



**CUYAHOGA COUNTY EMERGENCY SERVICES
ADVISORY BOARD (CCESAB)
EXECUTIVE COMMITTEE
MEETING MINUTES**



Date/Time: Thursday, August 10, 2017 / 1:30 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS), 4747 East 49th Street, Cuyahoga Hts., OH 44125

Attendees (Voting Board Members)

NAME	Present	ASSOCIATION	L=Late	
			ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Cmdr. Harold Pretel		Vice-Chair – City of Cleveland	Alan Chonko	X
Frank Bova		Cuyahoga County	Brandy Carney	
Laura Palinkas	X	City of Cleveland		
Mayor Richard Bain	X	Mayors & Managers		

1. CALL TO ORDER

Chair Chief Ledford called the meeting of the CCESAB Executive Committee, August 10, 2017, to order.

2. ROLL CALL / QUORUM DETERMINATION - Roll was called and a quorum was in attendance.

3. APPROVAL OF MINUTES (*March 16, 2016*)

Chief Ledford called for motion to approve the minutes; Laura Palinkas moved; Mayor Bain seconded; all in favor; minutes approved.

4. PUBLIC COMMENT - None.

5. EMERGENCY MANAGEMENT SUBCOMMITTEE PROPOSAL

Mark Christie and Alex Pellom reviewed the reestablishment of the Emergency Management (EM) subcommittee of the CCESAB, discussing background, membership and function. The EM subcommittee Bylaws were also reviewed. This committee will be non-voting, as the voting member of the Office of Emergency Management will serve as the Chair.

Questions by the CCESAB Executive Committee were answered. Mayor Bain asked for language in the Bylaws interpreting the scope or purpose of the EM subcommittee. Next steps were reviewed, first read to amend the CCESAB Bylaws to include the EM subcommittee will be held at the next board meeting for acceptance. A second reading must be approved by the Executive Committee. Revised Bylaws submitted to the County Executive for final approval.

ACTION ITEM - Vote	
<p>Chief Ledford called for a motion to approve the Emergency Management Subcommittee Rules and Procedures under the Cuyahoga County Emergency Services Advisory Board as Amended for establishment of the new committee.</p>	<p>Mayor Bain moved; Laura Palinkas seconded; All in favor; None opposed; No abstentions; Motion passed</p>

6. ANNOUNCEMENTS / OTHER BUSINESS – None.

7. ADJOURNMENT

With no further business or discussion Alan Chonko moved to adjourn; Laura Palinkas seconded; meeting adjourned.