



Board of Revision

**Cuyahoga County Administrative Headquarters
2079 East Ninth Street, Cleveland, Ohio 44115
216.443.7195 | Ohio Relay Service 711 | 216.443.8282 (fax)**

Minutes

Special Meeting of the Statutory Members of the Cuyahoga County Board of Revision (BOR) October 27, 2016 at 9:30 AM

Required legal notices were provided and posted. The special meeting pursuant to Ohio Revised Code section 5715.09 was held at Cuyahoga County Administrative Headquarters, 2079 East Ninth Street, Cleveland, OH 44115. The meeting was called to order at 9:30 AM by **Matt Carroll, Esq.**, representing Cuyahoga County Executive, Armond Budish, and Board Chairman. The roll was called. Present were:

- **Matt Carroll**, designee of the County Executive, Armond Budish
- **Dave Greenspan**, Councilmember, designee of Council President, Dan Brady
- **Dennis G. Kennedy**, Cuyahoga County Fiscal Officer

Carroll asked for any public comment. Alex Morton, Esq. said that he was present to put members of the Board of Revision on notice, especially the Fiscal Officer, of an existing problem with staff from the BOR and Appraisal Division. Attorney Morton passed out a handout to the Members and stated that he would follow up on the issue.

A Motion to approve the Minutes from the meetings held on April 19, 2016 and July 25, 2016 was made by **Kennedy** and **Greenspan** seconded the Motion. The Minutes were approved as presented.

Carroll asked for any new business. Anna Lucic, Fiscal Office Supervisor, Real Property Division, gave a brief update of the completed Real Property Tax Abstract for tax year 2016. Lucic explained that there was a huge loss in taxable value due to the final determinations for University Hospital and The Cleveland Clinic properties. The total taxable value for the entire County for tax year 2016 (pay in 2017), is reported at \$26,539,113,700, a decrease as compared to tax year 2015 (paid in 2016) at \$26,560,986,440.

A Motion to approve the Real Property Tax Abstract for tax year 2016 was made by **Kennedy** and **Greenspan** seconded the Motion. The Real Property Tax Abstract was approved as submitted.

Shelley Davis, BOR Administrator requested approval to post and hire a LIUNA Local 860 permanent full-time employee in the unclassified position of Administrative Assistant 1-Scheduler. The salary will be determined by the Collective Bargaining Agreement, which the BOR's annual operating Real Estate Assessment Fund supports. Discussion ensued.

Greenspan made a Motion to approve the request to post and hire an Administrative Assistant 1-Scheduler as requested. **Kennedy** seconded the Motion.

Shelly Davis requested approval to hire a full-time Hearing Officer, in the event of a vacancy within a Hearing Board. Davis discussed the need to maintain three (3) full time Hearing Boards, which consist of three (3) full-time Hearing Officers. The approval would allow Davis permission to either recall a previously laid-off Hearing Officer and/or post and hire a new employee into the exempt, unclassified position of permanent full-time Hearing Officer, with an annual salary of \$65,500, which the BOR's annual operating Real Estate Assessment Fund supports. Discussion ensued.

Carroll made a Motion to approve the request to hire a Hearing Officer in the event of a vacancy as requested. **Greenspan** seconded the Motion.

Davis requested approval to post and hire a full-time Case Specialist Coordinator or equivalent position pursuant to Human Resources review. The position is a newly created, unclassified, non-union position, and is needed due to the expected case load generated from an increased HB 294 Hearing Docket and the Hardest Hit Funds Project. The position is responsible for inspection of all documents, identify flaws or defects that would preclude the case from going forward, and provide verification that the case meets service and jurisdictional compliance with the BOR for hearings and adjudication.

Greenspan made a Motion to approve the request to hire a Case Specialist Coordinator or equivalent position as requested. **Kennedy** seconded the Motion.

Davis provided an update on BOR's appeals.

The meeting was adjourned at 9:55 AM.

Minutes Recorded by: Bonnie Inniss