



**Cuyahoga County Board of Control Agenda
Tuesday, September 5, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 8/28/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-635

Department of Public Works, recommending an award on RQ39470 and enter into a contract with Shaw Industries in the amount not-to-exceed \$400,000.00 for the purchase of carpet for various County buildings for the period 9/5/2017 – 9/4/2019.

Funding Source: Capital Project/General Fund

BC2017-636

Department of Information Technology, recommending to amend Board approval No.BC2017-520, dated July 10, 2017, which authorized an RFP exemption on RQ39877, which will result in an award recommendation to Harris, Mackessy & Brennan, Inc. dba HMB in the amount not-to-exceed \$12,135.24 for maintenance and support on the RightFax Enterprise Fax Manager server for use by the Department of Health and Human Services, by changing the time period from 7/1/2017 – 6/30/2020 to 6/1/2017 - 5/31/2020.

Funding Source: Federal - 54% and Health and Human Services Levy - 46%

BC2017-637

Department of Information Technology, recommending an award on RQ39877 and enter into a contract with Harris, Mackessy & Brennan, Inc. dba HMB in the amount not-to-exceed \$12,135.24 for maintenance and support on the RightFax Enterprise Fax Manager server for use by the Department of Health and Human Services for the period 6/1/2017– 5/31/2020.

Funding Source: Federal - 54% and Health and Human Services Levy - 46%

BC2017-638

Court of Common Pleas/Juvenile Court Division, submitting amendments to Contracts with various providers for various services for the Drug Court Program in connection with the FY2014 Substance Abuse and Mental Health Services Administration Grant Program for the period 9/30/2014 - 9/29/2017 to extend the time period to 9/30/2018 and for additional funds in the total amount not-to-exceed \$115,463.30

a) Contract No. CE-1400361 with Ohio Mentor, Inc. in the amount not-to-exceed \$105,364.00 for In Home Family Therapy Treatment services.

b) Contract No. CE-1400362 with Catholic Charities Corporation in the amount not-to-exceed \$10,099.30 for mental health assessment services.

Funding: Substance Abuse and Mental Health Services Administration Grant

BC2017-639

Juvenile Court, recommending an award on RQ40326 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$18,000.00 for evaluation services for the period 9/1/2017 – 6/30/2018.

Funding Source: Competitive Reclaim

BC2017-640

Department of Public Safety and Justice Services, submitting an agreement with Court of common Pleas/Juvenile Court Division in the amount not-to-exceed \$32,500.00 for intervention services to address Disproportionate Minority Contact in connection with the FY2015 & FY2016 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 9/1/2017 – 9/30/2018.

Funding Source: \$5,000.00 – FY15 U.S. Office of Juvenile Justice & Delinquency Prevention/ Ohio Department of Youth; \$27,500.00 - FY16 Juvenile Justice & Delinquency Prevention

BC2017-641

Department of Public Safety and Justice Services, recommending an award on RQ39942 and enter into a contract with Meltwater News U.S., Inc. in the amount not-to-exceed \$30,000.00 for database subscription services for the period 9/15/2017 – 9/14/2019.

Funding Source: General Fund

BC2017-642

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ40337 and enter into a contract with Pascal Learning Inc. dba Ready Rosie in the amount not-to-exceed \$28,400.00 for the purchase of web-based subscription services for customized child development videos for the period 9/1/2017 – 8/31/2018.

Funding Source: Health and Human Services Levy Fund – UPK 2.0

BC2017-643

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services,

- a) Submitting an RFP exemption on RQ40722, which will result in an award recommendation to International Social Service – United States of America Branch, Inc. in the amount not-to-exceed 4,500.00 for home study assessment services for the period 5/23/2017 -5/22/2018.

- b) Recommending an award on RQ40722 and enter into a contract with International Social Service – United States of America Branch, Inc. in the amount not-to-exceed 4,500.00 for home study assessment services for the period 5/23/2017 -5/22/2018.

Funding Source: Health and Human Services Levy

C – Consent Agenda

BC2017-644

Department of Public Works,

- a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1600071 with Catts Construction, Inc. for the 2016 Operation Resurfacing Program Group 5, for a decrease in the amount of (\$347,130.46).

- b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63:

- 1) West 73rd Street from Denison Avenue to Lorain Road in the City of Cleveland.
- 2) Munn Road from Rocky River Drive to Warren Road in the City of Cleveland

Funding Source: 96% Cuyahoga using funds from the \$7.50 Vehicle License Tax Fund (\$1,186,590.09)/4% East Ohio Gas (\$44,509.66)

BC2017-645

Department of Development, submitting an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 - 3/31/2017 to extend the time period to 3/31/2019; no additional funds required.

Funding Source: Original contract Cuyahoga County Western Reserve Fund

BC2017-646

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/5/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-17-40504	(2) Cisco blade servers for voice expansion	Department of Information Technology	TEC Communications, Inc.	\$21,215.52	General Fund
IS-17-40588	HP ProBook 650 G3 Notebook PC, docking station and related items for Sexennial Reappraisal Consultant for Fiscal Office	Department of Information Technology	Hewlett Packard	\$1,151.44	Real Estate Assessment Fund
CT-17-40615	Repair of platform to base on SkyJack Scissor Lift at Justice Center	Department of Public Works	Mid-Ohio Material Handling, Inc.	\$1,497.23	Internal Service Fund
CT-17-40628	Annual operational compliance inspection of underground storage tanks at various locations	Department of Public Works	SSECO	\$1,200.00	\$400.08 – Sanitary Sewer Fund \$399.96 – Airport Operations Fund \$399.96 – Road and Bridge Fund
CT-17-40629	Engine replacement for Airport Mobile 1	Department of Public Works	John Lance Ford	\$6,890.19	Airport Operations Fund
CT-17-40705	Repair of Weaver inground lift for Fleet Services	Department of Public Works	Northcoast Equipment Specialist	\$8,478.00	Internal Service Fund
CT-17-40706	Hydraulic vertical shores and spaces for Sanitary Engineer	Department of Public Works	NTS Mikedon LLC	\$7,321.00	Sanitary Sewer Fund
CT-17-40743	Sanitary sewer and basin castings and supplies	Department of Public Works	East Jordan Iron Works, Inc.	\$24,500.00	Sanitary Sewer Fund
CT-17-40770	Mailing services for the Office of Early Childhood	Department of Public Works	Weekley's Mailing Service	\$584.75	Internal Service Fund
CF-17-40724	Purchase (3,508) polo shirts for Health and	Division of Children and Family Services	Universal North dba Universal	\$24,200.78	Health and Human Services Levy Fund

	Human Services employees		Creative Concepts		
SA-17-40635	Medical gloves for Home Based Services	Division of Senior and Adult Services	L-Mor Co. dba Darling Fire and Safety Co.	\$959.40	Health and Human Services Levy Fund
CR-17-40468	Lab microscope service call	Medical Examiner	W. Nuhsbaum	\$1,600.00	General Fund
CR-17-40646	Weights calibration and balances preventative maintenance for Laboratories	Medical Examiner	Lake Balance Company	\$1,575.00	General Fund
SH-17-40366	Rapid Entry Boarding System for the Marine Patrol Unit	Sheriff's Department	Scan Pacific Northwest	\$5,930.00	FY2015 Port Security Grant

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-40573	Training expenses in connection with the Earn and Learn Program	Cuyahoga Job and Family Services	Zenworks Yoga	\$18,850.00	Health and Human Services Levy Fund
WT-17-40574	Training expenses in connection with the Earn and Learn Program	Cuyahoga Job and Family Services	Brandmuscle, Inc.	\$2,000.00	Health and Human Services Levy Fund
DV-17-40480	Legal notice: Release of HOME Investment Partnerships Program funds	Department of Development	Advance Ohio	\$1,630.72	Federal
CF-17-40731	Post Adoption Special Services Subsidy: Summer treatment program	Division of Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$12,900.00	67% - Health and Human Services Levy Fund 33% - Title IV-E

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement with Northfolk Southern Railway Company for right of Entry in connection with W. 41st Street Bridge 01.05 project.

Funding Source: N/A

Item No. 2

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1300353 with GovDelivery, Inc. for a Mass Notification System for the period 6/10/2013 - 6/10/2018 to assign the interest from GovDelivery, Inc. to Granicus, effective 5/12/2017; no additional funds required.

Funding Source: General Fund

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, August 28, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 8/21/17

Armond Budish motioned to approve the minutes from the August 21, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-621

Department of Public Works,

a) Submitting an RFP exemption on RQ40652, which will result in an award recommendation to Ohio Machinery Co. dba Ohio CAT in the amount of \$72,315.18 for rental of an emergency generator for use at the Samuel R. Gerber Cuyahoga County Medical Examiner's building located at 11001 Cedar Avenue.

b) Recommending an award on RQ40652 to Ohio Machinery Co. dba Ohio CAT in the amount of \$72,315.18 for rental of an emergency generator for use at the Samuel R. Gerber Cuyahoga County Medical Examiner's building located at 11001 Cedar Avenue.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked what is the anticipated cost to replace the generator. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-621 was unanimously approved.

BC2017-622

Department of Public Works, recommending to amend Board Approval No. BC2013-269, dated 9/13/2013, which approved an alternative procurement process on RQ28659, and authorized an award to Jack Doheny Companies, Inc. for Sewer Jet Vac Trucks, parts, supplies and services for the period 10/1/2013 - 9/30/2018, by changing the not-to-exceed amount from \$3,000,000.00 to \$5,000,000.00.

Funding Source: Sanitary Sewer Fund

Thom Pavich, Department of Public Works, presented. Dale Miller asked if the Department was confident that State Term pricing is the lowest; and asked if there is a need to verify pricing on an on-going basis to purchase Sewer Jet Vac Trucks. Dale also asked what are the advantages of using a generic \$5,000,000.00 contract as opposed to bidding items out individually on an as needed basis. Armond Budish commented about an upcoming Pilot Project that various Departments are participating, which is associated with alternative procurement options that will hopefully result in a cost savings. Trevor McAleer asked for clarification regarding a 3% discount the County receives. Nan Baker asked for clarification on how the Department determines which funding source will cover parts, supplies and services for Sewer Jet Vac Trucks and Jet Vac equipment parts and labor for Fleet services.

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-622 was unanimously approved.

BC2017-623

Department of Human Resources, submitting an amendment to Contract No. CE1700016-01 with Worxtime, LLC for Patient Protection and Affordable Care Act Third Party Administrator services for the period 12/12/2016 - 12/31/2017 to extend the time period to 4/30/2019 and for additional funds in the amount not-to-exceed \$170,000.00.

Funding Source: Self Insurance Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked for clarification on how the not-to-exceed amount was determined as it relates to tracking services and administrative forms. Dale Miller inquired about the 60-day out clause and asked if the agreement could be terminated based solely on the County's discretion or would changes in the Patient Protection and Affordable Care Act legislation effectuate the termination of the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-623 was unanimously approved.

BC2017-624

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Workforce Development, recommending an award on RQ39007 and enter into a contract with Performance Assessment Network, Inc. in the amount not-to-exceed \$400,000.00 for technical and soft skill assessment services for operation of various programs for the period 6/1/2017 – 12/31/2019.

Funding Sources: Health and Human Services Levy

David Feinerman, Department of Workforce Development, presented. Nan Baker asked for clarification on why the Health and Human Services Levy is covering the entire cost of services. Dale Miller asked how many people will be served under the funding amount. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-624 was unanimously approved.

BC2017-625

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ40417 and enter into a contract with The Centers for Families and Children in the amount not-to-exceed \$420.00 for rental of space for the Annual Child Support Employers Workshop for the period 9/1/2017 – 9/20/2017.

Funding Sources: 61% Federal Incentives FFP; 7% State OCSS Funds; 19% Health and Human Services Levy; 13% Revenue fees collected from child support

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2017-625 was unanimously approved.

BC2017-626

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200560 with Burlington Coat Factory Warehouse Corporation for emergency assistance services for the period 9/1/2012 – 4/30/2018 for additional funds in the amount not-to-exceed \$115,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

This item was amended to reflect the approval of this contract is contingent upon the vendor completing the required registration with the Inspector General.

Bob Math, Cuyahoga Job and Family Services, presented. Trevor McAleer asked about the original contract amount. Dale Miller inquired about the provision of clothing, and asked about the estimated unit cost per family. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-626 was unanimously approved as amended.

BC2017-627

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200403 with A-Z Furniture Co. for emergency assistance services for the period 9/1/2012 – 4/30/2018 for additional funds in the amount not-to-exceed \$75,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if the furniture and appliances being provided are new or used. Trevor McAleer asked about the original contract amount. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-627 was unanimously approved.

C – Exemptions

BC2017-628

Department of Communications, submitting an RFP exemption, which will result in an amendment to Contract No. CE 1600203 with SocialBakers for social analytics and publishing services for the period 7/27/2016 -7/27/2017 to extend the time period to 8/31/2018, to expand the scope of services, effective 9/1/2017 and for additional funds in the amount not-to-exceed \$9,479.00.

Funding Source: General Fund

Miranda Pomiecko, Department of Communications, presented. Nan Baker asked for clarification on the expansion of the scope of services as it relates to tracking 3 additional social media profiles and publishing 1 additional social media page. Nan also asked if the increase is a huge undertaking for the County. Dale

Miller asked how the County compares to the competition. Dale also asked how many people in Cuyahoga County access County Government information through Social Media. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-628 was unanimously approved.

BC2017-629

Medical Examiner's Office, recommending an alternate procurement process on RQ40551, which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 - 5/31/2020:

- a) Axis Forensic Toxicology, Inc.
- b) Cleveland Clinic
- c) National Medical Services dba NMS Labs
- d) Ohio State Highway Patrol
- e) University Hospital

Funding Source: Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked if the funding amount was anticipated, if not will the County need to utilize reserves to cover the costs of services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-629 was unanimously approved.

BC2017-630

Department of Health and Human Services/Division of Children and Family Services, submitting an alternate procurement process on RQ40724, which will result in an award recommendation to Universal North dba Universal Creative Concepts in the amount of \$24,200.78 for the purchase of (3,508) Polo shirts for Health and Human Services employees.

Funding Source: Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-630 was unanimously approved.

D – Consent Agenda

An amendment was made to Requisition No. CT-17-40691 for Envelopes associated with Item No. BC2017-634, listed under the Direct Open Market Purchases, by changing the amount of expenses from \$522.00 to \$552.00.

Trevor McAleer asked if the Department plans to bid out services for the Key Bank contracts as it relates to Item Nos. BC2017-632-632.

Nan Baker asked if the Sheriff's Department anticipates hiring an additional 22 Deputies, as it relates to Requisition No. SH-17-40146 for the purchase of 20 – 22 Bullet Proof vests associated with Item No. BC2017-634, listed under the Direct Open Market Purchases.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-631 through -634, Dale Miller seconded, the consent agenda items were unanimously approved as amended.

BC2017-631

Treasurer's Office, submitting an amendment to an agreement with Key Bank National Association for banking and treasury services for the period 8/24/2013 - 8/23/2017 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Original Agreement - No cost due to earnings credit

BC2017-632

Treasurer's Office, submitting amendments to contracts with Key Bank National Association for various services for the period 5/1/2014 - 8/23/2017 to extend the time period to 12/31/2017; no additional funds required:

for the Corporate Credit Card Program for duty related travel services:

- a) Contract No. CE1400155
- b) Contract No. CE1400156

for Procurement Card services:

- c) Contract No. CE1400157
- d) Contract No. CE1500263

for Commercial Fleet services:

- e) Contract No. CE1500283

Funding Source: Original Contracts – General Fund and various other funding

BC2017-633

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Agreement No. AG1600029 with City of South Euclid on behalf of Heights/Hillcrest Communications Center for Public Safety Answering Point consolidation support for the period 8/1/2016 - 8/1/2017 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Original Agreement - 911 Consolidation Shared Services Fund

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-40440	Lighting fixtures for Euclid Jail	Department of Public Works	Graybar Electric	\$2,757.20	Capital Projects
CT-17-40561	Building and lumber supplies for general repairs at various County buildings	Department of Public Works	Cleveland Lumber	Not-to-exceed \$24,500.00	General Fund/Internal Service Fund
CT-17-40565	Purchase and installation of magnetic clutch for Ryobi 340DI Color Press for Print Shop	Department of Public Works	Ohio Graphco Inc. dba Graphco	\$4,715.31	Internal Service Fund
CT-17-40607	Parts for kitchen mixer repair for Jail II	Department of Public Works	Hobart Corporation	\$1,186.67	Capital - Jails I & II Facility Improvement
CT-17-40608	Parts for repairs to slicer and ovens for Jail II Kitchen	Department of Public Works	DMO Food Equipment Services, Inc.	\$5,988.09	Capital - Jails I & II Facility Improvement
CT-17-40610	Jet vac equipment parts and labor services for Fleet Services	Department of Public Works	Jack Doheny Companies, Inc	\$24,582.14	Road and Bridge Fund
CT-17-40620	EcoGreen Solar Shades for Courthouse Server Room and Office	Department of Public Works	Albert Herman Draperies, Inc.	\$1,204.10	Internal Service Fund
CT-17-40621	Offset paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$9,111.00	Internal Service Fund
CT-17-40634	Vactor equipment parts and labor services for Fleet Services	Department of Public Works	Jack Doheny Companies, Inc.	\$24,004.04	Sanitary Sewer Fund
CT-17-40681	Contacto coil for Sanitary Engineer	Department of Public Works	Rexel	\$504.29	Sanitary Sewer Fund
CT-17-40689	Mailing services for Mayfield Village survey for County Planning Commission	Department of Public Works	Weekley's Mailing Service	\$631.00	Internal Service Fund
CT-17-40691	Envelopes for Sheriff's Department	Department of Public Works	Ohio Envelope Manufacturing Co.	\$522.00 \$552.00	Internal Service Fund
CT-17-40730	Disposal services of various materials for	Department of Public Works	Boyas Excavating, Inc.	\$20,000.00	Sanitary Sewer Fund

	Sanitary Engineer, as needed				
CT-17-40732	Ready mix concrete for Sanitary Engineer	Department of Public Works	Rockport Construction & Materials, Inc., dba Rockport Ready Mix	\$20,000.00	Sanitary Sewer Fund
CT-17-40733	Ready mix concrete for Sanitary Engineer	Department of Public Works	Carr Bros. Inc.	\$10,000.00	Sanitary Sewer Fund
CT-17-40744	Boiler actuator valves	Department of Public Works	Temperature Control Company Inc.	\$3,397.89	General Fund/Internal Service Fund
CT-17-40750	Disposal services of various materials for Road and Bridge Projects, as needed	Department of Public Works	Boyas Excavating, Inc.	\$10,000.00	Road and Bridge Fund
CT-17-40752	Ready mix concrete for Road and Bridge Projects	Department of Public Works	Rockport Construction & Materials, Inc., dba Rockport Ready Mix	\$10,000.00	Road and Bridge Fund
CT-17-40753	Ready mix concrete for Road and Bridge Projects	Department of Public Works	Carr Bros. Inc.	\$10,000.00	Road and Bridge Fund
ST-17-40145	Gabion baskets for rock wall retention for Lewis Road Bridge	Department of Public Works	Contech Engineered Solutions	\$6,124.00	Road and Bridge Fund – Gas and License Fees
AU-17-40684	Direct thermal labels with perforation for Recording/Conveyance Department	Fiscal Office	Buckeye Business Products	\$884.44	General Fund
CR-17-40050	Uniforms and coats for Investigation Unit	Medical Examiner	Design Your Own, Inc.	\$1,799.75	General Fund
SH-17-40146	Bulletproof vests for deputies	Sheriff's Department	Vance Outdoors, Inc.	Not-to-exceed \$20,000.00	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-40630	Post Adoption Special Services Subsidy: Behavior analysis services	Division of Children and Family Services	Proactive Behavior Services	\$1,632.81	67% Health and Human Services Levy 33% Title IV-E

CF-17-40682	Post Adoption Special Services Subsidy: Non-reoccurring adoption services	Division of Children and Family Services	Adoption and Attachment Therapy Partners LLC	\$2,020.65	67% Health and Human Services Levy 33% Title IV-E
CF-17-40690	Post Adoption Special Services Subsidy: Non-reoccurring adoption services	Division of Children and Family Services	Bellefaire Jewish Children's Bureau	\$10,887.36	67% Health and Human Services Levy 33% Title IV-E
CF-17-40692	Post Adoption Special Services Subsidy: Non-reoccurring adoption services	Division of Children and Family Services	Adoption and Attachment Therapy Partners LLC	\$765.00	67% Health and Human Services Levy 33% Title IV-E
CF-17-40698	Post Adoption Special Services Subsidy: Residential treatment services	Division of Children and Family Services	Cleveland Christian Home, Inc.	\$7,774.18	67% Health and Human Services Levy 33% Title IV-E
CF-17-40709	Post Adoption Special Services Subsidy: Attachment and bonding therapy	Division of Children and Family Services	Mershona Parshall & Associates	\$1,512.00	67% Health and Human Services Levy 33% Title IV-E
FC-17-40273	Family Centered Services and Supports: Safety Adaptive Equipment	Family and Children First Council	North East Ohio Network	\$767.13	State
FC-17-40640	Family Centered Services and Supports: Summer camp	Family and Children First Council	Achievement Centers for Children	\$3,415.00	State
FC-17-40642	Family Centered Services and Supports: Safety Adaptive Equipment	Family and Children First Council	Motion Mobility & Design Inc.	\$12,500.80	State
CR-17-40464	Forensic anthropology services	Medical Examiner's Office	Dr. Linda B. Spurlock	\$600.00	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the Cedar Road project located in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights.

Funding Source: \$4,500,000. ODOT shall provide to the LPA 80 of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4T47) funds

Item No. 2

Department of Development, clarifying that the USEPA Brownfield Revolving Loan associated mortgage will be held on the following 8 parcels in connection with the Health Tech Hospitality, LLC loan in the amount not-to-exceed \$500,000.00 for environmental cleanup of parcel sites located along Euclid Avenue and East 69th/East 70th streets in the City of Cleveland:

118-08-032

118-08-033

118-08-034

118-08-036

118-08-040

118-08-044

118-08-045

118-08-046

Funding Source: UNITED STATES BROWNFIELD REVOLVING LOAN FUND 2016 ALLOCATION

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Ohio Department of Rehabilitation and Correction in the amount of \$792,000.00 for the Pre-Sentence Investigation Program in connection with the Community-Based Corrections Non-Residential Felony Programs for the period 7/1/2017 - 6/30/2019.

Funding Source: Ohio Department of Rehabilitation and Correction

Item No. 4

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant award from Western Reserve Area Agency on Aging for the HOME Energy Assistance Program for the period 9/1/2016 – 8/31/2017 for additional funds in the amount of \$2,000.00.

Funding Source: Western Reserve Area Agency on Aging

Item No. 5

Department of Information Technology, submitting an amendment to Contract No. CE1600274 for the Enterprise Resource Planning System for the period 6/29/2017 – 9/30/2021, by assigning the interest from Ciber, Inc. to Infor (US), Inc.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

B. New Items

BC2017-635

Department of Public Works,

Describe the goods or services to be procured. Your description should include a brief explanation of need.

This request will result in a competitive bid with all State Contract vendors for Shaw Carpet. Public Works would like to purchase carpet manufactured by Shaw which has been proven to be cost effective over time.

Vendor Name(s):

Shaw Industries, Inc.

King Business Interiors, Inc.

Northern Flooring Specialists, Inc.

Precision Industrial Services, Inc.

Spectra Contract Flooring

Estimated Cost:

\$400,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: May 1, 2017

End Date: April 30, 2019

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

Justification for Other Than Full and Open to utilize an Alternative Procurement process was approved to conduct a competitive bid with State Term contractors for Carpet for various County facilities for the contract term of May 1, 2017 through April 30, 2019 in the amount of not-to-exceed \$400,000.00. The bid process will be competitively quoted by State Term contractors that supply this type of high quality carpet/supplies, high quality workmanship, and superior customer service. The bid process will be conducted through the BuySpeed online system in cooperation with the Office of Procurement and Diversity to ensure positive results for the County.

Why is this method preferred over the standard, competitive procedure?

This procurement method is preferred to only allow State Term contractors for Shaw Carpet be the bidders of record. The awarded vendor will install, dispose, recycle, repair and replace Shaw carpet for various County locations.

Were other vendors evaluated? If not, explain.

Only State Term contractors for Shaw Carpet will be evaluated. This will ensure the County receives bids compliant with our specifications.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

State Contract #STS721

Schedule #800483

Expiration Date 1/31/2019

BC2017-636

Department provided incorrect information for the item that was approved under the RFP Exemption.

Our current RightFax Enterprise Fax Manager is with Open Text, our current Version 10.6.2.2145. The current Rightfax Environment currently resides on physical server and doesn't allow for easy recovery in case of a server crash. The Rightfax Upgrade will be on virtual host which makes recovery easier. At this time there is not any maintenance or support for our 3300 Health and Human Service Users or the RightFax Server itself.

Currently we have 165 fax lines being used on the Rightfax Server receiving faxes on a daily basis. 3300 HHS users use this application to send faxes from their desktop.

Total Cost

\$12,135.24

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

N/A

Contract End Date

N/A

Project Location(s)

COUNTY WIDE

Project Council District(s)

1

Procurement Type

STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Vendor Name(s)

Harris, Mackessy & Brennan, Incorporated- HMB, Inc.

Funding Source
OTHER

BC2017-637

Department Of Information Technology -

Describe the goods or services to be procured.

Our current RightFax Enterprise Fax Manager is with Open Text, our current Version 10.6.2.2145. The current Rightfax Environment currently resides on physical server and doesn't allow for easy recovery in case of a server crash. The Rightfax Upgrade will be on virtual host which makes recovery easier. At this time there is not any maintenance or support for our 3300 Health and Human Service Users or the RightFax Server itself.

Currently we have 165 fax lines being used on the Rightfax Server receiving faxes on a daily basis. 3300 HHS users use this application to send faxes from their desktop.

Total Cost
\$12,135.24

Was the specific project funding included in OBM-approved budget for the current year?
Y

Contract Start Date
N/A

Contract End Date
N/A

Project Location(s)
COUNTY WIDE

Project Council District(s)
1

Procurement Type
STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Vendor Name(s)
Harris, Mackessy & Brennan, Incorporated- HMB, Inc.

Funding Source
OTHER

BC2017-638
JUVENILE COURT

Describe the goods or services being procured.

The Court is requesting an amendment to extend the time period of the contract through September 30, 2018, increase the funds in the amount of \$105,364.00, and modify the insurance requirements. The Court was awarded a no cost extension on the grant that funds this project.

Total Cost
\$105,364.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Amendment Reason

The Court is requesting an amendment to extend the time period of the contract through September 30, 2018, increase the funds in the amount of \$105,364.00, and modify the insurance requirements. The Court was awarded a no cost extension on the grant that funds this project.

Contract Start Date
9/30/2014

Contract End Date
9/30/2018

Project Location(s)
Project Council District(s)
Vendor Name(s)
N/A

Funding Source

Describe the goods or services being procured.

The Court is amending this contract to extend the time period through 9.30.18, increase the funds in the amount of \$10,099.30, and to modify the insurance requirements.

Total Cost
\$10,099.30

Was the specific project funding included in OBM-approved budget for the current year?
Y

Amendment Reason

The Court is amending this contract to extend the time period through 9.30.18, increase the funds in the amount of \$10,099.30, and to modify the insurance requirements.

Contract Start Date

9/30/2014

Contract End Date

9/30/2018

Project Location(s)

Project Council District(s)

Vendor Name(s)

N/A

Funding Source

BC2017-639

Juvenile Court

Describe the goods or services to be procured.

The vendor will be completing three (3) evaluations for the Court. Evaluation One will include all youth referred to the intensive case management services driven by the High Fidelity Wraparound Approach (HFWA) from the Court's Intake Department. These youths will be low to moderate level status offenders who are diverted from any formal court-involvement. Evaluation Two will include all youth referred to the Court's Community Based Intervention Center (CBIC) from the Court's Probation Department or Home Detention Unit. These youths will be moderate to high risk level who are diverted at risk of removal from their home. Evaluation Three will include all youth referred to the intensive case management services driven by the High Fidelity Wraparound Approach (HFWA) from the Court's Home Detention Unit. These youths will be low to moderate risk level on home detention who are diverted from confinement in the Detention Center. Each evaluation will provide program outcomes and data.

Total Cost

\$18,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

September 1, 2017

Contract End Date

June 30, 2018

Project Location(s)

9300 QUNCY AVENUE, CLEVELAND, OHIO 44106

Project Council District(s)

7

Procurement Type

RFP EXEMPTION

Vendor Name(s)

Case Western Reserve University

Funding Source

OTHER

BC2017-640

Department of Public Safety and Justice Services

Describe the goods or services to be procured.

Funds that were initially allocated to agencies that were unable to spend the monies within the terms provided were relinquished. We are requesting to go through the jjdp allocation committee process to give new agencies the opportunity to utilize the funds to provide the services in Cuyahoga county. The dollar value may increase depending on the performance of another vendor who is currently on a corrective action plan.

Total Cost

\$32,500.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

N/A

Contract End Date

N/A

Project Location(s)

COUNTY-WIDE

Project Council District(s)

1

Procurement Type

GOVERNMENT / INTRA-AGENCY (GOVERNMENT WITHIN OF CUYAHOGA COUNTY AUTHORITY)

Vendor Name(s)

None have been identified as of yet.

Funding Source

GRANT

BC2017-641

Describe the goods or services to be procured.

The Department of Public Safety & Justice Services and the Department of Communication seek approval of a contract with Meltwater News US, Inc. (Meltwater) for the period of 9/15/17 - 9/14/19. The contract is for database subscription services and social media analysis for the Northeast Ohio Regional Fusion Center as well as for the Communications Department.

Meltwater is a social media aggregation tool that streamlines the collection of social media and open source intelligence for the NEORFC. The information provided by Meltwater provides advance warning and situational awareness to help detect, deter, and prevent terrorist and criminal activity. Information derived from Meltwater is analyzed and exploited to create intelligence products that are then

disseminated to law enforcement, fire service, and other first responders. All information derived from Meltwater is publicly available.

Meltwater is also a media monitoring service that covers over 230,000 sources in over 170 countries and 18 languages. Meltwater fully customizes their reporting to each client's individual needs, which will allow the Communications Department to efficiently provide county related daily news clips to county staff as it appears in real-time.

Total Cost
\$30,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date
9/15/2017

Contract End Date
9/14/2019

Project Location(s)
CUYAHOGA COUNTY
Project Council District(s)
1

Procurement Type
RFP EXEMPTION
Vendor Name(s)
Meltwater News US, Inc.
Funding Source
GENERAL FUND

BC2017-642

Office of Early Childhood

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Pascal Learning produces and distributes (via web streaming) a set of unique child development videos under the brand name "Ready Rosie." School districts and other programs that serve young children and prepare them for successful entry into Kindergarten, subscribe to the Ready Rosie series so that it can be provided to their client parents. Ready Rosie provides a daily short video (typically less than 3 minutes), Teachers will select videos to push out to parents via e-mail which correspond to the weekly lessons plans. The videos outline and demonstrate age-appropriate cognitive and social developmental activities that parents can do with their children right in their own home, and typically with no expense by using common household items.

Also, Ready Rosie will provide a one day training and professional development for parents, teachers and administrators.

Additionally, Ready Rosie will provide ReadyBaby (birth-toddler) at no cost to serve up to 2,000 families in other Invest in Children Programs. This is valued at \$15,000.

Vendor Name(s):
Pascal Learning, Inc.

Estimated Cost:
\$28,400.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

If applicable, start- and end-dates of the contract amendment.
Start Date: September 1, 2017
End Date: August 31, 2018

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.
Requesting an RFP Exemption for Pascal Learning, as they are the producer, owner, and exclusive source of the Ready Rosie videos and delivery service.

Why is this method preferred over the standard, competitive procedure?
Pascal Learning, is the producer, owner, and exclusive source of the Ready Rosie videos and delivery service.

We learned of Ready Rosie when it was featured as a best practice at a national early childhood development conference attended by Invest in Children Director, Rebekah Dorman, PhD. We have had numerous conversations with Pascal Learning and have found them to be exemplary in their willingness to customize their product to Cuyahoga County's needs and provide the service at a significant price reduction from what is currently being paid by other clients.

We recently completed a one year subscription with Ready Rosie to serve our UPK families. The service they provide was excellent.

Were other vendors evaluated? If not, explain.
Other options were not investigated as there is no other source for Ready Rosie videos and the service that distributes them to parents. No other similar product or service is known to us.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.
N/A

BC2017-643

Cuyahoga Job and Family Services

DCAP is requesting approval of a contract with International Social Service – USA Branch, Inc. for Home Study in the amount of \$ 4,500.00. The term of the contract is May 23, 2017 to May 22, 2018.

The primary goal of the project is: International Social Services (ISS) will be contracted to complete a home study assessment on a parent and all household members (who reside in Germany) to determine if the parent is appropriate to care for the child who is currently in the custody of the Division of

Children and Family Services (DCFS). If the parent is deemed appropriate, DCFS will initiate transition planning with the goal of the parent to assume placement and custody of the child.

Describe the services that will be provided:

The home study assessment will include criminal background check, child abuse registry checks, and safety audit of the home to determine suitability. ISS will provide a written report comprised of the background information, living environment, and financial ability of the caregiver and household members.

Is the contract included in the current budget? Yes

Procurement RFP Exemption

Contractor Information

International Social Service – USA Branch, Inc.
22 Light St.
Baltimore, MD 21202

Project Status

The project's term is May 23, 2017 to May 22, 2018

Does the project reoccur annually? No

E. Funding

HHS Levy \$4,500.00

Will the vendor be paid by invoice? Yes

If so, how frequently? One-time

If not, describe payment method.

Briefly describe the proposed procurement method.

RFP Exemption due to the fact that this was the only company that could provide the international home study service.

Why is this method preferred over the standard, competitive procedure?

The company was the only available to conduct a home study in Germany.

Were other vendors evaluated? If not, explain.

No, this is the only company that could do the international home study. In the interest of time and reunification of the child to the parent, DCFS did not seek additional vendors.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

C – Consent Agenda

BC2017-644

Department of Public Works

Is submitting the final amended agreement (Subsidiary No. 2) to Contract CE1600071 with Catts Construction, Inc. for the 2016 Operations Resurfacing Program Group 5:
West 73rd Street from Denison Avenue to Lorain Road in the City of Cleveland
Munn Road from Rocky River Drive to Warren Road in the City of Cleveland

for a decreased amount of (\$347,130.46).

Is recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Primary goal is close out project.

Munn Road is located in Council District 2 and West 73rd Street is located in Council District 3.

The plan quantity adjustments are based on final field measurements and calculations.

This project was staffed with following employees:

Jaoudat Charif, P.E., Area Construction Engineer

Ramzi Halasah, Project Supervisor

B. Procurement

Competitive Bid Process (Original Contract) and Justification for Other Than FullandOpen Competition is being submitted for this amendment.

Contractor Information

Catts Construction, Inc.

21223 Aurora Road, Warrensville Heights, Ohio 44146

James Harrington, Vice President

D. Project Status

Construction is complete per plans and specifications.

E. Funding

96% Cuyahoga using funds from the \$7.50 Vehicle License Tax Fund (\$1,186,590.09)/4% East Ohio Gas (\$44,509.66)

BC2017-645

Department of Development

Request for approval of a Third Amendment to extend Contract No. CE1300019 between Cuyahoga County and the Economic and Community Development Institute (ECDI) for the administration of the Microenterprise Revolving Loan Fund; extending the time period from 1/31/17 to 3/31/2019.

ECDI currently manages Cuyahoga County’s Microenterprise Revolving Loan Fund program through an administrative Contract No. CE 1300019 which began in January, 2013, and was extended and refunded for the following time periods: 2/1/2013 – 1/31/2015 (First Amendment) and 2/1/2015 – 1/31/2017 (Second Amendment).

During 2015 and 2016, the program has been extremely successful for the County and ECDI with over \$833,000 in loans made to 48 microbusinesses throughout Cuyahoga County. Of these loans, 46% were made to minority-owned and 46% were made to women-owned businesses. Average size of the loans was \$17,691.

Just over \$1 million of County Microenterprise Loan Program funding still remains in the approved appropriation, and ECDI and the County wish to continue this program’s administrative and microenterprise lending partnership for another two years. No additional funds are being requested.

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

The Department of Public Works is requesting approval of a Right-of-Entry Agreement with Northfolk Southern Railway Company, which is needed for the W. 41st Street (CR294) Bridge 01.05 Project.

The Agreement is not to exceed \$197,839.00 – Northfolk Southern will be paid by invoice.

The primary goal is to execute the Agreement with Northfolk Southern Railway Company
The Project is located on the W. 41st Street Bridge over Northfolk Southern Railway and Train Avenue
Council District 3

The Agreement must be executed to perform the W 41st Street Bridge Project

Procurement

N/A

Contractor Information

1. Northfolk Southern Corporation
1200 Peachtree Street, NE
Atlanta, GA 30309-3504

D. Project Status

1. This is a new project

Item No. 2

Department of public safety and justice services

Describe the goods or services being procured.

Dept. of Public Safety & Justice Services contracted with GovDelivery Inc. for a mass notification system through RFP #26274. Contract CE1300353 is currently effective through 6/10/2018. Due to a merger in October 2016 between GovDelivery and Granicus, County Law Dept., Sarah Cammock, determined that an Assignment and Assumption Agreement should be executed for this contract. The company's legal name is GovDelivery, LLC. They can Do Business As Granicus, Inc.

Total Cost

\$0.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Dept. of Public Safety & Justice Services contracted with GovDelivery Inc. for a mass notification system through RFP #26274. Contract CE1300353 is currently effective through 6/10/2018. Due to a merger in October 2016 between GovDelivery and Granicus, County Law Dept., Sarah Cammock, determined that an Assignment and Assumption Agreement should be executed for this contract. The company's legal name is GovDelivery, LLC. They can Do Business As Granicus, Inc.

Contract Start Date

6/11/2015

Contract End Date

6/10/2018

Project Location(s)

Project Council District(s)

Vendor Name(s)

Dept. of Public Safety & Justice Services contracted with GovDelivery Inc. for a mass notification system through RFP #26274. Contract CE1300353 is currently effective through 6/10/2018. Due to a merger in October 2016 between GovDelivery and Granicus, County Law Dept. determined that an Assignment and Assumption Agreement to be executed for this contract.

Funding Source