



**Cuyahoga County Board of Control Agenda
Monday, October 2, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 9/25/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-687

Department of Public Works, recommending an award on RQ40115, and enter into a contract with K2M Design Inc. (61-11) in the amount not-to-exceed \$200,000.00 for general architectural/design engineering services.

Funding Source: Capital Project A& E Services

BC2017-688

Department of Public Works, submitting an amendment to Contract No. CE1400216 with Wiss, Janney, Elstner Associates, Inc. for professional design/engineering and consultant services for repairs on the Huntington Park Garage to change the scope of services, effective 10/2/2017 and for additional funds in the amount not-to-exceed \$105,000.00.

Funding Source: Capital Project

BC2017-689

Department of Information Technology, submitting an amendment to Contract No. CE1200571-01 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2017 to extend the time period to 8/19/2019 and for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: General Fund

BC2017-690

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400001 with LexisNexis Risk Solutions Inc. for Accurint for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017 to extend the time period to 9/30/2022, to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$123,840.00.

b) Submitting an amendment to Contract No. CE1400001 with LexisNexis Risk Solutions Inc. for Accurint for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017 to extend the time period to 9/30/2022, to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$123,840.00.

Funding Source: Health and Human Services Levy

BC2017-691

Fiscal Office,

a) Submitting an RFP exemption on RQ40578, which will result in an award recommendation to Costar Realty Information, Inc. in the amount not-to-exceed \$13,362.00 for the purchase of Property and Comp Professional subscriptions for the period 10/1/2017 – 9/30/2018.

b) Recommending an award on RQ40578 to Costar Realty Information, Inc. in the amount of not-to-exceed \$13,362.00 for the purchase of Property and Comp Professional subscriptions for the period 10/1/2017 – 9/30/2018.

Funding Source: Real Estate Assessment Fund

BC2017-692

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. AG1500004 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the Adult Probation Substance Abuse Residential Treatment Program for the period 1/1/2015 - 12/31/2017, to change the terms, effective 8/1/2016 and for additional funds in the amount not-to-exceed \$387,762.50.

Funding Source: General Fund

BC2017-693

Court of Common Pleas/Juvenile Court Division, recommending awards on RQ40423 and enter into a Master contract with various providers in the total amount not-to-exceed \$247,500.00 for Trauma Informed Residential services for the period 10/1/2017 – 9/30/2018:

- a) Clarinda Academy Eagles
- b) The Daughter Project
- c) Forest Ridge Youth Services
- d) Gracehaven
- e) Keystone Richland Center, LLC dba Foundations for Living
- f) Lakeside for Children dba Lakeside Academy
- g) The Village Network
- h) Youth for Tomorrow

Funding Source: Title IV-E

BC2017-694

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1700098 with various providers for Safe Space Housing services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the total amount not-to-exceed \$48,022.80:

- a) Lutheran Metropolitan Ministry
- b) The Village Network

Funding Source: Victims of Crime Act

BC2017-695

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ39595 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$40,000.00 for driver intervention and counseling services for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

BC2017-696

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40535 and enter into an agreement with City of Olmsted Falls in the amount not-to-exceed \$2,400.00 for the Community Diversion Program for the period 1/1/2018 - 12/31/2019.

Funding Source: General Fund

BC2017-697

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1300571 with various providers for placement and foster care services for the period 1/1/2014 – 12/31/2017, by adding the provider Ohio Teaching Family Association, effective 4/1/2017; no additional funds required.
- b) Submitting an amendment to Master Contract No. CE1300571 with various providers for placement and foster care services for the period 1/1/2014 – 12/31/2017, by adding the provider Ohio Teaching Family Association, effective 4/1/2017; no additional funds required.

Funding Source: Original contract –29% Federal and 71% Health and Human Services Levy

BC2017-698

Office of Innovation,

- a) Submitting an RFP exemption on RQ40946, which will result in an award recommendation to Cuyahoga Community College in the amount not-to-exceed \$149,500.00 for training, coaching and administrative services for various Lean Six Sigma Projects for the period 10/2/2017 – 8/31/2018:
 - 1) Lean Process: Connecting Public Beneficiaries to Meaningful Employment Project
 - 2) Lean Process: Improving the Collection Component of the Loan Process Project
 - 3) Lean Process: Improving the Timeliness of Child Support Services Emancipation Process Project
- b) Recommending an award on RQ40946 to Cuyahoga Community College in the amount not-to-exceed \$149,500.00 for training, coaching and administrative services for various Lean Six Sigma Projects for the period 10/2/2017 – 8/31/2018:
 - 1) Lean Process: Connecting Public Beneficiaries to Meaningful Employment Project
 - 2) Lean Process: Improving the Collection Component of the Loan Process Project
 - 3) Lean Process: Improving the Timeliness of Child Support Services Emancipation Process Project

Funding Sources: Local Government Efficiency Program Grant - \$137,000.00 and Health and Human Services Levy - \$12,500.00

BC2017-699

Department of sustainability recommending a payment to Earth Day Coalition in the amount of \$10,000.00 for support of the 2017 Electric Vehicle Infrastructure Project for the period 10/1/2017 – 9/30/2018.

Funding Source: General Fund - \$6, 500, Road and Bridge Fund - \$3,500.00

C – Consent Agenda

BC2017-700

Department of Public Works, submitting an amendment to Contract No. CE0800631-01 with Michael Baker Jr., Inc. for consultant engineering services for construction of Stage 3 of the Towpath Trail Extension from Steelyard Commons to Tremont Trailhead, to change the scope of services, effective 10/2/2017, and for a decrease in the amount of (\$76,423.00).

Funding Source: Federal

BC2017-701

Department of Information Technology, on behalf of various Departments, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00:

- a) Court of Common Pleas/Juvenile Court Division
- b) Court of Common Pleas
- c) Clerk of Courts
- d) Department of Health and Human Services
- e) Office of the Medical Examiner

Funding Source: Revenue Generating

BC2017-702

Department of Workforce Development, submitting amendments to Contracts with various providers for career services, training, and job placement to Dislocated Workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant program for the period 9/1/2015 – 8/31/2017 to extend the time period to 6/30/2018; no additional funds required:

- a) Contract No. CE1500323 with Cleveland Center for Arts and Technology dba NewBridge Cleveland Center for Arts and Technology.
- b) Contract No. CE1500324 with Manufacturing Advocacy & Growth Network Inc. (MAGNET).

Original Funding Source: U.S. Dept. of Labor - Sector Partnership / National Emergency Grant

BC2017-703

Fiscal Office, submitting an agreement with Professional Travel Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 - 9/30/2018.

Funding Source: N/A

BC2017-704

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/2/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-40193	Purchase asphalt	Department of Public Works	The Shelly Company	\$24,500.00	Road and Bridge Fund
CT-17-40341	Engraving machine repair for Sign Shop	Department of Public Works	Gravotech, Inc. dba Gravograph	\$550.00	General Fund
CT-17-40773	Oil pan repair to Truck 3-260	Department of Public Works	John Lance Ford	\$4,964.14	Sanitary Sewer Fund
CT-17-40792	HVAC supplies for various County buildings	Department of Public Works	Cleveland Hermetic Supply, Inc.	\$24,500.00	Internal Service Fund
CT-17-40798	Steering gear replacement and repairs to emission system for Vehicle 18-54	Department of Public Works	John Lance Ford	\$1,133.26	Internal Service Fund
CT-17-40819	Broom wafers for snow removal and pavement sweeping at Airport	Department of Public Works	United Rotary Brush Corp.	\$6,845.40	Airport Operation Fund
CT-17-40844	File folders for felony cases for Public Defender's Office	Department of Public Works	United Finishing & Die Cutting, Inc.	\$510.35	General Fund
CT-17-40898	Repair parts for Truck S-116	Department of Public Works	Valley Ford Truck, Inc.	\$724.99	Sanitary Sewer Fund
CT-17-40913	14 – Ton Tilt Deck Equipment Trailer	Department of Public Works	Ohio CAT	\$13,634.00	Sanitary Sewer Fund
CT-17-40923	Scan tool to diagnose heavy duty vehicles for maintenance and repair for Sanitary Engineer	Department of Public Works	Lakefront Automotive Parks	\$4,599.00	Sanitary Sewer Fund
CT-17-40925	(6) Garmin GPS Units	Department of Public Works	HPM Business Systems Inc.	\$867.77	Sanitary Sewer Fund
CT-17-40931	Purchase and install a pair of doors for Justice Center Parking Garage	Department of Public Works	Cleveland Door Controls, Inc.	\$5,325.00	General Fund
AU-17-40598	2018 Metal dog tabs	Fiscal Office	International Identification Inc. dba National Band & Tag	\$11,240.00	Dog an Kennel Fund

AU-17-40599	Data processing and mailing of 2018 Dog License Applications	Fiscal Office	Midwest Direct	\$16,092.30	Dog and Kennel Fund
CR-17-40952	Battery power backup for server in labs	Medical Examiner	CDW – Government	\$770.12	Gruttadauria Special Capital Fund
SH-17-40563	Motorola lithium ion batteries for radios	Sheriff's Department	Holzberg Communications, Inc.	\$2,425.00	Internal Service Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-40902	Post Adoption Special Services Subsidy: residential treatment	Division of Children and Family Services	Bellefaire JCB	\$7,514.06	67% - Health and Human Services Levy Fund 33% - Title IV-E

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, September 25, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 9/18/17

Armond Budish motioned to approve the minutes from the September 18, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

BC2017-667

Department of Public Works, recommending an award on RQ40234 and enter into a contract with Quintana & Son, Inc. in the amount not-to-exceed \$342,244.00 for the Cuyahoga County Airport Runway 6/24 Obstacle Tree Clearing Project for the period 9/25/2017 – 11/25/2017.

Funding Source: General Fund (FAA will reimburse the County next year via Grant)

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-667 was unanimously approved.

BC2017-668

Department of Information Technology,

a) Submitting an RFP exemption on RQ40734, which will result in an award recommendation to TEC Communications in the amount not-to-exceed \$41,986.00 for the purchase of Digital Signal Processor modules for the voice SIP Gateway system.

b) Recommending an award on RQ40734 to TEC Communications in the amount not-to-exceed \$41,986.00 for the purchase of Digital Signal Processor modules for the voice SIP Gateway system.
Funding Source: General Fund

Andy Molls, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-668 was unanimously approved.

BC2017-669

Department of Information Technology,

a) Submitting an RFP exemption on RQ40685, which will result in an award recommendation to CDW, LLC in the amount not-to-exceed \$5,843.30 for the purchase of 1- Cisco 16-channel high density packet voice and video digital signal process PVDM3 Module Card.

b) Recommending an award on RQ40685 to CDW, LLC in the amount not-to-exceed \$5,843.30 for the purchase of 1- Cisco 16-channel high density packet voice and video digital signal process PVDM3 Module Card.

Funding Source: General Fund

Andy Molls, Department of Information Technology, presented. Nan Baker asked if the PVMD3 module card could have been included in the original purchase of the 911 SIP Gateway System listed in item BC2017-668. Trevor McAleer asked for clarification on why the services were not bid out. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-669 was unanimously approved.

BC2017-670

Fiscal Office, recommending an award on RQ40154 and enter into a contract with Plante & Moran, LLC (26-7) in the amount not-to-exceed \$60,000.00 for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018.

Funding Source: General Fund

Angie Rich, Fiscal Office, presented. Dale Miller asked how much money would the County save on an annual basis if the indirect cost rate allocation plan process was performed in-house; and asked for clarification as it relates to Plante Moran, LLC providing consultant services to help the County develop a process to perform said services in-house. Nan Baker asked if the cost of the services being provided are part of the overall Enterprise Resource Planning Project budget. Trevor McAleer inquired about a cost comparison for services provided under this award and services provided by Maximus. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-670 was unanimously approved.

BC2017-671

Department of Human Resources, submitting an amendment to Contract No. CE1500335 with Vision Service Plan for vision insurance for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2018 for additional funds in the amount not-to-exceed \$256,742.00.

Funding Source: Regular Insurance Fund

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-671 was unanimously approved.

BC2017-672

Medical Examiner's Office,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300401 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2017 to extend the time period to 9/30/2017 and for additional funds in the amount not-to-exceed \$150,000.00.

b) Submitting an amendment to Contract No. CE1300401 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2017 to extend the time period to 9/30/2017 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Trevor McAleer inquired if the requested September 30 extension of time is sufficient in order to complete the RFP process for a new contract with the provider. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-672 was unanimously approved.

BC2017-673

Medical Examiner's Office, submitting an amendment to Contract No. CE1500297 with JusticeTrax, Inc. for maintenance on the Laboratory Information Management System - Plus for the period 10/15/2015 - 10/14/2018 to expand the scope of services, effective 4/15/2017 and for additional funds in the amount not-to-exceed \$36,030.00.

Funding Source: Crime Lab

Hugh Shannon, Medical Examiner's Office, presented. Nan Baker inquired about the cost savings estimate associated with the expanded scope of services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-673 was unanimously approved.

BC2017-674

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700138 with OhioGuidestone for Functional Family Therapy services for the period 7/1/2017 - 6/30/2018, to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$131,688.00.

Funding Source: Targeted RECLAIM Grant Fund

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked for clarification on the Functional Family Therapy services being provided. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-674 was unanimously approved.

BC2017-675

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40325 and enter into a contract with OhioGuidestone in the amount not-to-exceed \$90,000.00 for high-fidelity wrap around community based services for the period 9/1/2017 - 6/30/2018.

Funding Source: RECLAIM Grant Fund

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked for a brief description of the high-fidelity wrap around community based services being provided. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-675 was unanimously approved.

BC2017-676

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700100 with Cornell Abraxas Group, Inc. for Trauma Informed Treatment services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$40,642.24.

Funding Source: Victims of Crime Act

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-676 was unanimously approved.

BC2017-677

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Department of Development,

a) Submitting an RFP exemption on RQ40779, which will result in an award recommendation to Cleveland SHRM in the amount not-to-exceed \$2,744.00 for payment of a booth rental at the Northern Ohio Human Resources Conference.

b) Recommending an award on RQ40779, to Cleveland SHRM in the amount not-to-exceed \$2,744.00 for payment of a booth rental at the Northern Ohio Human Resources Conference.

Funding Source: Health and Human Services Levy

David Feinerman, Department of Development, presented. Trevor McAleer asked if the vendor had been compensated. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-677 was unanimously approved.

BC2017-678

Department of Health and Human Services, Division of Senior and Adult Services, recommending an award on RQ40342 and enter into a contract with A Better Alternative to Senior Care, Inc. in the amount not-to-exceed \$10,000.00 for nursing and therapy services for the period 10/1/2017 – 9/30/2018.

Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-678 was unanimously approved.

C – Consent Agenda

Trevor McAleer asked if the Department of Public Works participated in the procurement process for the purchase of training tables for the Westshore Project, as it relates to BC2017-683, item No. HS-17-40625 listed under Direct Open Market Proposed Purchases.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-679 through -683, Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-679

Department of Development, submitting an amendment to Contract No. CE1600279 with Hull & Associates, Inc. for Phase II Environmental Site Assessment services and Remedial Action, Operation and Maintenance Plans for property located at 8001 Franklin Blvd., Cleveland for the period 11/14/2016 – 5/13/2017 to extend the time period to 6/30/2017; no additional funds required.

Original Funding Source: Brownfield Development Revolving Loan Fund

BC2017-680

Department of Information Technology, recommending to rescind an item listed under Board Approval No. BC2017-538 dated July 17, 2017, which approved a Direct Open Market Purchase:

IS-17-40111	Purchase Cisco blades for server expansion of voice environment	Department of Information Technology	Net Activity, Inc.	\$18,284.00	General Fund
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BC2017-681

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount not-to-exceed \$250,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 10/1/2017 – 9/30/2019.

Funding Source: Cleveland Foundation

BC2017-682

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood in partnership with the City of Cleveland, submitting an amendment an agreement with Case Western Reserve University on behalf of First Year Cleveland for the MomsFirst Program for the period 9/1/2016 – 8/31/2017 to extend the time period to 12/31/2017, to change the terms, effective 9/1/2017; no additional funds required.

Funding Source: Revenue Generating

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-40592</i>	<i>HP Z240 SFF Computer workstation: phone, computer hard drive and (2) monitors for new employee in Public Works</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$763.16</i>	<i>Road and Bridge Fund</i>
<i>HS-17-40625</i>	<i>Training tables for Westshore Project</i>	<i>Department of Health and Human Services</i>	<i>W.B. Mason Company, Inc.</i>	<i>\$21,340.44</i>	<i>Health and Human Services Levy Fund</i>
<i>HS-17-40790</i>	<i>Legal notice: Advertise for 80" monitors for Westshore Project</i>	<i>Department of Health and Human Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>Health and Human Services Levy Fund</i>
<i>HS-17-40808</i>	<i>Audio equipment for training for Westshore Project</i>	<i>Department of Health and Human Services</i>	<i>Ivideo Technologies LLC</i>	<i>\$16,949.81</i>	<i>Health and Human Services Levy Fund</i>
<i>JA-17-40432</i>	<i>10 - Prescription drug drop boxes for Sheriff's disposal program</i>	<i>Department of Public Safety and Justice Services</i>	<i>Amerisochi, Inc.</i>	<i>\$7,720.00</i>	<i>General Fund</i>
<i>CT-17-40036</i>	<i>HVAC unit repair for server room at Board of Elections</i>	<i>Department of Public Works</i>	<i>Donwil Company</i>	<i>\$1,267.32</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-40726</i>	<i>Bridge expansion joint material</i>	<i>Department of Public Works</i>	<i>RJ Watson, Inc.</i>	<i>\$2,745.01</i>	<i>Road and Bridge Fund</i>
<i>CT-17-40845</i>	<i>Window envelopes for Fiscal Office</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$1,895.70</i>	<i>General Fund</i>
<i>CT-17-40856</i>	<i>NCR Paper for Print Shop</i>	<i>Department of Public Works</i>	<i>Xpedx</i>	<i>\$902.25</i>	<i>Internal Service Fund</i>
<i>CR-17-40458</i>	<i>Tubes, tips, vial inserts, caps and syringes for Toxicology</i>	<i>Medical Examiner</i>	<i>Fischer Scientific Company</i>	<i>\$2,034.06</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-17-40458</i>	<i>Tubes, tips, vial inserts, caps and syringes for Toxicology</i>	<i>Medical Examiner</i>	<i>VWR International</i>	<i>\$8,584.57</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-17-40459</i>	<i>Pipettes, tips, pads, coats, scalpels, tubes, stain, caps, plates for</i>	<i>Medical Examiner</i>	<i>Fischer Scientific Company</i>	<i>\$578.75</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

	<i>DNA and Trace Evidence</i>				
<i>CR-17-40459</i>	<i>Pipettes, tips, pads, coats, scalpels, tubes, stain, caps, plates for DNA and Trace Evidence</i>	<i>Medical Examiner</i>	<i>Labsource</i>	<i>\$3,399.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-17-40459</i>	<i>Pipettes, tips, pads, coats, scalpels, tubes, stain, caps, plates for DNA and Trace Evidence</i>	<i>Medical Examiner</i>	<i>VWR International</i>	<i>\$1,095.91</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-17-40593</i>	<i>Filaments for Scanning Electronic Microscope</i>	<i>Medical Examiner</i>	<i>Hitachi High Technologies</i>	<i>\$1,347.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-17-40707</i>	<i>Participant lunches for Death Scene Investigation Training</i>	<i>Medical Examiner</i>	<i>Italian Creations</i>	<i>\$999.00</i>	<i>Funded by training participants and deposited to General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>WT-17-40835</i>	<i>Skill Up Training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>Pleasant Lake Villa</i>	<i>\$6,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>FC-17-40831</i>	<i>Family Centered Services and Supports: Summer camp</i>	<i>Family and Children First Council</i>	<i>Lakewood City Schools</i>	<i>\$1,025.00</i>	<i>State</i>
<i>FC-17-40832</i>	<i>Family Centered Services and Supports: Summer camp</i>	<i>Family and Children First Council</i>	<i>Achievement Centers for Children</i>	<i>\$7,160.00</i>	<i>State</i>
<i>FC-17-40915</i>	<i>Family Centered Services and Supports: Safety adaptive equipment</i>	<i>Family and Children First Council</i>	<i>MA Mechanical Inc. dba Innovative Builders</i>	<i>\$3,691.00</i>	<i>State</i>
<i>CT-17-39872</i>	<i>Public Notice: Construction Materials Testing</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>\$582.40</i>	<i>Motor Vehicle Gas Tax Fund</i>

CT-17-39874	Public Notice: Construction Management/ Support Services	Department of Public Works	Plain Dealer	\$582.40	Motor Vehicle Gas Tax Fund
SH-17-40725	Public Notice: Delinquent Land Sale	Sheriff's Department	Legal News Publishing Company	\$14,590.00	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-17-40710	Bread – October	Juvenile Court	Schwebel Baking Company	\$2,753.25	General Fund
JC-17-40711	Milk – October	Juvenile Court	Hillcrest Egg and Cheese Co. dba Hillcrest Food Service	\$5,957.76	General Fund
JC-17-40712	Peaches - October	Juvenile Court	Benjamin Foods	\$3,042.80	General Fund
JC-17-40712	Meats – October	Juvenile Court	Benjamin Foods	\$4,795.56	General Fund
JC-17-40713	Pork and beans – October	Juvenile Court	Benjamin Foods	\$1,398.10	General Fund
JC-17-40715	Lima beans – October	Juvenile Court	Benjamin Foods	\$2,923.80	General Fund
JC-17-40717	Dairy – October	Juvenile Court	Benjamin Foods	\$250.60	General Fund
JC-17-40718	Lunch meats – October	Juvenile Court	Benjamin Foods	\$200.40	General Fund
JC-17-40720	Bananas - October	Juvenile Court	The Sanson Company	\$4,612.75	General Fund
SH-17-40647	Potatoes/Oats – Oct - Dec	Sheriff's Department	Benjamin Foods	\$15,748.50	General Fund
SH-17-40649	Sugar, Flour – Oct - Dec	Sheriff's Department	Benjamin Foods	\$13,606.80	General Fund
SH-17-40651	Pasta – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$17,871.00	General Fund
SH-17-40653	Milk – Oct - Dec	Sheriff's Department	Hillcrest Food Service	\$59,210.00	General Fund

SH-17-40654	Canned Fruit – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$16,275.00	General Fund
SH-17-40656	Franks – Oct - Dec	Sheriff's Department	Benjamin Foods	\$5,284.80	General Fund
SH-17-40657	Bread – Oct - Dec	Sheriff's Department	Portland Foods	\$27,897.84	General Fund
SH-17-40658	Cheese Sauce – Oct - Dec	Sheriff's Department	The Food Exchange	\$7,830.00	General Fund
SH-17-40659	Spices – Oct - Dec	Sheriff's Department	Benjamin Foods	\$5,158.00	General Fund
SH-17-40660	Beans – Oct - Dec	Sheriff's Department	Gordon Food Service, Inc.	\$6,360.00	General Fund
SH-17-40660	Beans – Oct - Dec	Sheriff's Department	Benjamin Foods	\$6,975.00	General Fund
SH-17-40661	Frozen Vegetables – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$6,600.00	General Fund
SH-17-40661	Frozen Vegetables – Oct - Dec	Sheriff's Department	Benjamin Foods	\$16,620.00	General Fund
SH-17-40662	Sauce & Dressings – Oct - Dec	Sheriff's Department	JNS Foods, LLC	\$3,255.00	General Fund
SH-17-40662	Sauce & Dressings- Oct - Dec	Sheriff's Department	Benjamin Foods	\$7,553.70	General Fund
SH-17-40663	Beef Patties – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$13,720.00	General Fund
SH-17-40664	Bagels – Oct - Dec	Sheriff's Department	JNS Foods, LLC	\$4,338.00	General Fund
SH-17-40665	Fresh Vegetables – Oct - Dec	Sheriff's Department	Hillcrest Food Service	\$47,112.50	General Fund
SH-17-40666	Turkey – Oct - Dec	Sheriff's Department	Benjamin Foods	\$6,400.00	General Fund
SH-17-40667	Bulk Cereal – Oct - Dec	Sheriff's Department	Benjamin Foods	\$6,591.00	General Fund
SH-17-40668	Turkey Ham – Oct - Dec	Sheriff's Department	JNS Foods, LLC	\$13,140.00	General Fund
SH-17-40668	Turkey Ham – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$10,360.00	General Fund
SH-17-40669	Jelly / Syrup – Oct - Dec	Sheriff's Department	Benjamin Foods	\$5,113.25	General Fund
SH-17-40669	Jelly / Syrup – Oct - Dec	Sheriff's Department	Elwood International, Inc.	\$2,880.00	General Fund

SH-17-40670	Dairy – Oct - Dec	Sheriff's Department	Benjamin Foods	\$19,068.00	General Fund
SH-17-40671	Waffles – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$3,597.60	General Fund
SH-17-40671	Waffles – Oct - Dec	Sheriff's Department	Portland Foods	\$5,328.00	General Fund
SH-17-40672	Sausage – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$6,570.00	General Fund
SH-17-40672	Sausage – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$8,505.00	General Fund
SH-17-40673	Fresh Fruit – Oct - Dec	Sheriff's Department	The Sanson Company	\$61,200.00	General Fund
SH-17-40674	Drink Mix – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$7,485.00	General Fund
SH-17-40675	Chicken – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$13,990.00	General Fund
SH-17-40675	Chicken – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$7,120.00	General Fund
SH-17-40676	Cake Mix – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$18,406.00	General Fund
SH-17-40677	Crackers/Chips – Oct - Dec	Sheriff's Department	Benjamin Foods	\$10,968.75	General Fund
SH-17-40678	Sauces etc. – Oct - Dec	Sheriff's Department	Benjamin Foods	\$7,767.00	General Fund
SH-17-40679	Soup – Oct - Dec	Sheriff's Department	Benjamin Foods	\$12,639.00	General Fund
SH-17-40680	Cookies – Oct - Dec	Sheriff's Department	Portland Foods	\$9,900.00	General Fund
SH-17-40740	Donuts – Oct - Dec	Sheriff's Department	Portland Foods	\$8,424.00	General Fund
SH-17-40754	Nutri-Cal Drink Mix – Oct - Dec	Sheriff's Department	Good Source Solutions, Inc.	\$9,710.00	General Fund

V – OTHER BUSINESS

BC2017-684

Department of Information Technology, recommending an alternate procurement process on RQ40947, to allow the Department of IT to request proposals and conduct a reverse auction for hardware and maintenance in accordance with County IT standards. The County has standardized on certain types of equipment and the cost of changing manufacturers is too high. As a result, we are requesting to issue an RFP for specific manufacturers without alternatives.

Funding Source: NA

Emily McNeeley, Department of Information Technology, presented. Dale Miller asked for clarification on whether there will be 1 reverse auction conducted for a group of items as a package, or will a number of auctions be held for various items; and asked for clarification that approval of this alternate procurement process will authorize 1 reverse auction only and does not authorize the Department to conduct a general auction. Dale also asked about the anticipated dollar amount associated with the reverse auction. Nan Baker asked if this is the first time the County will conduct a reverse auction. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-684 was unanimously approved.

BC2017-685

County Executive's Office, recommending to amend Board Approval No. BC2017-368, dated 5/15/2017, which authorized payments to various fellows in the total amount not-to-exceed \$27,000.00 for the Cuyahoga County Public Policy Summer Fellowship Program for the period 6/5/2017 - 7/31/2017, by adding additional funds in the amount not-to-exceed \$1,500.00 to Jordan Lopez.

Funding Source: General Fund

Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Nan Baker inquired about how the Department anticipated paying the additional stipend to the fellow who provided services beyond the original end date of the Summer Program. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-685 was unanimously approved.

TIME-SENSITIVE/MISSION CRITICAL

Mission Critical Item:

BC2017-686

Medical Examiner's Office, recommending an award on RQ40930 to Phenomenex in the amount not-to-exceed \$815.00 for the purchase of (1) replacement Column for the Liquid Chromatograph Mass Spectrometry

Funding Source: Crime Lab

Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-686 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an amendment to an agreement with CSX Transportation, Inc. for right of entry for inspection of an overhead County-owned bridge located on Memphis Avenue in the City of Brooklyn for the period 8/1/2016 – 9/30/2017 to extend the time period to 3/7/2018.

Funding Source: N/A

Item No. 2

Department of Development, submitting a large-scale leverage incentive grant agreement with ABB, Inc. in the amount not-to-exceed \$250,000.00 for the construction of an Industrial Automation Service and Technology Center located at the Southeast corner of Green Road and Harvard Road, Permanent Parcel No. 751-02-018 in the Village of Highland Hills for the period 6/1/2017 – 5/31/2020.

Funding Source: Cuyahoga County Job Creation Fund

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:34 a.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

B. – New Items

BC2017-687

Department of Public Works

Professional architectural engineering consultant services. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address “peaks” in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. This will allow Public Works to address the peaks. The contract is to allow Public Works to continue to maximize our resources (staff and financial) to address our infrastructure needs

BC2017-688

Provide Professional design/engineering and consultant services for the repair of the Huntington Park Garage Facility

The duration of the project has gone longer than first planned, there have been unforeseen ongoing issues that have come up during construction and the project needs to be closed out. Provide additional professional design/engineering and consultant services to complete the project and take care of the unforeseen ongoing issues, so that the project can be completed. Wiss, Janney, Elstner Associates, Inc. are the designer of record, they are familiar with the project and it will save time and money to have them complete this project.

BC2017-689

Department of Information Technology

support and maintenance for Synapse, the web content management system that the County has been using for the past 10 years. access to 80+ websites and critical online services current vendor, who is sole source.

BC2017-690

The Cuyahoga County Division of Children and Family Services (DCFS) is currently using the Accurint product marketed by LexisNexis. The Accurint service provides specialized services for government subscribers. Accurint is mission-critical by giving DCFS the ability to quickly locate information in its diligent searches for relatives, pre-screening for criminal records, and locating persons through the features of this service. Last year Accurint was used to perform 12,551 searches. The contract on this service ends on September 30, 2017.

The current Accurint contract is for Cuyahoga County. Part of the contract is funded by DCFS and part by the Office of Child Support Services (OCSS). DCFS has 24 User ID's. The ID's are assigned through the direct services and resources departments. The users who have an ID are considered "SuperUsers" for DCFS. They can be reassigned as needed for agency needs.

Use of Accurint has resulted in more accurate information being retrieved in less time. Accurate information is vital in protecting the children and families for which DCFS is mandated to provide services. The use of Accurint supports the following county initiatives:

Provide a safety net for children, families, adults and older persons to meet their immediate, basic needs.
Provide staff the data, tools and training they need to deliver results.

Prior to obtaining this service, DCFS had people spending hours using public search engines, poring through public databases, and following the links returned, many of which were useless. DCFS had no centralized method to locate this information so many pieces of information could be missed. Also, many of the public records and search links that were used are no longer free. It was labor intensive and delayed the relative identification and notification efforts. Further, the quality of the information was often questionable. If Accurint were to be removed, it would force DCFS into these previous practices.

OCSS has decided to terminate their use of the Accurint service and will use a product called CLEAR. DCFS also evaluated CLEAR and determined that it did not meet their needs as well as Accurint. While some of CLEAR's features were superior to Accurint, it failed the primary test. A list of known offenders was searched in both systems. Accurint returned the relevant information on all the offenders while CLEAR did not. Safety is the primary business driver for using this product. Any labor savings are a fortunate byproduct of its usage.

The most viable solution for DCFS is the continued use of Accurint.

Recommendations

Negotiate a new contract with LexisNexis to continue the Accurint service for DCFS beyond September 30, 2017.

BC2017-691

Fiscal Office

This covers the CoStar database access and respective license subscription cost for 10/1/17 - 9/30/18. It is used by the Real Estate Appraisal group as well as the Board of Revisions. Annual payment agreed to in order to lock monthly rate. ($\$1,113.5 * 12 \text{ months} = \$13,362$).

Need access to Cuyahoga County commercial real estate information for appraisal and tax valuation purposes.

It provides access to the most comprehensive database of commercial real estate information which facilitates the valuation/appraisal of properties in Cuyahoga County

Have worked with CoStar product for several years and has provided the information to perform the required tasks. They are a leader in the industry and appear to have one of the largest databases with the respective data required. No other solutions were considered due to the past work history and

inability to obtain comparable data from other organizations. The Real Estate Assessment team and the Board of Revisions are the primary users.

BC2017-692

CORRECTIONS PLANNING BOARD

Describe the goods or services being procured.

Increase interagency agreement amount by \$387,762.50.

Update in the Method of Payment (reimbursement on a per diem basis)

Total Cost

\$3,068,157.50

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Increase interagency agreement amount by \$387,762.50.

Update in the Method of Payment (reimbursement on a per diem basis)

Contract Start Date

1/1/2015

Contract End Date

12/31/2017

Project Location(s)

Project Council District(s)

Vendor Name(s)

N/A

Funding Source

BC2017-693

Juvenile Court

Describe the goods or services to be procured. Your description should include a brief explanation of need.

This project will serve those youth involved in the Safe Harbor specialized docket who are in need of a specific type of residential treatment that only certain vendors are qualified to provide. These youths will need Trauma Informed specific residential treatment services.

Vendor Name(s):

Clarinda Academy Eagles, The Daughter Project, Forest Ridge Youth Services, Gracehaven, Keystone Richland Center, LLC dba Foundations for Living, Lakeside for Children dba Lakeside Academy, The Village Network, and Youth for Tomorrow

Estimated Cost:
\$247,500.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

If applicable, start- and end-dates of the contract amendment.

Start Date: 10/01/17
End Date: 09/30/18

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.

The Court is pursuing an RFP Exemption for this project. The Court recently applied for a new VOCA grant and the Court has written in these eight (8) vendors to provide Trauma Informed Residential Services for those youth on the Safe Harbor Specialized Docket only.

Why is this method preferred over the standard, competitive procedure?

These vendors are able to provide this specific type of residential services that these youths require. The vendors have submitted letters of support and have been written into the grant that the Court applied for.

Were other vendors evaluated? If not, explain.

No, only a handful of vendors are qualified to provide this type of treatment.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

n/a

BC2017-694

This master contract is for Safe Space Housing which is a 21 day or less safe space for youth to go while being assessed for Human Trafficking concerns.

This will allow youth to have a safe place to stay, other than the Detention Center, where they can be assessed and services can be put into place. Without this contract, these Safe Harbor youth would have to stay in the Detention Center.

An RFP was released for these services and these two (2) vendors were selected. This will be used strictly for those youth involved in the Court's Specialized Docket for Human Trafficking.

BC2017-695

Juvenile Court

This program is for those youth that have received traffic citations while under the influence of alcohol or drugs. This is a short-term driver intervention program for those youth. This program will serve those youth that are involved in traffic court due to their citations received while under the influence of alcohol or drugs. For those youth involved in the Juvenile Court Traffic Dockets.

This will provide youth and families with a brief assessment, ISP, and intensive group education programming.

An RFP was issued and this was the only vendor that responded.

BC2017-696

Juvenile Court

The primary goal of this project is to develop a community diversion program in various municipalities to hear misdemeanor and status offense complaints that occur within those municipalities. This program will assist Juvenile Court in diverting those youth from official Court involvement. This program will assist the Court in saving money that would otherwise have to be spent on official Court cases. This has been an ongoing program within Cuyahoga County for many years and has had continued success. This has been an ongoing program within Cuyahoga County for many years and has had continued success.

BC2017-697

Division of Children and Family Services

Residential treatment facility

By adding an additional provider gives us the flexibility of more placements for our children in need

Why is the contract being submitted late?

The reason this amendment is being submitted late is due to numerous amendments being added to the master contract at once. Each amendment had to go through the process before the next one could be submitted.

What is being done to prevent this from reoccurring.

In order for this not to happen again is to process all amendments as they come in be better prepared when there are numerous amendments at one time. Adding more beds, adding more providers to provide services to our children in need, option for placement location. Due to other providers not being able to take the child a new provider was sought after to provide services.

BC2017-698

Office of Innovation

Describe the goods or services to be procured. Your description should include a brief explanation of need.

The County received two grant awards from the State to support improvement projects in the Department of Development (DoD) and Jobs and Family Services (JFS). In addition, the Office of Child Support Services is providing their own funding to participate in Lean. The contract will require Tri-C to provide Lean Six Sigma training to 85 County employees, provide coaching for 11 improvement projects and administrative services to document the results for the State.

Funding Sources: Local Government Efficiency Program Grant - \$137,000.00 and HHS funding for \$12,500.

The vendor requested was determined through the grant application process. In order to apply for the grants, the vendor had to be a part of the application. Once the State approved the application, the vendor is a part of the approval.

Vendor Name(s):

Cuyahoga Community College

Estimated Cost:

\$149,500.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: upon approval

End Date: October 31, 2018

Procurement Type

RFP EXEMPTION

Briefly describe the proposed procurement method.

a contract

Cuyahoga County Community college will provide Lean Six Sigma training to County employees and provide coaching on Lean projects.

The vendor requested was determined through the grant application process. In order to apply for the grants, the vendor had to be a part of the application. Once the State approved the application, the vendor is a part of the approval.

Why is this method preferred over the standard, competitive procedure?

already explained in the previous sole source questions

The vendor requested was determined through the grant application process. In order to apply for the grants, the vendor had to be a part of the application. Once the State approved the application, the vendor is a part of the approval.

Were other vendors evaluated? If not, explain.

No. Not required as part of the State grant application process.

The vendor requested was determined through the grant application process. In order to apply for the grants, the vendor had to be a part of the application. Once the State approved the application, the vendor is a part of the approval.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

n/a

BC2017-699

Earth Day Coalition is heading up a task force in the development of electric vehicle infrastructure in the region. This donation will assist in their ability to staff the task force and increase local resources for electric vehicles.

C. – Consent Agenda

BC2017-700

DEPARTMENT OF PUBLIC WORKS

Describe the goods or services being procured.

The Dept. of Public Works is requesting approval of an amendment of CE0800631-01 with Michael Baker International, Inc. to change the scope of services for Stage 3 of the Towpath Trail Extension Project and to adjust the contract amount by a decrease of \$76,423.00.

Total Cost

\$3,390,395.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

The Dept. of Public Works is requesting approval of an amendment of CE0800631-01 with Michael Baker International, Inc. to change the scope of services for Stage 3 of the Towpath Trail Extension Project and to adjust the contract amount by a decrease of \$76,423.00.

Contract Start Date

11/16/2016

Contract End Date

11/16/2019

Project Location(s)

Project Council District(s)

Vendor Name(s)

Amendment No. 3 changed the name of the vendor, from Michael Baker Jr., Inc. to Michael International, Inc.

BC2017-701

Department of Information Technology, on behalf of various Departments, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00.

BC2017-702

Department of Workforce Development

Continue to provide enhanced career services as well as work-based training and job placement, with focus on healthcare, manufacturing and information technology to dislocated workers.

There is a lack of trained employees for various in-demand business sectors in our local area.

Connecting business and workers with the goal of employment after completion of training.

NewBridge Cleveland Center for Arts and Technology, and **MAGNET**, are 2 of 5 Contractors identified in the grant application submitted by the State of Ohio (ODJFS). Towards Employment and Lorain County Community College District are partners who represent the industry sectors of manufacturing, healthcare and IT. These Contractors are leaders in the industry sectors they represent.

BC2017-703

Fiscal Office is requesting approval of an agreement with Professional Travel Inc. for the anticipated cost of an estimated \$8,000.00 per year (encumbered under the Key Bank contract). This agreement is a \$0.00 agreement which defines the agreed upon rates which will be charged per facilitated travel transaction. The agreement will run through 9/30/18.

The primary goals of the project are to provide a County wide consistent travel coordinator to provide low cost travel and to leverage the reporting and data provided to ultimately reduce costs further than this agreement already does. (approximately 20% savings per transaction from the prior rates).

Procurement

1. The procurement method for this project was comparison to the state contract – an RFP is anticipated for 9/18. The total value of the is \$0.00 as the amount are encumbered under the Key travel card program.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Professional Travel Inc.

25000 Great Northern Corporate Center – Suite 170

North Olmsted, Ohio 44070

Council District (xx)

The contact for the contractor/vendor is Karie Mayornick.

Project Status and Planning

The project is or an extension of the existing agreement.

Funding

The project is funded 100% by the General Fund or by other methods depending on the traveling agency.

The schedule of payments is monthly to Key Bank and reconciled to the Professional Travel reports for recording purposes.