

Minutes

Cuyahoga County Board of Control
Monday, April 9, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 4/2/2018

Armond Budish motioned to approve the minutes from the April 2, 2018 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2018-211

Department of Public Works, submitting an amendment to Contract No. CE1600269 with Frank Novak & Sons, Inc. for Interior Painting services at various County Buildings for the period 12/1/2016 – 11/30/2018 for additional funds in the amount not-to-exceed \$210,673.00.

Funding Source: General Fund (Capital Improvement)

Matt Rymer, Department of Public Works, presented. Nan Baker asked for clarification on the definition of (NTP) referenced in the item details; and asked for clarification on whether more funding is needed in addition to the not-to-exceed amount to complete the work in progress. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-211 was unanimously approved.

BC2018-212

Department of Public Works, recommending an award on RQ42033 to Flagzone, LLC (19 - 5) in the amount not-to-exceed \$47,736.00 for the purchase and delivery of (780) gross U.S. Flags.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked for confirmation that the recommended vendor was awarded the contract last year; and asked if the bid requires the flags to be manufactured in the U.S.A. Trevor McAleer provided the history of how the Veteran's Service Commission initially bid out the services and why the Department of Public works has assumed that responsibility. Mr. Budish asked if the flags will be reused. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-212 was unanimously approved.

BC2018-213

Department of Development, recommending a Federal HOME Rental Loan to Bristol Apartments, LLC in the amount of \$450,000.00 for assistance with the development of 20 units of multi-family housing located at 2928 South Moreland Blvd., Cleveland.

Funding Source: Federal HOME Funds - \$450,000.00

Sarah Jackson, Department of Development, presented. Armond Budish asked for clarification on the funding amount being provided by Village Capital Corporation. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-213 was unanimously approved.

BC2018-214

Department of Information Technology, recommending an award on RQ42281 and enter into an agreement with State of Ohio/Department of Administrative Services in the amount not-to-exceed \$420,000.00 for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 – 12/31/2018.

Funding Source: General Fund

Dennis Sullivan and Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked why the contract is only for a 10-month period; and asked why the services could not be covered for two or three years at a time. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-214 was unanimously approved.

BC2018-215

Department of Information Technology,

a) Submitting an RFP exemption on RQ42298, which will result in an award recommendation to Microsoft Corporation in the amount of \$3,806.82 for the purchase of (2) Microsoft Surface Pro i5 Tablets and peripherals for the Sheriff's Department.

b) Recommending an award on RQ42298 with Microsoft Corporation in the amount of \$3,806.82 for the purchase of (2) Microsoft Surface Pro i5 Tablets and peripherals for the Sheriff's Department.

Funding Source: General Fund

Procurement Process: A full competitive process was not utilized. Items are being purchased off of a previously approved Government Cooperative Agreement.

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-215 was unanimously approved.

BC2018-216

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ41284 and enter into a contract with Accuscripts Pharmacy LLC (14-1) in the amount not-to-exceed \$276,000.00 for pharmacy services and medical supplies for the Juvenile Court Detention Center for the period 7/1/2018 - 6/30/2020.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. Trevor McAleer asked who currently provides the services. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-216 was unanimously approved.

BC2018-217

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700131 with Cornell Abraxas Group, Inc. for Evidenced-Based Anger Management Group Therapy services for the period 7/1/2017 – 6/30/2019 to change the terms, effective 7/1/2018 and for additional funds in the amount not-to-exceed \$36,000.00.

Funding Source: Title IV-E - \$35,000.00 and Reclaim Funds - \$1,000.00

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-217 was unanimously approved.

BC2018-218

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700046 with University of Cincinnati for Cognitive Behavioral Intervention training services for Court staff for the period 8/7/2017-6/30/2018 to extend the time period to 6/30/2019, to expand the scope of services, effective 3/12/2018 and for additional funds in the amount not-to-exceed \$18,000.00.

Funding Source: Competitive Reclaim Funds

Sarah Baker, Juvenile Court Division, presented. Dennis Kennedy inquired about the total amount paid to the University; asked if the original amount included travel and related expenses; and asked if travel costs can be charged to the grant. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-218 was unanimously approved.

BC2018-219

Sheriff's Department, submitting an agreement with Village of Highland Hills in the amount not-to-exceed \$25,000.00 for inmate housing services for the period 1/1/2018 – 12/31/2018.

Funding Source: Revenue Generating

Ken Mills, Sheriff's Department, presented. Trevor McAleer asked if the contract is based on per inmate per diem; and asked for confirmation that the Village of Highland Hills is the fourth municipality the County will be providing the services for. Armond Budish asked if all the rates will be standardized and under the same terms as the City. Nan Baker asked for clarification on the anticipated amount of revenue to be generated. Mr. McAleer also asked for information on the cost savings for all participating

municipalities. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-219 was unanimously approved.

BC2018-220

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ42049, which will result in an award recommendation to Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$29,444.55 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with the FY2017 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2018 – 12/31/2018.

b) Recommending an award on RQ42049 and enter into an agreement with Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$29,444.55 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with the FY2017 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2018 – 12/31/2018.

Funding Source: FY2017 Title II Formula Grant

Procurement Process: A formal process was not utilized, and the item is being submitted late. An Allocation Committee was established to review all applications submitted for FY2017 Title II Formula Grant funding. Based upon the recommendations of the Committee, various providers were chosen.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked for confirmation on the number and names of various vendors who have been selected to receive funding awards under this grant. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-220 was unanimously approved.

BC2018-221

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ42250, which will result in an award recommendation to Jewish Family Services Association in the amount not-to-exceed \$28,529.73 for Family Violence services in connection with the FY2017 STOP Violence Against Women ACT Block Grant for the period 1/1/2018 – 12/31/2018.

b) Recommending an award on RQ42250 and enter in into a contract with Jewish Family Services Association in the amount not-to-exceed \$28,529.73 for Family Violence services in connection with the FY2017 STOP Violence Against Women ACT Block Grant for the period 1/1/2018 – 12/31/2018.

Funding Source: FY2017 STOP VAWA Block Grant

Procurement Process: A formal process was not utilized, and the item is being submitted late. An Allocation Committee reviews all applications submitted for FY2017 STOP VAWA Block Grant funding. Based upon the recommendations of the Committee, various providers were chosen.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked about the total funding amount available for the Program; asked for the names of various providers selected to receive funding awards under this grant; and asked if contracts associated with those funding awards will be coming forward for Board approval. Nan Baker asked for clarification on whether the contracts for this item as well as the previous item are 8-month contracts as it relates to the performance period reflecting

12-months and 4 months have already elapsed; asked if the providers will use last year's funding to cover the first 4 months of this year; asked if the prior year's funding can still be utilized if the contract has expired; asked if the contracts will always be in arrears as a result of how grant awards are processed; and asked if the County has concerns about contracts coming forward that would be in arrears in excess of 4 months. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-221 was unanimously approved.

BC2018-222

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ42289, which will result in an award recommendation to Ohio Guidestone in the amount not-to-exceed \$11,145.00 for the R Rules for Pro Kids and Families Project in connection with the FY2016 Juvenile Justice and Delinquency Prevention Title II Formula Grant Program for the period 4/1/2018 – 9/30/2018.

b) Recommending an award on RQ42289 and enter into a contract with Ohio Guidestone in the amount not-to-exceed \$11,145.00 for the R Rules for Pro Kids and Families Project in connection with the FY2016 Juvenile Justice and Delinquency Prevention Title II Formula Grant Program for the period 4/1/2018 – 9/30/2018.

Funding Source: FY16 JJDP TITLE II FORMULA GRANT

Procurement Process: A formal process was not utilized, and the item is being submitted late. An Allocation Committee was established to review all applications submitted for FY2016 Juvenile Justice and Delinquency Prevention Title II Formula Grant funding. Based upon the recommendations of the Committee, various providers were chosen.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked for confirmation on the number of additional providers selected to receive funding awards under this grant and asked if those vendors are listed on this current agenda or will those contracts be presented at a future Board meeting. Mr. Miller also inquired as to why all the items could not be submitted collectively and approved at the same meeting. Nan Baker asked if future funding awards associated with this program will be expended within an allotted 12-month period barring any unforeseen circumstances. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-222 was unanimously approved.

BC2018-223

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ42285, which will result in an award recommendation to Cleveland Eastside Ex-Offender Coalition in the amount not-to-exceed \$3,446.12 for the Project R.O.C.K. (Trauma Informed Reconnection Care Program) in connection with the FY2016 Juvenile Justice and Delinquency Prevention Title II Formula Grant Program for the period 4/1/2018 – 9/30/2018.

b) Recommending an award on RQ42285 and enter into a contract with Cleveland Eastside Ex-Offender Coalition in the amount not-to-exceed \$3,446.12 for the Project R.O.C.K. (Trauma Informed Reconnection Care Program) in connection with the FY2016 Juvenile Justice and Delinquency Prevention Title II Formula Grant Program for the period 4/1/2018 – 9/30/2018.

Funding Source: FY16 JJDP TITLE II BLOCK GRANT

Procurement Process: A formal process was not utilized, and the item is being submitted late. An Allocation Committee was established to review all applications submitted for FY2016 Juvenile Justice and Delinquency Prevention Title II Block Grant funding. Based upon the recommendations of the Committee, various providers were chosen.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked what the program entails. Trevor McAleer asked if additional funding is available for this program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-223 was unanimously approved.

BC2018- 224

Department of Public Safety and Justice Services,

a) Requesting to apply for and accept grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,454.18 for the FY2017 STOP Violence Against Women Act Administrative Grant Project for the period 1/1/2018 – 12/31/2018.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,454.18 for the FY2017 STOP Violence Against Women Act Administrative Grant Project for the period 1/1/2018 – 12/31/2018.

Funding Sources: General Fund Cash match - 25% (\$5, 613.59), Office of Criminal Justice Services -75% (\$16,840.59)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked how 2 Staff will be compensated for the months that have elapsed; and asked if it is normal for the State to notify the County of the availability of funds 3 months into the Calendar year. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-224 was unanimously approved.

BC2018-225

Department of Health and Human Services, Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400208 with Enterprise Community Partners, Inc. promoting the Earned Income Tax Credit, Other Tax Credits and providing Free Tax Preparation Assistance to Low and Moderate-Income Families for the period 7/1/2014 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$325,000.00.

Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if the new tax law had any impact on the completion of these Tax returns. Trevor McAleer asked how many County employees volunteered to assist families with the tax preparation this year. Dennis Kennedy asked about itemized costs associated with the not-to-exceed-amount; and asked if the County could contact partners and coordinate services. Mr. Kennedy also inquired about the opportunity for other vendors to provide services, as it relates to the services not being competitively bid since 2014. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-225 was unanimously approved.

BC2018-226

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1700053 with Case Western Reserve University/The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, Mandel School of Applied Social Science for Closing the Achievement Gap Program evaluation services for the period 1/1/2017 – 12/31/2017 to extend the time period to 12/31/2018; no additional funds required.

b) Submitting an amendment to Contract No. CE1700053 with Case Western Reserve University/The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, Mandel School of Applied Social Science for Closing the Achievement Gap Program evaluation services for the period 1/1/2017 – 12/31/2017 to extend the time period to 12/31/2018; no additional funds required.
Funding Source: Original Contract - Health and Human Services Levy Fund

A representative from Family and Children First Council, was not in attendance to present the item. Mr. Budish commented that this is a no cost extension with an estimated amount of \$25,000.00 to \$35,000.00 remaining on the contract. Trevor McAleer asked if discussions can be revisited on how required RFP exemptions for late contracts are reflected on agendas moving forward. Mr. McAleer commented that as part of the 2018 budget process he thought program evaluation services for the Closing the Achievement Gap Program were going to be performed in-house. Mr. Budish concurred with Mr. McAleer regarding discussions taking place to determine how to make RFP exemption phrasing clear, accurate and less burdensome when presenting late contracts. Nan Baker asked for clarification on the remaining balance of the contract, as it relates to the contract being extended and no additional funds are being requested. Ms. Baker also commented that in the future it would be helpful if Departments provided information on the amount of unused funds for amendments of this type. After further discussion, Mr. Budish clarified and confirmed that evaluation services are being performed in-house. Mr. McAleer suggested the item move forward for approval. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-226 was unanimously approved.

C – Exemptions

The following item was amended to include language referencing the item as an RFP exemption.

BC2018-227

Department of Public Works, submitting an **RFP exemption, which will result in** an amendment to Contract No. CE0600807-03, 04 with Maple Heights Commerce Two LLC, for lease of space located at 21100 Southgate Park Boulevard, Maple Heights, or use by Court of Common Pleas/Juvenile Court Division/Probation Department for the period 2/1/2007 - 1/31/2017 to extend the time period to 12/31/2022, to change the terms, effective 2/1/2017 and for additional funds in the amount not-to-exceed \$394,263.10.

Funding Source: Health and Human Services Levy

John Myers, Department of Public Works, presented. Trevor McAleer asked for clarification on the expiration date of the contract and asked if rent was being paid under the expired contract. Mr. McAleer also asked for clarification on how payments were authorized through the remainder of Calendar Year 2017 even with a hold over clause in place if the contract expired on January 31, 2017. Dale Miller asked

if all 3 County agencies are located at the Maple Heights facility; asked if the County decides to coordinate with the state on another location can the County terminate the existing lease early; and asked how the new rate compares to the prior cost. Dennis Kennedy commented that the County is planning to relocate the Auto Title Bureau and stated discussions were had with the Chief of Staff and others to identify alternative options. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-227 was unanimously approved.

BC2018-228

Sheriff's Department, recommending an alternate procurement process which will result in an award recommendation to Guardian Alarm Company in the amount not-to-exceed \$3,600.00 for monitoring and maintenance services for the period 4/1/2018 – 12/31/2018.

Funding Source: Internal Service Fund - Building and Security

Lylia Lathan, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-228 was unanimously approved.

D – Consent Agenda

Dale Miller referred to Item No. BC2018-231 and asked for clarification on the terms being changed. There were no further questions. Armond Budish motioned to approve items BC2018-229 through -232 Dale Miller seconded. The consent agenda items were unanimously approved.

BC2018-229

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600096 with Karvo Paving Company, Inc. for the 2016 Operations Resurfacing Program Group 2 for various Roads for a decrease in funds in the amount of (\$57,608.65):

- a) Eastland Road/Fowles Road from the Berea South Corporation Line to Bagley Road in the City of Berea.
- b) Turney Road from Hathaway Road to the Garfield Heights East Corporation Line in the City of Garfield Heights.

Funding Source: Road and Bridge Fund

BC2018-230

Department of Public Safety and Justice Services,

a) Requesting authority to apply for and accept grant funds from Camp HOPE America in the amount of \$10,000 for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/31/2018.

b) Submitting a grant award from Camp HOPE America in the amount of \$10,000 for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/31/2018.

Funding Sources: Camp HOPE America and the Verizon Foundation

BC2018-231

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1800002 with Cuyahoga County District Board of Health for the Child Fatality Review Program for the period 1/1/2018 – 12/31/2019 to change the terms, effective 1/1/2018; no additional funds required.

Original Funding Source: Health and Human Services Levy Fund

BC2018-232

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/9/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CE-18-42356	Rental of electric breaker for various job sites (Road and Bridge)	Department of Public Works	Indy Equipment and Supply	\$624.00	Road and Bridge Fund
CT-18-41903	Boiler repair at Animal Shelter	Department of Public Works	Boiler Specialists Inc.	\$1,128.00	Internal Service Fund
CT-18-42136	Power steering cylinder replacement for machine 4-55	Department of Public Works	Ohio CAT	\$1,261.40	Road and Bridge Fund
CT-18-42151	Finch opaque folder covers for Department of Workforce Development	Department of Public Works	Millcraft Paper Company	\$847.50	Internal Service Fund
CT-18-42153	Chorus art gloss covers for Division of Senior and Adult Services	Department of Public Works	Millcraft Paper Company	\$965.60	Internal Service Fund
CT-18-42154	Finishing services for pocket folders for Workforce Development	Department of Public Works	United Finishing and Die Cutting Inc.	\$542.00	Internal Service Fund
CT-18-42160	NCR Paper for Print Shop	Department of Public Works	Xpedx Veritiv	\$890.00	Internal Service Fund
CT-18-42161	Finishing services for Resolution folders for Executive's Office	Department of Public Works	United Finishing & Die Cutting Inc.	\$940.00	Internal Service Fund
CT-18-42312	Insulation at various County buildings	Department of Public Works	General Insulation	\$24,500.00	Internal Service Fund
CT-18-42330	Crack sealer for County Airport	Department of Public Works	DJL Material & Supply	\$2,945.00	Airport Operations
CT-18-42332	Expansion envelopes for Sheriff's Department	Department of Public Works	Western States Envelope and Label	\$3,004.90	Internal Service Fund
CT-18-42397	Various hand tools for trades workers	Department of Public Works	Hilti	\$889.42	Internal Service Fund
JC-18-42315	Dry erase boards for Detention Center	Juvenile Court	Quality Ribbons & Supplies	\$1,491.75	General Fund
CR-18-42067	Lab gases	Medical Examiner's Office	Airgas USA	\$12,000.00	Medical Examiner's Office Crime Lab Fund
CR-18-42109	Accreditation Fees	Medical Examiner's Office	ANSI-ASQ National Accreditation Board	\$5,100.00	Medical Examiner's Office Crime Lab Fund
CR-18-42185	Genetic testing kits for various labs	Medical Examiner's Office	Promega	\$23,179.70	2017 DNA Backlog Grant Fund
CR-18-42266	Avoximeter 4000 Cuvettes	Medical Examiner's Office	Instrumentation Laboratory	\$2,545.00	Medical Examiner's Office Crime Lab Fund

CR-18-42343	Water and fan filter for Bullet Recovery Tank	Medical Examiner's Office	Team Fabrication Inc.	\$725.49	Medical Examiner's Office Crime Lab Fund
CR-18-42350	Tubes, pipettes, kimwipes at various labs	Medical Examiner's Office	VWR International	\$668.03	Medical Examiner's Office Crime Lab Fund
SH-18-42327	Battery for 6-volt golf cart used for Police Memorial Week, special events and motor pool	Sheriff's Department	Harris Battery Company	\$752.28	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CR-18-42319	Toxicology testing services	Medical Examiner's Office	NMS Labs	\$15,488.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

BC2018-233

Department of Public Works recommending and alternate procurement on requisition RQ42445, which will result in an award recommendation to a supplier to be determined in the estimated amount not-to-exceed \$3,922,000.00 for electric power services for various County buildings for the period 5/1/2018 - 4/30/2021.

Two finalists were selected to resubmit electric power rates on 4/25/2018:

- a) Dynegy Energy Services East, LLC
- b) Interstate Gas Supply, Inc.

Funding Source: Internal Service Fund

Matt Rymer and Nichole English, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. Dale Miller asked for confirmation that 1 provider will be selected to provide electric power services; and asked who currently provides services under the existing contract and if they bid on the services. Trevor McAleer asked if it is anticipated that other providers will contest the process being utilized. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-233 was unanimously approved.

Time Sensitive/Mission Critical Item

BC2018-234

Department of Health and Human Services, Division of Children and Family Services, recommending an award on RQ42457 to Gracehaven, Inc. in the amount not-to-exceed \$24,999.99 for emergency placement services.

Funding Source: Federal – 33% and Health and Human Services Levy – 67%

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-234 was unanimously approved.

Dale Miller commented on the contracts considered and approved during the meeting that were late due to processes within and outside of the County's control and asked whether the Administration has considered performing a comprehensive review of contracts around the concept of lateness to come up with a long-term solution to reduce the number of late contracts coming forward. Mr. Miller also referenced a report compiled by the Agency of the Inspector General that reflected a third of the contracts began before the contracts were executed. Mr. Budish clarified that the Inspector General's office also determined that the percentage of late contracts have come down and stated that the Administration is looking into how to resolve the issue of submitting late contracts and will continue to emphasize to Directors during Board meetings and pre-meetings to plan ahead to ensure the items are submitted on time.

Nan Baker concurred with Mr. Miller's suggestion and commented that she would like to see a report from the Inspector General that categorizes the number of late contracts based on processes within and beyond the County's control.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:07 p.m.