

Minutes

Cuyahoga County Board of Control
Monday, October 24, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson
Mike Chambers, Public Works (alternate for Michael Dever)
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer (alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 10/17/16

Armond Budish motioned to approve the minutes from the October 17, 2016 meeting, as written; Dale Miller seconded. The minutes was unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2016-772

Department of Health and Human Services, Office of Re-Entry, submitting an RFP exemption on RQ37830, which will result in an award recommendation to Think Tank, Inc. in the amount of \$4,157.00 for sponsorship of a simulation workshop that occurred September 22, 2016. Funding Source: Health and Human Services Levy

Mary Kelly, Office of Re-entry, presented. There were no questions. Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2016-772 was unanimously approved.

B – New Items for Review

BC2016-795

Department of Public Works, Recommending an award on RQ36703 and enter into a contract with K2M Design, Inc. in the amount not-to-exceed \$280,000.00 for Cuyahoga County Courthouse roof assessment and architectural design engineering services for the period 10/24/2016 – 12/31/2017. Funding Source: General Fund

Mike Chamber presented. Dave Greenspan asked for clarification on the location, and whether the item is included in the Capital Improvement Plan. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-795 was unanimously approved.

BC2016-796

Department of Public Works, submitting an amendment to a revenue generating agreement with City of Cleveland Heights for maintenance of storm and sanitary sewer systems located in County Sewer District No. 17 for the period 1/22/2016 - 12/31/2016 by changing the amount not-to-exceed from \$300,000.00 to \$625,000.00. Funding Source: Revenue Generating

Mike Chamber presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-796 was unanimously approved.

BC2016-797

Department of Development, recommending a Property Demolition Fund award to the City of Cleveland in the amount not-to-exceed \$2,000,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 4 of the Cuyahoga County Property Demolition Program for the period 9/1/2016 - 2/28/2018. Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. Trevor McAleer asked for the number of properties to be demolished under the contract. Dave Greenspan asked how many properties have been demolished to date. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-797 was unanimously approved.

BC2016-798

Department of Development, recommending an award on RQ38141 and enter into an agreement with County Planning Commission in the amount not-to-exceed \$38,000.00 for planning and technical assistance for the period 10/1/2016 - 9/30/2017. Funding Source: Community Development Block Grant Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-798 was unanimously approved.

BC2016-799

Department of Information Technology, recommending an award on RQ38324 to Tab Products Co. LLC in the amount not-to-exceed \$16,438.23 for support and maintenance of a Records Management System for the period 07/01/2016 - 06/30/2019. Funding Sources: Public Assistance Fund and Health and Human Services Levy

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-799 was unanimously approved.

BC2016-800

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ38005 to Valley Ford Truck, Inc. (12-2) in the amount of \$109,340.00 for the purchase of (2) Ford F-350 Super Cab/chassis 4X4 XL. Funding Source: Sanitary Sewer Fund

Lenora Lockett presented. Dale Miller asked the name of the other vendor and amount of rejected bid. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-800 was unanimously approved.

BC2016-801

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ37862 to Bob Gillingham Ford, Inc. (13-2) in the amount of \$83,883.00 for the purchase of (3) 2017 Ford AWD Utility Police Interceptors. Funding Source: Internal Service Fund

Lenora Lockett presented. Dale Miller asked the name of the other vendor and amount of rejected bid. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-801 was unanimously approved.

BC2016-802

Office of Procurement & Diversity, on behalf of Department of the Public Works, recommending an award on RQ37438 to Valley Ford Truck, Inc. (13-2) in the amount of \$74,021.00 for the purchase of (1) Ford F-450 Super Cab/chassis 4X2. Funding Source: Road and Bridge Fund

Lenora Lockett presented. Dave Greenspan asked for a general description of the truck to be purchased. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-802 was unanimously approved.

BC2016-803

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37734 and enter into a contract with University of Cincinnati Research Institute in the amount not-to-exceed \$56,000.00 for Core Correctional Practices Training services for the period 10/1/2016 – 6/30/2017. Funding Source: Reclaim Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-803 was unanimously approved.

BC2016-804

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37767 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$14,668.82 for evaluation of the Multi-Systemic Therapy Program for the period 9/1/2016 – 6/30/2017. Funding Source: Targeted RECLAIM Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-804 was unanimously approved.

BC2016-805

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ36948 and enter into a contract with Case Western Reserve University, on behalf of The Begun Center for Violence Prevention Research and Education in the Mandel School of Applied Social Science, in the amount of \$116,667.00 for evaluation services for the period 8/1/2016 - 12/31/2016. Funding Source: HHS Levy

Robin Martin, Family and Children First Council, presented. Dave Greenspan asked for clarification on how the evaluations are used in the decision to contract with service providers. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-805 was unanimously approved.

BC2016-806

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1600021 with Adoption Advocacy, Inc. for adoption services for the period 1/1/2016 - 12/31/2016 for additional funds in the amount not-to-exceed \$7,000.00. Funding Source: HHS Levy

Division of Children and Family Services was not in attendance. Lindy Burt provided a brief explanation on the item. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-806 was unanimously approved.

C – Exemptions

BC2016-807

Court of Common Pleas/Corrections Planning Board, submitting an RFP exemption on RQ38268, which will result in an award recommendation to Cuyahoga Corrections Association (4CA, Inc.) in the amount of \$425,000.00 for Criminal Justice Services Halfway House Substance Abuse Treatment Services for the period 7/1/2016 – 6/30/2017. Funding Source: Ohio Department of Rehabilitation and Corrections

Katherine Utt, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-807 was unanimously approved.

BC2016-808

Court of Common Pleas/Corrections Planning Board, submitting an RFP exemption on RQ38116, which will result in an award recommendation to Hyndsight Productions in the amount of \$34,895.00 for video production services for the FY2016 Welcome to the Court Grant Project for the period 7/1/2016 – 7/1/2017. Funding Sources: 50% State Justice Institute Grant; 50% General Fund match

Katherine Utt, Corrections Planning Board, presented. Dave Greenspan asked if the Agency considered using the County's internal audio/video staff for production. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-808 was unanimously approved.

BC2016-809

Communications Department, submitting an RFP exemption on RQ37476, which will result in an award recommendation to Precision Media and Public Relations, LLC in the amount of \$18,750.00 for branding and messaging guidelines and design consultation services for a 6-month period upon execution of contract. Funding Source: General Fund

Eliza Wing, Chief Communications Officer, presented. Dave Greenspan asked if the contract is a fixed or not-to-exceed amount. Dale Miller asked for the percentage of the contract amount supporting services already provided. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-809 was unanimously approved.

D – Consent Agenda

Dave Greenspan referred to item BC2016-811, RQ#38247, and asked if supplies are included in the purchase. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2016-810 and -811 were unanimously approved.

BC2016-810

Department Of Public Works, submitting an amendment to Contract No. CE1600057 (Subsidiary No. 1) with The C.A. Agresta Construction Co. for the 2016 Operations Resurfacing Program – Group 1: Eddy Road from St. Clair Avenue to I-90 in the City of Cleveland and East 152nd Street from Coit Avenue to Woodworth Avenue in the City of East Cleveland for a decrease in the amount of (\$101,902.66). Funding Source: County \$7.50 License Tax Fund

BC2016-811

Office of Procurement & Diversity, presenting voucher payments for the week of 10/24/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
DV-16-38462	Legal Notice: 2017 Action Plan Public Hearing	Department of Development	Plain Dealer	not-to-exceed \$950.00
IS-16-38154	SmartDraw Enterprise Edition Site License	Department of Information Technology	Zones Inc.	\$3,020.33
IS-16-38156	Blade servers memory upgrade for Real Property and Tableau projects	Department of Information Technology	Zones Inc.	\$13,000.00
CE-16-38464	Legal Notice: Noble Road resurfacing project	Department of Public Works	Plain Dealer	not-to-exceed \$1,800.00
CT-16-38247	Fire dampers and supplies	Department of Public Works	Duct Fabricators, Inc.	not-to-exceed \$24,000.00
CT-16-38428	Radio advertising for Animal Shelter	Department of Public Works	Clear Channel	not-to-exceed \$20,000.00
CT-16-38458	326B Envelopes for Print Shop	Department of Public Works	The Envelope Printery of Ohio Inc.	\$560.00
CT-16-38459	Mail house services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$1,318.50
CR-16-38157	Proficiency test for labs	Medical Examiner	Collaborative Testing Services, Inc.	\$2,460.00
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
IS-16-38308	(4) Magnetic Image Readable Character Printers and (3) Desktop Printers	Department of Information Technology	Toshiba Business Solutions	\$4,705.00
CT-16-38487	Lockset for Court of Appeals	Department of Public Works	Cleveland Key Shop	\$966.30
<i>Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
JC-16-38188	Bread – November	Juvenile Court	Schwebel Baking Company	\$1,855.80
JC-16-38189	Milk - November	Juvenile Court	Borden Dairy Company of Ohio	\$5,621.96

			<i>dba Dairymens Milk Company</i>	
JC-16-38190	<i>Peaches - November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,705.42</i>
JC-16-38191	<i>Pork and beans – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$1,456.51</i>
JC-16-38192	<i>Lima beans – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,893.87</i>
JC-16-38193	<i>Dairy - November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$229.97</i>
JC-16-38194	<i>Lunch meats - November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$200.00</i>
JC-16-38195	<i>Meats – November</i>	<i>Juvenile Court</i>	<i>Shaker Valley Foods, Inc.</i>	<i>\$2,003.80</i>
JC-16-38195	<i>Meats – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$1,929.60</i>
JC-16-38196	<i>Bananas - November</i>	<i>Juvenile Court</i>	<i>The Sanson Company</i>	<i>\$3,426.00</i>

V – OTHER BUSINESS

BC2016-812 Mike Chambers presented a time-sensitive/mission-critical item from the Department of Public Works: RQ#38551; door control unit for the doorway for disabled persons at the Virgil E Brown Building; \$1,425.00; vendor – Cleveland Door Controls.

Armond Budish motioned to amend the agenda and consider the item; Dale Miller seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-813 Mike Chambers presented a time-sensitive/mission-critical item from the Department of Public Works: RQ#37433; water booster for Courthouse Square Building; \$17,625.00; vendor – Gerow Equipment Company.

Armond Budish motioned to amend the agenda and consider the item; Trevor McAleer seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

- Department of Health and Human Services/Division of Children and Family Services, submitting an agreement with TransUnion LLC for consumer reporting services for Youth in Foster Care.

VI – PUBLIC COMMENT

There was no public comment unrelated to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:33 a.m.