



**Cuyahoga County Board of Control Agenda  
Monday, November 28, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 11/21/16**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**B – New Items for Review**

**BC2016-888**

Department of Public Works, recommending awards on RQ36709 to various providers (13-42) in the total amount not-to-exceed \$800,000.00 for general engineering services for the period 11/28/2016 – 11/27/2019:

- a) Euthenics, Inc. in the amount not-to-exceed \$400,000.00.
- b) Palmer Engineering Co. in the amount not-to-exceed \$400,000.00

Funding Source: Road and Bridge Fund

**BC2016-889**

Department of Public Works, submitting various agreements in the total amount not-to-exceed \$30,800.00 in connection with County-owned property located in the City of Middleburg Heights for the development of a Residence Inn Hotel:

- a) Temporary Construction Easement, Permanent Parcel No. 373-01-030 to Bagley AHI, Inc. in the amount of \$4,980.00 for the purpose of construction and installing a temporary roadway and temporary utility lines and facilities to permit construction activities.
- b) Permanent Easement, Permanent Parcel No. 373-01-030 with Bagley AHI, Inc. in the amount of \$25,820.00.
- c) Release of Easement, Permanent Parcel No. 373-01-030 with H. & M. Keesee.

Funding Source: Revenue Generating

**BC2016-890**

Department of Information Technology, recommending an award on RQ38060 and enter into a contract with Mid-Atlantic Data Systems Incorporated in the amount not-to-exceed \$3,075.00 for licensing and support services for Nagios Enterprise Solution for the period 11/28/2016 – 11/27/2017.

Funding Source: HHS Levy

**C – Exemptions**

**BC2016-891**

Department of Public Works, recommending an alternate procurement process on RQ38720, which will result in an award recommendation in the estimated amount of \$99,650.00 for the purchase of (5) Dodge Grand Caravans for use by various County Departments.

Funding Source: Internal Service Fund

**BC2016-892**

Department of Development, recommending an alternate procurement process and exemption from aggregation on various requisitions, which will result in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017

Funding Source: HHS Levy, PA, or other eligible HHS funding (funding source depends on eligibility of employee-in-training)

**BC2016-893**

Domestic Relations Court, recommending an RFP exemption on RQ38765, which will result in an award recommendation to Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$242,776.00 for mediation services for the period 10/1/2016 - 9/30/2017.

Funding Source: General Fund (with 66% Title IVD reimbursement on 50% of contract cost)

**BC2016-894**

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1600056 with various providers for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 for additional funds in the total amount not-to-exceed \$2,402,048.20:

- 1) For Community Wraparound Care Coordination and Family/Youth Advocacy and Support services:
  - a) Applewood Centers, Inc. in the amount of \$460,324.48.
  - b) Beech Brook in the amount of \$418,476.80.
  - c) Bellefaire Jewish Children's Bureau no additional funds required.
  - d) Catholic Charities Corporation (Parmadale) in the amount of \$1,185,042.51.
  - e) OhioGuidestone no additional funds required
  - f) Pressley Ridge in the amount of \$338,204.41.
  
- 2) For Evaluation, Fidelity and Monitoring services:

g) Case Western Reserve University no additional funds required.

Funding Source: Health Human Services Levy

**D – Consent Agenda**

**BC2016-895**

Department of Public Works, recommending to declare (1) 2000 Chevy Dump Truck as surplus County property no longer needed for public use; requesting authority to sell said truck valued in the amount of \$8,000.00 to Village of North Randall, in accordance with Ohio Revised Code Section 307.12(D).

Funding Source: Revenue Generating

**BC2016-896**

Office of Procurement & Diversity, presenting proposed purchases for the week of 11/28/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>
IS-16-38466	WebEx hardware accessories	Department of Information Technology	Globecom Technologies, Inc.	\$5,339.00
IS-16-38484	Continuous-feed paper	Department of Information Technology	Walker Group, LLC	\$3,430.80
IS-16-38605	Blade server memory upgrade for Real Property and Tableau projects	Department of Information Technology	IT-CLEANPRO	\$16,398.80
JA-16-38625	Hazmat detection	Department of Public Safety and Justice Services	Safeware	\$11,400.44
JA-16-38636	Legal notice: Mobile Data Terminal/Laptops for Geauga County Sheriff's Department police cars	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00
SA-16-38411	Medical publications	Department of Senior and Adult Services	Complete Book and Media Supply LLC	\$3,184.45
JC-16-38266	Laptops for court cases off-site and for emergency custody hearings	Juvenile Court	IT-CLEANPRO	\$6,756.00
CR-16-38705	Saw repair for Autopsy	Medical Examiner	Summit Medical Specialties	\$1,780.00

CR-16-38741	Tubes, syringes for Parentage and ID Labs	Medical Examiner	Life Technologies	\$836.95
CR-17-38686	Drug standards for Drug Chemistry Lab	Medical Examiner	Cerilliant	\$1,821.55
CR-17-38691	Heat sealer and supplies for Drug Chemistry Lab	Medical Examiner	Uline, Inc.	\$993.12
CR-17-38692	Camera lens, photo paper and batteries for Photography Lab	Medical Examiner	B&H Foto & Electronics Corp.	\$1,538.87
CR-17-38693	Plastic bags and tubing	Medical Examiner	Aabaco Plastics, Inc.	\$862.58
CR-17-38694	Bodily fluid test kits for Trace Evidence Lab	Medical Examiner	Abacus Diagnostics	\$7,361.50
CR-17-38695	DNA kits	Medical Examiner	Life Technologies Corporation	\$2,687.56
CR-17-38709	Splitless liners for Toxicology	Medical Examiner	Agilent Technologies, Inc.	\$1,216.00
CR-17-38713	Microflex gloves	Medical Examiner	Bob Barker Company Inc.	\$10,068.10
CR-17-38744	Drug standards for Toxicology	Medical Examiner	Lipomed Inc.	\$2,541.00
CR-17-38744	Drug standards for Toxicology	Medical Examiner	Cerilliant	\$3,044.51
CR-17-38749	Sealer and cord for Autopsy	Medical Examiner	The Dodge Company	\$597.40
PR-16-38614	Adobe Enterprise Licensing	Prosecutor's Office	MNJ Technologies Direct, Inc.	\$15,420.00
SH-16-38571	Bulletproof vests for deputies	Sheriff's Department	Vance Outdoors, Inc.	Not-to-exceed \$20,000.00
SH-16-38630	Ammunition	Sheriff's Department	Vance Outdoors, Inc.	\$20,972.25
JA-16-38255	Water rescue boats	Department of Public Safety and Justice Services	Samsel	\$13,070.00
<b>Items already purchased</b>				
Requisition #	Description	Department	Vendor Name	Total
CF-16-38773	PASSS: Assessment services	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$1,100.00

CF-16-38774	PASSS: Attachment therapy and neurofeedback	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$3,517.32
CF-16-38775	PASSS: Respite care	Department of Children and Family Services	Beechbrook	\$577.50
FC-16-38502	Financial audit services	Family and Children First Council	Ohio Auditor of State	Not-to-exceed \$5,125.00
FC-16-38726	FCSS: Safety and adaptive equipment (Maruk, Jennings, Mueller and Drespling)	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$18,542.02
FC-16-38728	FCSS: Safety and adaptive equipment (Rotsaert)	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$7,278.00

**V – OTHER BUSINESS**

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## **Minutes**

Cuyahoga County Board of Control  
Monday, November 21, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:07 a.m.

Attending:

Armond Budish, Chairperson  
Michael Dever, Director of Public Works  
Dennis Kennedy, Fiscal Officer  
Michael King, County Council (Alternate for Dave Greenspan)  
Lenora Lockett, Director, Office Procurement & Diversity  
Councilman Dale Miller  
Joe Nanni, County Council (Alternate for Dan Brady)

### **II – REVIEW MINUTES – 11/14/16**

Armond Budish motioned to approve the minutes from the November 14, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

##### **BC2016-844**

Department of Development, submitting an RFP exemption on RQ38489, which will result in an award recommendation to Bookman Associates, Inc., in the amount not-to-exceed \$33,500.00 for consultant services to assist the cities of Maple Heights and Garfield Heights in revitalizing the Broadway Avenue commercial corridor for the period 11/8/2016 – 5/31/2017. Funding Source: Community Development Block Grant

Item BC2016-844 was held by the Department.

#### **B – New Items for Review**

##### **BC2016-871**

Department Of Public Works, recommending an award on RQ38152 and enter into a contract with Frank Novak & Sons, Inc. in the amount not-to-exceed \$349,588.00 for Interior Painting services at various County Buildings for the period 12/1/2016 – 11/30/2017. Funding Source: General Fund (Capital Improvement Fund)

Mike Chambers, Public Works, presented. Joe Nanni asked if the Department still employs painters. Dale Miller asked if the work would be provided on an as-needed basis, and if so - why the County would not

keep the contract open for longer than a 1-year period. Councilman Miller also inquired whether the contract was a small-business set-aside. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-871 was unanimously approved.

#### BC2016-872

Department Of Public Works, recommending an award on RQ36192 and enter into a contract with Aramark Uniform & Career Apparel Group, Inc. in the amount not-to-exceed \$200,000.00 for Employment Uniform Rental services for County Employees in various County Buildings for the period 06/01/2016 - 05/31/2019. Funding Sources: County Airport Operations Fund 1% - \$2,000.00; Road & Bridge Fund 16% - \$ 32,000.00; Sanitary Sewer Fund 38% - \$76,000.00; Internal Service Fund 45% - \$ 90,000.00

Don Jerele, Public Works, presented. Dennis Kennedy referenced the June 1, 2016 start date and asked if the vendor has already provided services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-872 was unanimously approved.

#### BC2016-873

Department of Public Works:

- a) Requesting an RFP exemption on RQ38752 which will result in recommendation of award to Allegro Realty Advisors in the amount not-to-exceed \$84,000.00, to update the strategic study of the County's real estate portfolio, for a one-year period from date of contract execution; and
- b) Recommending an award on RQ38752 with Allegro Realty Advisors in the amount not-to-exceed \$84,000.00 to update the strategic study of the County's real estate portfolio, for a one-year period from date of contract execution.

Funding Sources: General Fund

Nichole English, Public Works, presented. Mike King asked if the County owns the data from the first study, and whether the data generated by the proposed study would be transferred to the County. Joe Nanni asked if undeveloped land owned by the County would be included in the inventory. Dale Miller expressed support for the study. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-873 was unanimously approved.

#### BC2016-874

Department of Information Technology, recommending an award on RQ38324 and enter into a contract with Tab Products in the amount not-to-exceed \$16,438.23 for support and maintenance of a Records Management System for the period 07/01/2016 - 06/30/2019. Funding Source: Public Assistance Fund

Pat Wright, Information Technology, presented. Dennis Kennedy referenced the late start date, and asked for explanation on the delay. He requested that the Department follow up with the date the item was entered into the myPro system. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-874 was unanimously approved.

#### BC2016-875

Department of Workforce Development, submitting contracts with various providers in the total amount not-to-exceed \$315,300.00 for pre and post release job readiness and employment services in connection with the Linking to Employment Activities Pre-release Specialized American Job Centers/Re-Entry Integrated Services (LEAP/RISE) Grant Program for the period 6/15/2015 - 6/14/2017:

- a) Project Learn, Inc. in the amount not-to-exceed \$35,000.00.
- b) Recovery Resources in the amount not-to-exceed \$40,000.00.
- c) Towards Employment, Incorporated in the amount not-to-exceed \$240,300.00.

Funding Source: U.S Department of Labor, Division of Employment and Training Administration Grant

Jay Bhattacharya, Workforce Development, presented. Joe Nanni asked for clarification on the jails participating in the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-875 was unanimously approved.

BC2016-876

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ37985 and enter into a contract with The Effective Leadership Academy in the amount not-to-exceed \$37,000.00 for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2017. Funding Source: Health and Human Services Levy

Mary Kelley, Office of Re-Entry, presented. Dale Miller asked where the program is operated, and which other vendors bid. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-876 was unanimously approved.

BC2016-877

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting amendments to contracts with various providers for the period 10/1/2012 - 12/31/2016 to extend the time period to 9/30/2017 and for additional funds in the total amount not-to-exceed \$487,243.00:

- a) Contract No. CE1300125 with Cleveland Tenants Organization for homeless prevention, outreach, information and referral services in the amount not-to-exceed \$60,000.00.
- b) Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services in the amount not-to-exceed \$165,650.00.
- c) Contract No. CE1300127-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation of a Coordinated Assessment and Intake System in the amount not-to-exceed \$233,243.00.
- d) Contract No. CE1300128 with United Way of Greater Cleveland for web-based housing listing services in the amount not-to-exceed \$28,350.00.

Funding Source: 27% U.S. Department of Housing and Urban Development Emergency Solutions Grant Program; 73% State of Ohio Housing Trust Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-877 was unanimously approved.

BC2016-878

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37382 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$110,235.00 for administration of the FY2015 Shelter Plus Care Sponsor Based Rental Assistance Program for the period 12/1/2016 – 11/31/2017.

Funding Source: U.S. Department of Housing & Urban Development, FY2015 Homeless Assistance Grant Program

Shari Weir, Office of Homeless Services, presented. Dale Miller asked why there was a delay between the approval of the exemption and the proposed contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-878 was unanimously approved.

BC2016-879

Prosecutor's Office

- a) Submitting an RFP exemption on RQ38633, which will result in a payment to Roetzel & Andress in the amount not-to-exceed \$16,232.00 for legal services in connection with Cuyahoga County Common Pleas Court Case No. SD-14-077348, C. Barton Jr. vs. County of Cuyahoga, et al in accordance with Ohio Revised Code Section 305.14(A); and
- b) Recommending a payment to Roetzel & Andress in the amount not-to-exceed \$16,232.00 for legal services in connection with Cuyahoga County Common Pleas Court Case No. SD-14-077348, C. Barton Jr. vs. County of Cuyahoga, et al in accordance with Ohio Revised Code Section 305.14(A).

Funding Source: General Fund

Charlie Hannan, Prosecutor's Office, presented. Dale Miller asked why the services were not provided in-house, and whether the legal matter has been resolved. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-879 was unanimously approved.

C – Exemptions

BC2016-880

Department of Public Works, submitting an RFP exemption on RQ38086, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount of \$162,228.90 for the purchase of (1) International 7600 SFA 6 X 4 Truck with Dump Body. Funding Source: Sanitary Sewer Fund

Don Jerele, Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-880 was unanimously approved.

BC2016-881

Department of Public Works, requesting an exemption from aggregation on RQ36709 to various providers (13-42) in the total amount not-to-exceed \$800,000.00 for general engineering Services for a three year period from date of execution: a) Euthenics, Inc. in the amount not-to-exceed \$400,000.00; b) Palmer Engineering Co. in the amount not-to-exceed \$400,000.00. Funding Source: Road and Bridge Fund

Nichole English, Public Works, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2016-881 was unanimously approved.

BC2016-882

Department of Development, submitting an RFP exemption on RQ38615, which will result in an award recommendation to Travis Systems, Inc. in the amount not-to-exceed \$5,250.00 for maintenance on

OneRoof Software for the period 12/15/2016 – 12/14/2019. Funding Source: Federal Community Development Block Grant

Paul Herdeg, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-882 was unanimously approved.

**BC2016-883**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an RFP exemption on RQ38699, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$304,596.00 for management of the Women’s Emergency Shelter, located at 2227 Payne Avenue for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-883 was unanimously approved.

**D – Consent Agenda**

Joe Nanni referred to item #884 and asked how the County’s potential purchase of the property would impact the proposed lease? He also asked if the County is presently using the building for storage. Dale Miller asked about the intended future use of the building. Armond Budish motioned to approve the Consent Agenda items; Joe Nanni seconded. Items BC2016-884 through -887 were unanimously approved.

**BC2016-884**

Department of Public Works, recommending to amend Board Approval No. BC2016-841 dated 11/7/2016, which approved an RFP exemption on RQ38186, which will result in an award recommendation to Greater Cleveland Regional Transit Authority in the amount of \$219,095.04 for lease of space at the Harvard Garage located at 2501 Harvard Ave., Newburgh Hts., by changing the time period from 10/1/2016 - 9/30/2017 to 1/1/2016 – 12/31/2017. Funding Source: General Fund

**BC2016-885**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

**BC2016-886**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to accept a donation in the amount of \$15,000.00 from Third Federal Foundation in support of the Supporting Partnerships to Assure Ready Kids (SPARK) Program. Funding Source: Donation

**BC2016-887**

Office of Procurement & Diversity, presenting voucher payments for the week of 11/21/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CF-16-38325</i>	<i>Chairs for lobby of Jane Edna Hunter Building and</i>	<i>Department of Children and Family Services</i>	<i>W.B. Mason Company, Inc.</i>	<i>\$23,903.32</i>

	<i>Old Brooklyn Neighborhood Family Service Center</i>			
<i>JA-16-38584</i>	<i>Hazmat sustainment equipment</i>	<i>Department of Public Safety and Justice Services</i>	<i>Frontier Industrial Supply Company</i>	<i>\$1,780.00</i>
<i>CT-16-38552</i>	<i>Ready mix/concrete supplies</i>	<i>Department of Public Works</i>	<i>Rockport Construction &amp; Materials, Inc.</i>	<i>\$22,200.00</i>
<i>CT-16-38704</i>	<i>Resolution folders for Print Shop</i>	<i>Department of Public Works</i>	<i>United Finishing &amp; Die Cutting Inc.</i>	<i>\$995.00</i>
<i>CT-16-38718</i>	<i>No. 9 envelopes for Print Shop</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$555.00</i>
<i>ST-16-38505</i>	<i>Various Ridgid tools</i>	<i>Department of Public Works</i>	<i>Woodhill Supply, Inc.</i>	<i>\$14,290.91</i>
<i>AU-16-38702</i>	<i>Direct thermal labels for Recording and Conveyance Department</i>	<i>Fiscal Office</i>	<i>Buckeye Business Products</i>	<i>\$944.40</i>
<i>LL001-16-38637</i>	<i>Books for patron use</i>	<i>Law Library</i>	<i>Bureau of National Affairs Inc.</i>	<i>\$1,056.77</i>
<i>LL001-16-38684</i>	<i>Ohio State Tax Reporter for patron use</i>	<i>Law Library</i>	<i>CCH Inc.</i>	<i>\$1,749.00</i>
<i>CR-16-38339</i>	<i>Lab supplies</i>	<i>Medical Examiner</i>	<i>VWR International</i>	<i>\$2,006.25</i>
<i>CR-16-38339</i>	<i>Lab supplies</i>	<i>Medical Examiner</i>	<i>Fisher Scientific Company, LLC</i>	<i>\$554.65</i>
<i>SH-16-38442</i>	<i>Composite HT ISO ID proximity cards for County-wide badging system</i>	<i>Sheriff's Department</i>	<i>Integrated Precision Systems, Inc.</i>	<i>Not-to-exceed \$8,000.00</i>
<i>JA-16-38626</i>	<i>Hazmat calibration</i>	<i>Department of Public Safety and Justice Services</i>	<i>Premier Safety &amp; Service</i>	<i>\$1,512.00</i>
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CR-16-38690</i>	<i>Toxicology services</i>	<i>Medical Examiner</i>	<i>Axis Forensic Toxicology, Inc.</i>	<i>\$8,785.00</i>

V – OTHER BUSINESS

No other business was presented.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 a.m.

## Item Details

### IV. Contracts and Awards

#### A. Tabled Items

#### B. New Items

##### **BC2016-888**

Department Of Public Works

Describe the goods or services to be procured.

Department of Public Works is requesting an award and approval of a contract to be awarded to two vendors; Euthenics Inc. and Palmer Engineering Co.; for General Engineering Services for the not-to-exceed amount of \$400,000 each. The primary goal of this contract is to allow DPW to maximize our resources (staff & financial) to address infrastructure needs.

Total Cost

\$800,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

VARIOUS LOCATIONS WITHIN CUYAHOGA COUNTY

Project Council District(s)

1

Procurement Type

RFQ (FORMAL)

Funding Source

ROAD & BRIDGE

##### **BC2016-889**

Department of Public Works requesting approval of the execution of a temporary construction easement and permanent easements with Bagley AHI, Inc. and release of easements with Horace and Matilda Keese on property owned by Cuyahoga County.

Bagley AHI, Inc. purchased property adjacent to the Cuyahoga County Fairgrounds to construct a hotel. A temporary construction easement, containing 1.4244 acres, is located on PPN 373-01-030 and is needed for the construction of a hotel. The duration of the temporary is 1 year. A permanent easement, containing 0.7351 acres, is needed for ingress/egress for the hotel. A permanent easement, containing 0.0161 acres, is needed for the installation and maintenance of a sign for the hotel. A permanent easement, containing 0.0228 acres, is needed for the ingress/egress of the fire department for the hotel.

A permanent easement, containing 0.03908 acres, is needed for landscaping and drainage for the hotel. Bagley AHI, Inc. is compensating the County \$30,800 for the easements, which is based on the appraised value of the property. The Cuyahoga Fairgrounds Board has reviewed and approved the easements and values.

The property adjacent to the Cuyahoga County Fairgrounds was previously owned by Horace and Matilda Keesee, who had an ingress/egress easement with Cuyahoga County in 1954. A release of easement is needed to execute the easements with Bagley Ahi, Inc.

Sarah Cammock in the Law Department reviewed the legal documents.

a. The primary goal is approval of the execution of a temporary construction easement and permanent easements with Bagley AHI, Inc. and release of easements with Horace and Matilda Keesee on property owned by Cuyahoga County in the City of Middleburgh Heights.

b. The property is located in the City of Middleburgh Heights.

c. Council District 4

B. Procurement N/A

C. Contractor and Project Information N/A

D. Project Status and Planning N/A

E. Funding N/A

### **BC2016-890**

Department Of Information Technology

Describe the goods or services to be procured.

Licensing to monitor servers and applications throughout HHS using Nagios Enterprise Solution. Nagios monitors the HHS environment for operating problems, and also monitors and stores data on network usage trends.

Total Cost

\$3,075.00

Was the specific project funding included in OBM-approved budget for the current year?

N

Project Location(s)

HHS AGENCIES

Procurement Type

RFB/RFP/RFQ UNDER \$25,000 (INFORMAL)

### **C. Exemptions**

#### **BC2016-891**

Department of Public Works

Briefly describe the proposed procurement method.

The Department of Public Works will send out specifications via BuySpeed to all registered vendors in the related category and post it to the web for one week. No bid bond or performance bond will be

required to help ensure a better response from the vendors. The successful bidder must be compliant with the Inspector General's Ethics Program and not be on the debarred list. This Alternate Procurement Process will help expedite the process to ensure timely delivery and competitive pricing from vendors.

Why is this method preferred over the standard, competitive procedure?

In the past, formal bids were not received for similar vans and the Alternate Procurement Process was eventually used to purchase the required vehicles for various County departments. No bid bond or performance bond will be required to help ensure a better response from the vendors. This Alternate Procurement Process will help expedite the process to ensure timely delivery and competitive pricing from vendors.

Were other vendors evaluated? If not, explain.

The Dodge Grand Caravan has been utilized effectively in the County fleet for many years. When bids were issued in the past, other alternatives were proposed to the County. Upon reviewing the specifications, they could not be considered equivalents due to the vehicles intended uses. Continuing to purchase Dodge Grand Caravans will allow service and repair expenses to be controlled in the most effective manner.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

N/A

#### **BC2016-892**

Department of Development

Businesses either located in Cuyahoga County, or located elsewhere but employing Cuyahoga County residents, may submit applications for reimbursement of employee training costs to the Department of Development. A separate application will be submitted for each employee to be trained. Department of Development staff will review each application and work with the business submitting the application as needed to be sure the proposed training plan and training wage differential are consistent with Cuyahoga County's Learn and Earn program. Upon approval of each application, Department of Development staff will initiate a Department Order to the business covering the authorized training costs and training wage differential for the employee to be trained. A separate Department Order will be issued for each employee to be trained. Each Department Order will be approved on the regular weekly Board of Control calendar. Once the Department Order is approved by the Board of Control, the business may begin training the employee. As the business pays out its approved training costs and training wage differential, it may submit monthly invoices to the Department of Development with backup documentation as required by Learn and Earn program guidelines. Department of Development staff will review each invoice and, upon approval, submit the approved invoice for payment under the appropriate Department Order. The total amount reimbursed for training of each employee will not exceed the amount of the Department Order authorizing their training and training wage differential.

Because companies will be ready to request training approval on a rolling basis throughout the calendar year, it is necessary to have a flexible approval process that complies with all legal requirements while giving businesses certainty as to when their employee training applications will be approved.

The Law Department advised Development that an alternate process involving execution of a single master contract, with repeated amendments to the contract adding new businesses, is under development but is not yet available at this time.

Companies will apply on a rolling basis and a separate Department Order will be issued for each company and each specific employee to be trained.

**BC2016-893**

Domestic Relations

Bidding would increase cost to the court and services are provided by a county agency.

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Professional and technical services for the mediation project 10/1/2016 - 9/30/2017

Vendor Name(s):

Cuyahoga County Department of Justice Services office of Mediation

Estimated Cost:

\$242,776.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: 10/1/2016

End Date: 9/30/2017

Procurement Type

GOVERNMENT / INTRA-AGENCY (GOVERNMENT WITHIN OF CUYAHOGA COUNTY AUTHORITY)

Briefly describe the proposed procurement method.

Cuyahoga county department of justice services provides these services for the court

Why is this method preferred over the standard, competitive procedure?

Bidding would increase cost to the court and services are provided by a county agency.

Were other vendors evaluated? If not, explain.

No, a county agency is providing these services

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

n/a

**BC2016-894**

The Division of Children & Family Services (DCFS) is requesting approval to amend the master contract for Cuyahoga Tapestry System of Care Services. Additional funding is being requested to support the continuation of services through 2016 as well as meet enrollment expectations for the remainder of the contract period. Tapestry services are delivered by six (6) Care Coordination providers: Applewood

Centers, Inc., CE-1600056-01; Beech Brook, CE-1600056-02; Catholic Charities Corporation, CE-1600056-04; Bellefaire JCB, CE-1600056-03; Ohio Guidestone, CE-1600056-06 and Pressley Ridge, CE-1600056-07 and one (1) provider for Tapestry Evaluation and Monitoring, Case Western Reserve University, CE-1600056-05. The current contract time period will remain the same (March 1, 2016 to December 31, 2018). Total amendment award amount of \$2,402,048.20 will permit Care Coordination providers to continue serving families at the current enrollment rate, which has increased by 23% over the same time period last year. The original contract amount was \$5,700,000.00.

Vendor Name(s):

Estimated Cost:  
\$8,102,048.20

Was the specific project funding included in the OBM-approved budget for the current year?  
Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 3/1/2016  
End Date: 12/31/2018

Why is this method preferred over the standard, competitive procedure?

A Contract Amendment is the preferred method of procurement since six vendors were awarded contracts under Requisition CF-16-34146 for Tapestry Services. This requested amendment is to specifically add funds to four of the six vendors who have the capability to serve more families.

Were other vendors evaluated? If not, explain.

No other vendors were evaluated since a recent contract was still in effect and active until December 31, 2018. This requested amendment is to specifically add funds to four of the six vendors who have the capability to serve more families.

If contract amendment term has begun, respond to the following questions:

- a) Why is the contract amendment being submitted late?
  - b) What is being done to prevent this from reoccurring?
- a) This contract amendment was submitted late as services had already started when reports later showed the necessity to increase the funds of four specified vendors to successfully continue the Care Coordination services of Tapestry.
- b) To prevent this type of late submittal, the Requesting Department will acquire forecasting reports prior to initiating the formal request for proposals.

#### **D. Consent Agenda**

##### **BC2016-895**

Public Works is requesting:

- 1) To declare vehicle 3-253 2000 Chevy Dump Truck as surplus property. The vehicle is 16 years old and cannot be used for its intended purpose.
- 2) Approval of Private Sale to the Village of North Randall for \$8,000 - its fair market value.