

Minutes

Cuyahoga County Board of Control
Monday, February 6, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Michael Dever, Director Department of Public Works

Lenora Lockett, Director Office of Procurement & Diversity

Trevor McAleer, County Council (Alternate for Dan Brady)

Councilman Dale Miller

Angela Rich, Deputy Fiscal Officer (alternate for Dennis Kennedy)

II – REVIEW MINUTES – 1/30/17

Armond Budish motioned to approve the minutes from the January 30, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2017-88

Department of Public Works, submitting an amendment to Contract No. CE1600031 with K2M Design, Inc. for general architectural engineering services for the period 2/22/2016 - 2/21/2019 for additional funds in the amount not-to-exceed \$120,000.00. Funding Source: General Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked for clarification of the services to be provided; and whether the contract needs an exemption. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-88 was unanimously approved.

BC2017-89

Department of Information Technology, submitting an amendment to Contract No. CE1500315 with MNJ Technologies Public Sector, LLC for support and maintenance on Symantec Netbackup Enterprise software for the period of 2/15/2016 - 2/14/2017 to extend the time period to 8/17/2019 and for additional funds in the amount not-to-exceed \$200,577.00. Funding Source: Health and Human Services Levy

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-89 was unanimously approved.

BC2017-90

Department of Information Technology, submitting an amendment to Contract No. CE1300525-01 with Sterling Data Center, LLC dba BlueBridge Networks for lease of space located at 1255 Euclid Avenue, Cleveland to house and maintain County owned fiber and 5 server racks for the period 11/1/2013 - 12/31/2016 to extend the time period to 12/31/2019 to change the scope of services, effective 1/1/17 and for additional funds in the amount not-to-exceed \$461,750.40. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Nan Baker asked the proportion of the contract covering actual lease of space, the square footage to be leased, and the cost to move to another location if the County goes that direction. Councilman Miller asked if an exemption is also needed for the contract. Lenora Lockett concurred that an exemption should have been included. Dale Miller motioned to amend; Nan Baker seconded. The motion was unanimously approved. Trevor McAleer asked Pat Wright to repeat the cost for moving fiber to the Medical Examiner's Office. Armond Budish motioned to approve the item, as amended; Dale Miller seconded. Item BC2017-90 was unanimously approved.

BC2017-91

Treasurer's Department, recommending to amend Board Approval No. BC2017-74 dated 1/30/2017, which authorized an award on RQ37594 and contract with Meeder Public Funds, Inc. (4-4) for Investment Advisor services for the period 1/1/2017 – 12/31/2018 by changing the amount not-to-exceed from \$85,000.00 to \$170,000.00. Funding Source: General Fund

Chris Murray presented. Nan Baker asked for further explanation on the error. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-91 was unanimously approved.

BC2017-92

Medical Examiner's Office, recommending to amend Board of Control Approval No. BC2016-473 dated 6/27/2016, which amended and authorized an alternate procurement process, that resulted in an award recommendation to NMS Labs for outside toxicology testing services for the period 6/1/2015 - 5/31/2017, by changing the amount not-to-exceed from \$160,000.00 to \$220,000.00. Funding Source: Medical Examiner's Laboratory Funds

Hugh Shannon, Medical Examiner, presented items -92 and -93, together. Dale Miller asked why additional money is needed; the impact on the Medical Examiner's budget; whether more money will be needed to finish out the calendar year; how information produced by the services is utilized; and why the contract with AXIS, in item -93, is a much larger proportional increase. Armond Budish motioned to approve the item; Trevor McAleer seconded. Items BC2017-92 and -93 were unanimously approved.

BC2017-93

Medical Examiner's Office, recommending to amend Board of Control Approval No. BC2016-716 dated 9/19/2016, which amended and authorized an alternate procurement process, that resulted in an award recommendation to AXIS Forensic Toxicology for outside toxicology testing services for the period 6/1/2015 – 5/31/2017 by changing the amount not-to-exceed from \$30,000.00 to \$90,000.00. Funding Source: Lab Fund

Hugh Shannon, Medical Examiner, presented items -92 and -93, together. Dale Miller asked why additional money is needed; the impact on the Medical Examiner's budget; whether more money will be needed to finish out the calendar year; how information produced by the services is utilized; and why the contract with AXIS, in item -93, is a much larger proportional increase. Armond Budish motioned to approve the item; Trevor McAleer seconded. Items BC2017-92 and -93 were unanimously approved.

BC2017-94

Common Pleas Court/Corrections Planning Board, recommending an award on RQ37839 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$86,000.00 for the Mental Health Program for the period 7/1/2016 - 6/30/2017. Funding Source: General Fund

Katherine Utt, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-94 was unanimously approved.

BC2017-95

Court of Common Pleas/Juvenile Court Division, recommending to amend Approval No. BC2017-61, dated 1/23/2017, which authorized an RFP exemption on RQ38093 with various providers in the total amount not-to-exceed \$26,351.20, by: Removing this vendor from Requisition 38093: a) BIT Direct in the amount of \$470.96 for the purchase of (8) HP Enterprise Hard Drives; and adding the purchase of (8) HP Enterprise Hard Drives and additional funds in the amount of \$1,033.60 to this vendor for a new amount not-to-exceed \$27,384.80: b) CDW Government for the purchase of (4) HP Enterprise ProLiant Blade Servers in the amount \$25,880.24. Funding Source: Other – Special Revenue – Legal Computerization

Sarah Baker, Juvenile Court, presented. Dale Miller asked if the agency searched for a cheaper alternative through another vendor. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-95 was unanimously approved.

BC2017-96

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1300171 with Cuyahoga County Court of Common Pleas, Juvenile Court Division for psychological evaluation services for the period 1/1/2014 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$115,000.00. Funding Source: State Child Protective Allocation

Karen Storman, DCFS, presented. Dale Miller asked cost compares to that under the prior contract period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-96 was unanimously approved.

BC2017-97

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1400164 with Cleveland Heights/University Heights City School District for implementation of the Community/School-based Closing the Achievement Gap program for the period 10/1/2014 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$87,016.95. Funding Source: Health and Human Services Levy

Kathy Johnson, FCFC, presented. Dale Miller asked the status of evaluation on the program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-97 was unanimously approved.

BC2017-98

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ39019 and enter into a contract with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$3,381.88 for special education and related services for a child in the custody of DCFS for the period 12/20/2016 – 6/9/2017. Funding Source: Health and Human Services Levy Fund

Bob Math, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-98 was unanimously approved.

C – Exemptions

BC2017-99

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No CE1500144 with Great Lakes Petroleum Co. for middle distillates for various County facilities for the period 6/1/2015 – 12/31/2016 to extend the time period to 6/30/2017; no additional funds required. Funding Sources (original contract): Road & Bridge Fund \$ 194,000.00; Sanitary Sewer Fund \$478,000.00; Airport Operating Fund \$77,000.00; Internal Service Fund \$10,000.00

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-99 was unanimously approved.

BC2017-100

Department of Development, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 - 1/31/2017 to extend the time period to 3/31/2019; no additional funds required. Funding Source: Original contract Cuyahoga County Western Reserve Fund

Mike May, Department of Development, presented. Nan Baker asked the balance of the loan fund, and the interest rate charged to borrowers. Armond Budish motioned to approve the item; Dale Miller seconded. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2017-100 was unanimously approved.

BC2017-101

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1600148 with ELSAG North America for maintenance on the Automated License Plate Reader in connection with the YF2015 State Homeland Security Grant Program – Law Enforcement for the period 1/1/2016 – 12/31/2016 to extend the time period to 3/31/2018 and for additional funds in the amount of \$41,137.00. Funding Source: REDSS General Fund

Jeff Harraman, Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-101 was unanimously approved.

D – Consent Agenda

Trevor McAleer and Nan Baker referred to item -104 and asked for clarification on items CT-17-39165 and CT-17-39041, respectively. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-102 through -104 were unanimously approved.

BC2017-102

Department of Public Works, submitting an amendment to Contract No. CE1600068 with The Ruhlin Co. for replacement of Lakeshore Boulevard Bridge No. 01.12 over Nine Mile Creek in the Village of Bratenahl for a decrease in the amount of (\$201,170.42); recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Federal/20% Cuyahoga using funds from the \$5.00 Vehicle License Tax Fund

BC2017-103

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

BC2017-104

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/6/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>WT-17-38959</i>	<i>Emergency evacuation chairs for disabled individuals</i>	<i>Cuyahoga Job and Family Services</i>	<i>Northcoast Computer Supplies, Inc.</i>	<i>\$3,820.00</i>	<i>State</i>
<i>IS-17-39015</i>	<i>Cardiff-Teleform scanning software for Family and Children First Council</i>	<i>Department of Information Technology</i>	<i>Digital Vision, Inc.</i>	<i>\$7,410.00</i>	<i>Health and Human Services Levy</i>
<i>IS-17-39080</i>	<i>HP ProBook 650 G2Notebooks for Workforce Innovation</i>	<i>Department of Information Technology</i>	<i>Southern Computer Warehouse</i>	<i>\$11,224.10</i>	<i>HHS Levy</i>
<i>AU-17-38972</i>	<i>Plotter map printer for Appraisal Department</i>	<i>Department of Information Technology</i>	<i>Alpha Sum Business Machines</i>	<i>\$3,766.00</i>	<i>Real Estate Assessment Fund</i>
<i>CE-17-39148</i>	<i>Legal notice: Highland Road Bridge Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,200.00</i>	<i>Road and Bridge Fund</i>
<i>CT-17-39041</i>	<i>Water source heat pumps and supplies for various County buildings</i>	<i>Department of Public Works</i>	<i>Wadsworth Slawson Northeast</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-39160</i>	<i>Mailing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Weekleys Mailing Service</i>	<i>\$968.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>

CT-17-39165	Legal notice: Fire Damper Smoke System Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,800.00	General Fund/Internal Service Fund
CT-17-39170	Record jackets for Print Shop	Department of Public Works	The Envelope Printery of Ohio Inc.	\$900.00	General Fund/Internal Service Fund – Print/Copy Services
CT-17-39175	Printing and finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$934.00	General Fund/Internal Service Fund – Print/Copy Services
CT-17-39181	United States flags for various County buildings	Department of Public Works	Collins Group Inc.	\$907.86	General Fund/Internal Service Fund
CT-17-39182	Flooring for Jane Edna Hunter Building	Department of Public Works	Daltile	\$962.05	General Fund/Internal Service Fund
LL001-17-39187	Various books for research	Law Library	Bureau of National Affairs Inc.	\$9,422.00	Cuyahoga county Law Library Resources Fund
CR-17-39162	Gas Chromatograph/ Mass Spectrometer supplies for Toxicology	Medical Examiner	Government Scientific Source	\$1,056.88	Medical Examiner's Office Crime Lab Fund
CR-17-39030	Evidence tape, PolyTac and Black Backing Cards for Trace Evidence and Fingerprint Lab	Medical Examiner	Evident, Inc.	\$965.52	Medical Examiner's Office Crime Lab Fund
CR-17-39090	Columns and well plates for DNA	Medical Examiner	Promega Corporation	\$2,547.00	DNA Back Log Grant
CR-17-39093	Repair of Fourier Transform Infrared Instruments for Drug Chemistry	Medical Examiner	Thermo Electron North America LLC	\$7,093.74	Medical Examiner's Office Lab Fund
CR-17-39096	Viva Jr. Analyzer Plus – Consumables for Toxicology	Medical Examiner	Siemens Healthcare Diagnostics, Inc.	\$7,144.00	Medical Examiner's Office Crime Lab Fund
CR-17-39102	Calibration of weights and balances	Medical Examiner	Lake Balance Company Inc.	\$1,975.00	General Fund
CR-17-39107	Reagent alcohol for Histology	Medical Examiner	Ultra Pure, LLC	\$688.00	Medical Examiner's Office Lab Fund
CR-17-39109	Objective aperture plates for Trace Evidence	Medical Examiner	Hitachi High Technologies America, Inc.	\$782.00	Medical Examiner's

					Office Crime Lab Fund
CR-17-39110	Fujifilm cartridges – Fingerprint	Medical Examiner	Iprint Technologies	\$1,168.92	Medical Examiner's Office Crime Lab Fund
CR-17-39155	Kits for Parentage/ID Lab	Medical Examiner	Promega Corporation	\$4,409.10	Medical Examiner's Office Crime Lab Fund
CR-17-39158	Avoximeter 4000 curvettes for Toxicology	Medical Examiner	Government Scientific Source	\$999.99	Medical Examiner's Office Crime Lab Fund
CR-17-39166	Evidence gathering products for Trace Evidence and Firearms Lab	Medical Examiner	Sirchie	\$559.81	Medical Examiner's Office Crime Lab Fund
CR-17-39168	Blank blood for Toxicology	Medical Examiner	Quality Assurance Services	\$700.00	Medical Examiner's Office Crime Lab Fund
CR-17-39179	Airflow sensor repair of DNA Pre-PCR Hood	Medical Examiner	Laboratory Certification Services	\$891.00	Medical Examiner's Office Lab Fund
CR-17-39028	Accreditation of Residency Training Program	Medical Examiner	Accreditation Council for Graduate Medical Education	\$4,300.00	General Fund
CR-17-39069	PT Tested Personnel Fee with Off-Site Review	Medical Examiner	ANSI-ASQ National Accreditation Board LLC	\$7,075.00	General Fund
SH-17-38908	Toilet paper for inmates	Sheriff's Department	Joshen Paper & Packing	\$24,500.00	General Fund
SH-17-38979	Towels for inmates	Sheriff's Department	Bob Barker Company Inc.	\$1,380.00	General Fund
SH-17-39025	Cleaning materials	Sheriff's Department	Emerald Supply, Inc.	\$4,699.00	General Fund
SH-17-39025	Cleaning materials	Sheriff's Department	Astro Supply	\$2,880.00	General Fund
SH-17-39025	Cleaning materials	Sheriff's Department	Dean Supply	\$1,372.80	General Fund
SH-17-39088	Identification wristbands for inmates	Sheriff's Department	Precision Dynamics Corp.	\$3,557.58	General Fund
SH-17-39094	Safety vest for Protective Services Officer	Sheriff's Department	Standard Law Enforcement	\$669.90	General Fund/Internal Service Fund
SH-17-39176	Wrestling mats	Sheriff's Department	HPM Business Systems Inc.	\$917.77	General Fund

<i>Items already purchased</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-17-39124</i>	<i>PASSS: Non-reoccurring legal fees</i>	<i>Department of Children and Family Services</i>	<i>Law Office of Wayne Starr, P.A.</i>	<i>\$1,000.00</i>	<i>67% Health and Human Services Levy 33% Title IV-E</i>
<i>CT-17-39177</i>	<i>Repair parts for tenant for Maintenance Garage</i>	<i>Department of Public Works</i>	<i>Ball Chemical & Equipment Co.</i>	<i>\$1,885.14</i>	<i>Internal Service Fund – Maintenance Garage</i>
<i>FC-17-39115</i>	<i>Family Centered Support Services (FCSS): Family membership</i>	<i>Family and Children First Council</i>	<i>YMCA of Greater Cleveland</i>	<i>\$1,579.00</i>	<i>State FCSS program</i>
<i>FC-17-39116</i>	<i>FCSS: Adaptive equipment</i>	<i>Family and Children First Council</i>	<i>Fridrich Bicycle, Inc.</i>	<i>\$1,924.90</i>	<i>State FCSS program</i>
<i>FC-17-39131</i>	<i>FCSS: Family membership</i>	<i>Family and Children First Council</i>	<i>City of Middleburg Heights</i>	<i>\$660.00</i>	<i>State FCSS program</i>
<i>FC-17-39132</i>	<i>FCSS: Respite services</i>	<i>Family and Children First Council</i>	<i>Achievement Centers for Children</i>	<i>\$3,080.00</i>	<i>State FCSS program</i>
<i>FC-17-39134</i>	<i>FCSS: Social recreational family membership</i>	<i>Family and Children First Council</i>	<i>City of Seven Hills</i>	<i>\$520.00</i>	<i>State FCSS program</i>
<i>CR-17-39194</i>	<i>Shipping charges – January</i>	<i>Medical Examiner</i>	<i>Federal Express Corp.</i>	<i>\$569.80</i>	<i>General Fund</i>
<i>SH-17-39085</i>	<i>Badges</i>	<i>Sheriff's Department</i>	<i>Standard Law Enforcement</i>	<i>\$655.00</i>	<i>General Fund/Internal Service Fund</i>

V – OTHER BUSINESS

No other business was presented.

VI – PUBLIC COMMENT

Loh gave public comment on the recent request for proposal released by the County for provision of supportive services at the women's shelter on Payne Avenue. She expressed concern over the poor quality of services provided by the current vendor.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:46 a.m.