



**REVISED**  
**Cuyahoga County Board of Control Agenda**  
**Monday, December 12, 2016 11:00 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 12/5/16**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**BC2016-900**

Department of Development, recommending an award on RQ37087 and enter into a contract with Empower Gas & Electric LLC in the amount not-to-exceed \$60,000.00 for energy audits for income-eligible Cuyahoga County urban households for the period 5/1/2016 – ~~12/31/2016~~ 5/31/2017.

Funding Source: Federal Community Development Block Grant Funds

**B – New Items for Review**

**BC2016-925**

Department of Public Works,

a) Submitting an RFP Exemption on RQ38369, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$24,250.79 for furnishing and installation of a new Fire Alarm System for the Euclid Jail.

b) Recommending an award on RQ38369 to Integrated Precision Systems, Inc. in the amount of \$24,250.79 for furnishing and installation of a new Fire Alarm System for the Euclid Jail.

Funding Source: Capital Project

**BC2016-926**

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and parking garage, located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 - 10/31/2018 for additional funds in the amount not-to-exceed \$146,500.00.

b) Submitting an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and parking garage, located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 - 10/31/2018, for additional funds in the amount not-to-exceed \$146,500.00.

Funding Source: General Fund

**BC2016-927**

Department of Public Works,

a) Requesting approval of an alternate procurement process to replace a revolving exit door that is beyond repair at the Old County Courthouse.

B) Recommending an award on RQ38556 to Prism Glass & Door Co. in the amount of \$65,520.00 to furnish and install (1) new Crane/Dorma Revolving Door Rehab Kit for the replacement of a revolving exit door located at the Old County Courthouse, 1 Lakeside Avenue, Cleveland.

Funding Source: Capital Project Fund

**BC2016-928**

Fiscal Department, recommending an award on RQ38410 to R.R. Donnelley & Sons Company in the amount of \$17,600.00 for printing of 2017 Homestead Exemption Forms.

Funding Source: Real Estate Assessment Fund

**BC2016-929**

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ38219 and enter into a contract with Department of Workforce Development in the amount not-to-exceed \$444,616.78 for Job Readiness and Training for Recipients of Temporary Assistance for Needy Families and Food Assistance Employment and Training services for the period 7/1/2016 – 6/30/2017.

Funding Source: 95% Temporary Assistance for Needy Families; 5% Food Assistance Employment and Training

**BC2016-930**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Master Contract No. CE1500349 with various providers for Homemaking services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2016 - 12/31/2017 for additional funds in the total amount of \$26,750.00:

- a) A-1 Health Care, Inc. in the amount of \$6,550.00
- b) Home Care Relief, Inc. in the amount of \$20,200.00

Funding Source: HHS Levy

**BC2016-931**

Personnel Review Commission, recommending an award on RQ37584 and enter into a sole source contract with The Archer Company, L.L.C. in the amount not-to-exceed \$75,000.00 for Classification and Compensation Analysis for the period 12/5/2016-12/4/2019.

Funding Source: General Fund

**C – Exemptions**

**BC2016-932**

Department of Public Works, submitting an RFP exemption on RQ38327, which will result in an award recommendation to Fallsway Equipment Co., Inc. in the amount of \$44,956.00 for the purchase of (1) Truck Body and Crane mounted on a County owned Cab/Chassis.

Funding Source: Sanitary Sewer Fund

**BC2016-933**

Department of Information Technology, submitting an RFP exemption on RQ38367, which will result in an award recommendation to DLT Solutions, LLC, in the amount not-to-exceed \$47,743.11 for licenses, maintenance and support on Solarwinds software applications for the period 12/31/2016 – 7/28/2019.

Funding Source: General Fund

**BC2016-934**

Department of Information Technology, submitting an RFP exemption on RQ38344, which will result in an award recommendation to Ohio Collaborative Learning Solutions, Inc. dba Smart Solutions in the amount of \$2,873.00 for the upgrade, maintenance and support of Scala software for operation of Digital Signage located at the County Administration Building for the period 7/1/2016 – 6/30/2018.

Funding Source: General Fund

**BC2016-935**

Treasurer’s Office, requesting an alternate procurement process on RQ38364, which will result in an award recommendation to Mid-West Presort Mailing Services, Inc. in the amount not-to-exceed \$284,217.00 for printing and mailing first and last half 2016 real property and delinquent collection tax bills.

Funding Source: Treasury Management Fund

**BC2016-936**

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1300570, by adding additional providers for the period 1/1/2014 – 12/31/2016; no additional funds required:

For placement services, Effective 6/1/2016:

- a) Contract No. CE1300570-19 Advantage Family Outreach and Foster Care
- b) Contract No. CE1300570-20 Detroit Behavioral Institute, Inc.

- c) Contract No. CE1300570-21 Options Treatment Center Acquisition Corporation
- d) Contract No. CE1300570-22 Pomegranate Health Systems of Central Ohio

For placement and foster care services, Effective 10/12/2016:

- e) Contract No. CE1300570-23 Reach Counseling Services

Funding Source: Original Contract - 29% Federal (CDFA 93.658); 71% Health & Human Services Levy

**D – Consent Agenda**

**BC2016-937**

Department of Public Works, submitting an amendment (subsidiary No. 1) to Contract No CE CE1600096 with Karvo Companies, Inc. for 2016 Operations Resurfacing Program Group 2 for a decrease in the amount of (\$2,408.32):

- a) Eastland Road/Fowles Road from the Berea South Corporation Line to Bagley Road in the City of Berea.
- b) Turney Road from Hathaway Road to the Garfield Heights East Corporation Line in the City of Garfield Heights.

Funding Source: Original Contract - Eastland/Fowles - 100% \$7.50 Vehicle License Tax Fund; Turney Road – 63% \$7.50 Vehicle License Tax Fund, 37% Ohio Public Works Commission (Issue 1)

**BC2016-938**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant agreement with The Stocker Foundation for the development of a new School Readiness Smartphone App for the period 1/1/2015 - 12/31/2016 to extend the period to 6/30/2017; no additional funds required.

Funding Source: The Stocker Foundation

**BC2016-939**

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/12/2016

<b>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</b>				
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>
IS-16-38723	HP Z240 Computers and monitors for new hires – Domestic Relations Court	Department of Information Technology	Hewlett-Packard	\$9,562.80
IS-16-38797	Nitro software assurance	Department of Information Technology	Brown Enterprise Solutions	\$4,693.70

IS-17-38768	Lenovo X1 tablet and docking station	Department of Information Technology	Bit Direct	\$3,086.24
IS-17-38769	Internal hard drives for server	Department of Information Technology	New Tech Solutions	\$8,712.00
IS-17-38771	Mobile Webex Cart	Department of Information Technology	CDW Government, Inc.	\$870.00
IS-17-38772	HP 650 Laptops for Service Officers for mobile outreach – Veteran Services	Department of Information Technology	Hewlett-Packard	\$1,019.90
IS-17-38809	Lexmark printers	Department of Information Technology	Net Activity	\$2,465.00
JA-16-38506	Staff uniforms for CECOMS	Department of Public Safety and Justice Services	Schwarz Uniform Corp.	\$8,000.00
CE-16-38635	Legal notice: Avery Road Bridge Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,800.00
CT-16-38604	Replacement hot water tank and supplies for Justice Center	Department of Public Works	Active Plumbing Supply Co.	\$6,519.51
CT-16-38732	Replacement reflective, annealed glass for Virgil Brown Building	Department of Public Works	Allied Glass Services	\$6,625.00
CT-16-38734	Replacement window glass for Justice Center Jail I	Department of Public Works	Allied Glass Services	\$4,600.00
CT-16-38767	4 X 2 Utility vehicle	Department of Public Works	Hartville Hardware Inc.	\$15,213.39
CT-16-38837	Check envelopes for Print Shop	Department of Public Works	Ohio Envelope Mfg. Co.	\$1,948.00
CT-16-38851	Various Kraft envelopes	Department of Public Works	Western States Envelope and Label	\$925.01
ST-16-38790	Tools and equipment for Sanitary staff	Department of Public Works	Applied Maintenance	\$843.17

			Supplies & Solutions	
AU-17-38685	2017 Weights and Measures seals	Fiscal Office	Echographics Inc.	\$1,485.00
AU-16-38460	Preparation and facilitation of an Executive Leadership Retreat	Fiscal Office	Main Stream Enterprises	\$2,500
CR-17-38710	Elisa Assays for Toxicology	Medical Examiner	Alere San Diego Inc.	\$18,712.00
CR-17-38739	DNA kits for DNA Lab	Medical Examiner	Promega Corporation	\$24,788.90
CR-17-38748	Cleaning supplies for Autopsy	Medical Examiner	L-Mor, Inc. dba Darling Fire & Safety Co., Inc.	\$1,590.48
CR-17-38751	Lab accreditation fee	Medical Examiner	American Association of Blood Banks	\$11,237.00
SH-17-38735	Court security officer uniforms	Sheriff's Department	Standard Law Enforcement	\$3,479.00
<b>Items already purchased</b>				
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>
CF-16-38776	PASSS: Adoption finalization fees	Department of Children and Family Services	Burman Law	\$1,472.56
CE-16-38804	Brass culvert maintenance	Department of Public Works	Wyoming Department of Transportation Bridge Program	\$550.00
ST-16-38788	Tools for Sanitary Sewer Inspection TV Truck	Department of Public Works	Lakefront Automotive Parts	\$793.37
FC-16-38842	FCSS: Summer camp	Family and Children First Council	Achievement Centers for Children	\$840.00

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development in the amount not-

to-exceed \$500,000.00 for implementation of a Coordinated Entry and Assessment System for the FY2015 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 11/1/2016 - 10/31/2017.

Funding Source: Federal: Continuum of Care Program

**Item No. 2**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development in the amount not-to-exceed \$100,000.00 for a planning grant for the FY2015 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 12/1/2016 - 11/30/2017.

Funding Source: Federal: Continuum of Care Program

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## **Minutes**

Cuyahoga County Board of Control  
Monday, December 5, 2016 11:00 A.M.  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:05 a.m.

### **Attending:**

County Executive Armond Budish, Chairman  
Michael Dever, Director Public Works  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director Office of Procurement & Diversity  
Trevor McAleer, County Council (alternate for Dan Brady)  
Councilman Dale Miller

### **II – REVIEW MINUTES – 11/28/16**

Armond Budish motioned to approve the minutes from the November 28, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

There were no tabled items.

#### **B – New Items for Review**

##### **BC2016-898**

Department of Public Works, recommending an award on RQ38086 to Rush Truck Centers of Ohio, Inc. in the amount of \$162,228.90 for the purchase of (1) International 7600 SFA 6 X 4 Truck with Dump Body. Funding Source: Sanitary Sewer Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-898 was unanimously approved.

##### **BC2016-899**

Department of Development, recommending an award on RQ37406 and enter into a contract with National Council For Community Development, Inc. dba National Development Council in the amount of \$156,000.00 for technical assistance services for economic development projects for the period 06/01/2016 - 05/31/2018. Funding Source: General Fund

Bob Flauto and Mike May, Department of Development, presented. Trevor McAleer asked if the vendor will submit itemized invoices for services rendered. He also asked if the communities have utilized the



services, and whether there is a monthly limit on frequency of usage. Dave Greenspan asked for explanation on the increase in contract cost from the prior contract period, and description of the expanded scope of services. Dale Miller asked whether the contract is budgeted, for an explanation on delay of submittal, and the number of projects undertaken prior to contract approval. Dennis Kennedy asked for clarification on services provided pro-bono, and services for which the vendor would receive reimbursement, retroactively. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-899 was unanimously approved.

**BC2016-900**

Department of Development, recommending an award on RQ37087 and enter into a contract with Empower Gas & Electric LLC in the amount not-to-exceed \$60,000.00 for energy audits for income-eligible Cuyahoga County urban households for the period 5/1/2016 – 12/31/2016. Funding Source: Federal Community Development Block Grant Funds

Mike Foley, Department of Sustainability, and Paul Herdeg, Department of Development, presented. Board members asked questions about the scope of services, and the contract end-date. There were additional questions about whether services had already been provided, prior to Board of Control approval. Armond Budish held the item, pending submittal of additional information about services provided by the vendor to date.

**BC2016-901**

Department of Development, recommending an award on RQ37448 and enter into a contract with Ernst & Young LLP in the amount not-to-exceed \$180,000.00 for management consultant services for the assessment of the County Loan Portfolio, from date of contract execution through 12/31/17. Funding Source: General Fund

There were a number of questions from the Board regarding scope of services to be provided, and how the proposed contract is distinct from the services being provided by National Development Council (under item BC2016-899), and the LEAN process funded by the LGIF grant from the State of Ohio. There were also questions about the manner in which the contract was budgeted. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-901 was unanimously approved.

**BC2016-902**

Department of Information Technology, recommending an award on RQ34314 38314 and enter into a sole source contract with The Rushmore Group, LLC in the amount not-to-exceed \$67,500.00 for maintenance and support of Case Review software for use by Cuyahoga Job and Family Services for the period 11/1/2016 - 10/31/2021. Funding Source: 54% State and Federal reimbursement; 46% Health and Human Services Levy

Patrick Wright, Department of Information Technology, presented. Dale Miller asked how the funding source allocation is calculated. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-902 was unanimously approved.

**BC2016-903**

Department of Information Technology, recommending an award on RQ38030 and enter into a contract with BIT Direct Inc. in the amount not-to-exceed \$12,457.51 for the purchase of software maintenance

on Novell Zenworks Configuration Management Licenses for the period 7/1/2016 – 6/30/2017. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dennis Kennedy commented on the July start date, and asked if services had already been provided, prior to contract approval. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-903 was unanimously approved.

**BC2016-904**

Department of Information Technology,

- a) submitting an RFP exemption on RQ38852, which will result in a contract with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period 12/5/16 – 3/5/17; and
- b) Recommending an award and enter into a contract with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period 12/5/16 – 3/5/17.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Trevor McAleer asked if the migration would result in cost savings and improvement in system reliability. Dale Miller asked how change in system would impact the user experience. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-904 was unanimously approved.

**BC2016-905**

Department of Information Technology,

- a) Submitting an RFP exemption on ~~RQ38777~~ 30291, which will result in an award recommendation to Cherwell Software, LLC in the amount not-to-exceed \$207,000.00 for the purchase (30) User Software Licenses for a Cloud Based IT Service Desk Management Application, for the period 12/31/16 through 12/31/2020.
- b) Recommending an award and on ~~RQ38777~~ 30291 and enter into a contract with Cherwell Software, LLC in the amount not-to-exceed \$207,000.00 for the purchase (30) User Software Licenses for a Cloud Based IT Service Desk Management Application, for the period 12/31/16 through 12/31/2020.

Funding Source: General Fund

Patrick Wright presented. The requisition number was updated. Dale Miller asked if the item is budgeted. Dennis Kennedy asked why the exemption was necessary. Lenora Locket recommended that an exemption was necessary because the vendor name was not included in the RFP’s original planholder list. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-905 was unanimously approved.

**BC2016-906**

Department of Information Technology,

Item withdrawn by Department

a) Submitting an RFP exemption on RQ38777, which will result in a state-term contract with Hyland Software, Inc. in the amount not-to-exceed \$76,525.02 for maintenance services for Onbase software for the period 1/1/17 through 4/30/18.

b) Recommending an award on ~~BC2016-907~~ to a state-term contract with Hyland Software, Inc. in the amount not-to-exceed \$76,525.02 for maintenance services for Onbase software for the period 1/1/17 through 4/30/18.

Item withdrawn by Department

Funding Source: General Fund

### **BC2016-907**

Department of Information Technology,

~~a) Submitting an RFP exemption, which will result in a contract with Hyland Software, Inc. in the amount of \$295,045.01 for upgrade and redesign services to the myPro system.~~

~~b) Entering into a contract with Hyland Software, Inc. in the amount of \$295,045.01 for upgrade and redesign services to the myPro system.~~

Funding Source: General Fund

Department of Information Technology,

- a) Submitting an RFP exemption on RQ38756, which will result in a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.
- b) Entering into a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.

Funding Source: General Fund

Scot Rourke, Chief Transformation Officer, presented. Trevor McAleer asked which Department budget is funding the project. He further inquired whether the upgrade would provide the County with internal capacity to make changes to the system going forward. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-907 was unanimously approved.

### **BC2016-908**

Department of Information Technology,

- a) Submitting an RFP exemption on RQ38821, which will result in a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 ~~in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 – 12/31/2014 for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.~~
- b) Submitting a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 ~~in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and~~

~~Cuyahoga Regional Information System Agencies for the period 5/1/2008—12/31/2014~~ for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.

Funding Source: General Fund

Emily McNeely, Information Technology, presented. Dale Miller asked for explanation on the time delay in submittal to the Board. He also asked whether OneCommunity has agreed to the proposed amount and if negotiations occurred. Trevor McAleer asked the original amount of the contract, and inquired whether the amount of the payment was in line with the rates charged under the original contract. Dave Greenspan asked if a contract was in place during service provision, and if not, whether the County was legally obligated to make payment without a contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-908 was unanimously approved.

**BC2016-909**

Department of Law and Fiscal Department,

1) Recommending revenue generating awards on RQ36879 and enter into agreements with various providers for Collections Special Counsel services:

- a) Douglass & Associates Co., L.P.A. for the period 7/28/2016 - 7/27/2018.
- b) Weltman, Weinberg & Reis Co., L.P.A. for a 2 year period, effective 8/22/2016.

2) Submitting a revenue generating contract with Douglass & Associates Co., L.P.A. in the amount not-to-exceed \$480,000.00 in connection with said services for the period 7/28/2016 - 7/27/2018.

Funding Source: General Fund

Chris Murray, Treasurer, presented. Dale Miller asked if the contract was new to the County, and expressed support for the proposed services. Dave Greenspan asked how the methods used by the proposed vendors would differ from collection methods used by entities that had purchased tax liens in the past. He also asked about the success rate of the vendors. Trevor McAleer asked if the County would be able to recoup fees from the subdivisions, and whether they had considered using the Attorney General's Office. Armond Budish asked what conditions trigger the collection process. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-909 was unanimously approved.

**BC2016-910**

Sheriff's Department, recommending an award on RQ37506 and enter into a contract with Integrated Precision Systems, Inc. in the amount not-to-exceed \$490,380.71 for maintenance and support of Enterprise Network Security System for the period 07/01/2016 - 06/30/2017. Funding Source: Internal Service Fund

Dave DeGrandis, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-910 was unanimously approved.

**BC2016-911**

Department of Public Safety and Justice Services, recommending the awards, as indicated, to the following municipalities for provision of Assistance to Firefighters Grants local match, for the period 12/5/16 through 10/31/17:

- a) On RQ38594 to City of Berea in the amount of \$2,264.00
- b) On RQ38593 to City of Brecksville in the amount of \$8,782.00
- c) On RQ38603 to Village of Brooklyn Heights in the amount of \$1,704.00
- d) On RQ38469 to City of Cleveland in the amount of \$41,818.00
- e) On RQ38592 to City of East Cleveland in the amount of \$5,114.00
- f) On RQ38590 to City of Independence in the amount of \$11,006.00
- g) On RQ38696 to City of Lyndhurst in the amount of \$15,428.00
- h) On RQ38610 to City of Maple Heights in the amount of \$7,954.00
- i) On RQ38687 to City of Parma in the amount of \$6,818.00
- j) On RQ38612 to City of Pepper Pike in the amount of \$10,231.00
- k) On RQ38689 to Village of Woodmere in the amount of \$2,391.00

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety, presented. Dave Greenspan asked the balance of budgeted funding for the 2016 AFG Local Match program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-911 was unanimously approved.

**BC2016-912**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37366 and enter into a contract with M2COMSYS (3-22) in the amount not-to-exceed \$60,000.00 for Clinician Dictation and Transcription services for the period 1/1/2017 – 12/31/2018. Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-912 was unanimously approved.

**BC2016-913**

Department of Health and Human Services, recommending an award on RQ38541 and enter into a contract with United Way of Greater Cleveland in the amount of \$277,333.22 for Community Resource Navigation and MedRefer services in connection with the 2-1-1 Program for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy Fund

Bob Math, Department of Human Services, presented. Dale Miller commented that he participated in a focus group discussion on the service program, and there are indications that the current funding model is not sustainable. As such, the request for funding from the vendor may increase in the future. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-913 was unanimously approved.

**BC2016-914**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County

Corrections Center for the period 5/1/2012 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$100,000.00. Funding Source: Health and Human Services Levy

Mary Kelly, Office of Re-Entry, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-914 was unanimously approved.

**BC2016-915**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2017 for additional funds in the amount not-to-exceed \$125,043.00. Funding Source: Health and Human Services Levy

Bob Staib, Office of Early Childhood, presented. There were no questions. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-915 was unanimously approved.

**C – Exemptions**

**BC2016-916**

Fiscal Department, submitting an RFP exemption on RQ38460, which will result in a payment to Main Stream Enterprises, Inc. in the amount of \$2,500.00 for preparation and facilitation of an Executive Leadership Retreat held on September 23, 2016. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dave Greenspan noted the late submittal of the payment to the Board. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-916 was unanimously approved.

**BC2016-917**

Department of Human Resources, submitting an RFP exemption on RQ38183, which will result in an award recommendation to Worxtime, LLC in the amount of \$95,303.00 for Patient Protection and Affordable Care Act Third Party Administrator services for the period 12/12/2016 - 12/31/2017. Funding Source: Self Insurance Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked about the impact of potential repeal of the Affordable Care Act on the proposed contract, if repeal occurs prior to the expiration of the contract term. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-917 was unanimously approved.

**D – Consent Agenda**

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Trevor McAleer seconded. Items BC2016-918 through -921 were unanimously approved.

**BC2016-918**

Department of Information Technology, recommending to declare various office equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

**BC2016-919**

Department of Public Safety and Justice Services, recommending a payment in the amount of \$61,499.69 to Ohio Emergency Management Agency as reimbursement of grant funds for unallowable costs incurred by sub-recipient City of Cleveland, for a Planner Position in connection with the FY2010 Homeland Security Grant Program/Urban Area Security Initiative for the period 8/1/2010 – 7/31/2013.

Funding Source: General Fund, to be reimbursed by City of Cleveland

**BC2016-920**

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1600087 with Michael Baker International, Inc. for the Hazard Mitigation Planning Project for the period 4/1/2016 - 9/30/2016 to extend the time period to 8/31/2017; no additional funds required.

Funding Source: Federal Emergency Management Agency Grant

**BC2016-921**

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/5/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>WT-16-38632</i>	<i>Headsets for employees</i>	<i>Cuyahoga Job and Family Services</i>	<i>Bit Direct</i>	<i>\$17,738.44</i>
<i>CT-16-38245</i>	<i>Scaffolding for tower work for Juvenile Justice Center Air Intake Project</i>	<i>Department of Public Works</i>	<i>Saffco Scaffolding &amp; Supply Co.</i>	<i>\$24,853.00</i>
<i>CT-16-38576</i>	<i>ADA Ramp for Old Courthouse</i>	<i>Department of Public Works</i>	<i>Upside Innovations</i>	<i>\$19,470.00</i>
<i>CT-16-38722</i>	<i>Submersible sewage ejection pump with grinder for Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Excel Fluid Group, LLC</i>	<i>\$5,175.00</i>
<i>CT-16-38736</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$1,198.00</i>
<i>CT-16-38763</i>	<i>Pocket folders for Print Shop</i>	<i>Department of Public Works</i>	<i>North Coast Litho</i>	<i>\$844.00</i>
<i>CT-16-38785</i>	<i>Replacement brushes for sweeper</i>	<i>Department of Public Works</i>	<i>Ball Chemical &amp; Equipment Co.</i>	<i>\$1,729.20</i>
<i>CT-16-38807</i>	<i>VHF radio/vehicle antenna for County Airport</i>	<i>Department of Public Works</i>	<i>Edmo Distributors, Inc.</i>	<i>\$580.66</i>
<i>CT-16-38810</i>	<i>Lined record jackets for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$610.14</i>

SA-16-37097	Bed bug supplies	Department of Senior and Adult Services	The Tranzonic Companies dba CCP Industries, Inc.	\$869.00
SA-16-38711	Latex gloves	Department of Senior and Adult Services	S.S. Kemp Company	\$898.42
SH-16-38755	Portable metal detectors for Protective Services	Sheriff's Department	Bob Barker Company Inc.	\$4,694.00
SH-16-38798	Automated external defibrillator charge packs and supplies	Sheriff's Department	Amerisochi, Inc.	\$2,706.00
SH-16-38799	Automated external defibrillator refresh pack with batteries	Sheriff's Department	Amerisochi, Inc.	\$9,000.00
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CT-16-38737	Various building supplies	Department of Public Works	Safway Services, Inc.	\$601.00
CT-16-38628	Chiller service at Juvenile Justice Center	Department of Public Works	Daly Refrigeration Company	\$1,869.38
CE-16-38562	Smoke and duct detectors and related parts for Justice Center Jail 1	Department of Public Works	Simplex Grinnell LP	\$4,048.28

## V – OTHER BUSINESS

Time-Sensitive/Mission-Critical items:

### BC2016-922

Andy Molls from the Prosecutor's Office presented – replacement of data storage disk array at the ICAC unit; \$8,712; vendor – BIT Direct; RQ#38761. Armond Budish motioned to amend the agenda and add the item; Michael Dever seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-922 was unanimously approved.

### BC2016-923

Mike Chambers, Department of Public Works presented – RQ#38845; \$21,040; vendor - Rockport ready mix; concrete as part of year-end road and bridge project completions. Armond Budish motioned to amend the agenda and add the item; Dale Miller seconded. The motion was unanimously approved. Dave Greenspan asked if the County would achieve any cost savings as a result of fair weather enabling higher volume of project completion. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-923 was unanimously approved.

### BC2016-924

Daphne Kelker, Division of Children and Family Services, presented five (5) items, each in the amount of \$24,999, all for residential treatment for youth in custody; three children placed with service provider Educational Alternatives (RQs - 38823, 38825, and 38507), and two children placed with Artis's Tender Love and Care, Inc. (RQs - 38831, 38829). Armond Budish motioned to amend the agenda and add the



items; Dale Miller seconded. The motion was unanimously approved. Dave Greenspan requested clarification on the funding source. Dale Miller asked for the location of the service providers, and the age limit for youth in the system. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-924 was unanimously approved.

*Item No. 1 (non-voted item)*

*Common Pleas Court/Corrections Planning Board, submitting a grant award from Department of Health and Human Services/Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the FY2016 SAMHSA Treatment Drug Courts Program for the period 9/30 2016 – 9/29/2019.*

*Funding Source: Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant*

**VI – PUBLIC COMMENT**

There was no further public comment.

**VII – ADJOURNMENT**

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:44 PM.

## Item Details

### IV. Contracts and Awards

#### A. Tabled Items

##### **BC2016-900**

Department of Development

Describe the goods or services to be procured.

Provision of energy audits to low-income households in the Cuyahoga Urban County at no charge.

Approved as an RFP Exemption under BC2016-286

Late submission due to departmental changes

Total Cost

\$60,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

51 URBAN COUNTY COMMUNITIES (EXCLUDES BRECKSVILLE, CLEVELAND, CLEVELAND HEIGHTS, EAST CLEVELAND, EUCLID, HUNTING VALLEY, LAKEWOOD, PARMA)

Project Council District(s)

1

Procurement Type

RFP EXEMPTION

Funding Source

FEDERAL

#### B. New Items

##### **BC2016-925**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

This project is for the furnishing and installing of a new Fire Alarm System for the Euclid Jail. The existing Fire Alarm System at the City of Euclid's Jail is antiquated and parts are no longer available on the open market. The Fire Alarm System needs to be replaced.

Vendor Name(s):

Integrated Precision Systems, Inc.

9321 Ravenna Road

Twinsburg, Ohio 44087  
330-963-0064

Estimated Cost:  
\$24,250.79

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Procurement Type  
STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Briefly describe the proposed procurement method.  
The Department of Public Works is requesting a State Contract purchase with Integrated Precision Systems, Inc., for the purchase of a new Fire Alarm System to be utilized at the City of Euclid Jail.

Why is this method preferred over the standard, competitive procedure?  
Cuyahoga County is submitting this as a state contract purchase with Integrated Precision Systems, Inc. for the furnishing and installing of a new fire alarm system for the Euclid Jail. The City of Euclid has had previous direct experience and contracted with IPS and IPS is familiar with the jail. The City has approved IPS for this project. Ohio State term Contract # 800160, Index STS846, Expiration date: 6/30/17.

Were other vendors evaluated? If not, explain.  
None, as funding is limited and the City of Euclid is familiar with this vendor and has approved them for the work in their facility. This is an occupied area and the County is comfortable working with IPS.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.  
Ohio State Term Contract #800160  
Index STS846  
Expiration date: 6/30/17

## **BC2016-926**

### **A. Scope of Work Summary**

- 1.The Department of Public Works is requesting approval of a 2016 Amendment to CE1300495 RQ#27202 the original 2013 Colliers Ostendorf - Morris dba OM Partners, LLC property management contract for a 2016 General Fund Capital Project, not-to-exceed \$146,500 for a mission critical project named Cuyahoga County Coroner's Office Cooling Tower Rebuild located at 11001 Cedar Ave., Cleveland, Ohio 44106 and for additional operating costs associated with space reallocation from University Hospital (U.H.) to County.
2. The primary goal of this project amendment is to reimburse for the rebuild of the Coroner's Cooling Tower and other necessary improvements. In addition, to cover daily operating expenses not offset by rental income due to the reallocation of space from U.H. to County.
3. The project is an emergency mission critical project within the scope of work as follows a proposal to furnish the above, complete in accordance with the following specifications; demolition of existing

towers (2) fill and place in dumpster supplied by other, new fill material with supports, clean and prep Tower basin and Wetted areas, HW Basin coating, Wetted are casing coating.

#### B. Procurement

1. The 2013 Agreement by/btwn County and Colliers Ostendorf-Morris DBA OM Partners, LLC 11/1/2013-10/31/2018. Owner issued a RFQ#27202 for these services, which said RFP and Agents response (dated August 29<sup>th</sup>, 2013). This is related to the Colliers Ostendorf-Morris dba OM Partners, LLC Agreement and the 2016 Consent To Assignment and Agreement (this "Consent") dated March 1, 2016 in made and entered into by the County of Cuyahoga in favor of (the "Owner") OM Partners, LLC dba Ostendorf-Morris and Hanna Holdings, Inc. (the "Purchaser) according to Asset Purchase Agreement, dated June 24, 2014 (the Asset Purchase Agreement")

#### C. Contractor and Project Information according to the 2016 Consent Assignment and Agreement

##### 1. The address of the Purchaser:

Hanna Holdings, Inc.  
1350 Euclid Ave., #700  
Cleveland, Ohio 44115  
Attn: Tracy Ols  
Phone: (216) 861-5688

##### 2. The address of the Owner:

Cuyahoga County Department of Public Works  
2079 East Ninth Street, 5<sup>th</sup> floor  
Cleveland, Ohio 44115  
Attn, Michael Dever, Director

##### 3. Address location of project:

The Samuel Gerber Building  
11001 Cedar Road  
Cleveland, Ohio 44106  
(216) 721-5610

##### 3a. Contractor for Cuyahoga County Coroner's Office Cooling Tower Rebuild

T.H. Martin Inc.  
Mechanical Contractors  
8500 Brookpark Rd.  
Cleveland, Ohio 44129  
(216) 741-2020 phone  
(216) 741-1166 fax  
Heating, Ventilation, Air Conditioning, Sheet Metal Fabricating, Piping HVAC service, Design Guild and Plan & Spec Ohio License 25980 / 26002 / 38062 [www.thmartin.net](http://www.thmartin.net)

#### D. Project Status and Planning

1. This is not a project it is a 2016 Amendment for additional funds in the amount not to exceed one hundred forty six thousand dollars (\$146,500) with according to the Consent To Assignment and Agreement (this "Consent") dated March 1, 2016 in made and entered into by the County of Cuyahoga in favor of (the "Owner") OM Partners, LLC dba Ostendorf-Morris and Hanna Holdings, Inc. (the "Purchaser) according to Asset Purchase Agreement, dated June 24, 2014 (the Asset Purchase Agreement")

2. The projects term has begun. The reason there was a delay in this request is because of obtaining required documents and the ongoing discussion with U.H over space allocation and future needs

3. The 2016 Amendment needs three (3) original signatures in ink; Hanna Holdings, Inc. an original to be filed at County and one kept on file in The Department of Public Works.

#### E. Funding

1. The project is 100% funded General fund dollars have been reserved per Mike Chambers and Chris Costin: Index Code: CC768945 - \$65,000 Fund/Sub:40A069 Project/Detail: 069008 CT01 SubObj: 0706 and CT577106 0278 S01023 - \$81,500, for a grand total of \$146,500.

2. The schedule of payment will be paid according to invoices from T.H. Martin Inc., Mechanical Contractors 8500 Brookpark Rd., Cleveland, Ohio 44129.

3. The project is an Amendment to an original contract with 2013 Colliers Ostendorf - Morris dba OM Partners, LLC, recently their 2016 Consent To Assignment and Agreement (the "Owner") OM Partners, LLC dba Ostendorf-Morris and Hanna Holdings, Inc. (the "Purchaser) according to Asset Purchase Agreement, dated June 24, 2014 (the Asset Purchase Agreement"). This Amendment changes the value to \$ 1,266,500 and is the first (1<sup>st</sup>) Amendment to the contract.

#### History:

CE1300495, RQ#27202 2013 Agreement for Property Management Services:

Agreement for Property Management Services for the Samuel Gerber Building, Medical Examiner Building located at 11001 Cedar Road, Cleveland, Ohio 444016 with Colliers Ostendorf-Morris DBA OM Partners, LLC located at 1100 Superior Ave., Suite 800 Cleveland, Ohio 44114. The terms of the Agreement 11/1/2013-10/31/2018 in the amount of \$1,120,000.00.

2016 Consent and Assignment and Agreement: to CE1300495, 2013 Agreement for Property Management Services with Colliers Ostendorf – Morris dba OM Partners, LLC and their Consent and Assignment and Agreement in favor of OM Partners, LLC dba Ostendorf-Morris and Hanna Holdings Inc. (the "Purchaser") dated June 24, 2014 (the Asset Purchase Agreement") not-to-exceed \$146,500.

2016 Amendment for additional funds not-to-exceed: 2016 Amendment for Property Management Services with Colliers Ostendorf-Morris dba OM Partners, LLC and Hanna Holdings, Inc. for additional funds in the amount not-to-exceed \$146,500 located at Samuel R. Gerber Cuyahoga County Medical Examiners Bldg., 11001 Cedar Ave., Cleveland, Ohio 44106 bringing the new total contract to \$1,266,500 for the period 11/1/2013-10/31/2018.

#### **BC2016-927**

Briefly describe the proposed procurement method.

The Department of Public Works is requesting to utilize an Alternative Procurement process for the replacement of the revolving exit door located at the Old County Courthouse. This process will ensure the revolving exit door becomes operational as soon as possible.

Why is this method preferred over the standard, competitive procedure?

This project was bid out competitively as an informal bid process through the BuySpeed software system during two bidding periods, each bidding period was open for twenty-four hours. This method is being requested due to its dollar value and its timeliness nature.

Were other vendors evaluated? If not, explain.

The bidding/solicitation process resulted in one (1) quote submitted. Twenty-five vendors received the bid through the BuySpeed software system during two separate bidding periods. The end result was one (1) quote received and after review by Public Works staff including the building superintendents who are responsible for overseeing the installation of this project as well as the upkeep, the best bidder was selected.

Vendor Name(s)

Prism Glass & Door Company dba Allied Glass Services  
3871 West 150th Street  
Cleveland, Ohio 44111  
216-251-7400

**BC2016-928**

Fiscal Department

Describe the goods or services to be procured.

By ORC the Fiscal Office must send Homestead renewal applications to Homestead recipients. There are approximately 88,000 residents on Homestead. This mailing must be mailed the week of January 20, 2017.

Made 2 attempts. Only receive 1 bid. This will be paid from the Assessment fund - FS109702

Total Cost  
\$17,600.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Project Location(s)  
THE VENDOR'S MAILING LOCATION

Procurement Type  
RFB/RFP/RFQ UNDER \$25,000 (INFORMAL)

**BC2016-929**

Department of Health and Human Services - Cuyahoga Job and Family Services

Describe the goods or services to be procured.

Workforce Development is responsible for implementing and managing training, education and workforce programs to support labor force development.

Total Cost  
\$444,616.78

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Contract Start Date  
July 1, 2016

Contract End Date  
June 30, 2017

Project Location(s)  
1020 BOLIVAR STREET, CLEVELAND, OH 44114

Project Council District(s)  
7

Procurement Type  
GOVERNMENT / INTRA-AGENCY (GOVERNMENT WITHIN OF CUYAHOGA COUNTY AUTHORITY)

Vendor Name(s)  
Department of Workforce Development

**BC2016-930**

DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF SENIOR AND ADULT SERVICES  
Describe the goods or services being procured. DSAS is requesting permission to amend the master agreement with Home Care Relief, Inc. and A-1 Health Care, Inc. to increase the value of Homemaker service by \$26,750.00 for the time period 1/1/2016 - 12/31/2016.

Total Cost  
\$26,750.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Amendment Reason

DSAS is requesting permission to amend the master agreement with Home Care Relief, Inc. and A-1 Health Care, Inc. to increase the value of Homemaker service by \$26,750.00 for the time period 1/1/2016 - 12/31/2016.

Contract Start Date  
1/1/2016

Contract End Date  
12/31/2017

**BC2016-931**

Personnel Review Commission  
Describe the goods or services to be procured.

Professional services needed to evaluate classifications for the purpose of determining the appropriate pay grade for the job.

Total Cost  
\$75,000.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Project Location(s)  
2429 SUPERIOR VIADUCT, CLEVELAND OHIO 44113

Project Council District(s)  
1

Procurement Type  
SOLE SOURCE

### **C. Exemptions**

#### **BC2016-932**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

The Dept of Public Works seeks approval for a non-competitive procurement of a truck body and crane to be mounted on a County owned truck for use by the Sanitary group.

Vendor Name(s):  
Fallsway Equipment Co., Inc.  
1277 DeValer Avenue  
Akron, Ohio 44310

Estimated Cost:  
\$44,956.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Procurement Type  
RFP EXEMPTION

Briefly describe the proposed procurement method.

The Dept of Public Works has used OPD to Formally Bid the purchase two previous times without receipt of any response from the vendors. A vendor was verbally contacted and supplied a quote for the needed product. Communications with OPD suggested requesting an Exemption and proceeding with the quote for the purchase.

Why is this method preferred over the standard, competitive procedure?



The standard competitive method was used twice without any responses. Verbal contact with a vendor resulted in a quote acceptable to the Dept of Public Works.

Were other vendors evaluated? If not, explain.

Yes and others were contacted without any response both formally and informally.

**BC2016-933**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

SolarWinds is the platform used by DoIT for the monitoring of computer devices (routers, firewalls, servers, switches, disks, UPS etc.), room climate (temperature, humidity and water) and applications. Seven pieces of the software are up for maintenance renewal. SolarWinds is a proprietary software product that involved both significant capital and labor to implement. SolarWinds is the selected IT Management and monitoring platform used by the Department of Information Technology. Continuation of software maintenance is required to support the evolving computing environment supported by DoIT.

Purchasing from GSA Schedule 70, GS-35F-267DA, contract term 04/11/2016 - 04/11/2021. Funded by DoIT General Fund.

Vendor Name(s):  
DLT Solutions, LLC.

Estimated Cost:  
\$47,743.11

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Procurement Type  
STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Briefly describe the proposed procurement method.

Purchasing from GSA Schedule 70, GS-35F-267DA, contract term 04/11/2016 - 04/11/2021. Renew S/W maintenance for SolarWinds. SolarWinds monitors devices (routers, firewalls, switches, servers, disks, UPS etc.) on the County and REDSS network.

Why is this method preferred over the standard, competitive procedure?

SolarWinds is a proprietary software product. Maintenance is solely available thru SolarWinds, but maintenance quotes can be obtained from software resellers. DLT is a reseller that provides GSA pricing as well as offering discounted pricing for the first year of maintenance saving the County \$7,365.87. DLT will co-term all County SolarWinds maintenance licenses in 2019.

Were other vendors evaluated? If not, explain.

Other vendors were evaluated but could not match the discounted GSA pricing.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

Contract No. GS-35F-267DA  
Category Schedule 70  
Contract Term 04/11/2016 - 04/11/2021

**BC2016-934**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Admin Building's digital signs operate via Scala software, the current software is out of date and no longer under maintenance support. In order to continue to maintain the 14 digital signs in the Admin building, this software is needed. The signs and software were installed and purchased during the construction of the building.

Vendor Name(s):

Ohio Collaborative Learning Solutions, Inc. dba Smart Solutions

Estimated Cost:

\$2,873.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: July 1, 2016

End Date: June 30, 2018

Procurement Type

RFP EXEMPTION

Briefly describe the proposed procurement method.

Requesting RFP Exemption as the project term has already begun. Contract dates: July 1, 2016 - June 30, 2018.

Why is this method preferred over the standard, competitive procedure?

Requesting RFP Exemption as the project term has already begun. Contract dates: July 1, 2016 - June 30, 2018.

Were other vendors evaluated? If not, explain.

Other vendors were evaluated on RQ38344. An informal bid request was made with Ohio Collaborative Learning Solutions (Smart Solutions) being the lowest bidder. Requesting RFP Exemption as the project term has already begun. Contract dates: July 1, 2016 - June 30, 2018.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

N/A

**BC2016-935**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Production of approximately 800,000 complete real property tax bill packages (350,000 per collection, 50,000 for the delinquent collection, 50,000 for County Treasury use) each tax bill package including one or more tax bill(s), one return envelope and one carrier envelope. Mailing of the bills is also required.

Prior Novus approval BC2015-793

Vendor Name(s):

Midwest Direct

Estimated Cost:

\$284,217.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: N/A

End Date: N/A

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

Alternate Procurement.

Why is this method preferred over the standard, competitive procedure?

The Treasury went out for bid for the production and mailing of the tax bills. The bid closed 11/3/16.

Only two bids were received from over 30 invitations. After review both bids were deemed non-compliant and therefore rejected. The production and mailing of the tax bill is date sensitive and there is not enough time to re-bid the project.

Were other vendors evaluated? If not, explain.

Over 30 BuySpeed vendors were solicited and only two bids were submitted. A third vendor was contacted however they declined to submit a bid.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

N/A

### **BC2016-936**

Describe the goods or services to be provided. Your description should include a brief explanation of need.

The Division of Children and Family Services (DCFS) plans to amend a Master Contract for Board and Care's Residential and Foster Care Services by adding the following 4-vendors: Advantage Family Outreach and Foster Care; Detroit Behavioral Institute; Options Treatment Center Acquisition Corporation; and Pomegranate Health Systems of Central Ohio to Board and Care Services without

adding funds or extending the current time period which ends December 31, 2016 (The original term of the master contract is 01/01/2014 – 12/31/2016). This amendment is effective June 1, 2016.

Estimated Cost:  
\$153,600,000.00

Was the specific project funding included in the OBM-approved budget for the current year?  
Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 6/1/2016  
End Date: 12/31/2016

Why is this method preferred over the standard, competitive procedure?

DCFS is seeking to continue services with all vendors that are party to the master contract, while adding these (4) vendors, which had placements that were approved with Mission Critical justifications, at no additional cost to expand service options of the master contract for Board and Care Services.

Were other vendors evaluated? If not, explain.

None - DCFS is seeking to continue services with all vendors that are party to the master contract, while adding these four (4) vendors, which had placement that were approved with Mission Critical justifications, at no additional cost to expand service options for the master contract for Board and Care.

If contract amendment term has begun, respond to the following questions:

- a) Why is the contract amendment being submitted late?
- b) What is being done to prevent this from reoccurring?

a) Why is the contract being submitted late? DCFS first involvement with these 4-vendors, via a mission critical, was after the effective date of this amendment. After the mission critical, DCFS decided to add these providers to the Board and Care Master Contract. In addition, one of the four (4) vendors had originally declined to be a part of an amendment but subsequently changed their decision and was added to this one.

b) What is being done to prevent this from reoccurring? Moving forward, every effort will be made to work with DCFS program advisors to determine all the vendors that they may want to contract with in order to add to the master contract far in advance of its end date. Also, smaller residential agencies go in and out of operation and therefore make it difficult to predict which ones will be in existence to add to a master contract far in advance of its contract end date.

Describe the goods or services to be provided. Your description should include a brief explanation of need.

Provider - Reach Counseling Services

The Division of Children and Family Services (DCFS) plans to amend the original Master Contract for Board and Care's Residential and Foster Care Services by adding Reach Counseling Services without adding funds or extending the current time period which ends December 31, 2016 (The original term of the master contract is 01/01/2014 – 12/31/2016). This amendment is effective October 12, 2016.

Vendor Name(s):  
N/A

Estimated Cost:  
\$153,600,000.00

Was the specific project funding included in the OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 10/12/2016

End Date: 12/31/2016

Why is this method preferred over the standard, competitive procedure?

DCFS is seeking to continue services with all vendors that are party to the master contract, while adding Reach Counseling Services, which had a placement that was approved with Mission Critical justifications, at no additional cost to expand service options of the master contract for Board and Care Services.

Were other vendors evaluated? If not, explain.

None - DCFS is seeking to continue services with all vendors that are party to the master contract, while adding Reach Counseling Services, which had placement that was approved with Mission Critical justifications, at no additional cost to expand service options to the master contract for Board and Care.

If contract amendment term has begun, respond to the following questions:

a) Why is the contract amendment being submitted late?

b) What is being done to prevent this from reoccurring?

a) Why is the contract being submitted late? DCFS first involvement with Reach Counseling Services, via a mission critical, was after the effective date of this amendment. After the mission critical, DCFS decided to add Reach Counseling Services to the Board and Care Master Contract.

b) What is being done to prevent this from reoccurring? Moving forward, every effort will be made to work with DCFS program advisors to determine all the vendors that they may want to contract with in order to add to the master contract far in advance of its end date. Also, smaller residential agencies go in and out of operation and therefore make it difficult to predict which ones will be in existence to add to a master contract far in advance of its contract end date.

#### **D. Consent Agenda**

##### **BC2016-937**

DEPARTMENT OF PUBLIC WORKS

Describe the goods or services being procured.

This amended agreement is necessary to make estimated plan quantity adjustments based on actual field measurements and calculations and/or to meet existing field conditions.

Total Cost  
(\$2,408.32)

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

This amended agreement is necessary to make estimated plan quantity adjustments based on actual field measurements and calculations and/or to meet existing field conditions.

Contract Start Date

11/8/2016

Contract End Date

11/8/2016

**BC2016-938**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant agreement with The Stocker Foundation for the development of a new School Readiness Smartphone App for the period 1/1/2015 - 12/31/2016 to extend the grant period to 6/30/2017; no additional funds required.

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

Item No. 1

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a New Grant Agreement with the U.S. Department of Housing & Urban Development. The Grant Award amount is \$500,000.00; the term is 11/01/2016 through 10/31/2017; to support the implementation of a coordinated entry and assessment system for homeless services.

2. The primary goals of the grant project are to:

- a) establish one front door to Continuum of Care resources;
- b) match the most appropriate resource with the presenting client need;
- c) promote efficient and effective resource utilization.

**Item No. 2**

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a New Grant Agreement with the U.S. Department of Housing & Urban Development. The Grant Award amount is \$100,000.00; the term is 12/01/2016 through 11/30/2017; to support planning activities to strengthen Cuyahoga County Continuum of Care compliance with the HEARTH Act.

2. The primary goals of the grant project are to:

- a) improve Continuum of care provider performance;
- b) coordinate with mainstream resources to link persons and families experiencing homelessness with sustainable resources;
- c) establish system performance tracking and feedback mechanisms.

