engineering Services. The primary goal of the contract was for Karpinski Engineering, Inc. to provide professional mechanical- electrical, plumbing architectural engineering services through a General Mechanical-Electrical-Plumbing Architectural-Engineering Services Contract. There are funds still available in their contract and Karpinski Engineering is familiar with the County's needs and system.

Various Locations

Various Districts

Amendment.

There is no change in scope.

The original contract was for \$200,000.00 – June 15, 2015 – June 14, 2018, there was an amendment no. 1 for an additional amount of \$100,000.00. This amendment is only for time extension to use remaining funds on the contract

Amended Contract:

June 14, 2015 – ~~June 14, 2019~~ **12/31/2019**- \$300,000.00

Procurement

Identify the original procurement method on the contract/purchase:

RFQ

For items procured through a competitive process, answer the following:

The RFQ was closed on February 25th, 2015.

There were 3 statements of qualifications submitted for review, 1 proposal was approved for \$200,000.00.

There is 30% SBE on this RFQ.

This was not a SBE set-aside.

Contractor Information

The Consultant:

Karpinski Engineering, Inc.

3135 Euclid Avenue

Cleveland, Ohio 44115

Council District (07)

The consultants Kenneth Borah – Executive Vice President

Funding

The funding for the contract is Capital Project General Funds.

The schedule of payments is monthly by invoicing.

BC2018-408

Department of Public Works is requesting to amend a contract with Schindler Elevator Corporation to extend the time period of the contract for two (2) months with no additional funding. The anticipated start-completion dates are July 1, 2018 – August 31, 2018.

The primary goal of the contract is to provide Elevator Maintenance & Repair for various County Buildings.

Schindler will furnish and deliver elevator maintenance and repair services and facilitate the following:
Consistent safe operation of all equipment / Maximum operational performance of all equipment /
Maximum beneficial usage of all equipment / Maximum life cycle of all equipment / Testing all
equipment in accordance with applicable elevator codes.

For contract amendments, provide the following information, as it applies:

This contract amendment with Schindler Elevator Corporation is for an extension of time with no additional funding. There is no change in scope.

All remaining terms and conditions of the original Agreement remain in effect.

Original Contract dates December 1, 2013 through November 30, 2016 in a total amount of \$1,900,000.00. First amendment dates were 12/1/16 – 11/30/17 in a total amount of \$655,000.00. The second amendment dates were 12/1/17 – 6/30/18 in the total amount of \$435,606.50.

Procurement

Identify the original procurement method on the contract/purchase:

The original procurement method for this contract was a Formal Competitive Bid. The bid closed on October 18, 2013 with three (3) bids submitted. Schindler was recommended for the award.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Schindler Elevator Corporation
18013 Cleveland Parkway, Suite 140
Cleveland, Ohio 44135
216-391-8600

The CEO is Jakob Zueger and Greg Ergenbright is the President.

Project Status

Public Works is amending this contract for two (2) months to ensure there is no interruption of service while the new contract funnels through multiple County Council readings. The new contract starting in September will be a result of a formal bid process. Any interruption of service with this contract could have an impact on the continuous operation of Elevator services at County facilities.

Funding

This contract amendment with Schindler Elevator Corporation is for zero (\$0) dollars.
The schedule of payments with Schindler Elevator Corporation is by invoice.

BC2018-409

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Board to define the terms and requirements to receive grant funds in the amount not-to-exceed \$2,819.47 for the purchase of (2) Desktop Computers, (1) High-Tech Camcorder, (1) Lavalier System and (2) Memory Cards for the period 4/26/2018 – 12/31/2018.

BC2018-410

(See related items for proposed travel requests for the week of 6/25/2018 in Section D. above)

BC2018-411

(See related items for proposed purchases for the week of 6/25/2018 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

The Department of Public Works is submitting a Right-of-Entry with Time Warner Cable Midwest LLC (nka Spectrum) for the anticipated cost of \$0. Progressive Casualty Insurance Company leases county-owned property located at 26260 Curtiss Wright Parkway, Richmond, Ohio (PPN 881-16-007). Progressive is obtaining business services from Spectrum. As a result, Spectrum needs to connect a new fiber optic cable from the street to the building. The Right-of-Entry is to do said work.

Location: 6260 Curtiss Wright Parkway, Richmond, Ohio (PPN 881-16-007)

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Time Warner Cable Midwest LLC

1015 Olentangy River Road

Columbus, Ohio 43212

Item No. 2

Court of Common Pleas/Corrections Planning Board, submitting an amendment to a grant award from Ohio Department of Rehabilitation and Correction for the Pre-Sentence Investigation Program in connection with the Community-Based Corrections Non-Residential Felony Programs for the period 7/1/2017 - 6/30/2019 for additional funds in the amount not-to-exceed \$198,000.00.

Item No. 3

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a grant agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget line item revisions, to expand the scope of services; no additional funds required.

Item No. 4

Office of Innovation

Complete a study to include the following items:

- 1) Best practice research from counties where internet adoption is high, paying particular interest to those counties with similar demographics to Cuyahoga County;
- 2) Identification on how more inclusive technology use can improve outcomes;
- 3) Identification of how County departments currently use the internet to connect with residents, and recommend how the County can innovate in this area;
- 4) A project on the savings for the County from increased online interactions; and
- 5) The potential impact of increased broadband access and digital skills on the wellbeing of Cuyahoga County residents.

The selection of the vendor is currently in process through an RFP. Once a vendor is selected, the expected length of the study will be 4-6 months.

VI – PUBLIC COMMENT

VII – ADJOURNMENT