

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, December 7, 2016
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:59 p.m.

2) ATTENDANCE

Chairman Tom Colaluca, Commissioner Debbie Southerington, Commissioner Rob Wolff, PRC Director Rebecca Kopcienski, PRC Manager Classification & Compensation Albert Bouchahine, PRC Manager Employment Testing George Vaughan, PRC Staff Attorney Sara DeCaro, PRC Coordinator Cheryl DiMattia, Assistant Prosecutor Nora Poore, Assistant Law Director Amy Marquit Renwald, Ron Angello, Shilpa Mehta

3) APPROVAL OF MINUTES

Commissioner Wolff made a motion to approve the minutes from November 2, 2016; Chairman Colaluca seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted

5) UNFINISHED BUSINESS – Nothing submitted

6) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Senior Bridge Inspector - Public Works - 10/31/16
Forensic Pathologist 2 - Medical Examiner's Office - 11/01/16
Secretary - Public Safety and Justice Services - 11/01/16
Bridge Inspector - Public Works - 11/07/16
Data Processor - Public Works - 11/08/16
Forensic Scientist 1 (Firearms & Toolmarks) - Medical Examiner's Office - 11/08/16
Licensed Practical Nurse - Sheriff's Department - 11/09/16
Program Officer 1 - Treasury - 11/10/16
Budget Officer 2 - Job and Family Services - 11/14/16
Environmental Specialist - Public Safety and Justice Services - 11/14/16
Airport Operations Technician II - Public Works - 11/16/16
Program Officer 4 – Job and Family Services – 11/21/16
Psychiatric Services Supervisor – Sheriff's Department – 11/21/16
MST Therapist – Children and Family Services – 11/21/16
Accountant 2 – Public Works – 11/22/16
Administrative Assistant 2 – Public Works – 11/28/16
Social Program Administrator 5 – Children and Family Services – 11/29/16
Office Manager – Job and Family Services – 11/30/16

Commissioner Southerington moved to accept the establishment of the eligibility lists as of the date posted to the PRC Website; Commissioner Wolff seconded. All were in favor; no objections.

b) Request to Extend an Eligibility List

Extension of the eligibility list for Information Systems Analyst for Information Technology, from 12/20/16 to 12/20/17

PRC Manager Vaughan reported that the Information Technology department has continued vacancies and will not have enough time to review the 24 remaining names on the eligibility list that is set to expire on 12/20/2016. On behalf of the IT department, he asked the Commissioners to extend the list until 12/20/2017.

Commissioner Wolff moved to approve the request for extension of the eligibility list for Information Systems Analyst in the Information Technology department from 12/20/2016 to 12/20/2017; Commissioner Southerington seconded. All were in favor; no objections.

c) Appeals

i) Heather Strauss- Dismissal

PRC Staff Attorney DeCaro informed the Commissioners that the appeal has been moved to the January 18 PRC Meeting and is removed from today's agenda.

ii) Trienere Greenlee – Report & Recommendation

PRC Staff Attorney DeCaro notified the Commissioners that the appellant had withdrawn her appeal before the hearing date.

Commissioner Wolff made a motion to accept the Hearing Officer's Report and Recommendation on the Appellant's withdrawal; Commissioner Southerington seconded. All were in favor; no objections.

iii) Shilpa Mehta – Report & Recommendation

Ms. Mehta and Assistant Law Director Marquit-Renwald addressed the Commissioners. Discussion ensued.

iv) Ron Angello – Dismissal

Mr. Angello and Assistant Law Director Marquit-Renwald addressed the Commissioners. Discussion ensued.

Chairman Colaluca closed the meeting for deliberations at 5:26 p.m. Chairman Colaluca opened the meeting at 6:02 p.m. The Commissioners took the following actions:

- Shilpa Mehta – Commissioner Southerington moved to accept the Hearing Officer’s Report & Recommendation; Commissioner Wolff seconded. All were in favor; no objections.
- Ron Angello – Commissioner Southerington moved to remand the appeal to a hearing officer to determine jurisdiction. Commissioner Wolff seconded. All were in favor; no objections.

d) Class Plan Revision Requests

PRC Manager Classification & Compensation Bouchahine presented the modifications to the County’s non-bargaining classification plan which have been posted on the PRC’s website for 20 days. If the PRC approves these modifications, they will be introduced at the County Council December 13, 2016 meeting.

Chairman Colaluca made a motion to approve the class plan revisions as presented; Commissioner Wolff seconded. All were in favor; no objections.

7) PUBLIC COMMENT – Nothing Submitted

8) OTHER BUSINESS

9) ADJOURNMENT

Since there was no other business to be discussed, Chairman Colaluca moved to adjourn the meeting at 6:02 p.m. Commissioner Wolff seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, December 21, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.