

Minutes

Cuyahoga County Board of Control
Monday, March 5, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Joseph Nanni, County Council (Alternate for Nan Baker)
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Chambers, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 2/26/2018

Armond Budish motioned to approve the minutes from the February 26, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2018-75

Department of Information Technology, submitting an amendment to Contract No. CE1600114 with Krizman and Associates, LLC for consultant services on the real property tax /CAMA System and Enterprise Resource Planning (ERP) projects for the period 4/7/2016 – 4/6/2018 to extend the time period to 4/30/2019, to change the scope of services, by removing (ERP) consultant services, effective 4/7/2018 and for additional funds in the amount not-to-exceed \$140,000.00.

Funding Source: Real Property Tax Fund

Lisa Rocco, Fiscal Office, Presented. Dale Miller asked about the planned implementation date for the Real Property System; asked for clarification on the CAMA acronym; and asked for confirmation that the computers will not be used for the Sexennial appraisal that is currently in progress but will be utilized in the next Biennial appraisal. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-75 was unanimously approved.

B. – New Items for Review

The following item was amended to reflect the agreement is with Stream + Wetlands Foundation.

BC2018-135

Department of Public Works, submitting an agreement with ~~Trumbull Creek Wetlands Mitigation Bank/~~ Stream + Wetlands Foundation in the amount of \$72,000.00 for the purchase of 1.8 acres of non-forested wetland credits to comply with the U.S. Army Corps of Engineers (“USACE”) permit to mitigate the permanent and unavoidable loss of 0.12 acres of ditch and 0.84 acres of wetlands that will occur, in connection with the Cuyahoga County Airport Runway Safety Area Construction Impacts and Proposed MALSIR Installation.

Funding Source: 90% FAA, 10% Capital Funds/General Fund

Nichole English, Department of Public Works, presented. Dale Miller asked if the Foundation uses the money to buy wetlands. Lenora Lockett commented that Stream + Wetlands Foundation is not listed on the County Inspector General’s Ethics Registration list. Ms. Lockett stated if the Board takes action, approval of this item should be contingent upon the vendor’s completion of the Ethics registration process. Armond Budish motioned to approve the item subject to completion of the Ethics registration process; Dale Miller seconded. Item BC2018-135 was conditionally approved by unanimous vote.

BC2018-136

Department of Information Technology, recommending an award on RQ40966 and enter into a contract with Navigator Management Partners, LLC in the amount not-to-exceed \$113,795.00 for Enterprise Data Architecture Development services for the period 3/05/2018 - 12/31/2018.

Funding Sources: General Fund (ERP)

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked if the not-to-exceed amount is part of the total budgeted amount of an existing project. Mr. McAleer also inquired about the projected costs for calendar year 2019; and asked if this is a one-time contract. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-136 was unanimously approved.

BC2018- 137

Department of Public Safety and Justice Services, submitting agreements with various municipalities in the total amount not-to-exceed \$2,198.85 for reimbursement of eligible training expenses in connection with the FY2015 State Homeland Security Grant Program:

1) For the period 9/1/2017 – 1/31/2018:

a) City of Berea in the amount not-to-exceed \$402.93.

b) City of Garfield Heights in the amount not-to-exceed \$205.32

c) City of Parma in the amount not-to-exceed \$477.96

2) For the period 9/1/2017 – 1/31/2018:

d) City of Strongsville in the amount not-to-exceed \$1,112.64

Funding Source: FY2015 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Dale Miller motioned to approve the item; Joe Nanni seconded. Item BC2018-137 was unanimously approved.

The following item was amended to reflect the end date of the time period as 12/31/2018.

BC2018-138

Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services,

a) Submitting an RFP exemption on RQ41894, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$454,595.00 for facility management services for the Norma Herr Women's Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2018 – ~~12/30/2018~~ **12/31/2018**.

b) Recommending an award on RQ41894 and enter into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$454,595.00 for facility management services for the Norma Herr Women's Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2018 – ~~12/30/2018~~ **12/31/2018**.

Funding Source: Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. Dale Miller asked if the contract includes funding for facility improvements or routine operational maintenance line items only. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-138 was unanimously approved.

Items BC2018-139 through -140 were presented collectively and approved concurrently.

BC2018-139

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless services, recommending to rescind Board Approval No. BC2017-968, dated 12/18/2017, which authorized an RFP exemption on RQ40102, which resulted in an award recommendation to the Young Women's Christian Association of Greater Cleveland, Ohio (YWCA) in the amount not-to-exceed \$452,503.00 to cover start-up costs associated with the transitioning management of the Emergency Women's Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to YWCA for the period 12/15/2017 – 4/30/2018.

Funding Source: Health and Human Services Levy

BC2018-140

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless services,

a) Submitting an RFP exemption on RQ41921, which will result in an award recommendation to the Young Women's Christian Association of Greater Cleveland, Ohio (YWCA) in the amount not-to-exceed \$214,945.00 to cover start-up costs associated with the transition of the Emergency Women's Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to the YWCA for the period 2/1/2018 – 4/30/2018.

b) Recommending an award on RQ41921 and enter into a contract with the Young Women's Christian Association of Greater Cleveland, Ohio (YWCA) in the amount not-to-exceed \$214,945.00 to cover start-up costs associated with the transition of the Emergency Women's Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to the YWCA for the period 2/1/2018 – 4/30/2018.

Funding Source: Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented Items BC2018-139 through -140 collectively. Joe Nanni inquired as to why the prior approved action could not be amended to reflect the changes. Dale Miller asked if there were concerns about the reduced time period and asked if 2-months is a sufficient amount of time to complete the transition. Trevor McAleer commended everyone who worked on the project and expressed his appreciation for all their hard work. Mr. McAleer stated this is a new commitment for the (YWCA) and he anticipates the women will receive better services under (YWCA)'s management. Armond Budish motioned to approve Items BC2018-139 through -140 concurrently; Dale Miller seconded. Items BC2018-139 through -140 were unanimously approved.

BC2018-141

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, recommending an award on RQ41369 and enter into a contract with JAGI Cleveland - Independence, LLC in the amount not-to-exceed \$7,706.00 for rental of space, refreshments and related services for the Invest in Children Annual Meeting for the period 5/21/2018 – 5/23/2018.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Office of Early Childhood, presented. Joe Nanni asked for clarification on whether the Huntington Convention Center responded to the bid announcement. Dale Miller inquired about the location of the event. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-141 was unanimously approved.

C – Exemptions

BC2018-142

Department of Public Works, recommending an alternative procurement process, which will result in award recommendations to various providers in the amount not-to-exceed \$320,000.00 for the purchase of Ready Mix concrete to complete various Department Orders for the period 3/1/2018 – 2/28/2020.

a) Rockport Construction & Materials, Inc.

b) Carr Bros., Inc.

Funding Sources: 45% - Road and bridge, 50% - Sanitary Sewer and 5% General Fund

Michael Chambers, Department of Public Works, presented. Dale Miller asked if the funds are equally divided between the 2 vendors; and asked for confirmation that the vendors will be utilized on an as needed basis. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-142 was unanimously approved.

BC2018-143

Sheriff's Department, submitting an RFP exemption on RQ41703, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$2,688,573.91 for maintenance and support on the Enterprise Network Security System for the period 1/01/2018 - 12/31/2022.

Funding Source: Protective Services - Internal Service Fund

Laura Sims, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-143 was unanimously approved.

D – Consent Agenda

Armond Budish referred to BC2018-147 and stated that it was his understanding that the County is contemplating filing a lawsuit with the Judges. Mr. Budish asked Martin Murphy who represents the Corrections Planning Board, if he had any additional information as it relates to the disparity in the allocation of funding between Counties statewide; and asked about the timeline to apply for TCAP Program grant funds. Dale Miller asked for clarification that if it becomes mandatory for Felony 5 (F5) offenders who meet the TCAP criteria to remain in Cuyahoga County and not be allowed to transfer to the State penitentiary, effective July 1, 2018, why does the grant period reflect 5/1/2018 – 6/30/2019. Mr. Miller also asked if F5 is considered to be the lowest type of offender.

After further discussion, Mr. Budish recommended item BC2018-147 be held for a week as he would like to consult with Judge John J. Russo and the Law Department as to whether approving this item would impact the County's ability to file a lawsuit.

Trevor McAleer referred to BC2018-146 and asked for additional details on why the amount is being reduced. Dale Miller referred to the same item and asked if progress was being made on cash reconciliation issues.

Dennis Kennedy referred to Item BC2018-148 and asked for clarification on the costs associated with items WT-18-41841; 41904; 41909; 42018; 42078 and 42080. Dale Miller referred to the same items and asked about the amount budgeted for the training program for Calendar years 2018 and 2019; and asked if the County is on track to spend the allocated amount.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-144 through 146 and -148 Dale Miller seconded. The consent agenda items were unanimously approved.

BC2018-144

Department of Public Works,

a) Submitting an amendment to Contract No. CE1700064 with Chagrin Valley Paving, Inc for the FY2016 Operations Resurfacing Program for Hathaway Road from the Garfield Heights South Corporation Line to Turney Road in the City of Garfield Heights for a decrease in the amount of (\$72,989.67).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 47% Cuyahoga County using Funds from the \$7.50 Vehicle License Tax Fund and 53% Issue 1 Ohio Public Works Commission

BC2018-145

Department of Public Works, submitting a settlement agreement for appropriation of property rights in connection with the grade separation of Stearns road at the Norfolk Southern Railroad in Olmsted Township:

Parcel Nos.: 22T (Standard Highway Easement & Temporary Easement)

Owner: R.T. Gilchrist

Probate Court Case Number: 2014 ADV 201436

Settlement Amount: \$7,280

Funding Source: Road and Bridge

BC2018-146

Fiscal Office, recommending to amend Board Approval No. BC2017-950 dated 12/18/2017, which authorized an amendment to Contract No. CE1700242 with Plante & Moran, LLC for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018, by changing the additional fund amount from \$50,000.00 to \$40,000.00.

Funding Source: Enterprise Resource Project Fund

BC2018-147

Court of Common Pleas/Corrections Planning Board, submitting a Memorandum of Understanding with Cuyahoga County Sheriff's Department and Cuyahoga County Director of Regional Corrections to define the terms and requirements to receive a funding allocation in the amount of \$2,250,000.00 through the County Targeted Community Alternative to Prison (TCAP) grant for the period 5/1/2018 – 6/30/2019.

Funding Source: Ohio Rehabilitation and Correction

BC2018-148

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/5/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-18-41709	Building supplies for various County buildings	Department of Public Works	FBM	\$24,500.00	Internal Service Fund
CT-18-41763	Back up engine repair for Dewey Road Pump Station for Sanitary Engineer	Department of Public Works	Bunker Hill Engine Service, LLC	\$1,598.09	Sanitary Sewer Fund
CT-18-41785	Replacement heater for Olmsted Falls Pump Station for Sanitary Engineer	Department of Public Works	Cleveland Components	\$1,056.00	Sanitary Sewer Fund
CT-18-41818	Cab repair parts for Unit 17-9	Department of Public Works	Shearer Equipment	\$803.45	Internal Service Fund
CT-18-41835	Press parts and maintenance for Print Shop	Department of Public Works	Ohio Graphco Inc dba Graphco	\$24,500.00	Internal Service Fund
CT-18-41926	Repair Ridgid See Snakes for Sanitary Engineer	Department of Public Works	The Safety Company dba M Tech	\$2,550.60	Sanitary Sewer Fund
CT-18-41969	Halco lamps for various County buildings	Department of Public Works	Strauss Electric Supply Co.	\$666.80	Internal Service Fund
CT-18-41970	Scissor life rental for Juvenile Justice Center	Department of Public Works	Sunbelt Rentals, Inc.	\$1,493.39	Internal Service Fund
CT-18-41983	Electrical cable for various County buildings	Department of Public Works	Leff Electric Co. Inc.	\$8,365.00	Internal Service Fund
CT-18-41987	First class return address envelopes for Cuyahoga Job and Family Services	Department of Public Works	Western States Envelope and Label	\$1,456.40	Internal Service Fund
CT-18-42029	Repair parts for Truck S-423 for Sanitary Engineer	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$768.80	Sanitary Sewer Fund
CT-18-42038	Repairs to compactor/dumper at Justice Center	Department of Public Works	Precision Compaction	\$1,183.97	Internal Service Fund
CT-18-42040	Combustion analysis of boilers at Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$970.50	Internal Service Fund
CT-18-42056	Hazardous waste removal and disposal	Department of Public Works	Precision Environmental Company	\$675.00	Capital Project
CT-18-42071	Annual fire extinguisher inspections at Juvenile Justice Center and Metzenbaum Building	Department of Public Works	Gene Ptacek & Son Fire Equipment Co., Inc.	\$986.70	Internal Service Fund
CT-18-42076	Replacement of damaged door strikes at	Department of Public Works	HPM Business Systems Inc.	\$4,277.77	Internal Service Fund

	<i>Justice Center Courts Tower</i>				
<i>CF-18-41781</i>	<i>Assembly for (52) cubicles at Jane Edna Hunter Building</i>	<i>Division of Children and Family Services</i>	<i>Northcoast Computer Supplies</i>	<i>\$16,800.00</i>	<i>Health and Human Services Levy Fund</i>
<i>SA-18-41857</i>	<i>Sonic Alert HomeAware Fire Safety Value Package Kits for seniors and adults with disabilities</i>	<i>Division of Senior and Adult Services</i>	<i>Harris Communication, Inc.</i>	<i>\$24,756.28</i>	<i>Health and Human Services Levy Fund</i>
<i>JC-18-42005</i>	<i>(100,000) Hearing notice forms</i>	<i>Juvenile Court</i>	<i>RR Donnelley</i>	<i>\$2,434.00</i>	<i>General Fund</i>
<i>SH-18-41976</i>	<i>Replacement commercial cooler for Euclid Jail Annex</i>	<i>Sheriff's Department</i>	<i>Dean Supply</i>	<i>\$1,965.00</i>	<i>General Fund</i>
<i>SH-18-42069</i>	<i>Legal notice: Delinquent Land Dale #122</i>	<i>Sheriff's Department</i>	<i>Legal News Publishing Company</i>	<i>\$17,354.25</i>	<i>General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-18-42052</i>	<i>Post Adoption Special Services Subsidy: Residential treatment</i>	<i>Division of Children and Family Services</i>	<i>OhioGuidestone</i>	<i>\$883.50</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>
<i>CF-18-42054</i>	<i>Post Adoption Special Services Subsidy: Attachment therapy and in-home neurofeedback</i>	<i>Division of Children and Family Services</i>	<i>Adoption and Attachment Therapy Partners LLC</i>	<i>\$2,366.50</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>
<i>WT-18-41841</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>Diplomat Healthcare</i>	<i>\$2,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>WT-18-41904</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>Medwish International, Inc.</i>	<i>\$1,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>WT-18-41909</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>Donald Martens & Sons Ambulance Service</i>	<i>\$4,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>WT-18-42018</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>Athens Foods, Inc.</i>	<i>\$5,250.00</i>	<i>Health and Human Services Levy Fund</i>
<i>WT-18-42078</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>Ohio Ambulance Solutions, LLC</i>	<i>\$3,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>WT-18-42080</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>DMD Management dba Legacy Health Services</i>	<i>\$20,850.00</i>	<i>Health and Human Services Levy Fund</i>

<i>FC-18-42086</i>	<i>Family Centered Services and Supports: Family recreation membership</i>	<i>Family and Children First Council</i>	<i>City of Berea</i>	<i>\$500.00</i>	<i>State</i>
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Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None.</i>					

V – OTHER BUSINESS

Time-sensitive/mission critical Items

BC2018-149

Office of the Medical Examiner, recommending an award on RQ42146 to Envantage, Inc. in the amount not-to-exceed \$2,659.60 for emergency repair services on (1) Agilent Gas Chromatograph/Mass Spectrometer.

Funding Source: ~~General Fund~~ **Lab Fund**

Hugh Shannon, Office of the Medical Examiner, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked if the repair is a budgeted expense. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-149 was unanimously approved.

After the meeting the Department requested the funding source be amended to reflect the Medical Examiner's Lab Fund.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a preliminary engineering agreement with CSX Transportation, Inc. in connection with the replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn.

Funding Source: Road and Bridge

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from the City of Cleveland in the amount of \$644,490.00 for the Rapid Re-housing Program in connection with the FY2017 Emergency Solutions Grant for the period 11/1/2017 – 10/31/2018.

Funding Source: Department of Housing and Urban Development

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:39 a.m.

