

Minutes

Cuyahoga County Board of Control
Monday, October 23, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 10/16/17

Armond Budish motioned to approve the minutes from the October 16, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

BC2017-752

Department of Public Works, submitting an amendment to Contract No. CE1700013 with J.D. Williamson Construction Co., Inc. for the replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights for additional funds in the amount not-to-exceed \$62,370.57.
Funding Source: 80% Federal Funds, 20% \$7.50 Vehicle License Tax Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-752 was unanimously approved.

This item was amended to reflect the time period as 10/23/2017 – 10/22/2018.

BC2017-753

Department of Development, recommending an award on RQ38857 and enter into a contract with Chmura Economics & Analytics, LLC in the amount not-to-exceed \$10,500.00 for economic data and analysis services for the period ~~10/10/2017 – 10/9/2018~~ **10/23/2017 – 10/22/2018**.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. There were no questions. Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2017-753 was unanimously approved as amended.

BC017-754

Department of Information Technology,

a) Submitting an RFP exemption on RQ41084, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$207,533.76 for the purchase of (1) Cisco Hyperflex hardware platform to replace the existing Cisco Voice over Internet Protocol (VoIP) infrastructure.

b) Recommending an award on RQ41084 to TEC Communications, Inc. in the amount not-to-exceed \$207,533.76 for the purchase of (1) Cisco Hyperflex hardware platform to replace the existing Cisco Voice over Internet Protocol (VoIP) infrastructure.

Funding Source: General Fund

Andy Molls, Department of Information Technology, presented. Dale Miller asked if Voice over Internet Protocol technology has been succeeded by newer technology; and asked how will contracting with TEC Communications, Inc. result in a cost savings of \$400,000.00 in calendar year 2018. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-754 was unanimously approved.

BC2017-755

Department of Human Resources, submitting an amendment to Contract No. CE1500350-02 with The Guardian Life Insurance Company of America for Group Life and Accidental Death insurance for County employees for the period 1/1/2016 - 12/31/2018 for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Self Insurance Fund - Employee Deferral's

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-755 was unanimously approved

BC2017-756

Department of Human Resources, submitting an amendment to Contract No. CE1500337 with The Guardian Life Insurance Company of America for Dental insurance for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018 for additional funds in the amount not-to-exceed \$128,102.00.

Funding Source: Self Insurance Fund - Regular Insurance

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-756 was unanimously approved.

BC2017-757

Department of Human Resources, submitting an amendment to Contract No. CE1300496 with Northwest Group Services Agency, Inc. for flexible spending account administration for the period 1/1/2014 - 12/31/2017, to change the terms, effective 7/31/2017 and for additional funds in the amount not-to-exceed \$12,450.00.

Funding Source: Self Insurance Fund - Benefits Administration

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-757 was unanimously approved.

BC2017-758

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ39845 to Bob Gillingham Ford, Inc. (13-1) in the amount of \$27,057.50 for the purchase of (1) 2017 Ford F-250 Super Cab 4x2 Pickup Truck.

Funding Source: Road and Bridge Fund

Lenora Lockett, Office of Procurement & Diversity, presented. Nan Baker asked if the purchase is for a replacement vehicle or will this vehicle be added to the existing fleet. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-758 was unanimously approved.

BC2017-759

Department of Communications, submitting an amendment to Contract No. CE1600203 with SocialBakers A.S. for social analytics and publishing services for the period 7/27/2016 – 7/27/2017 to extend the time period to 8/31/2018, to expand the scope of services, effective 9/1/2017 and for additional funds in the amount not-to-exceed \$9,479.00.

Funding Source: General Fund

Miranda Pomiecko, Department of Communications, presented. Nan Baker asked for clarification on the original time period; and asked what results has the County seen in the past year that would support the extension of services for an additional year. Nan also asked if the Department anticipates the County will utilize these services on an annual basis. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-759 was unanimously approved.

BC2017-760

Office of the Medical Examiner, recommending a sole source award on RQ40906 to Thermo Electron North America, LLC in the amount of \$305,995.38 for the purchase of (1) ThermoFisher Scientific TSQ Quantis Liquid Chromatograph Triple-Stage Quadrupole Mass Spectrometer.

Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Armond Budish inquired about how often the equipment is utilized throughout the day; and asked if the equipment is rented out when not in use. Dale Miller asked if this expense was anticipated and budgeted; asked for clarification on the funding source; and asked if there are sufficient funds available in the Lab fund to cover the purchase. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-760 was unanimously approved.

BC2017-761

Office of the Medical Examiner, recommending a sole source award on RQ40889 to Forensic Science Consultants dba Forensic Testing Services in the amount of \$2,635.00 for proficiency testing materials to maintain annual accreditation/certifications.

Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-761 was unanimously approved.

BC2017-762

Department of Sustainability,

a) Submitting an RFP exemption on RQ40932, which will result in an award recommendation to The Brendle Group in the amount not-to-exceed \$20,400.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 10/30/2017 – 12/31/2018.

b) Recommending an award on RQ40932 and enter into a contract with The Brendle Group in the amount not-to-exceed \$20,400.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 10/30/2017 – 12/31/2018.

Funding Source: General Fund

Mike Foley, Department of Sustainability, presented. Dale Miller asked for clarification on how a fiscal item approved at a prior County Council meeting is associated with this award recommendation. Nan Baker asked how can the County make a difference as it relates to climate changes; asked about other businesses and their impact on energy conservation; asked if there are other surrounding Counties working collaboratively making the same investment. Nan also expressed her concerns about the overall costs to businesses, the direct cost to the County and the return on investment associated with this initiative. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-762 was unanimously approved.

BC2017-763

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to accept a donation in the amount of \$250,000.00 from Huntington National Bank for support of the Universal Pre-Kindergarten 2.0 Program.

Funding Source: Donation

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-763 was unanimously approved.

BC2017-764

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless Services, recommending an award on RQ40091 and enter into a contract with Mental Health Services for Homeless Persons, Inc. dba Frontline Service (31 - 2) in the amount not-to-exceed \$500,000.00 for implementation and management of the coordinated intake and assessment program for homeless individuals and families for the period 1/1/2018 – 12/31/2018.

Funding Source: Department of Housing and Urban Development

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-764 was unanimously approved.

BC2017-765

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600093 with Catholic Charities Corporation for pre-employment screening services for Ohio Works First applicants for the period 7/1/2016 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$491,799.00.

Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Cuyahoga Job and Family Services, presented. Nan Baker asked about the percentage of screened applicants per month who comply with the recommendations that are given. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-765 was unanimously approved.

BC2017-766

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400336 with Cleveland Sight Center for call center services for the Benefit Application Assistance Call Center for the period 1/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$310,000.00.

Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if this program is connected with the United Way 2-1-1 Help Center. Dale also asked how referrals are made to the general public. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-766 was unanimously approved.

BC2017-767

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ41071 and enter into an agreement with City of Olmsted Falls in the amount not-to-exceed \$50,000.00 for implementation of the Community Paramedicine Pilot Project being conducted at the Olmsted Falls Senior Center for the period 10/1/2017 – 9/30/2018.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Senior and Adult Services, presented. Nan Baker asked for clarification on whether the City of Olmsted Falls was selected to engage in the Pilot Project or did the City create the Program, which the County supports. Nan also asked if the Municipality provides funding for the Project. Trevor McAleer commented the Mayor of Olmsted Falls presented the subject matter at a prior County Council Public Safety and Justice Affairs Committee meeting. Trevor stated he will provide Councilwoman Baker with

additional information. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-767 was unanimously approved.

C – Consent Agenda

Dennis Kennedy asked if proficiency testing materials listed under Item BC2017-761 is associated with BC2017-771 - Item No. CR-17-40969 - Toxicology/Parentage proficiency testing materials listed - proposed purchases.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-768 through -771, Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-768

Department of Workforce Development, submitting an amendment to Agreement No. AG1500121 with Lorain County Community College District for career services, training, and job placement to Dislocated Workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant program for the period 9/1/2015 – 8/31/2017 to extend the time period to 6/30/2018; no additional funds required.

Original Contract - U.S. Dept. of Labor - Sector Partnership / National Emergency Grant

BC2017-769

Domestic Relations Court, submitting an amendment to Contract No. CE1400331-01 with Kreig J. Brusnahan, Esq. for legal services for indigent clients in Domestic Relations Court for the period 11/4/2014 - 11/4/2017 to extend the time period to 12/31/2019; no additional funds required.

Original Contract - General Fund

BC2017-770

Corrections Planning Board,

a) Requesting approval to apply for and accept allocation grant funds from Ohio Department of Mental Health and Addiction Services in the amount of \$120,000.00 for case management services to clients in 3 Specialized Docket Courts in connection with the FY2018 Specialized Dockets Payroll Subsidy Grant Program for the period 7/1/2017 – 6/30/2018.

b) Submitting allocation awards from Ohio Department of Mental Health and Addiction Services in the amount of \$120,000.00 for case management services to clients in 3 Specialized Docket Courts in connection with the FY2018 Specialized Dockets Payroll Subsidy Grant Program for the period 7/1/2017 – 6/30/2018.

Funding Source: Ohio Department of Mental Health and Addiction Services FY2018 Specialized Dockets Payroll Subsidy Grant

BC2017-771

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/23/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
HS-17-40751	Computer lab desks for WestShore Training Center	Department of Health and Human Services	Office Installation Services	\$19,416.60	Health and Human Services Levy Fund
IS-17-40739	(3) HP EliteBook 850 G3 Notebooks, docking stations, cases and related software for Human Resources	Department of Information Technology	HP Inc.	\$3,381.00	General Fund
JA-17-40242	(5) Mobile Data Terminals for Lake County Sheriff's Office	Department of Public Safety and Justice Services	Group Mobile International, LLC	\$18,925.00	FY2016 Law Enforcement – State Homeland Security Grant
JA-17-40567	Portable camera trailer network connector	Department of Public Safety and Justice Services	Chagrin Valley Dispatch Council	\$1,322.85	Criminal Justice Information Sharing Fund fka REDSS & CRIS
JA-17-40794	Detection supplies for HazMat Chemical Detection Units.	Department of Public Safety and Justice Services	W.W. Grainger	\$1,795.00	FY2015 State Homeland Security Grant – Type 1 HazMat Sustainment
CT-17-40986	Rubber expansion joints	Department of Public Works	Eierdam and Associates	\$1,108.48	Sanitary Sewer Fund
CT-17-39998	Cooling tower gearbox for Virgil Brown Building	Department of Public Works	Relmec Mechanical LLC	\$23,200.00	Internal Service Fund
CT-17-40811	Repair parts for Truck S-425	Department of Public Works	Rush Truck Centers of Ohio Inc.	\$1,836.38	Sanitary Sewer Fund
CT-17-40815	HVAC Supplies for various buildings	Department of Public Works	Refrigeration Sales	\$24,500.00	Internal Service Fund
CT-17-40868	Galvanized U-channel posts	Department of Public Works	SMP Welding, LLC	\$12,876.00	Internal Service Fund
CT-17-40870	Reflective sign sheeting for Sign Shop	Department of Public Works	Garden State Highway Products, Inc.	\$24,500.00	Road and Bridge Fund
CT-17-40963	Magnetic clutch set for Ryobi 3404DI Color Press	Department of Public Works	Ohio Graphco Inc. dba Graphco	\$4,660.31	Internal Service Fund
CT-17-41002	Vehicle batteries for Fleet Services	Department of Public Works	Harris Battery Company, Inc.	\$24,500.00	Internal Service Fund
CT-17-41007	Business reply envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	The Envelope Printery of Ohio Inc.	\$630.00	Internal Service Fund – Print/Copy Services
CT-17-41010	Tires for various vehicles for Fleet Services	Department of Public Works	Tredoc Tire Services, LLC	\$24,500.00	Sanitary Sewer Fund

CT-17-41011	Suspension and spring repairs for various vehicles for Fleet Services	Department of Public Works	EAB Truck Service	\$10,000.00	Road and Bridge Fund
CT-17-41012	Small engine parts for Fleet Services	Department of Public Works	Sohar's All Season Mower Service, Inc.	\$10,000.00	Road and Bridge Fund
CT-17-41014	Ridgid Replacement parts for Fleet Services	Department of Public Works	Lakeside Supply Company	\$12,500.00	Sanitary Sewer Fund
CR-17-41035	Plastic bags, rolls, sealing kits for Drug Chemistry and Firearms and Receiving	Medical Examiner	Royal Bag	\$637.72	Medical Examiner's Office Lab Fund
CR-17-40969	Toxicology/Parentage proficiency testing materials	Medical Examiner	College of American Pathologists	\$4,122.82	Medical Examiner's Office Lab Fund
SH-17-40800	Power supplies for metal detectors at various buildings	Sheriff's Department	CEIA USA	\$923.28	General Fund
SH-17-40884	Harris Radios for Deputies	Sheriff's Department	Cleveland Communications, Inc.	\$19,415.64	General Fund
SH-17-40904	Repair and service of generator on Boston Whaler Marine Patrol Boat	Sheriff's Department	Buckeye Power Sales Co., Inc.	\$1,585.89	FY2015 Operation Stonegarden Grant

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
DC-17-40948	(125) Printed copies of 2016 Cuyahoga County Year End Overview	Department of Communication	Alphagraphics Cleveland	\$928.75	General Fund
CF-17-40865	Post Adoption Special Services Subsidy: Attachment and bonding therapy	Division of Children and Family Services	Mershona Parshall and Associates	\$1,071.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
FC-17-40988	Family Centered Services and Supports: Summer camp	Family and Children First Council	Lakeshore Day Camp	\$1,500.00	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with Village of Hunting Valley in connection with the repair of Shaker Boulevard Culvert C-13.

Funding Sources: \$100,000 - Road and Bridge Fund and \$100,000 - Village of Hunting Valley

Item No. 2

Department of Public Works, submitting and agreement of cooperation with the Village of Bentleyville in connection with the resurfacing of Chagrin River Road from Solon/Bentleyville South Corporation Line to Holbrook Road in the Village of Bentleyville.

Funding Source: 50% (\$137,500) - County Road and Bridge Fund and 50% (\$137,500) - Village of Bentleyville Road Resurfacing (50-50 Program)

Item No. 3

Department of Public Works, submitting (13) Offer of Settlement Agreements to acquire necessary Right-of-Way in connection with the reconstruction, with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel 8 SH & T (Standard Highway Easement & Temporary Easement)

Property Owners: Pierre Zanin & Gabriella Zanin

Recommended Offer of Settlement: \$5,485.00

Fair Market Value Estimate: \$5,485.00

Parcel 21 SW (Sewer Easement)

Property Owner: Valentino Camardo & Angela Camardo

Recommended Offer of Settlement: \$1,050.00

Fair Market Value Estimate: \$1,050.00

Parcel 22 & T (Temporary Easement)

Property Owner: ZANA Limited, LLC

Recommended Offer of Settlement: \$3,750.00

Fair Market Value Estimate: \$3,750.00

Parcel 23 T (Temporary Easement)

Property Owner: Pierre Zanin, Trustee & Gabriella Zanin, Trustee

Recommended Offer of Settlement: \$1,450.00

Fair Market Value Estimate: \$1,450.00

Parcel 25 T (Temporary Easement)
Property Owner: ZANA Limited, LLC
Recommended Offer of Settlement: \$850.00
Fair Market Value Estimate: \$850.00

Parcel 28 SH & T (Standard Highway Easement & Temporary Easement)
Property Owner: Indy Equipment & Supply, LLC
Recommended Offer of Settlement: \$15,400.00
Fair Market Value Estimate: \$15,400.00

Parcel 33 SH & T (Standard Highway Easement & Temporary Easement)
Property Owner: Gerald A. Schieve
Recommended Offer of Settlement: \$13,900.00
Fair Market Value Estimate: \$13,900.00

Parcel 47 T (Temporary Easement)
Property Owner: Windsor International, Inc.
Recommended Offer of Settlement: \$900.00
Fair Market Value Estimate: \$900.00

Parcel 57 SH & T (Standard Highway Easement & Temporary Easement)
Property Owner: Three Pines, LLC
Recommended Offer of Settlement: \$21,650.00
Fair Market Value Estimate: \$21,650.00

Parcel 36 SH & T (Standard Highway Easement & Temporary Easement)
Property Owners: Rino G. Costa & JoAnn Costa
Recommended Offer of Settlement: \$1,750.00
Fair Market Value Estimate: \$1,750.00

Parcel 41 SH & T (Standard Highway Easement & Temporary Easement)
Property Owner: PAPCO Properties, LLC
Recommended Offer of Settlement: \$11,280.00
Fair Market Value Estimate: \$10,700.00

Parcel 45 T (Temporary Easement)
Property Owner: 10200 Investment Group, LLC
Recommended Offer of Settlement: \$1,300
Fair Market Value Estimate: \$1,300.00

Parcel 55 T (Temporary Easement)

Property Owner: Stinnett, LLC

Recommended Offer of Settlement: \$2,888.00

Fair Market Value Estimate: \$2,100.00

Item No. 4

Department of Public Safety and Justice Services, submitting an amendment to a grant award from U.S. Department of Justice, Office on Violence Against Women for the Domestic Violence Homicide Prevention Demonstration Initiative, Phase II for the period 10/1/2016 - 9/30/2018 to extend the time period to 9/30/2019; and for additional funds in the amount of 550,000.00.

Funding Source: U.S. Department of Justice, Office on Violence Against Women

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:43 a.m.