

Minutes

Cuyahoga County Board of Control

Monday, July 17, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Joseph Nanni County Council (Alternate for Dan Brady)

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 7/10/17

Armond Budish motioned to approve the minutes from the July 10, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-527

Department of Public Works, recommending an award on RQ38436 and enter into a contract with DLZ Ohio, Inc. (21-5) in the amount not-to-exceed \$496,997.00 for design engineering services in connection with the replacement of St. Clair Road Bridge No. 04.44. Funding Source: County Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-527 was unanimously approved.

BC2017-528

Department of Public Works,

a) Recommending an alternate procurement process on RQ40448, which will result in an award recommendation to ServiceMaster Restoration by Disaster Recon in the amount not-to-exceed \$85,000.00 for water damage remediation services at the Cuyahoga County Justice Center.

b) Recommending an award on RQ40448 to ServiceMaster Restoration by Disaster Recon in the amount not-to-exceed \$85,000.00 for water damage remediation services at the Cuyahoga County Justice Center.
Funding Source: Capital Emergency Fund

Matt Rymer, Department of Public Works, presented. Joe Nanni asked if the Department will bring forth an award recommendation to the Board of Control to approve the purchase of a new Hot Water tank; asked about the procurement method to replace the existing tank; and asked if there is a surplus of tanks on hand. Joe also asked if a running account is being maintained which monitors the total expenditures associated with this project. Dale Miller inquired about the number of water tanks located in the County building system and asked if there is 1 unit installed per building. Dale also asked about the typical cost of a replacement tank; and asked if the County has a system in place or plans to develop a preventative maintenance and assessment plan to determine whether water tanks are at risk for failure or in need of replacement. Nan Baker asked if there is a Master Plan that utilizes a matrix to identify the number and age of County equipment and provides an overall view on a broader spectrum of what equipment will need to be repaired and replaced ahead of time. Lenora Lockett, commented the vendor needs to expeditiously complete the County's ethics registration process.

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-528 was unanimously approved.

BC2017-529

Department of Public Works, recommending an award on RQ40219 to Pompilli Precast Concrete in the amount not-to-exceed \$33,275.00 for the fabrication and delivery of (21) precast concrete benches/barricades.

Funding Source: Justice Center Perimeter Security Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-529 was unanimously approved.

BC2017-530

Department of Information Technology, recommending an award on RQ39855 to Integrated Precision Systems, Inc. in the amount ~~of~~ **not-to-exceed** \$215,016.72 for the purchase of (14) security cameras and (47) access control devices for the Halle Warehouse Archive Storage Project.

Funding Source: Capital Project

This item was amended to reflect a not-to-exceed amount of \$215,016.72

David DeGrandis, Department of Information Technology, presented. Joe Nanni asked if this item is associated with the Sheriff's Department Enterprise Network Security System. Dale Miller asked for clarification on whether the expenses are part of the Halle Warehouse Archive Storage Project budget or a separate allocation; were the costs anticipated within the budget; and were more funds required than expected for this project. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-530 was unanimously approved.

BC2017-531

Sheriff's Department, submitting an amendment to Contract No. CE1600278-01 with Integrated Precision Systems, Inc. for maintenance and support on the Enterprise Network Security System for the period 07/01/2016 - 06/30/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$251,199.93.

Funding Source: Building Security Internal Service Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-531 was unanimously approved.

BC2017-532

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ40000 and enter into a contract with The Center for Community Solutions on behalf of the Council on Older Persons (COOP) in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 7/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-532 was unanimously approved

C – Exemptions

BC2017-533

Department of Public Works, submitting an RFP exemption on RQ40140, which will result in an award recommendation to Ohio Desk in the amount of \$40,902.75 for the purchase of National Office furnishings for the Halle Warehouse Archive Storage Project.

Funding Source: Capital Projects

Matt Rymer, Department of Public Works, presented. Dale Miller asked how much does the entire amount of the 5 furniture packages compare to the total amount budgeted for this project. Joe Nanni asked if the furniture being purchased is adequate for what is needed to function; and inquired about the time line of when County staff will physically relocate to the Halle Warehouse. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-533 was unanimously approved.

BC2017-534

Department of Public Works, submitting an RFP exemption on RQ40141, which will result in an award recommendation to American Interiors in the amount of \$26,648.40 for the purchase of Kruger International Office furnishings for the Halle Warehouse Archive Storage Project.

Funding Source: Capital Projects

Matt Rymer, Department of Public Works, presented. There were no questions. Dale Miller motioned to approve; Mike Dever seconded. Item BC2017-534 was unanimously approved.

BC2017-535

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ40325, which will result in an award recommendation to OhioGuidestone in the amount not-to-exceed \$90,000.00 for high-fidelity wrap around community based services for the period 9/1/2017 – 6/30/2018.

Funding Source: RECLAIM grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-535 was unanimously approved.

BC2017-536

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ40326, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$18,000.00 for evaluation services for the period 9/1/2017 – 6/30/2018.

Funding Source: TITLE IV-E

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked if Title IV-E funding is part of the Reclaim Grant. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-536 was unanimously approved.

BC2017-537

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1700078 with various providers for adoption services for the period 1/1/2017 – 12/31/2018, by adding the vendor Adoption Advocacy, Inc., effective 7/1/2017; no additional funds required.

Funding Source: Original contract – State Child Protective Allocation Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-537 was unanimously approved.

D – Consent Agenda

At the request of the Department, the following proposed purchase item was held:

| | | | | | |
|--------------------|--------------------------------------|-----------------------------------|---------------|--------------------|---|
| <i>CT-17-40258</i> | <i>Liebert PDX Air-Cooled System</i> | <i>Department of Public Works</i> | <i>Donwil</i> | <i>\$18,738.00</i> | <i>Internal Service Fund – Trade Services</i> |
|--------------------|--------------------------------------|-----------------------------------|---------------|--------------------|---|

There were no questions on the consent agenda items., Armond Budish motioned to approve item BC2017-538, Dale Miller seconded. With the exception of Requisition No. *CT-17-40258*, the consent agenda items were unanimously approved.

BC2017-538

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/17/2017

| <i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i> | | | | | |
|--|--|---|-----------------------------------|-------------------------------|---|
| <i>Requisition #</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
| <i>WT-17-40295</i> | <i>Video Monitors for training rooms at Virgil E. Brown Building</i> | <i>Cuyahoga Job and Family Services</i> | <i>Bay Pointe Technology Ltd.</i> | <i>\$4,380.14</i> | <i>66% Title IV-D 34% - Health and Human Services Levy Fund</i> |
| <i>IS-17-40111</i> | <i>Purchase Cisco blades for server expansion of voice environment</i> | <i>Department of Information Technology</i> | <i>Net Activity</i> | <i>\$18,284.00</i> | <i>General Fund</i> |
| <i>JA-17-40179</i> | <i>Supplies for Chemical Detection Unit for Hazmat Teams</i> | <i>Department of Public Safety and Justice Services</i> | <i>Smith's Detection</i> | <i>\$2,989.00</i> | <i>State Homeland Security Grant Program</i> |
| <i>JA-17-40343</i> | <i>Legal notice: Lorain County Radio Reprogramming Project</i> | <i>Department of Public Safety and Justice Services</i> | <i>Plain Dealer</i> | <i>Not-to-exceed \$700.00</i> | <i>State Homeland Security Grant Program</i> |
| <i>JA-17-40369</i> | <i>Legal notice: Lake County Hazmat Team Handheld Chemical Detectors</i> | <i>Department of Public Safety and Justice Services</i> | <i>Plain Dealer</i> | <i>Not-to-exceed \$800.00</i> | <i>State Homeland Security Grant Program</i> |
| <i>CE-17-40344</i> | <i>Stump removal at Kenilworth and Wolf Road</i> | <i>Department of Public Works</i> | <i>Precision Corporation</i> | <i>\$700.00</i> | <i>Road and Bridge Fund – Gas & License Fees</i> |

| | | | | | |
|-------------|--|-------------------------------|---|-------------------------------|---|
| CT-17-39315 | Legal notice: Automotive parts bid | Department of Public Works | Plain Dealer | \$900.00 | General Fund/Internal Service Fund |
| CT-17-40099 | Plumbing supplies and copper for various County buildings | Department of Public Works | Lakeside Supply Company | \$24,500.00 | General Fund/ Internal Service Fund |
| CT-17-40142 | Purchase (24) task chairs for Halle Warehouse Archive Storage Project | Department of Public Works | Environments 4 Business LLC | \$14,177.50 | Capital Projects |
| CT-17-40143 | Purchase (26) guest/community chairs for Halle Warehouse Archive Storage Project | Department of Public Works | Environments 4 Business LLC | \$4,599.00 | Capital Projects |
| CT-17-40258 | Liebert PDX Air- Cooled System | Department of Public Works | Donwil | \$18,738.00 | Internal Service Fund— Trade Services |
| CT-17-40345 | Repairs to Sheriff's Vehicle 18-50 | Department of Public Works | Accurate Car Rental Inc. dba R&D Auto | \$1,003.00 | Internal Service Fund |
| CT-17-40350 | Printing and finishing services for Print Shop | Department of Public Works | North Coast Litho | \$1,295.00 | General Fund/ Internal Service Fund – Print/Copy Services |
| CT-17-40379 | Purchase No. 9 envelopes for Print Shop | Department of Public Works | Western States Envelope and Label | \$677.10 | General Fund/ Internal Service Fund – Print/Copy Services |
| AU-17-40289 | Legal notice: Delinquent Tax Notice | Fiscal Office | Plain Dealer | Not-to- exceed \$800.00 | General Fund |
| JC-17-40040 | (2) HP Pro Book 470 G3 Notebook | Juvenile Court | W.B. Mason Company, Inc. | \$1,946.64 | Special Revenue – Legal Research |
| CR-17-40148 | Zebra scanners for labs | Medical Examiner | Diltex Inc. | \$1,053.18 | General Fund |
| CR-17-40351 | Saw refurbishing for Autopsy | Medical Examiner | Summit Medical Specialties | \$2,700.00 | General Fund |
| CR-17-40375 | Evidence gathering products for Trace Evidence/Fingerprint Lab | Medical Examiner | Sirchie | \$850.71 | Medical Examiner's Office Crime Lab Fund |

| | | | | | |
|-------------|--|------------------|-----------------------------|----------|--|
| CR-17-40376 | Various Drug Standards for Toxicology | Medical Examiner | Cerilliant | \$913.85 | Medical Examiner's Office Crime Lab Fund |
| CR-17-40377 | Fingerprinting products for Fingerprint Lab | Medical Examiner | Evident, Inc. | \$637.92 | Medical Examiner's Office Crime Lab Fund |
| CR-17-40378 | Glass bottles, sealing tape and storage boxes for Firearms, Drug Chemistry and Fingerprint Lab | Medical Examiner | Uline, Inc. | \$573.41 | Medical Examiner's Office Crime Lab Fund |
| CR-17-40382 | Splitless liners for Toxicology | Medical Examiner | Agilent Technologies, Inc. | \$870.40 | Medical Examiner's Office Crime Lab Fund |
| CR-17-40387 | Blank blood for Toxicology | Medical Examiner | Quality Assurances Services | \$700.00 | Medical Examiner's Office Lab Fund |

Items already purchased:

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|---|--|--|------------|---|
| CT-17-40385 | Repair of Variable Frequency Drive for air conditioning unit at Juvenile Justice Center | Department of Public Works | Johnson Controls, Inc. | \$950.60 | Internal Service Fund/General Fund |
| CF-17-40331 | Post Adoption Special Services Subsidy: Residential treatment | Division of Children and Family Services | Cleveland Christian Home, Inc. | \$8,526.52 | 67% - Health and Human Services Levy Fund 33% - Title IV-E |
| CF-17-40334 | Post Adoption Special Services Subsidy: Respite services | Division of Children and Family Services | Ohio Developmental Supports | \$2,100.00 | 67% - Health and Human Services Levy Fund 33% - Title IV-E |
| CF-17-40335 | Post Adoption Special Services Subsidy: Attachment therapy | Division of Children and Family Services | Adoption & Attachment Therapy Partners LLC | \$1,936.00 | 67% - Health and Human Services Levy Fund 33% - Title IV-E |

| | | | | | |
|-----------------------|---|--|----------------------------------|--------------------|---|
| <i>FC-17-40173</i> | <i>Family Centered Services and Supports: Family membership</i> | <i>Family and Children First Council</i> | <i>YMCA of Greater Cleveland</i> | <i>\$1,416.00</i> | <i>State</i> |
| <i>LL001-17-39771</i> | <i>Purchase (2) e-book databases</i> | <i>Law Library</i> | <i>CCH/Wolters Kluwer</i> | <i>\$13,970.81</i> | <i>Law Library Resources Board Fund</i> |

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

| <i>Requisition #</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|----------------------|--------------------------------|-----------------------|--|-------------------|-----------------------|
| <i>JC-17-40205</i> | <i>Bread – August</i> | <i>Juvenile Court</i> | <i>Schwebel Baking Company</i> | <i>\$2,629.20</i> | <i>General Fund</i> |
| <i>JC-17-40206</i> | <i>Milk – August</i> | <i>Juvenile Court</i> | <i>Borden Dairy Company dba Dairymens Milk Company</i> | <i>\$6,008.76</i> | <i>General Fund</i> |
| <i>JC-17-40207</i> | <i>Peaches – August</i> | <i>Juvenile Court</i> | <i>Benjamin Foods</i> | <i>\$2,999.60</i> | <i>General Fund</i> |
| <i>JC-17-40208</i> | <i>Pork and beans – August</i> | <i>Juvenile Court</i> | <i>Gordon Food Service, Inc.</i> | <i>\$1,423.61</i> | <i>General Fund</i> |
| <i>JC-17-40209</i> | <i>Lima beans – August</i> | <i>Juvenile Court</i> | <i>Benjamin Foods</i> | <i>\$2,920.44</i> | <i>General Fund</i> |
| <i>JC-17-40210</i> | <i>Dairy – August</i> | <i>Juvenile Court</i> | <i>Benjamin Foods</i> | <i>\$258.40</i> | <i>General Fund</i> |
| <i>JC-17-40211</i> | <i>Lunch Meat – August</i> | <i>Juvenile Court</i> | <i>Benjamin Foods</i> | <i>\$230.00</i> | <i>General Fund</i> |
| <i>JC-17-40212</i> | <i>Meat – August</i> | <i>Juvenile Court</i> | <i>Benjamin Foods</i> | <i>\$4,580.20</i> | <i>General Fund</i> |
| <i>JC-17-40213</i> | <i>Bananas – August</i> | <i>Juvenile Court</i> | <i>The Sanson Company</i> | <i>\$4,421.75</i> | <i>General Fund</i> |

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of University Heights in connection with the resurfacing of Silsby Road from South Taylor Road to Edgerton Road.

Funding Source: 50% Road and Bridge Fund and 50% from the Municipality (50-50 Program)

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of North Olmsted in connection with the resurfacing of Bradley Road from North Olmsted West Corporation Line to White Oak Lane.

Funding Source: 670,000 with County Road and Bridge Fund, \$0 City of North Olmsted and \$485,00 City of Westlake.

Item No. 3

Department of Public Works, submitting Utility Permits with City of Euclid to attach sanitary lines on Highland Road Bridge Nos. 00.13 and 00.31 crossing over the Euclid Creek in connection with the Highland Road Bridge Project.

Funding Source: N/A

Item No. 4

Sheriff's Department, submitting a grant award from City of Cleveland in the amount not-to-exceed \$100,000.00 for the BodyWorn Camera Project in connection with the FY2015 Edward Byrne Memorial Justice Assistance Grant Program for the period 10/1/2014 - 9/30/2018.

Funding Source: FY2015 Edward Byrne Memorial Justice Assistance Grant

Item No. 5

Sheriff's Department, submitting a grant award from Ohio Department of Rehabilitation and Corrections in the amount not-to-exceed \$320,001.00 for the Local Incarceration Program for the period 7/1/2017 - 3/31/2019.

Funding Source: Ohio Department of Rehabilitation and Corrections

Item No. 6

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development in the amount not-to-exceed \$57,103.00 for the permanent housing rent subsidies for chronically homeless and disabled individuals and families for the period 4/1/2017 – 11/30/2018

Funding Source: the FY2016 U.S. Department of Housing and Urban Development Continuum of Care Homeless Grant

Item No. 7

Department of Health and Human Services/Office of Homeless Services, submitting an amendment to a grant award with U.S. Department of Housing and Urban Development for the Rapid Re-housing for Single Adults/Youth Program in connection with the Continuum of Care Program for the period 10/1/2016 – 9/30/2017, to include families with single adults.

Funding Source: U.S. Department of Housing and Urban Development

Item No. 8

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1600115 for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, by assigning the interest from UPP Technology, Inc. to Mitchell & McCormick, Inc., effective 4/1/2017.

Funding Source: HHS Levy Fund

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:32 a.m.