

Minutes

Cuyahoga County Board of Control
Monday, November 27, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Trevor McAleer, County Council (Alternate for Dan Brady)
Joseph Nanni, County Council (Alternate for Nan Baker)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 11/20/17

Armond Budish motioned to approve the minutes from the November 20, 2017 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

This item was amended to delete the extension of the term.

BC2017-856

Department of Information Technology, submitting an amendment to Contract No. CE1700141 with Unify Solutions, Inc. for SAP support services for the period 7/1/2017 – 6/30/2018 ~~to extend the time period to 3/31/2019 and~~ for additional funds in the amount not-to-exceed \$140,000.00.

Funding Source: General Fund

Debbie Davtovich, Department of Information Technology, presented. Armond Budish asked if the work being performed is related to the affordable Care Act. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-856 was unanimously approved as amended.

BC2017-857

Department of Information Technology,

a) Submitting an RFP exemption on RQ41090, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$89,106.95 for the purchase and installation of additional cameras, access control devices and related components to expand the existing enterprise networked physical security system of the perimeter of the Justice Center Complex located at 1200 Ontario, Cleveland.

b) Recommending an award on RQ41090 to Integrated Precision Systems, Inc. in the amount of \$89,106.95 for the purchase and installation of additional cameras, access control devices and related components to expand the existing enterprise networked physical security system of the perimeter of the Justice Center Complex located at 1200 Ontario, Cleveland.

Funding Source: Capital Project Fund

David DeGrandis, Department of Information Technology, presented. Dale Miller inquired about the reasoning behind the various Security system items submitted for consideration. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-857 was unanimously approved.

BC2017-858

Department of Information Technology, on behalf of the Department of Health and Human Services/Cuyahoga Job and Family Services,

a) Submitting an RFP exemption on RQ41089, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$11,618.13 for replacement and upgrade of the Access Control System and security cameras for the Virgil E. Brown Building located at 1641 Payne Avenue, Suite 150 E., Cleveland.

b) Recommending an award on RQ41089 to Integrated Precision Systems, Inc. in the amount of \$11,618.13 for replacement and upgrade of the Access Control System and security cameras for the Virgil E. Brown Building located at 1641 Payne Avenue, Suite 150 E., Cleveland.

Funding Source: Public Assistance Fund

David DeGrandis, Department of Information Technology, presented. Dale Miller asked for clarification on why the County's standard procurement process was not utilized to procure the services associated with the majority of items listed on the agenda. Trevor McAleer commented 2 of the first 3 items listed above are a direct result of Internal Audit discussions. Trevor stated making the changes presented by the Internal Auditor is a positive step for the County. Armond Budish concurred. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-858 was unanimously approved.

BC2017- 859

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ41088, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$8,000.90 for the purchase and installation of a parking lot Access Control and Intercom System for the Jane Edna Hunter Building located at 3955 Euclid Avenue, Cleveland.

b) Recommending an award on RQ41088 to Integrated Precision Systems, Inc. in the amount of \$8,000.90 for the purchase and installation of a parking lot Access Control and Intercom System for the Jane Edna Hunter Building located at 3955 Euclid Avenue, Cleveland.

Funding Source: Health and Human Services Levy

David DeGrandis, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-859 was unanimously approved.

BC2017-860

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ41189, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$7,948.32 for replacement and upgrade of the Access Control System for the Westshore Neighborhood Family Services Center located at 9830 Lorain Avenue, Cleveland.

b) Recommending an award on RQ41189 to Integrated Precision Systems, Inc. in the amount of \$7,948.32 for replacement and upgrade of the Access Control System for the Westshore Neighborhood Family Services Center located at 9830 Lorain Avenue, Cleveland.

Funding Source: Capital Project Fund

David DeGrandis, Department of Information Technology, presented. Joe Nanni asked if the Access Control System upgrade includes a Swipe System. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-860 was unanimously approved.

BC2017-861

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ41085, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$7,844.99 for the purchase and installation of an Access Control System for the Mt. Pleasant Neighborhood Family Service Center located at 13815 Kinsman Road, Cleveland.

b) Recommending an award on RQ41085 to Integrated Precision Systems, Inc. in the amount of \$7,844.99 for the purchase and installation of an Access Control System for the Mt. Pleasant Neighborhood Family Service Center located at 13815 Kinsman Road, Cleveland.

Funding Source: Health and Human Services Levy Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-861 was unanimously approved.

BC2017- 862

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ41196, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$1,129.37 for the purchase and installation of (1) vandal resistant security camera in the Holding Room of the Jane Edna Hunter Building located at 3955 Euclid Avenue, Cleveland.

b) Recommending an award on RQ41196 to Integrated Precision Systems, Inc. in the amount of \$1,129.37 for the purchase and installation of (1) vandal resistant security camera in the Holding Room of the Jane Edna Hunter Building located at 3955 Euclid Avenue, Cleveland.

Funding Source: Health and Human Services Levy Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-862 was unanimously approved.

BC2017-863

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ41087, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$1,950.52 for the purchase and installation of (2) Proximity Card Readers in the Atrium of the Jane Edna Hunter Building located at 3955 Euclid Avenue.

b) Recommending an award on RQ41087 to Integrated Precision Systems, Inc. in the amount of \$1,950.52 for the purchase and installation of (2) Proximity Card Readers in the Atrium of the Jane Edna Hunter Building located at 3955 Euclid Avenue.

Funding Source: Department of Health and Human Services Levy

David DeGrandis, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2017-863 was unanimously approved.

BC2017-864

Department of Information Technology, on behalf of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ41191, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$1,009.29 for the purchase and installation of (1) vandal resistant security camera in the Child Interview Room located at the Old Brooklyn Neighborhood Family Service Center located at 4261 Fulton Parkway, Cleveland.

b) Recommending an award on RQ41191 to Integrated Precision Systems, Inc. in the amount of \$1,009.29 for the purchase and installation of (1) vandal resistant security camera in the Child Interview Room located at the Old Brooklyn Neighborhood Family Service Center located at 4261 Fulton Parkway, Cleveland.

Funding Source: Health and Human Services Levy Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-864 was unanimously approved.

BC2017-865

Department of Information Technology, on behalf of the Court of Common Pleas,

a) Submitting an RFP exemption on RQ41321, which will result in an award recommendation to Dell Marketing LP in the amount of \$24,999.68 for the purchase of (32) Licenses for the Microsoft Windows Data Center Operating System.

b) Recommending an award on RQ41321 to Dell Marketing LP in the amount of \$24,999.68 for the purchase of (32) Licenses for the Microsoft Windows Data Center Operating System.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Armond Budish asked for clarification on whether the purchase amount was a set fee or a not-to-exceed amount. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-865 was unanimously approved.

BC2017-866

Department of Information Technology, on behalf of the Sheriff's Department,

a) Submitting an RFP exemption on RQ41298, which will result in an award recommendation to Dell Marketing LP in the amount of \$7,292.56 for the purchase of (2) SQL Server Licenses for the X-Jail Management System.

b) Recommending an award on RQ41298 to Dell Marketing LP in the amount of \$7,292.56 for the purchase of (2) SQL Server Licenses for the X-Jail Management System.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-866 was unanimously approved.

BC2017-867

Department of Information Technology, on behalf of the Department of Health and Human Services,

a) Submitting an RFP exemption on RQ41076, which will result in an award recommendation to Carahsoft Technology Corporation in the amount of \$9,207.74 for the purchase of JIRA application development tracking software.

b) Recommending an award on RQ41076 to Carahsoft Technology Corporation in the amount of \$9,207.74 for the purchase of JIRA application development tracking software.

Funding Source: 54% Federal (reimbursable) Funds 46% Health and Human Services Levy

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-867 was unanimously approved.

BC2017-868

Department of Information Technology, on behalf of Domestic Relations Court,

a) Submitting an RFP exemption on RQ41186, which will result in a payment to HP Inc. in the amount of \$6,982.80 for previously purchased HP Z240 Computer workstations for new hires.

b) Recommending an award on RQ41186 to HP Inc. in the amount of \$6,982.80 for previously purchased HP Z240 Computer workstations for new hires.

Funding Source: General Fund

Dennis Sullivan and Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked for clarification on why the vendor placed a credit hold on County purchases, as it relates to this purchase being previously approved by the Board on December 12, 2016, but the County was not invoiced, and the equipment was not received until August 18, 2017. Dale Miller asked if any of the actual invoice amounts were in dispute. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-868 was unanimously approved.

BC2017-869

Department of Information Technology,

a) Submitting a sole source exemption on RQ41033, which will result in an award recommendation to EP Technology in the amount of \$10,613.50 for the purchase of printer supplies for Microplex HD60 and HD90 printers.

b) Recommending a sole source award on RQ41033 to EP Technology in the amount of \$10,613.50 for the purchase of printer supplies for Microplex HD60 and HD90 printers.

Funding Source: General Fun

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-869 was unanimously approved.

BC2017-870

Department of Information Technology,

a) Submitting an RFP exemption on RQ41274, which will result in an award recommendation to Audio Visual Innovations, Inc. in the amount of \$3,335.00 for the purchase of (5) video carts to be placed in the Jail I and Jail II Justice Block area of the Justice Center Complex located at 1200 Ontario, Cleveland.

b) Recommending an award on RQ41274 to Audio Visual Innovations, Inc. in the amount of \$3,335.00 for the purchase of (5) video carts to be placed in the Jail I and Jail II Justice Block area of the Justice Center Complex located at 1200 Ontario, Cleveland.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-870 was unanimously approved.

BC2017-871

Fiscal Office, recommending an award on RQ41156 and enter into a sole source contract with Manatron, Inc. in the amount not-to-exceed \$446,308.00 for support and maintenance on the Manatron Visual Property Tax System for the period 1/1/2018 - 12/31/2018.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-871 was unanimously approved.

BC2017-872

Fiscal Office, recommending an award on RQ41179 and enter into a sole source contract with Manatron Inc. in the amount not-to-exceed \$111,577.00 for maintenance support and software enhancements on the SIGMA CAMA software system for the period 1/1/2018 - 12/31/2018.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-872 was unanimously approved.

C – Consent Agenda

Trevor asked for clarification on the training services being provided for the Learn and Earn Program listed under Requisition No. WT-17-41206.

Trevor also inquired about a non-related agenda item, associated with Animal Shelter advertisements and Pet Supplies coupons inserted in Dog License Renewal packages.

There were no further questions on the consent agenda item. Armond Budish motioned to approve item BC2017-873 Dale Miller seconded, the consent agenda item was unanimously approved.

BC2017-873

Office of Procurement & Diversity, presenting proposed purchases for the week of 11/27/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
WT-17-41206	Skill Up Training for the Learn and Earn Program	Cuyahoga Job and Family Services	Brandmuscle, Inc.	\$950.00	Health and Human Services Levy Fund
IS-17-40771	(3) Embarcadero Software Licenses	Department of Information Technology	Zones, Inc.	\$9,463.56	54% Federal 46% Health and Human Services Levy Fund
IS-17-41157	ManageEngine ADAudit Plus Software	Department of Information Technology	Zones, Inc.	\$3,967.30	General Fund
IS-17-41192	Smartdraw software renewal	Department of Information Technology	Zones, Inc.	\$4,206.03	General Fund
JA-17-41165	Communications Collection and Analysis Software	Department of Public Safety and Justice Services	Pen-Link, Ltd.	\$7,800.00	General Fund
JA-17-41268	CPR Training Materials for CECOMS	Department of Public Safety and Justice Services	CPR Savers & First Aid Supply	\$1,275.71	General Fund
CT-17-40327	Repairs to Backhoe 4-55	Department of Public Works	Ohio CAT	\$6,273.45	Road and Bridge Fund
CT-17-41135	Repair of Ridgid See Snakes for Sanitary Engineer	Department of Public Works	The Safety Company, LLC dba M Tech	\$2,643.65	Sanitary Sewer Fund
CT-17-41184	Repair parts for Toyota Pallett Jack #8128	Department of Public Works	Burns Industrial Equipment	\$1,353.10	Internal Service Fund
CT-17-41212	Various HVAC supplies for the Cleveland Police Headquarters Building Project	Department of Public Works	Cleveland Hermetic	\$24,500.00	Capital Projects
CT-17-41242	Insulation at various County buildings	Department of Public Works	General Insulation	\$24,000.00	Internal Service Fund

CT-17-41292	Various electrical supplies for the Cleveland Police Headquarters Building Project	Department of Public Works	Leff Electric	\$24,500.00	Capital Projects
CT-17-41294	Metasys equipment and Variable Air Volume boxes for Cleveland Police Headquarters Building Project	Department of Public Works	Johnson Controls	\$10,839.80	Capital Projects
CT-17-41308	OCE Plotter repair for Road and Bridge	Department of Public Works	Northeast Blueprint	\$3,838.53	Road and Bridge Fund
CT-17-41313	Crane inspections for Fleet Services	Department of Public Works	Alt Sales Corp.	\$3,250.00	Sanitary Sewer Fund
CT-17-41315	Tenant parts for Fleet Services	Department of Public Works	Ball Chemical & Equipment Co.	\$7,500.00	Internal Service Fund
CT-17-41320	Servicing of fire extinguishers at Justice Center in Jail I and Jail II	Department of Public Works	County Fire Protection	\$796.00	Internal Service Fund
CT-17-41336	Halo flashlights for Sanitary Engineer	Department of Public Works	Lakefront Automotive Parts	\$959.28	Sanitary Sewer Fund
CT-17-41339	Laboratory services for Animal Shelter	Department of Public Works	Marshfield Labs	\$14,500.00	County Dog Kennel Fund
CT-17-41341	Powerheart G5 Automated External Defibrillator Automatic	Department of Public Works	Cardiac Science Corporation	\$4,050.00	\$1,350.00 – Enterprise Fund – County Airport; \$1,350.00 – Internal Service Fund; \$1,350 – Special Revenue Fund
CT-17-41342	Repair of gate motor at Sanitary Engineer Building	Department of Public Works	Advance Door Co.	\$5,295.00	Sanitary Sewer Fund
CT-17-41343	Radio advertising for Animal Shelter	Department of Public Works	Clear Channel	\$10,000.00	County Dog Kennel Fund
CT-17-41344	Outdoor advertising for Animal Shelter	Department of Public Works	Lamar Advertising Company	\$14,950.00	County Dog Kennel Fund
CT-17-41362	Snow blower for County Airport	Department of Public Works	Sill's Motor Sales	\$1,903.20	Airport Operation Fund
CT-17-41370	Sodium Chloride and Magnesium Chloride Blue Ice Melt for various County buildings	Department of Public Works	Fleig Enterprises, Inc. dba Cleveland Charcoal & Salt Supply Co.	\$11,289.60	70% - Internal Service Fund; 26% - Sanitary Sewer Fund; 2% - Road and Bridge Fund; 2% - County Airport Fund

CT-17-41375	Landscaping straw for Sanitary Engineer	Department of Public Works	Kurtz Bros., Inc.	\$2,175.00	Sanitary Sewer Fund
CT-17-41376	Top soil for Sanitary Engineer	Department of Public Works	Kurtz Bros., Inc.	\$11,975.00	Sanitary Sewer Fund
CT-17-41384	Concrete Pump Rental Repair for Road and Bridge	Department of Public Works	Howard Concrete Pumping Co. Inc.	\$2,650.00	Road and Bridge Fund
CT-17-41386	Construction equipment calibration	Department of Public Works	Troxler Electronic Laboratories	\$1,490.00	Road and Bridge Fund
CT-17-41405	Filters for various County buildings	Department of Public Works	Hepner Air Filters	\$24,500.00	Internal Service Fund
CT-17-41410	Sodium Chloride for 2017-2018 Winter Season	Department of Public Works	Cargill, Inc.	\$24,500.00	\$1,225.00 -Airport Operation Fund; \$1,225.00 – Road and Bridge Fund; \$1,225.00 – Sanitary Sewer District Fund; \$20,825.00 – Internal Service Fund
CT-17-41412	Various janitorial supplies for various County buildings	Department of Public Works	Joshen Paper and Packaging	\$24,500.00	Internal Service Fund
CT-17-41416	Finishing services for 2018 City of Brooklyn calendar	Department of Public Works	Direct Digital Graphics	\$810.00	Internal Service Fund
CT-17-41418	Dog license posters	Department of Public Works	Classic Laminations, Inc.	\$735.00	Internal Service Fund
CT-17-41422	White Clearview Binders for Print Shop	Department of Public Works	Direct Digital Graphics	\$526.98	Internal Service Fund
CT-17-41425	Medical examination care at Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$2,342.52	Dog Kennel Fund
CT-17-41431	Thermostats for Virgil E. Brown Building	Department of Public Works	Cleveland Hermetic & Supply, Inc.	\$870.00	Internal Service Fund
ST-17-38954	Repair to Vactor S-226	Department of Public Works	Jack Doheny Companies	\$3,717.00	Sanitary Sewer Fund
ST-17-39711	Track pads and idlers for Mini Excavator S-478	Department of Public Works	Ohio CAT	\$9,536.29	Sanitary Sewer Fund
LL001-17-41332	LexisNexis/Matthew Bender Book: "New Appleman Insurance Law Practice Guide", 18 th Edition	Law Library	Relx, Inc.	\$907.71	Cuyahoga County Law Library Resources Fund

CR-17-41074	Lab coats, swabs, nitrile gloves, masks, sharps, weigh paper, dishes and bottles for Drug Chemistry	Medical Examiner	Industrial Safety	\$957.00	Medical Examiner's Office Lab Fund
CR-17-41074	Lab coats, swabs, nitrile gloves, masks, sharps, weigh paper, dishes and bottles for Drug Chemistry	Medical Examiner	VWR International	\$862.80	Medical Examiner's Office Lab Fund
CR-17-41286	Plastic tubing and bags for Autopsy Lab	Medical Examiner	Aabaco Plastics	\$697.08	Medical Examiner's Office Lab Fund
CR-18-41280	Pathology specimen containers for Autopsy Lab	Medical Examiner	Centurion	\$1,891.10	Medical Examiner's Office Lab Fund
CR-18-41282	Cleaning supplies for Autopsy Lab	Medical Examiner	Darling Fire & Safety	\$1,399.60	Medical Examiner's Office Lab Fund
CR-18-41293	Rainin pipette tips	Medical Examiner	Government Scientific	\$8,299.20	Medical Examiner's Office Crime Lab Fund
CR-18-41305	Columns, enzymes, acetates, phosphate for Toxicology	Medical Examiner	UCT, Inc.	\$23,679.80	Medical Examiner's Office Crime Lab Fund
SH-17-40991	Annual winter storage and cleaning of Marine Patrol vessel	Sheriff's Department	GK's Custom Polishing, Inc.	\$4,622.60	FY16 Port Security Grant Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
AU-17-41245	Printed materials for voter kiosk for voter registration	Fiscal Office	Fastsigns Inc.	\$804.92	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

VI – PUBLIC COMMENT

There was no public comment related to the agenda

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:34 a.m.

