

## Minutes

Cuyahoga County Board of Control  
Tuesday, February 20, 2018 9:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 9:00 a.m.

#### Attending:

Armond Budish, Chairperson  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Michael Dever, Director, Department of Public Works  
Angela Rich, Deputy Fiscal Officer, (Alternate for Dennis Kennedy)  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 2/12/2018

Armond Budish motioned to approve the minutes from the February 12, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

#### B – New Items for Review

##### BC2018-109

Department of Public Works, submitting an amendment to Contract No. CE1600035 with All America Relocation, Inc. dba All America Moving & Storage Company for moving services in connection with the new Cuyahoga County Storage Building located at 1858-1890 E. 40th Street, Cleveland for the period 2/16/2016 - 6/30/2018 to extend the time period to 12/31/2018, to expand the scope of services, effective 2/20/2018 and for additional funds in the amount not-to-exceed \$146,603.00.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked for clarification as to why the Department decided to amend the contract utilizing the existing provider as opposed to submitting a new contract that would have been competitively bid, as it relates to expanding the scope of services to add 3 project segments. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-109 was unanimously approved.

BC2018-110

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400062 with Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services for various County Buildings for the period 2/1/2014 - 1/31/2018 to extend the time period to 7/31/2018; no additional funds required.

b) Submitting an amendment to Contract No. CE1400062 with Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services for various County Buildings for the period 2/1/2014 - 1/31/2018 to extend the time period to 7/31/2018; no additional funds required.

Funding Source: Original Contract – General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller inquired about the remaining balance of the contract; and asked for confirmation that there is no change in the scope of services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-110 was unanimously approved.

The following item was held at the request of County Council.

BC2018-111

Department of Development, recommending an Economic Development Loan to MO Professional Building, LLC in the amount of \$300,000.00 to provide funding assistance for the redevelopment of the Heritage Building Project located at 6500 Pearl Road, Parma Heights.

Funding Source: Job Creation Fund

Anthony Stella and Greg Huth, Department of Development, presented. Initially this item was held at the request of County Council. During the latter portion of the meeting Trevor McAleer asked if the item could be considered, as he believed communication issues which resulted in the item being held, may have been resolved. Mr. McAleer commented that a member of County Council serves on the Cuyahoga County Community Improvement Corporation (CCCIC) committee, which reviews and recommends Economic Development loans. Mr. McAleer stated that in December the (CCCIC) approved the loan, contingent upon the receipt of detailed business projections. Mr. McAleer asked the Department if they provided the additional information to the (CCCIC). Armond Budish asked for confirmation that the Department reviewed the information requested and did not submit the data to the (CCCIC). Mr. Budish also inquired about the time frame in which the (CCCIC) would receive the additional information.

Mr. Budish suggested the item be moved for approval contingent upon the (CCCIC)'s receipt and review of the information, along with their recommendation that the County move forward with the loan. Mr. Budish asked Board members if they had any objections. Nan Baker commented that the item was originally held due to the (CCCIC) not receiving the additional data as promised, and respectfully requested the item remain on hold since the request status had not changed.

Ms. Baker stated that she recognized the amount of the loan does not exceed the threshold which would require approval by Council and questioned if it would be better to have Council's Economic Development Committee review the item in lieu of the Board of Control, to gain a better understanding of the details of the request. Mr. Miller recommended the item be held for 1 week and commented that he would confer with the Council President, as it relates to whether or not the item should be reviewed by the Economic Development Committee. Mr. Budish deferred the matter to Council.

Greg Huth expressed concerns about the item possibly being considered by Council and stated the Developer is based in Arizona and flew in to attend the Board of Control meeting, as it relates to his availability to return to Cleveland if the meeting is rescheduled. Mr. McAleer agreed with Mr. Miller's recommendation to hold the item for an additional week and commented that he did not see a need for the Developer to attend the rescheduled meeting at this time, as the issue at hand is to ensure the (CCCIC) receives the additional information requested. After further discussion, the item was held at the request of the Board pending (CCCIC's) receipt of the information requested.

#### BC2018-112

Department of Development, submitting an agreement with City of Berea in the amount not-to-exceed \$100,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 7 of the Cuyahoga County Property Demolition Program for the period 9/1/2017 - 12/31/2018. Funding Source: Cuyahoga County Property Demolition Fund

Sara Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-112 was unanimously approved.

#### BC2018-113

Department of Development,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE CE1600244 with Cuyahoga County Land Reutilization Corporation for administration of the demolition of vacant, abandoned, nuisance or blighted structures for the City of East Cleveland in connection with Round 4 of the Cuyahoga County Property Demolition Program for the period 6/1/2016 - 12/31/2017 to extend the time period to 12/31/2018; no additional funds required.

b) Submitting an amendment to Contract No. CE CE1600244 with Cuyahoga County Land Reutilization Corporation for administration of the demolition of vacant, abandoned, nuisance or blighted structures for the City of East Cleveland in connection with Round 4 of the Cuyahoga County Property Demolition Program for the period 6/1/2016 - 12/31/2017 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: Cuyahoga County Property Demolition Program

Sara Jackson, Department of Development, presented. Nan Baker asked for clarification as to why an extension is needed; and asked if the Department is confident the additional time requested will be sufficient for the City of East Cleveland to resolve administrative issues and move forward with the services to complete the project. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-113 was unanimously approved.

BC2018-114

Office of Procurement & Diversity,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments and agencies for the period 10/1/2015 - 9/30/2018, to change the scope of services, effective 1/31/2018 and for a decrease in the amount of (\$2,395.92).

b) Submitting an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments and agencies for the period 10/1/2015 - 9/30/2018, to change the scope of services, effective 1/31/2018 and for a decrease in the amount of (\$2,395.92).

Funding Source: General Fund

Lenora Lockett, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-114 was unanimously approved.

BC2018-115

Sheriff's Department,

a) Submitting an RFP exemption on RQ41847, which will result in an award recommendation to Guardian Alarm Company in the amount of \$1,051.41 for monitoring and maintenance services for the period 11/27/2017 and 01/01/2018 - 03/31/2018.

b) Recommending an award on RQ41847 to Guardian Alarm Company in the amount of \$1,051.41 for monitoring and maintenance services for the period 11/27/2017 and 01/01/2018 - 03/31/2018.

Funding Source: Building and Security Internal Service Fund

Laura Sims, Sheriff's Department, presented. Dale Miller asked for clarification as to why the invoices for the services are being paid on a quarterly basis. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-115 was unanimously approved.

BC2018-116

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ41856 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$219,000.00 for intensive out-patient treatment and aftercare counseling services in connection with the Dually Diagnosed Offender Intensive Outpatient and Aftercare Program for the period 7/1/2017 – 6/30/2019.

Funding Source: Community Corrections Act 407 Grant

Marty Murphy, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-116 was unanimously approved.

BC2018-117

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ41860 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$172,000.00 for mental health treatment and clinical services in connection with the Mental Health Program for the period 7/1/2017 – 6/30/2019.

Funding Source: Community Corrections Act 407 Grant

Marty Murphy, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-117 was unanimously approved.

BC2018-118

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending awards on RQ41617 and enter into a master contract with various political subdivisions in the total amount not-to-exceed \$444,523.00 for Community/School-based Closing the Achievement Gap and Amer-I-Can Program services for the period 1/1/2018 - 12/31/2018:

- a) Cleveland Heights/University Heights City School District
- b) Garfield Heights City School District
- c) Maple Heights City School District
- d) Warrensville Heights City School District

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Dale Miller inquired about the total number of youth served throughout the 4 districts. Nan Baker asked if there was evaluation data available to measure the success of the program; and asked how many program years will be evaluated and how broad of a project scope will be reflected in the draft analysis. Armond Budish asked about receiving a copy of the draft evaluation; and asked if the information includes comparison data of program participants against non-participants to determine the success of the program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-118 was unanimously approved.

BC2018-119

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1700241 with Child Care Resource Center of Cuyahoga County dba Starting Point for Out-of-School-Time services for youth for the period 1/1/2018 – 12/31/2018 for additional funds, effective 1/1/2018 in the amount not-to-exceed \$45,000.00.

b) Submitting an amendment to Contract No. CE1700241 with Child Care Resource Center of Cuyahoga County dba Starting Point for Out-of-School-Time services for youth for the period 1/1/2018 – 12/31/2018 for additional funds, effective 1/1/2018 in the amount not-to-exceed \$45,000.00.

Funding Source: Health and Human Services Levy Fund

Robin Martin, Family and Children First Council, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-119 was unanimously approved.

BC2018-120

County Council, recommending a payment in the amount of \$50,000.00 to the Spanish American Committee for a Better Community in support of wrap-around services for displaced individuals relocating to Cuyahoga County for the period 1/1/2018 – 12/31/2018.

Funding Source: Health and Human Services Levy

Trevor McAleer, County Council, presented. There were no questions. Dale Miller motioned to approve the item; Nan Baker seconded. Item BC2018-120 was unanimously approved.

C – Exemptions

BC2018-121

Sheriff's Department, recommending an alternate procurement process to release an RFP limiting competition to accredited local Universities and Colleges in Northeastern Ohio in the amount not-to-exceed \$30,000.00 for a study of the Prison Rape Elimination Act (PREA) Program in connection with the FY2015 Prison Rape Elimination Act Grant.

Funding Source: FY2015 PREA Grant

Laura Sims, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-121 was unanimously approved.

D – Consent Agenda

Nan Baker referred to BC2018-123 and inquired about the total amount of funds allocated and disbursed for costs associated with Cleveland Police Headquarters improvements for Requisition Nos. 41762; 41772 and 41971 thru 41974 listed under Direct Open Market Purchases. There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-122 through -123; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-122

Department of Public Works, requesting approval to apply for a right of entry license application and accept an agreement with OmniTRAX in the amount not-to-exceed \$6,000.00 for application and ancillary fees in connection with an in-depth inspection of Harvard Avenue Bridge No. 00.75 over the Newburgh and Southshore Railroad in the Village of Cuyahoga Heights.

Funding Source: Road and Bridge

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-41786</i>	<i>(2) Handheld booking cameras for Bedford Heights Jail Facility</i>	<i>Department of Information Technology</i>	<i>B&amp;H Foto &amp; Electronics Corp.</i>	<i>\$695.26</i>	<i>General Fund</i>
<i>JA-18-41771</i>	<i>Emergency preparedness kits for Floor Captains for various buildings</i>	<i>Department of Public Safety and Justice Services</i>	<i>Propac, Inc.</i>	<i>\$3,025.50</i>	<i>General Fund</i>
<i>CT-18-41584</i>	<i>Repair, test, calibrate and certify the Chillgard at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Mine Safety Appliance</i>	<i>\$1,480.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41762</i>	<i>Sheet metal supplies for Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>Duct Fabricators</i>	<i>\$24,500.00</i>	<i>Capital Project</i>
<i>CT-18-41772</i>	<i>Submersible sewage pump for parking garage at Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>Gerow Equipment Company</i>	<i>\$1,695.00</i>	<i>Capital Project</i>
<i>CT-18-41834</i>	<i>Cement mortar and sewer brick for various projects</i>	<i>Department of Public Works</i>	<i>Chas. E. Phipps Company</i>	<i>\$24,500.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41878</i>	<i>Runway deicing fluid for County Airport</i>	<i>Department of Public Works</i>	<i>Nachurs Alpine Solution, LLC</i>	<i>\$17,680.00</i>	<i>Airport Operation Fund</i>
<i>CT-18-41880</i>	<i>Safety equipment for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Industrial Safety Products</i>	<i>\$5,000.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-41924</i>	<i>Fan coil for Virgil E. Brown Building</i>	<i>Department of Public Works</i>	<i>Eierdam and Associates, Inc.</i>	<i>\$2,096.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41928</i>	<i>Medical care for Animal Shelter</i>	<i>Department of Public Works</i>	<i>The Family Pet Clinic</i>	<i>\$5,520.23</i>	<i>Dick Goddard's Best Friend Fund</i>
<i>CT-18-41929</i>	<i>Medical care for Animal Shelter</i>	<i>Department of Public Works</i>	<i>VCA Great Lakes Veterinary Specialists</i>	<i>\$2,335.09</i>	<i>Dick Goddard's Best Friend Fund</i>
<i>CT-18-41931</i>	<i>2018 safety inspections for Fleet Services</i>	<i>Department of Public Works</i>	<i>Diversified Inspections</i>	<i>\$1,945.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41933</i>	<i>Vehicle batteries for Fleet Services (Road &amp; Bridge)</i>	<i>Department of Public Works</i>	<i>Harris Battery Company, Inc.</i>	<i>\$12,250.00</i>	<i>Road and Bridge Fund</i>

CT-18-41947	Vehicle batteries for Fleet Services (Sanitary Engineer)	Department of Public Works	Harris Battery Company, Inc.	\$12,250.00	Sanitary Sewer Fund
CT-18-41971	Various building supplies for Cleveland Police Department Headquarters	Department of Public Works	Cleveland Lumber Co.	\$24,500.00	Capital Project
CT-18-41972	Doors and hardware equipment for Cleveland Police Department Headquarters	Department of Public Works	Doors and Hardware, Inc.	\$24,500.00	Capital Project
CT-18-41973	HVAC and related supplies for Cleveland Police Department Headquarters	Department of Public Works	Cleveland Hermetic & Supply	\$24,500.00	Capital Project
CT-18-41974	Electrical supplies for Cleveland Police Department Headquarters	Department of Public Works	Leff Electric	\$24,500.00	Capital Project
CT-18-41977	First-class return address envelopes for Department of Children & Family Services	Department of Public Works	Westerns States Envelope and Label	\$685.15	Internal Service Fund
CT-18-41978	Disposal clean fill for Sanitary Engineer	Department of Public Works	Boyas Excavating, Inc.	\$24,500.00	Sanitary Sewer Fund
CT-18-41984	Paper for post card mailing for Fiscal Appraisal	Department of Public Works	Millcraft Paper Company	\$660.00	Internal Service Fund
CT-18-41988	Finishing services for various printing jobs for Print Shop	Department of Public Works	Direct Digital Graphics	\$954.00	Internal Service Fund
CT-18-41993	Various plumbing supplies for Bedford Jail Project	Department of Public Works	Lakeside Supply	\$24,500.00	Capital Project
CT-18-41994	Various building supplies for Bedford Jail Project	Department of Public Works	Cleveland Lumber	\$24,500.00	Capital Project
CT-18-41996	HVAC and related supplies for Bedford Jail Project	Department of Public Works	Cleveland Hermetic & Supply	\$2,500.00	Capital Project
CT-18-41998	Doors and hardware equipment for Bedford Jail Project	Department of Public Works	Doors and Hardware, Inc.	\$6,000.00	Capital Project
CT-18-41999	Electrical supplies for Bedford Jail Project	Department of Public Works	Leff Electric	\$24,500.00	Capital Project



CR-18-41898	Zebra labels and ink rollers	Medical Examiner's Office	RR Donnelly	\$2,078.00	General Fund
CR-18-41925	Tissue thumb forceps for Autopsy Lab	Medical Examiner's Office	Fisher Scientific	\$810.84	Medical Examiner's Office Lab Fund
CR-18-41980	Various fentanyl for labs	Medical Examiner's Office	Cayman Chemical	\$886.00	Medical Examiner's Office Crime Lab Fund
SH-18-41585	Inmate identification wristbands	Sheriff's Department	Precision Dynamics Corp.	\$6,307.92	General Fund
SH-18-41629	Firearms for new deputies	Sheriff's Department	Vance Outdoors	\$24,016.00	General Fund
SH-18-41764	CPR mannequins for training by Law Enforcement	Sheriff's Department	Allied 100, LLC	\$841.50	General Fund
SH-18-41778	Simunition equipment for in-service training	Sheriff's Department	Vance Outdoors	\$1,496.20	General Fund
SH-18-41900	Blankets for inmates	Sheriff's Department	Bob Barker Company	\$8,970.00	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-41911	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Blossman Gas, Inc.	\$6,000.00	Health and Human Services Levy Fund
WT-18-42007	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Brandmuscle, Inc.	\$2,540.00	Health and Human Services Levy Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

## V – OTHER BUSINESS

### Items of Note (non-voted)

#### Item No. 1

Department of Public Works, submitting Offer of Settlement Agreements with various providers for acquiring necessary Right-of-Way in connection with the reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton.

Parcel 15 SH (Standard Highway Easement)

Property Owners: City of North Royalton

Recommended Offer of Settlement: \$4,460.00

Fair Market Value Estimate: \$4,460.00

Parcel 17 SH (Standard Highway Easement)

Property Owners: City of North Royalton

Recommended Offer of Settlement: \$8,865.00

Fair Market Value Estimate: \$8,865.00

Parcel 32 SH, SL, T (Standard Highway Easement, Slope Easement & Temporary Easement)

Property Owners: City of North Royalton

Recommended Offer of Settlement: \$29,650.00

Fair Market Value Estimate: \$29,650.00

Funding Source: Road and Bridge Funds

#### Item No. 2

Department of Public Works, submitting an agreement with Ohio Department of Natural Resources for construction of the Towpath Trail – Stage 4 from Literary Avenue to the Flats Downtown in the City of Cleveland in connection with the Clean Ohio Trails Project.

Funding Sources:

Towpath Stage 4 Construction Estimate= \$11,000,000

ODNR Funding Assistance = \$317,030.00

Federal CMAQ = \$8,800,000.00

Cleveland Steelyard TIF = \$1,882,970.00

#### Item No. 3

Sheriff's Department, submitting a grant award from Ohio Department of Rehabilitation and Corrections for the Local Incarceration Program for the period 7/1/2017 - 3/31/2019 to extend the time period to 6/30/2019; and for additional funds in the amount of \$80,001.00.

Funding Source: Ohio Department of Rehabilitation and Corrections

Item No. 4

Court of Common Pleas/Corrections Planning Board, submitting a grant award from U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$325,000.00 for Medication Assisted Treatment (MAT) for Victims of Human Trafficking and Sexual Exploitation Presenting with Co-occurring Trauma-based Mental Health Issues for the period 9/30/2017 – 9/29/2020.

Funding Source: U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant

Item No. 5

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1700010 with the Chagrin Valley Dispatch Council for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 – 2/28/2022, to change the user department to the Cuyahoga County Sheriff's Department, effective 1/5/2018.

Original Funding Source: General Fund

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 9:35 a.m.