



**Cuyahoga County Board of Control Agenda  
Monday, June 11, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 6/4/18**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**BC2018-299**

Sheriff's Department, recommending an award on RQ42684 to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$24,988.00 for staffing of temporary Nurses at the Bedford Heights Jail facility for the period 5/10/2018 – 12/31/2018.

Funding Source: General Fund

**B. – New Items for Review**

**BC2018-366**

Department of Information Technology, recommending an award on RQ42811 and enter into a contract with Hyland Software, Inc. in the amount not-to-exceed \$20,957.18 for the purchase of application enabler software and maintenance services for the period 6/12/2018 – 12/31/2019.

Funding Source: General Fund

**BC2018-367**

Sheriff's Department, on behalf of the Department of Public Works and Court of Common Pleas,

a) Submitting an RFP exemption on RQ42818, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$126,677.46 for the purchase and installation of Access Control and Video Surveillance security systems on the 2<sup>nd</sup> and 4<sup>th</sup> floors of the Cleveland Police Department Headquarters, located at 1300 Ontario Street, Cleveland.

b) Recommending an award on RQ42818 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$126,677.46 for the purchase and installation of Access Control and Video Surveillance security systems on the 2<sup>nd</sup> and 4<sup>th</sup> floors of the Cleveland Police Department Headquarters, located at 1300 Ontario Street, Cleveland.

Funding Source: City Police HQ Build Out

**BC2018-368**

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department,

a) Submitting an RFP exemption on RQ42124, which will result in an award recommendation to Sundance Systems, Inc. in the amount not-to-exceed \$79,800.00 for development, support and maintenance of an interface between Sundance's Records Management System and the Criminal Justice Information Sharing Data Warehouse for the period 6/12/2018 – 6/11/2023.

b) Recommending an award on RQ42124 and enter a contract with Sundance Systems, Inc. in the amount not-to-exceed \$79,800.00 for development, support and maintenance of an interface between Sundance's Records Management System and the Criminal Justice Information Sharing Data Warehouse for the period 6/12/2018 – 6/11/2023.

Funding Source: General Fund

**BC2018-369**

Department of Public Safety and Justice Services, recommending an award on RQ42009 and enter into a contract with Hagerty Consulting, Inc. (22-2) in the amount not-to-exceed \$49,798.00 for an update to the Evacuation Annex Plan Project for Cuyahoga County Emergency Operations for the period 6/11/2018 - 9/30/2018.

Funding Source: FY2016 Hazardous Materials Emergency Preparedness Grant Program

**BC2018-370**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ42675 which will result in award recommendations to various providers in the total amount not-to-exceed \$488,712.00 for Rapid Re-housing services for Homeless Families and Shelters in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019.

b) Recommending an award on RQ42675 and enter into contracts with various providers in the total amount not-to-exceed \$488,712.00 for Rapid Re-housing services for Families and Shelters in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019:

- a) Domestic Violence & Child Advocacy Center in the amount of \$158,227.00
- b) Family Promise of Greater Cleveland in the amount of \$55,643.00
- c) Salvation Army in the amount of \$174,731.00
- d) West Side Catholic Center in the amount of \$100,111.00

Funding Source: U.S. Department of Housing & Urban Development

**BC2018-371**

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting and RFP exemption on RQ42641, which will result in an award recommendation to Case Western Reserve University/Mandel School of Applied Social Sciences in the amount not-to-exceed \$108,428.00 for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021.

b) Recommending an award on RQ42641 and enter into an agreement with Case Western Reserve University/Mandel School of Applied Social Sciences in the amount not-to-exceed \$108,428.00 for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021.

Funding Source: University of Maryland Grant

**C – Consent Agenda**

**BC2018-372**

Department of Public Works, Submitting an amendment to contract No. CE1500097 with MS Consultants, Inc. for general engineering services for the period 4/6/2015 - 4/5/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: The Original Contract- County Road and Bridge \$7.50 Fund

**BC2018-373**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Requesting authority to apply for and accept grand funds from The Stocker Foundation in the amount not-to-exceed \$80,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 7/1/2018 – 6/30/2020.

b) Submitting a grant award from The Stocker Foundation in the amount not-to-exceed \$80,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 7/1/2018 – 6/30/2020.

Funding Source: The Stocker Foundation

**BC2018-374**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting approval of a draw-down of funds from the Cleveland Foundation in the amount not-to-exceed \$467,250.00 for the Universal Pre-Kindergarten Program for the period 6/1/2018 – 12/31/2018.

Funding Source: mix of funds from HHS Levy to private donations

**BC2018-375**

Fiscal Office, Presenting Proposed Travel Requests for the week of 6/11/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	3 Attorneys: Joseph Buckley, Paul Kuzmins, Cullen Sweeney	A seminar entitled "The National Association of Criminal Defense Lawyers (NACDL)- Cardozo Law National Forensic College"	National Association of Criminal Defense Lawyers (NACDL)	6/3/-6/8/2018	New York, NY	*Registration Fees - \$1,200.00  ***Airfare - \$1,186.80  **Lodging- \$1,440.00  **Mileage- \$503.58  **Meals - \$1080.00  **Ground Transportation - \$100.00 – (2 Staff)  <b>Total \$5,510.38</b>	General Fund

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,186.80)**

Joseph Buckley and Paul Kuzmins are flying to the seminar. Mr. Sweeney will drive his own personal vehicle to the conference.

Purpose:

The goal of this training is to train experienced litigators in state and federal Public Defender Offices to litigate complex forensic issues strategically and with the support of the nation's leading law firms and experts.

Reason for late submittal. Late notification of seminar

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Community Initiatives Division/ Office of Early Childhood	Shawna Rohrman	A Workshop entitled “Summer Evaluation Institute”	American Evaluation Association	6/17/-6/20/2018	Atlanta, GA	*Registration Fees - \$395.00 ***Airfare - \$403.40 **Lodging- \$534.04 **Meals - \$148.00 **Ground Transportation - \$60.00 <b>Total \$1,540.44</b>	St. Lukes Foundation Grant

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$403.40)**

Purpose:

To take advantage of more than 30 in-depth workshops focused on a wide variety of themes and topics impacting evaluation practice and programs.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Sarah St. George	FBI Analytic Writing for Fusion Center Analysts	Federal Bureau of Investigation (FBI)	6/17/-6/30/2018	Huntsville, AL	*Mileage \$680.16 *Lodging-\$1,416.35 *Meals - \$586.50 <b>Total \$2,683.01</b>	Initially covered by Ms. George  Then Reimbursed By the Federal Bureau of Investigation

\*Ms. George is responsible for paying all travel-related expenses up front, and then the Federal Bureau of Investigation (FBI) will reimburse all expenses upon course completion.

Per Diem for meals will be \$38.25 on each of the two travel days (6/17 & 6/30) and \$51.00 on each class day (June 18-29).

There is no registration fee for the course.

**Purpose:**

The FBI Analytic Writing for Fusion Center Analysts course is a two-week (80 hour) class that will prepare students to write analytic intelligence products that meet intelligence community standards. The course objective is to use realistic, practical exercises to enable students to understand the FBI analytical writing methodology thereby enhancing their ability to produce joint FBI-Fusion Center intelligence products. The students will produce draft intelligence products based on criminal, domestic terrorism, and other scenarios.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Agency of the Inspector General	Andrea Warner Mark Cutright	Association of Certified Fraud Examiners 29 <sup>th</sup> Annual Global Training Conference	Association of Certified Fraud Examiners	6/16/- 6/20/2018	Las Vegas, Nevada	*Registration Fees - \$2,050.00  ***Airfare - \$625.36  **Lodging- \$843.88  **Baggage- \$78.00  **Meals - \$344.00  **Ground Transportation - \$210.00 –  <b>Total \$4,151.24</b>	General Fund

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$625.36)**

Purpose: To receive anti-fraud training and continuing education.

**BC018-376**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 6/11/2018

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
BR-18-42603	(3) Time clocks to stamp incoming documents	Board of Revision	Staples Contract & Commercial LLC	\$1,199.97	General Fund
JA-18-42658	Purchase (25) Public Safety Telecommunicators and (25) Emergency Medical Dispatch Training Manuals	Department of Public Safety and Justice Services	Association of Public Safety Communications Officials International, Inc.	\$4,226.50	General Fund
JA-18-42830	Legal Notice: For formal bid for (40) P25 Portable Radios for Richmond Heights Police Department	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY16 Urban Area Security Initiative Grant
CE-18-42839	Wire feed welding unit for York Yard	Department of Public Works	Airgas	\$897.82	Road and Bridge Fund
CT-18-42314	Ridgid replacement parts for repairs at various pump stations for Sanitary Engineer	Department of Public Works	Rexel USA, Inc.	Not-to-exceed \$24,500.00	Sanitary Sewer Fund
CT-18-42487	Red and yellow record jackets for Client Services for Division of Children & Family Services	Department of Public Works	Western States Envelope and Label	\$3,459.00	General Fund – Internal Service Fund
CT-18-42724	Water source heat pumps and supplies for Courthouse Square	Department of Public Works	Wadsworth Solutions	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-42727	50,000 ft. cable for various projects	Department of Public Works	Cole Wire & Cable Co.	\$6,200.00	General Fund – Internal Service Fund
CT-18-42776	Finishing services for Council Resolution folders	Department of Public Works	United Finishing & Die Cutting, Inc.	\$1,300.00	General Fund – Internal Service Fund
CT-18-42780	Family Home Resource File Folders for Division of Children and Family Services	Department of Public Works	Foote Printing	\$1,120.00	General Fund – Internal Service Fund



CT-18-42788	Purchase State of Ohio and U.S. Flags for Justice Center	Department of Public Works	Collins Group, Inc.	\$1,453.98	General Fund -- Internal Service Fund
CT-18-42819	Printing and finishing services for Employee Handbook for Department of Human Resources	Department of Public Works	North Coast Litho	\$3,450.00	General Fund -- Internal Service Fund
CT-18-42842	Mylar Tip Adoption Subsidy Tabs for Division of Children & Family Services	Department of Public Works	Classic Laminations	\$720.00	General Fund -- Internal Service Fund
SH-18-42803	Lime-Away dish machine cleaner for Jail Kitchen	Department of Public Works	HPM Business Systems	\$1,777.77	General Fund
SH-18-42785	Shower curtain rods for inmate showers at Jail	Sheriff's Department	ATD American Company	\$1,171.68	General Fund

**Items already purchased:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

- V – OTHER BUSINESS
- VI – PUBLIC COMMENT
- VII – ADJOURNMENT

## Minutes

Cuyahoga County Board of Control  
Monday, June 4, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Armond Budish, Chairperson  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 5/29/2018

Armond Budish motioned to approve the minutes from the May 29, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

##### BC2018-338

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ42577, which will result in an award recommendation to Cleveland Communications, Inc. in the amount of \$64,486.80 for the purchase of (120) Kenwood radios and accessories for Detention Center staff.

b) Recommending an award on RQ42577 to Cleveland Communications, Inc. in the amount of \$64,486.80 for the purchase of (120) Kenwood radios and accessories for Detention Center Staff.

Funding Source: Special Revenue Fund

Karen Lippman, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-338 was unanimously approved.

## B. – New Items for Review

### BC2018-349

Department of Public Works, submitting an amendment to Contract No. CE1500261 with Aramark Uniform & Career Apparel, LLC for floor mat rental services for various County buildings for the period 9/1/2015 – 8/31/2018 to extend the time period to 10/31/2018 and for additional funds in the amount not-to-exceed \$44,000.00.

Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked for confirmation that the additional funds will carry services through 10/31/2018 and if a new Request for Proposals (RFP) will be issued at that time. Ms. Baker also asked if the additional funding covering the two months will address future needs in next RFP or if it relates only to current needs. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-349 was unanimously approved.

### BC2018-350

Department of Development, recommending a payment in the amount of \$130,000.00 to Downtown Cleveland Alliance for membership fees and operational support of clean and safe, marketing and economic development initiatives for the period 6/4/2018 – 6/3/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Dale Miller asked if this level of funding is the same as in prior years. Nan Baker asked if there is an annual report to identify how the funds have been used; asked how funding is used to promote support for the initiative; and asked how the success of the program is measured and whether this is something that can be tracked.

Armond Budish commented that the County authorizes payments to other organizations, such as MetroHealth Hospital and Destination Cleveland, without ever having received a breakdown of how the funds are used because the money goes into their operating fund. Ms. Baker commented that these funds are for support of economic development initiatives rather than services. Mr. Budish commented that the County receives an annual report from this organization that reflects a breakdown of the funding utilization for these initiatives.

Ms. Baker asked if all the funds are exhausted. Trevor McAleer commented that some organizations, such as the Film Commission and Sports Commission, have attended Council Committee Meetings in the past to provide a more in-depth overview that may be explored for future requests. Ms. Baker commented that it would be helpful for Downtown Cleveland Alliance, Greater Cleveland Partnership and the Economic Growth Foundation to attend the Committee meetings to present an overview of how the County's funding benefits their mission. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-350 was unanimously approved.

BC2018-351

Department of Development, recommending a payment in the amount of \$50,000.00 to Economic Growth Foundation for support of the Minority Business Collaborative and Marketplace for the period 6/4/2018 – 6/3/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Dale Miller commented that the most recent Disparity Study reflects participation of minority subcontractors, however a disparity continues to exist in the area of prime contractors, which supports the need for this type of program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-351 was unanimously approved.

BC2018-352

Department of Development, recommending a payment in the amount of \$25,000.00 to Greater Cleveland Partnership for communications, outreach, and operational support of the Greater Cleveland Civic Connection Program for the period 6/4/2018 – 12/31/2018.

Funding Source: General Fund

Greg Huth, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-352 was unanimously approved.

**The following item was amended to add the time period 6/4/2018 – 6/13/2019.**

BC2018-353

Department of Information Technology,

a) Submitting an RFP exemption on RQ42657, which will result in an award recommendation to Technology Advisors, Inc. in the amount of \$4,800.00 for the purchase of (1) Starfish Extract Transfer Load Standard Integration annual license for use by the Department of Health and Human Services **for the period 6/4/2018 – 6/13/2019.**

b) Recommending an award on RQ42657 to Technology Advisors, Inc. in the amount of \$4,800.00 for the purchase of (1) Starfish Extract Transfer Load Standard Integration annual license for use by the Department of Health and Human Services **for the period 6/4/2018 – 6/13/2019.**

Funding Source: 54% Federal and 46% Health and Human Services Levy Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked if this is a one-time purchase to facilitate development of new systems or will it be an on-going service. Lenora Lockett inquired about the specific dates for the one-year license and asked for clarification on which month services are scheduled to begin, as Mr. Sullivan indicated this is a month-to-month license purchase. Mr. Budish asked if services will begin immediately, on June 15 or July 1. Mr. Sullivan indicated a need to verify the start date with the user department. Ms. Lockett requested that the month-to-month one-year period be contingent upon the agreed start date.

Mr. Budish recommended that the start date be approved for June 4, 2018, the date of Board approval, so the department's receipt of services will not be hindered. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2018-353 was unanimously approved.

BC2018-354

Department of Human Resources, submitting an amendment to Master Agreement No. AG1700002 with MetroHealth System for Biometric Screening services at County Wellness Fairs for the period 6/6/2018 – 12/31/2018 and for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Self Insurance Fund/Wellness

Patrick Smock, Department of Human Resources, presented. Nan Baker asked if this service will continue under a new Master Services Agreement or if this existing agreement will be amended in the future. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-354 was unanimously approved.

BC2018-355

Department of Sustainability, submitting an amendment to Contract No. CE1700237 with Solar United Neighbors Corporation for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 11/13/2017 – 10/30/2018 to extend the time period to 12/31/2018, to expand the scope of services, effective 6/4/2018 and for additional funds in the amount not-to-exceed \$10,000.00.

Funding Source: Special Revenue Fund – Sustainability Projects

Mike Foley, Department of Sustainability, presented. Dale Miller asked how many resident solar panel projects have been completed in Cuyahoga County. Nan Baker asked if additional funds are being used for a program assessment in order to expand services through the Request for Proposals process rather than providing outreach services to residents; asked if this amendment differs from the original scope of service; and asked if additional funding will be adequate to achieve this.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-355 was unanimously approved.

BC2018-356

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1300353 with Granicus, LLC for a Mass Notification System for the period 6/10/2013 - 6/10/2018 to extend the time period to 3/10/2019 and for additional funds in the amount not-to-exceed \$70,871.06.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Ms. Vaughn stated that the vendor experienced technical issues registering with the Inspector General's Office and asked that approval be contingent upon the vendor's completion of the registration process. Mark Griffin, Inspector General commented that this vendor, is in fact, registered but is not appearing on the list. Nan Baker inquired about the reason for the delay on beginning the RFP process if the department was aware of the discontinuation of services in January 2018; and asked for clarification on the planning timeframe to issue the new RFP. Mr. Miller asked about the number of potential vendors that can provide services and commented that he hopes the response will prove competitive. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-356 was unanimously approved.

BC2018-357

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ42541, which will result in an award recommendation to Center for Children’s Law and Policy in the amount not-to-exceed \$57,600.00 for assessment and technical assistance services related to the operations of the Juvenile Detention Facility for the period 5/23/2018 – 5/22/2019.

b) Recommending an award on RQ42541 and enter into a contract with Center for Children’s Law and Policy in the amount not-to-exceed \$57,600.00 for assessment and technical assistance services related to the operations of the Juvenile Detention Facility for the period 5/23/2018 – 5/22/2019.

Funding Source: – Special Revenue Fund – Alternative Dispute Resolution

Karen Lippman, Juvenile Court Division, presented. Dale Miller commented on the importance and necessity for these assessment services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-357 was unanimously approved.

BC2018-358

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ42340 and enter into a contract with Playhouse Square Hotel Limited Partnership dba Crowne Plaza Cleveland Hotel at Playhouse Square in the amount not-to-exceed \$13,889.78 for catering services and audiovisual equipment for the Fatherhood Conference for the period 6/14/2018 – 6/16/2018.

Funding Sources: St. Luke’s Foundation Grant - \$10,000.00 and Health and Human Services Levy Fund - \$3,889.78

Al Grimes, Department of Health and Human Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-358 was unanimously approved.

BC2018-359

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ42750 and enter into an agreement with the University of Delaware in the amount not-to-exceed \$10,800.00 for consultant and training services for the Attachment and Biobehavioral Catch-up (ABC) Intervention Program for the period 6/1/2018 – 5/30/2020.

Funding Source: 30% Federal and 70% Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-359 was unanimously approved.

## C – Consent Agenda

Nan Baker referred to Item BC2018-362 and asked if any funds were needed for services provided during the first six months of the contract; and if the funds are for children currently in need of services. Bob Math, Cuyahoga Job and Family Services addressed Ms. Baker's questions.

Nan Baker referred to Item BC2018-363 and asked for clarification on why one attendee is driving while the other is flying to the Community Live Training Conference in Nashville, TN; and asked if carpooling is an option. Mr. McAleer asked if staff attending this conference will be available for support services during the time the conference is being held as these dates coincide with the go-live date for the Enterprise Resource Planning Project.

Nan Baker asked if there is a process for verification of driver's licenses for staff that are traveling by vehicle; asked if there is a different liability risk if employees drive a personal vehicle rather than a County vehicle; and asked about the process to verify licenses intermittently prior to employee travel.

Dennis Sullivan and Jeanelle Greene, Department of Information Technology addressed their questions.

Mark Griffin, Inspector General commented that liability and risk is assessed if driving occurs while conducting County business rather than whether it involves a personal or County vehicle. Mr. Griffin stated that by County Ordinance, the Inspector General's Office checks driver's licenses at least twice a year.

Mr. Griffin also stated that his office has worked with the Department of Risk Management and the Department of Human Resources, to run quarterly driver's license checks through a County contractor and stated additional checks can be performed upon request.

Ms. Baker asked if new staff, who have never traveled on County business would be included in the license verification process defined by Mr. Griffin or would they be checked at the department level; asked what process is in place to educate employees new to travel to ensure compliance with travel requirements and stressed the need for department directors to also be knowledgeable and enforce the requirements of the Travel Policy. Mr. Griffin commented that in addition to their regular license verification, further education will be provided by his office.

Mr. McAleer commented on a travel policy advisory sent out by Inspector General Griffin last week that referenced State Law restrictions regarding travel funded by County vendors and mentioned that the advisory prevented a potential violation that may have occurred with another travel request being submitted for consideration.

Mr. Budish commented that Mr. Griffin is doing a good job to educate County employees on various County policies.

Andria Richardson, Clerk of the Board referred to a Travel item hosted by Case Western Reserve and stated that the item was being amended to change the funding source from Mandel School @ Case Western Reserve to 70% Health and Human Services Levy and 30% Title IV-E, as the County will cover the expenses for the event.

Lenora Lockett, referred to Item BC2018-362 and recused herself from the vote as a family member is employed by one of the vendors on the Master Contract.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-360 through -364; Mr. Miller seconded, items -360; 361; and 363 through -364 were approved by unanimous vote. Item -362 was approved by majority vote.

BC2018-360

Department of Human Resources, submitting an amendment to Contract No. CE1200225 with The Archer Company, LLC for Classification and Compensation Analysis services for the period 6/1/2012 – 5/31/2018 to extend the time period to 12/31/2018; no additional funds required.

Original Funding Source: General Fund

BC2018-361

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1700078 for adoption services for the period 1/1/2017 – 12/31/2018, by adding the provider Lighthouse Youth Services, Inc., effective 10/1/2017; no additional funds required.

Funding Source: Original contract: State Child Protective Allocation Fund

BC2018-362

Department of Health and Human Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2018, to change the terms, effective 1/1/2018; no additional funds required:

- CE1700282 Adelphoi Village, Inc.
- CE1700283 Applewood Centers, Inc.
- CE1700284 Artis's Tender Love & Care, Inc.
- CE1700285 The Bair Foundation
- CE1700286 Beech Brook
- CE1700287 Bellefaire Jewish Children's Bureau
- CE1700288 BHC Belmont Pines Hospital, Inc.
- CE1700289 BHC Fox Run Hospital, Inc.
- CE1700290 Caring for Kids, Inc.
- CE1700291 Carrington Youth Academy LLC
- CE1700292 Catholic Charities Corporation
- CE1700293 Christian Children's Home of Ohio, Inc.
- CE1700284 The Cleveland Christian Home Incorporated
- CE1700295 Cornell Abraxas Group, Inc.
- CE1700296 Detroit Behavioral Institute, Inc.
- CE1700297 The Glen Mills Schools
- CE1700298 House of New Hope
- CE1700299 In Focus of Cleveland, Inc.
- CE1700300 Keystone Richland Center LLC
- CE1700301 Lutheran Homes Society, Inc.
- CE1700302 Lutheran Metropolitan Ministry



CE1700303 National Youth Advocate Program, Inc.  
CE1700316 New Beginnings Residential Treatment Center, LLC  
CE1700304 New Directions, Inc.  
CE1700305 OhioGuidestone  
CE1700306 Ohio Mentor, Inc.  
CE1700307 Pathway Caring for Children  
CE1700308 Pressley Ridge  
CE1700309 Quality Care Residential Homes, Inc.  
CE1700310 Reach Counseling Services  
CE1700311 Rite of Passage, Inc.  
CE1700312 Specialized Alternatives for Families and Youth of Ohio, Inc.  
CE1700313 Tri-State Youth Authority, Inc.  
CE1700314 The Twelve of Ohio, Inc.  
CE1700315 The Village Network  
CE1800225 Gracehaven, Inc.

Funding Source: Original Funding Sources 70% Levy and 30% Title IV-E

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Information Technology – Division of Applications</i>	<i>Mike DiMarino Mike Andrews</i>	<i>Community Live Training Conference</i>	<i>Hyland Software</i>	<i>9/8 – 9/14/18</i>	<i>Nashville, TN</i>	<i>*Registration Fees - \$4,690.00</i> <i>***Airfare - \$266.96</i> <i>**Lodging- \$2,388.00</i> <i>**Mileage - \$266.96</i> <i>**Parking - \$80.00</i> <i>**Baggage Fee - \$50.00</i> <i>**Ground Transportation - \$80.00</i>  <i>Total \$7,821.92</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$266.96)*

*Mike DiMarino will drive to and from the conference, while Mike Andrews will be flying down to the conference.*

*Purpose:*

*To enable two Cuyahoga County Administrators to renew three OnBase certifications for another two years.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>3 Social Workers: Jacquelyn Gould, Kenyatta Johnson, Tunisia Currie</i>	<i>A conference entitled "The Changing Face of Forensic Social Work"</i>	<i>National Organization of Forensic Social Work</i>	<i>6/18/- 6/22/18</i>	<i>New Orleans, LA</i>	<i>*Registration Fees - \$1,410.00  ***Airfare - \$1,093.80  **Lodging- \$1,647.00  **Meals - \$432.00  **Ground Transportation - \$90.00  Total \$4,672.80</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$1,093.80)*

*Jacquelyn Gould and Kenyatta Johnson are paying out-of-pocket and not requesting reimbursement for meals and lodging on June 18<sup>th</sup>. They will be attending a pre-seminar on that day.*

*Two hotels are being utilized due to the Hyatt not having any available rooms on the eve of June 22<sup>nd</sup>.*

*Purpose:*

*To increase the knowledge and skill of social workers working with clients in the community.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Officer</i>	<i>Francis Arinze</i>	<i>National Association of Drug Court (NADCP) Annual Training Conference – Veterans Court</i>	<i>NADCP – National Association of Drug Court</i>	<i>5/29-6/2/18</i>	<i>Houston, TX</i>	<i>*Registration - \$745.00</i> <i>***Airfare - \$477.60</i> <i>**Lodging - \$1030.29</i> <i>**Meals - \$180.00</i> <i>**Ground Transportation - \$150.00</i>  <i>**Total - \$2,582.89</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$477.60)*

*Purpose:*

*Ms. Arinze leads the specialized docket for Veterans Court. Treatment courts are the most successful intervention leading people living with substance use and mental health disorder out of the justice system and into lives of recovery and stability.*

*Houston is the only location hosting this event.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Mary Cay Tylee</i>	<i>39<sup>th</sup> Annual Capital Punishment Conference</i>	<i>NAACP Legal Defense and Education Fund, Inc.</i>	<i>7/12-7/15/18</i>	<i>Tarrytown, NY</i>	<i>*Registration - \$1,190.00</i> <i>***Airfare - \$374.40</i>  <i>**Total - \$1,564.40</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$374.40)*

*Lodging, ground transportation and meals are included in the registration.*

*Purpose:*

*To discuss and learn about issues surrounding capital punishment.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Officer</i>	<i>Christine Julian</i>	<i>Mental Health and Developmental Disabilities Court Meeting</i>	<i>Mental Health and Developmental Disabilities Court</i>	<i>5/21-5/23/18</i>	<i>Miami, FL</i>	<i>***Airfare - \$416.00</i> <i>**Lodging - \$334.48</i> <i>**Meals - \$120.00</i> <i>**Ground Transportation - \$50.00</i>  <i>**Total - \$920.48</i>	<i>General Fund</i>

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$416.00)*

*Purpose:*

*To meet with Judge Steve Leifman, a leading force in decriminalization of mental illness and to provide mental health alternatives.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Kristen Koeth; James Kooser</i>	<i>2018 Association of Firearm and Tool Mark Examiners (AFTE) Annual Training Seminar</i>	<i>The Association of Firearm and Tool Mark Examiners</i>	<i>6/2 – 6/8/2018</i>	<i>Charleston, WV</i>	<i>*Registration Fees - \$2,390.00</i>  <i>**Lodging- \$1,884.84</i>  <i>**Mileage - \$212.00</i>  <i>**Parking - \$105.00</i>  <i>**Meals - \$326.00</i>  <i>Total \$4,917.84</i>	<i>2017 Coverdell Grant</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*James Kooser will drive Kristen Koeth as the two will carpool down to West Virginia.*

*Purpose:*

*To enable two Forensic Scientists to receive continuing education and expert testimony training expected by juries, judges, attorneys, victims and defendants in the highly specialized field of Firearm and Tool Mark.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Public Safety and Justice Services</i>	<i>Lisa Raffurty</i>	<i>National Emergency Number Conference</i>	<i>National Emergency Number Association (NENA)</i>	<i>6/17-6/20/18</i>	<i>Nashville, TN</i>	<i>*Registration - \$699.00</i> <i>***Airfare - \$253.96</i> <i>**Meals - \$154.00</i> <i>**Other - \$232.00</i> <i>**Total - \$1,338.96</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare was booked by the employee directly.*

*Airfare was booked by the employee directly. This was due to Ms. Raffurty originally attending the conference on her own. The Director approved the travel after airfare was booked. (No lodging as employee will be rooming with another employee per the request.*

*Purpose:*

*The NENA conference is the annual 911 conference which provides training and workshops regarding current and future 911 best practices.*



	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Public Safety and Justice Services</i>	<i>Macklin Flinn</i>	<i>Hazard Identification and Risk Assessment (THIRA) Stakeholder Preparedness Review (SPR) Workshop</i>	<i>Federal Emergency Mgmt. Agency (FEMA)</i>	<i>6/12-6/14/18</i>	<i>Houston, TX</i>	<i>\$0.00</i>	<i>FEMA</i>

*“As an invitational traveler for FEMA, (one selected by FEMA to be at their conference free of charge), the agency will cover the following costs: Airfare, local transportation, lodging, meals and incidental expenses, baggage fees” etc.*

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Public Safety and Justice Services</i>	<i>Macklin Flinn, Brooke Potts</i>	<i>FEMA Center for Domestic Preparedness (CDP) Incident Command and CBRNE Course</i>	<i>Federal Emergency Mgmt. Agency (FEMA) – Center for Domestic Preparedness (CDP)</i>	<i>7/22-7/28/18</i>	<i>Anniston, AL</i>	<i>0.00</i>	<i>FEMA</i>

*All costs (travel, lodging and meals) associated with this travel item are being paid for by FEMA-CDP.*

*Purpose:*

*To provide management level responders working in supervisory positions with the knowledge of how decisions are made that can impact the handling of a chemical, biological, radiological, nuclear or explosive (CBRNE) incident.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Health and Human Services – Div. of Job and Family Services</i>	<i>27 staff. See list below</i>	<i>2018 OJFSDA Director’s Conference</i>	<i>Ohio Job and Family Services Director’s Association</i>	<i>5/7-5/8/18</i>	<i>Columbus, OH</i>	<i>*Registration - \$6,650.00</i> <i>**Lodging - \$2,518.0</i> <i>**Mileage - \$2,196.31</i> <i>**Meals - \$2,038.00</i> <i>**Parking - \$60.00</i>  <i>**Total - \$13,462.31</i>	<i>General Fund</i>

*Lawana Benjamin (\$424.40), Deanna Boswell (\$548.65), Tracy Bridges(\$540.45), William Clark (\$491.40), Leisha Coggins (\$689.46), Tina Coleman (\$409.40), John Frye (\$409.40), Robyn Gibson (\$324.95), Mary Harper (\$409.40), Eric Hills (\$550.31), Rachel Jones (\$550.42), Rochelle Jones (\$556.30), Kelly Maserik (\$409.40), Thomas McBride (\$563.21), Ronald Mosley (\$540.45), Christy Nicholls (\$689.35), Suzanne Paulk (\$545.99), Ricardo Pena (\$575.17), Alicka Scott(\$459.40), Tanya Sekanic (\$556.30), Kenneth Simmons (\$537.24), Crystal Sledge (\$409.40), Anthony Thomas (\$409.40), Jacquelon Ward (\$475.80), Joy Welsh-Bey (\$409.40), Shawn White (\$552.86), Lisa Williams (\$424.40)*

*\*Paid to the Host*

*\*\*Staff reimbursement*

*Carpooling and room sharing was utilized as much as possible under this request.*

*Purpose:*

*To allow Department of Job and Family Services personnel to receive mandatory training.*

*The registration fee is \$250.00 per person.*

*The mileage is 286 miles round trip.*

*Those driving were Deanna Boswell (\$139.25 for mileage), Tracy Bridges (\$131.05 for mileage), Leisha Coggins (\$126.06 for mileage), Robyn Gibson (\$127.95 for mileage), Eric Hills (\$140.91 for mileage), Rachel Jones (\$141.02 for mileage), Rochelle Jones (\$146.90 for mileage), Thomas McBride (\$138.81 for mileage), Ronald Mosley (\$131.05 for mileage), Christy Nicholls (\$125.95 for mileage), Suzanne Paulk (\$136.59 for mileage), Ricardo Pena (\$150.77 for mileage), Tanya Sekanic (\$146.90 for mileage), Kenneth Simmons (\$127.84 for mileage), Jacquelon Ward (\$141.80 for mileage), Shawn White (\$143.46 for mileage).*

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Health and Family Services –Div. of Community Initiatives – Office of Early Childhood</i>	<i>Rebekah Dorman</i>	<i>National League of Cities First Cross Site Meeting</i>	<i>National League of Cities (NLC)</i>	<i>5/29-5/31/18</i>	<i>Chicago, IL</i>	<i>0.00</i>	<i>National League of Cities</i>

*All costs (travel, lodging and meals) associated with this travel item are being paid for by NLC.*

*The NCL is paying for the travel for three members so that it can have cross-site meetings with its members to discuss pre-natal through age three practices. The amounts associated with the itemized expenses are not available. Airfare was reimbursed up to \$600.00.*

*Purpose:*

*Through seminar-like sessions, communities will gain skills and knowledge that will assist them to support a strong pre-natal to age three agenda. Teams will work in small groups, both within and across cities, to strategize next steps, problem-solve challenges they face, and share their successes and lessons learned. Team members will use each other as resources and deepen their relationships with each other so that they may continue to build a peer learning community.*

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Health and Human Services – Div. of Children and Family Services</i>	<i>Jennifer Croessma, Kathleen Sullivan</i>	<i>2018 Quality Improvement Center (QIC) – Learning Collaborative Meeting</i>	<i>University of Maryland</i>	<i>5/8-5/10/18</i>	<i>National Harbor, MD</i>	<i>0.00</i>	<i>University of Maryland</i>

*There was no cost to the County for attendance at this event.*

*The following costs were covered by the host:*

*Airfare – \$1,024.80*

*Lodging - \$796.00*

*Purpose:*

*To discuss youth in foster care.*

**This item was amended to change the funding source from Mandel School @ Case Western Reserve to 70% Health and Human Services Levy and 30% Title IV-E, as the County will cover the expenses for the event.**

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Dept. of Health and Human Services – Div. of Children and Family Services</i>	<i>Erica Sabados</i>	<i>National Child Welfare Workforce Institute University</i>	<i>Case Western Reserve University</i>	<i>6/5-6/7/18</i>	<i>Chicago, IL</i>	<i>\$0.00</i>	<del><i>Mandel School @ Case Western Reserve</i></del>  <i>70% HHS Levy and</i>  <i>30% Title IV-E</i>

*There was no cost to the County for attendance at this event.*

*The following costs were covered by the host:*

- Airfare – \$234.40*
- Lodging - \$422.64*
- Meals*

*Purpose:*

*The event is a conference to discuss the Think-Relate-Coach project developed by the National Child Welfare Workforce. Erica Sabados has been involved in the project from the beginning. She knows the history and results the best in the agency. This is why her expenses are being paid for by Case Western Reserve University.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>IS-18-42512</i>	<i>Purchase (2) Apple IMac Pro Workstations (replacement equipment) for Multimedia Department</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$15,842.08</i>	<i>General Fund</i>
<i>JA-18-42463</i>	<i>Automated license plate recognition server storage</i>	<i>Department of Public Safety and Justice Services</i>	<i>Brown Enterprise Solutions LLC</i>	<i>\$20,965.00</i>	<i>FY16 Urban Security Initiative</i>
<i>CE-18-41505</i>	<i>Legal notice: Royalton Road Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>\$1,389.44</i>	<i>Road and Bridge Fund</i>
<i>CE-18-42325</i>	<i>Legal notice: Original bid for Replacement Stone Road Bridge Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>\$1,198.08</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42585</i>	<i>Plotter for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Zones Inc.</i>	<i>\$8,617.36</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-42793</i>	<i>Sodium chloride (rock salt) for 2017 – 2018 winter season</i>	<i>Department of Public Works</i>	<i>Cargill, Inc.</i>	<i>\$5,000.00</i>	<i>85% General Fund – Internal Service Fund/Custodial 5% General Fund – Airport Operations Fund 5% Road and Bridge Fund 5% Sanitary Sewer Fund</i>
<i>CT-18-42800</i>	<i>Legal notice: Re-bid for Replacement Stone Road Bridge Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,500.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42809</i>	<i>Ready mix concrete for various road and bridge projects</i>	<i>Department of Public Works</i>	<i>Carr Brothers</i>	<i>\$24,500.00</i>	<i>Road and Bridge Fund</i>
<i>ST-18-41678</i>	<i>Legal notice: Wallings Road Pump Station Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>\$1,139.84</i>	<i>Sanitary Sewer Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive Mission Critical Items

BC2018-365

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ42747 with RTC Resource Acquisition Corporation in the amount not-to-exceed \$24,999.99 for emergency out of home placement services for the period 3/28/2018 – 7/28/2018.

Funding Source: Federal Funds – 33% and Health and Human Services Levy Fund – 67%

Bob Math, Department of Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-365 was unanimously approved.

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:57 a.m.



## Item Details

### IV. Contracts and Awards

#### A – Tabled Items

##### **BC2018-299**

Sheriff's Department,

This is a mission critical need for RNs and LPNs at the new Bedford Heights jail facility. This will give the CCSD the ability to increase the number of inmates housed at the Bedford Heights jail facility. The ultimate solution is for the Sheriff's Department to reach full complement for RNs and LPNs necessary for all jail facilities. Bedford Heights jail is opening but there are not enough nurses to ensure medical needs at the Bedford Heights facility. We will Use agency nurses on a permanent basis if we are unable to get to full complement of RNs and LPNs. This will be used at the Bedford Heights jail facility.

Procurement:

The procurement method was using the mission critical county policy which utilized both buyspeed and OnBase.

Contractor and Project Information:

The contractor information is as follows. Alliance Healthcare Services LLC. 6161 Oak Tree Blvd Suite 300. Independence Ohio 44131. Owner and POC is Frank Fauskey. Phone 216-525-0200 Ex 2530.

Project Status and Planning:

These nurses will enable the CCSD to utilize the new Bedford Heights jail until additional County nurses can be hired.

Funding

This project will be funded by the General Fund.

#### B – New Items for Review

##### **BC2018-366**

Department of Information Technology

Describe the goods or services to be procured.

- An application enabler tool
- Applicable maintenance effective until 12/31/2019 on the tool

Purpose: To link OnBase to the ERP System. This is to ensure efficiency to avoid dual, manual entry of information in both OnBase and ERP.

This item was determined to be needed to keep the ERP Project on time. Other solutions reviewed would have cost the County at least \$1 million to upwards of \$5 million.

Total Cost  
\$20,957.18

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Contract Start Date  
6/12/2018

Contract End Date  
12/31/2019

Project Location(s)  
Department of Information Technology

Project Council District(s)  
N/A

Procurement Type  
Contract – Under \$25K

Vendor Name(s)  
Hyland Software, Inc.

Funding Source  
General Fund IT601047 0263

**BC2018-367**

Sheriff's Department, on behalf of the Department of Public Works and Court of Common Pleas, Hardware, software, and installation of security systems for Floors 2 and 4 of the Justice Center (Old CPD HQ). The security systems to be installed include both Access Control and Video Surveillance. This is a Safety and security requirement. This will provide security solutions that will help keep Common Pleas Court staff safe when they move into the newly renovated space. The equipment cannot be leased so ownership is the only option. There will be maintenance costs after the first year. The equipment will be used at Justice Center 2 and 4th floor (Old CPD HQ)

**This exemption is needed as equipment is being purchased off a State Contract.**

This is part of the Public Works construction project number 40085. In addition, the County currently uses this vendor and they are the only one in the area that is certified to work the County's Access Control System. This is a one-time construction project.

**BC2018-368**

Public Safety and Justice Services/on behalf of the Sheriff's Department is requesting approval of a contract with Sundance Systems, Inc. for the anticipated cost not-to-exceed \$79,800.00. The anticipated start-completion dates are 06/11/2018 – 06/11/2023.

CJIS has developed a data sharing network between local law enforcement agencies. In order to get the data from an agency into the Data Warehouse, the format of the data needs to match. In this case, the data from the Sundance Systems data schema will need to be modified/enhanced to correspond to the CJIS Data Warehouse format. Sundance Systems will be providing a professional review, software development, testing and then maintenance services in connection with the development of an interface between their RMS system and the CJIS Data Warehouse.

Procurement

**The procurement method for this project is a request for an exemption as Sundance Systems is a proprietary product and they are the only provider that can develop and implement the interface between their RMS system and the Data Warehouse.**

The total value of the contract is not-to-exceed \$79,800.00.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Sundance Systems, Inc.  
8001 Sweet Valley Dr.  
Valley View, OH 44125  
Council District 6

The President for the contractor/vendor is Dennis Withem.

Project Status and Planning

The project will have initial costs for the professional review, software development and testing and then will have annual maintenance/service costs for Sundance to continue to keep the interface up to date with the Data Warehouse needs.

**The contract term has already begun but no work has taken place. The reason there was a delay in this request is underestimated the amount of time to get a contract to the vendor and to get contract processed.**

Funding

The project is funded 100% by the General Fund.

The schedule of payments is ½ down at the start of the project, the next ¼ upon installation and the last ¼ upon our acceptance of the project.

**BC2018-369**

Department of Public Safety and Justice Services

Develop a community-based evacuation plan template for each municipality within Cuyahoga County. All fifty-nine communities within Cuyahoga County will have an evacuation plan in place. The communities will know location within their community for hazards, critical infrastructure, functional need facilities, shelters, staging areas for responders and resources and extremely hazardous substance. This solution was selected as it was determined through the Threat and Hazard Identification and Risk Assessment (THIRA) and other planning process, the stateholder have identified the need for community level evacuation plan. Cuyahoga County Office of Emergency Management determined that the existing County evacuation plan focuses primarily on larger, County level evacuations.

**BC2018-370**

Office of Homeless Services requesting approval of Contracts with:

(i) Domestic Violence & Child Advocacy Center in the amount of \$158,227.00;

(ii) Family Promise of Greater Cleveland in the amount of \$55,643.00;

(iii) Salvation Army in the amount of \$174,731.00; and

(iv) West Side Catholic Center in the amount of \$100,111.00

The anticipated start-completion dates for all four contracts are 6/1/2018 – 5/31/2019

The primary goals of the contracts are to focus shelter services on helping families identify appropriate housing, refer the families for Rapid Re-Housing rental assistance; and assist families to access income to maintain the housing after the short-term subsidy ends.

Contractor information

Domestic Violence & Child Advocacy Center  
P.O. Box 5466 (Shelter location is confidential)  
Cleveland, OH 44101  
Council District # 7

Family Promise of Greater Cleveland  
3470 E. 152<sup>nd</sup> St.  
Cleveland, OH 44120  
Council District #10

Salvation Army  
1710 Prospect Avenue  
Cleveland, OH 44115  
Council District #7

West Side Catholic Center  
3135 Lorain Avenue  
Cleveland, OH 44113  
Council District # 3

If applicable, indicate whether the contract or purchase is mandated by local, state or federal regulations. Rapid Rehousing is not a mandated activity.

#### Procurement

**The proposed Contracts are Exempt from the competitive process per the County Charter Section 501.12 B.16: The program, contract, or agreement is funded through a federal, state, or other grant or program and is awarded by the County to the subrecipient pursuant to the criteria or requirements of the grant or program, such as contracts entered pursuant to the Community Development Block Grant...the McKinney- Vento Homeless Assistance Grant , or other similar grants or programs.**

**The Office of Homeless Services coordinates a community Review and Ranking process that defines a numerically based scoring criteria; the criteria aligns with the System performance Outcomes defined by HUD. In addition, Consumer satisfaction surveys are collected and scored.**

#### Project Status

The projects' terms begin on July 1, 2018.

#### Funding

Funding for the contract was appropriated in the current budget

The County was notified of the Grant Award in January, 2018. The Office of Homeless Services requested that the funds be appropriated in order to enter into contracts for the services. The County contracts are funded 100% through a federal grant from the U.S. Department of Housing & Urban Development, OH0479L5E021703

The schedule of payments is monthly.

#### **BC2018-371**

The Division of Children and Family Services along with key community partners have been selected for a grant from The National Quality Improvement Center to develop programs and best practices that improve the lives of LGBTQ youth in foster care. While 3-8% of youth in the U.S. identify as LGBTQ, approximately 19% of youth in child welfare identify as LGBTQ. When in the child welfare system, they are likely to have more foster care placements and less likely to be reunified with their families of origin.

DCFS will collaborate with Waiting Child Fund kna Kinnect, and Case Western Reserve University's Mandel School of Applied Social Sciences on the initiative. We'll strive to improve placement stability, well-being, and permanency of children and youth. This was a grant award from a grant application that DCFS submitted. This will be used in Cuyahoga County.

**Reason for late submittal - The University of Maryland took 4 months to send a sub-recipient and data agreement to the County before we could process the contract with the providers. An RFP exemption is needed as this was a grant award from a grant application that DCFS submitted.**

## **C – Consent Agenda**

### **BC2018-372**

Department of Public Works is requesting the First Amendment for the General Engineering Services Contract for MS consultants, Inc. for a time extension only through December 31, 2019. The contract time period is currently April 6, 2015 - April 5, 2018.

The primary goal of this contract is to provide general engineering services required for various county road and bridge projects. This consultant is still completing on ongoing task for the final design of the Chester Avenue Parking Lot, for which the Notice to Proceed was given on October 25, 2017 and the consultant is needed to remain under contract during construction.

Location of projects is various.

The task(s) can be in various Council Districts.

#### Procurement

The procurement method for this project was RFQ.

The RFQ was closed on January 15, 2015.

This RFQ had seven (7) proposals submitted for review and one consultant was selected.

There is a 30% SBE on this contract.

#### Contractor address:

MS consultants, Inc.  
One Cascade Plaza, Suite 140  
Akron, Ohio 44308  
Council District – N/A

#### Project Status & Planning

#### Funding

The project is funded by 100% County Road & Bridge Funds for design.

The schedule of payments is by invoice.

**BC2018-373**

The SPARK program (Supporting Partnerships to Assure Ready Kids) is an early literacy program for toddlers aged 3 and 4. Early literacy activities are delivered in the home by a trained specialist (parent partner) working with the child and parent together.

This is a two-year grant that starts on July 1, 2018.

**BC2018-374**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood

requesting approval of a drawdown of funds from the Cleveland Foundation for the anticipated cost \$467,250.00. The anticipated start-completion dates are 6/1/18-12/31/18

2. The primary goals of the project UPK provides a high-quality preschool experience to children 3-, 4- and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition

**Procurement**

The procurement method for this project was Grant Recommendation Form

The total value of the draw down of funds is \$467,250.00

**Contractor and Project Information**

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Cleveland Foundation

1422 Euclid Avenue, Suite 1300

Cleveland, OH 44115

Council District (7)

The donor advisor for the contractor/vendor is (Michelle Blackford)

**Project Status and Planning**

The project reoccurs annually

The project's term has already begun. The reason there was a delay in this request is there was an issue with the OnBase submission. Additionally, the project is ongoing, and these funds support the continuing work of UPK

**Funding**

The project is funded a mix of funds from HHS Levy to private donations. These funds are specifically from a donor advised fund held at the Cleveland Foundation for this purpose. We are drawing down \$467,250.00. The schedule of payments is as needed.

**BC2018-375**

(See related items for proposed travel requests for the week of 6/11/2018 in Section C. above)

**BC2018-376**

(See related items for proposed purchases for the week of 6/11/2018 in Section C. above)

**V – OTHER BUSINESS**

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**