



**Cuyahoga County Board of Control Agenda  
Monday, June 27, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 6/20/16**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**BC2016-429**

Department of Development, requesting approval of an Economic Development loan with NPA Coating Inc. in the amount of \$500,000.00 for assistance with the redevelopment and modernization of an existing facility located at 11110 Berea Road, Cleveland.

Funding Source: Job Creation Economic Development Fund

**BC2016-430**

Department of Development, requesting approval of an Economic Development Business Growth loan to SAUCY Brewworks, LLC in the amount of \$480,000.00 for assistance with the purchase of equipment for a production brewery operation located at 2885 Detroit Avenue, Cleveland.

Funding Source: Job Creation Economic Development Fund

**BC2016-439**

Sheriff's Department, submitting revenue generating agreement with City of Cleveland in the amount of ~~\$75,000.00~~ \$201,809.49 for operational assistance in providing security for the 2016 Republican National Convention for the period ~~7/17/2016 – 7/22/2016~~ 6/27/2016 – 7/22/2016.

Funding Source: Revenue Generating

**BC2016-443**

Department of Development, submitting an RFP exemption on RQ37406, which will result in an award recommendation to National Council For Community Development, Inc. dba National Development Council in the amount of \$156,000.00 for technical assistance services for Economic Development Projects for the period 06/01/2016 - 06/01/2018.

Funding Source: Development Revolving Loan Fund

**B – New Items for Review**

**BC2016-468**

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300528 with Perk Company, Inc. for the resurfacing of Belvoir Boulevard from Fairmount Boulevard to Mayfield Road in the Cities of South Euclid, University Heights and Shaker Heights for additional funds in the amount not-to-exceed \$205,356.53.

a) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funds; 20% Cuyahoga County (\$5.00 Vehicle License Tax)

**BC2016-469**

Department of Information Technology, submitting an amendment to Contract No. CE1500170 with Outlier Technologies, Inc. for 15 client licenses, 20 Web Portal Licenses and technical support on MAP SansWrite software for the period 7/1/2015 – 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount not-to-exceed \$25,500.00.

Funding Source: 100% Public Assistance Funds

**BC2016-470**

Department of Workforce Development, submitting a contract with North Coast Container Corp. in the amount not-to-exceed \$19,054.10 for the On-the-Job Training Program for the period 2/22/16 – 8/31/2016.

Funding Source: Workforce Innovation and Opportunity Act Funds

**BC2016-471**

Court of Common Pleas/Juvenile Court Division/Domestic Relations Division, submitting an amendment to Master Contract No. CE1400407 with various providers for interpretation and translation services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$37,020.00:

- a) Asian Services In Action, Inc. in the amount of \$25,020.00.
- b) The Cleveland Hearing and Speech Center; no additional funds required.
- c) Cross Thread Solutions, LLC in the amount of \$12,000.00.

Funding Source: 100% General Fund

**BC2016-472**

Court of Common Pleas/Juvenile Court Division, submitting a revenue generating agreement with Cleveland Heights/University Heights School District in the amount of \$28,700.00 for school-based liaison services for the period 7/1/2016 – 6/30/2017.

Funding Source: Revenue Generating

**BC2016-473**

Medical Examiner's Office, recommending to amend Board of Control Approval No. BC2015-724 dated 10/31/2015, which amended an authorized alternate procurement process, that resulted in an award recommendation to NMS Labs for outside toxicology testing services for the period 6/1/2015 - 5/31/2017, by changing the amount not-to-exceed from \$110,000.00 to \$160,000.00.

Funding Source: 100% Medical Examiner's Laboratory Funds

**BC2016-474**

Sheriff's Department, submitting an amendment to Contract No. CE1400232 with Standard Law Enforcement Supply Co. for correction officer uniforms for the period 6/1/2014 - 5/31/2017 for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: 100% General Fund

**BC2016-475**

Department of Health and Human Services/Division of Senior and Adult Services,

a) recommending an RFP Exemption on RQ37407, which will result in an award recommendation to UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018.

b) recommending an award on RQ37407 and enter into a contract with UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018.

Funding Source: 100% Health and Human Services Levy Fund

**BC2016-476**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36486 and enter into a contract with Terminix International in the amount not-to-exceed \$25,000.00 for bed bug extermination services for the period 4/1/2016 - 3/31/2017.

Funding Source: 33% Title IV-E Maintenance; 67% Health and Human Services Levy Funds

**BC2016-477**

Agency of the Inspector General, submitting an amendment to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System for the period 4/23/2015 - 4/22/2016 to extend the time period to 4/22/2017 and for additional funds in the amount of \$13,742.27.

Funding Source: 100% General Fund

## **C. Exemptions**

### **BC2016-478**

Department of Public Works, submitting an RFP exemption, which will result in an amendment to a revenue generating agreement with University Hospitals Health System, Inc. for lease of space in the Samuel R. Gerber Cuyahoga County Medical Examiner's Building located at 11001 Cedar Avenue, Cleveland, for the period 7/30/1996 - 5/31/2016 to extend the time period to 5/31/2017, to change the terms, effective 6/1/2016, and for additional revenue in the amount of \$465,045.00.

Funding Source: Revenue Generating

### **BC2016-479**

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300290-01 with Air-Rite Service for HVAC filters for various County buildings for the period 5/1/2013 - 4/16/2016 to extend the time period to 11/30/2016; no additional funds required.

Funding Source: Internal Service Fund

### **BC2016-480**

Department of Information Technology, submitting an RFP exemption on RQ37523, which will result in an award recommendation to Environmental Systems Research Institute, Inc. for various Departments in the amount of \$55,071.08 for maintenance on ArcGis software for the period 2/29/2016 – 12/31/2017.

Funding Source: Real Estate Assessment Fund

### **BC2016-481**

Department of Information Technology, recommending an alternate procurement process, which will result in a Memorandum of Understanding with Hewlett Packard to outline pricing goals and objectives for notebooks, desktops, tablets and related peripherals and services for the period 5/1/2016 – 4/30/2018.

Funding Source: N/A

## **D. Consent Agenda**

### **BC2016-482**

Department of Public Works, submitting an agreement of cooperation with the Purchasing Consortium in the estimated amount of \$24,000.00 for the purchase of sodium chloride (rock salt) for the 2016 - 2017 winter season.

Funding Source: Internal Service Fund, Road and Bridge Fund, Sanitary Sewer Fund

### **BC2016-483**

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

**BC2016-484**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2016-485**

Office of Procurement & Diversity, presenting voucher payments for the week of 6/27/2016

<b>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</b>				
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>
CR-16-37602	Microscope Repair & Check	Medical Examiner	Leica Microsystems Inc.	\$3,000.00
CR-16-37622	AIT Forensic Toxicology Testing	Medical Examiner	AIT Laboratories	\$1,243.34
CR-16-37623	Wolters Kluwer American Journal of Forensics Medicine & Pathology Subscription	Medical Examiner	Wolters Kluwer Health	\$544.00
CR-16-37624	Latex Gloves receiving/investigation	Medical Examiner	LABSOURCE	\$990.00
CT-16-37577	R/R of Transmission for Protective Services Vehicle 815YSR	Department of Public Works	Custom Trans, Inc.	\$2,248.64
CT-16-37579	Print Shop (JC) 4-Part NCR Paper	Department of Public Works	Millcraft Paper Company	\$2,934.00
CT-16-37607	Overheating issue repairs for unit S-418	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$3,331.64
CT-16-37630	Retractable banner-stand-cases	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$2,856.00
CT-16-37633	Courthouse Square Broken Window	Department of Public Works	Allied Glass Services	\$725.00
CT-16-37637	Steering Gear Box Unit S-217	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$1,646.47
CT-16-37652	Spot Sprayer – Bldgs and grounds	Department of Public Works	Grainger Industrial Supply	\$539.55

IS-16-37586	4 HP 600GB 12G SAS 15k Hard Drives	Department of Information Technology	ITCLEANPRO	\$1,610.00
IS-16-37588	7 HP Adapter Cards	Department of Information Technology	ITCLEANPRO	\$2,822.00
JA-16-37545	Advertisement – FY16 Violence Against Women Act (VAWA) Solicitation	Department of Public Safety & Justice Services	Plain Dealer/Plain Dealer Publishing Co.	\$800.00
JC-16-37521	Mattresses	Juvenile Court	Derby Industries	\$3,770.40
<b>Items already purchased</b>				
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>
CF-16-37611	PASSS – Adoption Special – Respite Services	Department of Health and Human Services/ Division of Children & Family Services	Sandra Phillips	\$1,000.00

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting a permit agreement with U.S. Geological Survey, Ohio for to construct, maintain and operate a stream gage and appurtenances on Sprague Road Bridge No. 03.66 crossing over Baker Creek in the City of Olmsted Falls.

Funding Source: N/A

**Item No. 2**

Department of Public Works, submitting a permit agreement with U.S. Geological Survey, Ohio for to construct, maintain and operate a stream gage and appurtenances on Usher Road Bridge No. 00.62 crossing over Plum Creek in the City of Olmsted Falls.

Funding Source: N/A

**Item No. 3**

Department of Workforce Development, submitting an amendment to a data sharing and confidentiality agreement with Ohio Department of Job and Family Services/Ohio Means Jobs/Local Area 3 to assess participants served through the local area workforce development system for the period 8/17/2015 - 6/30/2017 to provide wage record information and Unemployment Insurance (UI) Claimant data.

Funding Source: N/A

**Item No. 4**

Department of Health and Human Services, Division of Children and Family Services, submitting a Memorandum of Understanding with Cleveland Rape Crisis Center for on-site provision of sexual assault intake and triage services for the period 3/1/2016 - 2/28/2018.

Funding Source: N/A

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## **Minutes**

Cuyahoga County Board of Control  
Monday, June 20, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson  
Michael Dever, Director of Public Works  
Kathy Goepfert (Alternate for Dennis Kennedy)  
Mike King, County Council (Alternate for Dave Greenspan)  
Lenora Lockett, Director of Procurement and Diversity  
Councilman Dale Miller  
Joe Nanni, County Council (Alternate for Dan Brady)

### **II – REVIEW MINUTES – 6/13/16**

Armond Budish motioned to approve the minutes from the June 13, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

There were no tabled items

#### **B – New Items for Review**

##### **BC2016-429**

Department Of Development, requesting approval of an Economic Development loan with NPA Coating Inc. in the amount of \$500,000.00 for assistance with the redevelopment and modernization of an existing facility located at 11110 Berea Road, Cleveland. Funding Source: Job Creation Economic Development Fund

Item BC2016-429 was held at the request of the Department.

##### **BC2016-430**

Department Of Development, requesting approval of an Economic Development Business Growth loan to SAUCY Brewworks, LLC in the amount of \$480,000.00 for assistance with the purchase of equipment for a new production brewery operation located at 2885 Detroit Avenue, Cleveland. Funding Source: Job Creation Economic Development Fund

Item BC2016-430 was held at the request of the Department.



BC2016-431

Department of Information Technology, submitting an amendment to Contract No. CE1200477 with Unify Solutions, Inc. for support services for SAP human capital management system for the period 7/2/2012 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$486,000.00. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-431 was unanimously approved.

BC2016-432

Department of Information Technology, recommending an award on RQ37555 to En Pointe Technologies in the amount of \$333,380.00 for the purchase of 1000 Microsoft Office Pro Licenses. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Mike King asked if the proposed purchase is within the original Enterprise Agreement dollar amount. He further noted that the backup information in the agenda contains a reference to a request for an RFP exemption. Lindy Burt responded that this language was mistakenly left in the agenda and should have been deleted. Joe Nanni asked if the contract provides a discount for County employees. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-432 was unanimously approved.

Lindy Burt noted that Michael Dever was in attendance.

BC2016-433

Department of Information Technology, recommending an award on RQ37552 to En Pointe Technologies in the amount of \$205,208.04 for the purchase of 365 upgrade licenses for Microsoft Office. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Mike King asked if the proposed award is under the Enterprise Agreement, and whether an exemption is needed. Dale Miller noted that the reference to a request for an exemption should be removed from the backup information in the rear of the agenda. He further inquired whether the change to Microsoft for email would have a significant impact on users. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-433 was unanimously approved.

BC2016-434

Department of Information Technology, recommending an award on RQ37484 to En Pointe Technologies in the amount of \$1,000.14 for the purchase of Office ProPlus ALNG Platform software. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. It was again noted that the reference to a request for an exemption should have been deleted from the backup information in the rear of the agenda. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-434 was unanimously approved.

BC2016-435

a) Department of Information Technology, submitting an RFP exemption on RQ37225, which will result in an award recommendation to TEC Communications, Inc. in the amount of \$88,032.25 for 340 - Cisco Voice over Internet Protocol phones, accessories and maintenance. b) Department of Information Technology, recommending an award on RQ37225 to TEC Communications, Inc. in the amount of \$88,032.25 for 340 - Cisco Voice over Internet Protocol phones, accessories and maintenance. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-435 was unanimously approved.

#### BC2016-436

a) Department of Information Technology, submitting an RFP exemption on RQ37185, which will result in an award recommendation to State of Ohio in the amount not-to-exceed \$420,000.00 for software licenses and maintenance on an IBM LPAR Mainframe for the period 1/1/2016 – 12/31/2016. b) Department of Information Technology, recommending an award on RQ37185 and enter into an agreement with State of Ohio in the amount not-to-exceed \$420,000.00 for software licenses and maintenance on an IBM LPAR Mainframe for the period 1/1/2016 – 12/31/2016. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. Mike King asked for further explanation on the rationale behind the request for an exemption, as it was not included in the rear of the agenda. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-436 was unanimously approved.

#### BC2016-437

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ35494 to Interstate Safety & Service, Inc. (10-2) in the amount not-to-exceed \$240,000.00 for the furnishing and delivery of washed limestone for the period 7/1/2016 - 7/30/2018. Funding Source: Sanitary Sewer Operation Fund

Lenora Lockett, Office of Procurement and Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-437 was unanimously approved.

#### BC2016-438

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ37076 to Bob Gillingham Ford, Inc. in the amount of \$49,403.00 for the purchase of (2) 2017 Ford Transit Connect Wagons. Funding Source: Internal Service Fund

Lenora Lockett, Office of Procurement and Diversity, presented. Dale Miller asked where the wagons will be used, and whether the County already has vehicles in its fleet that could be used instead of purchasing new vehicles. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-438 was unanimously approved.

BC2016-439

Sheriff's Department, submitting revenue generating agreement with City of Cleveland in the amount of \$75,000.00 for operational assistance in providing security for the 2016 Republican National Convention for the period 7/17/2016 - 7/22/2016. Funding Source: Revenue Generating

Item BC2016-439 was held at the request of the Department. Dale Miller asked if the Department anticipates any additional contracts with the City of Cleveland for provision of law enforcement support during RNC.

BC2016-440

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ36373 and enter into a contract with Specialized Alternatives for Families and Youth of Ohio, Inc. (20-1) in the amount not-to-exceed \$10,000.00 for Respite Services for Domestic Violence Prevention Program for the period 7/1/2016 - 12/31/2016. Funding Source: TITLE IV-E (Special Revenue Funds)

Sarah Baker, Juvenile Court, presented. Dale Miller asked how the service works. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-440 was unanimously approved.

BC2016-441

Department of Health and Human Services/Office of Reentry, submitting an amendment to Agreement No. AG1100007-01 with Cuyahoga County Common Pleas Court for Re-entry Court intensive probation supervision services for 3/1/2011 - 12/31/2015 to extend the time period to 12/31/2017 and for additional funds in the amount of \$131,000.00. Funding Source: 100% Health and Human Services Levy

Luis Vasquez, Office of Re-entry, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-441 was unanimously approved.

BC2016-442

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ37024 and enter into a contract with Paul Greenwood in the amount not-to-exceed \$3,450.00 for speaker services in connection with the Elder Abuse Forum being held on 6/30/2016. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-442 was unanimously approved.

BC2016-443

Department of Public Safety & Justice Services (PSJS): Submitting an RFP exemption on RQ37643, which will result in an award recommendation to NetVision 360 Security Group in the amount of \$232,450 for the purchase of 5 portable surveillance cameras. Recommending an award on RQ37643 to NetVision 360 Security Group in the amount of \$232,450 for the purchase of 5 portable surveillance cameras. Funding Source: FY14 State Homeland Security Program Grant - \$200,000.00; FY2014 Urban Area Security Initiative Grant - \$32,450.00

Mary Beth Vaughn, Department of Public Safety, presented. Mary Beth corrected the name of the vendor to read Echoview LLC, DBA NetVision 360 Security Group. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-443 was unanimously approved.

BC2016-444

Department of Public Safety & Justice Services (PSJS) Recommending an award on RQ36906 to Vasu Communications, Inc. in the amount of \$172,516 for the purchase of 87 - P25 Compliant 700/800 Portable Radios & Chargers and 25 – encryption keys. Funding Source: 100% FY2014 Urban Area Security Initiative Grant

Mary Beth Vaughn, Department of Public Safety, presented. Dale Miller asked the difference between the awarded bid and the noncompliant bid. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-444 was unanimously approved.

BC2016-445

Department of Public Safety & Justice Services (PSJS) recommending an award on RQ37128 to Allstate Industrial in the amount of \$47,482.50 for the purchase of 195 Tru cases of hospital PPE filters. Funding Source: 100% FY2014 Urban Area Security Initiative Grant

Mary Beth Vaughn, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-445 was unanimously approved.

BC2016-446

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400164-01 with Early Childhood Options of University Circle for child care drop-in services for the period 7/1/2014 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$135,530.00. Funding Source: 100% Federal TANF

Bob Math, Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-446 was unanimously approved.

### C. Exemptions

BC2016-447

Department of Public Works, submitting an RFP exemption on RQ23733, which will result in an amendment to Contract No. CE1300507 for design engineering services for the Towpath Trail - Stage 4 Tremont/Literary Trailhead to Canal Basin Park, to change the vendor name from Michael Baker Jr. to Michael Baker International, Inc., to change scope of services and terms, effective 7/12/2016, for additional funds in the amount of \$1,043,913.00. Funding Source: 100% Federal Funds

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-447 was unanimously approved.

BC2016-448

Department Of Public Works, submitting an RFP exemption on RQ36192, which will result in an award recommendation to Aramark Uniform Services A Division Of Aramark Uniform in the amount of \$200,000.00 for the Uniform Rental Program for maintenance staff for the period 06/01/2016 - 05/31/2019. Funding Sources: County Airport Operations Fund 1% - \$2,000.00; Road & Bridge Fund 16% - \$ 32,000.00; Sanitary Sewer Fund 38% - \$76,000.00; Internal Service Fund 45% - \$ 90,000.00

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2016-448 was unanimously approved.

BC2016-449

Department of Development, submitting an RFP exemption on RQ37406, which will result in an award recommendation to National Council For Community Development, Inc. in the amount of \$156,000.00 for technical assistance services for Economic Development Projects for the period 06/01/2016 - 06/01/2018. Funding Source: Development Revolving Loan Fund

Item BC2016-449 was held at the request of the Department. Dale Miller asked for clarification on the funding source for the item. Joe Nanni noted that the agency name in the backup material differs from that in the item caption.

BC2016-450

Department of Development, submitting an RFP exemption on RQ37481, which will result in an award recommendation to Cleveland State University in the amount of \$25,000.00 for Homeowner Counseling evaluation services for the foreclosure prevention program for the period 7/1/2016 - 2/28/2017. Funding Source: 100% Federal Community Development Block Grant

Paul Herdeg, Department of Development, presented. Dale Miller asked if the contract would be bid out in the future. Yvonne Conwell asked how the homeowner counseling services are marketed to the public. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-450 was unanimously approved.

BC2016-451

Department of Information Technology, submitting an RFP exemption on RQ37528, which will result in an award recommendation to Logicalis in the amount of \$157,366.11 for Netapp upgrade and maintenance services for the period 6/1/2016 – 5/31/2018. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-451 was unanimously approved.

BC2016-452

Department of Information Technology, submitting an RFP exemption on RQ37460, which will result in an award recommendation to Biometric Information Management in the amount of \$4,800.00 for the purchase of software for 3 4 fingerprinting machines. Funding Source: Public Assistance/Health and Human Service Levy Funds

Pat Wright, Department of Information Technology, presented. He noted a correction – four machines are to be procured under the proposed purchase. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-452 was unanimously approved.

BC2016-453

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP Exemption on RQ37384, which will result in award recommendations to various providers in the total amount of \$488,328.00 for Rapid Re-housing Program activities for homeless families for the period 6/1/2016 – 5/31/2017:

a)	The Salvation Army	\$174,731.00
b)	Family Promise of Greater Cleveland	\$ 55,643.00
c)	Domestic Violence & Child Advocacy Center	\$158,227.00
d)	West Side Catholic Center	\$ 68,940.00
e)	Emerald Development & Economic Network, Inc.	\$ 30,787.00

Funding Source: 100% Federal – U.S. Department of Housing and Urban Development

Shari Weir, Office of Homeless Services, presented. Yvonne Conwell asked for clarification on why this item was not submitted to County Council for approval. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-453 was unanimously approved.

BC2016-454

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP Exemption on RQ37385, which will result in an award recommendation to Salvation Army in the amount of \$537,741.00 for PASS transitional housing services for homeless men for the period 10/1/2016 – 9/30/2017. Funding Source: 100% U.S. Housing & Urban Development, FY2015 Homeless Assistance Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-454 was unanimously approved.

BC2016-455

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1500037 with The Ohio State University for Youth Advisory Committee services for the period 5/1/2015 - 4/30/2016 to extend the time period to 4/30/2017 and for additional funds in the amount of \$100,000.00. Funding Source: 100% Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Dale Miller asked how the agency found the funds to support the program. He also asked for explanation on the reduction in the proposed amount, as compared to the previous contract period at \$125,000. Councilman Miller inquired how they are able to serve an increased number of young people with less funding. Yvonne Conwell spoke in support of the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-455 was unanimously approved.

BC2016-456

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37351, which will result in an award recommendation to Aramark Entertainment in the amount of \$6,840.00 for catering services for Family Fun Night Event being held on August 3, 2016. Funding Source: 29.6% Title IV-E Administrative; 70.4% HHS Levy.

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-456 was unanimously approved.

BC2016-457

Department of Law, submitting an amendment to Contract No. CE1400334-01 for print and on-line legal research services for the period 10/1/2014 - 12/31/2017 to change the name from Lexis Nexis, a division of Reed Elsevier Inc. to Relx Inc. dba Lexis Nexis, a division of Relx, Inc., to change the scope of services, effective 2/1/2016 and for additional funds in the amount of \$955.00. Funding Source: 100% General Fund

Sarah Cammock, Law Department, presented. She corrected the date for the change in the scope of services to May 1, 2016. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-457 was unanimously approved.

#### BC2016-458

Agency of the Inspector General, submitting and RFP exemption, which will result in an amendment to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System for the period 4/23/2015 - 4/22/2016 to extend the time period to 4/22/2017 and for additional funds in the amount of \$13,742.27.

Mark Griffin, Inspector General, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-458 was unanimously approved.

#### D. Consent Agenda

Joe Nanni referred to item BC2016-460 and asked if the County's sponsorship provides for a County employee discount to the conference. Joe also asked for additional explanation on the County's ability, as sponsor, to control the Conference agenda, which was referenced in the item's backup information in the agenda. Armond Budish motioned to approve items BC2016-459 through -465; Dale Miller seconded. The Consent Agenda items were unanimously approved.

#### BC2016-459

Department of Public Works,

1. Submitting an amendment to Contract No. CE1300306 with Perk Company, Inc. for the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn for a decrease in the amount of (\$255,531.49).
2. Recommending to accept the project as complete and in accordance with the plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funds; 20% Cuyahoga County \$5.00 Vehicle License Tax

#### BC2016-460

Department of Development, recommending a payment to Ohio Conference of Community Development in the amount of \$8,000.00 for sponsorship of the Statewide Community Development Conference in Cleveland in July 2017. Funding Source: 100% Community Block Grant Funds

#### BC2016-461

County Executive's Office, recommending payments to various fellows for the Cuyahoga County Public Policy Fellowship Program in the amount not-to-exceed \$2,000.00 each, for the period 6/6/2016 -

7/29/2016:

- a) Jeffrey Foerg
- b) Saida Gjinatori
- c) Moriah Lieberman
- d) Simone Malone
- e) Sean Manning
- f) Jessica Ramser
- g) John Vodrey

Funding Source: General Fund

BC2016-462

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from Substance Abuse Mental Health Services Administration in the amount of \$1,375,000.00 for expansion and/or enhancement of substance use disorder treatment services in existing adult drug courts for the Cuyahoga County MAT Drug Court Program for the period 10/01/2016 to 09/30/2019. Funding Source: Substance Abuse Mental Health Services Administration/BJA

BC2016-463

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1300570 for placement services for the period 1/1/2014 – 12/31/2016 by adding a new provider Shelter Care Inc; no additional funds required. Funding Source: Original contract 29% Federal (CDFA 93.658); 71% Health & Human Services Levy

BC2016-464

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1200698-01 with West Side Community House for Defending Childhood Prevention and Outreach services for the period 12/15/2012 - 12/31/2015 to extend the time period to 6/30/2017 and for additional funds in the amount of \$49,054.00. Funding Source: 100% U.S. Department of Justice, Defending Childhood Grant.

BC2016-465

Office of Procurement & Diversity, presenting voucher payments for the week of 6/20/2016

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-16-37023	Video cards for Engineering staff	Department of Public Works	Fowler & Associate, Inc.	\$2,575.00
CE-16-37160	Staging/Scaffolding rental for Cedar Point Bridge repair project	Department of Public Works	Safeworks - Spider	\$6,512.96
CE-16-37446	Tire replacement for Load Unit 4-75	Department of Public Works	Belle Tire Distributors	\$2,175.00
CE-16-37534	Legal notice: Rebid of Cedar Road Bridge rehabilitation	Department of Public Works	Plain Dealer/Plain Dealer Publishing Co.	not-to-exceed \$1,800.00
CT-16-37379	Repair revolving door at Justice Center	Department of Public Works	Allied Glass Services	\$11,375.00



CT-16-37415	File folders	Department of Public Works	GBS Corp.	\$5,945.00
CT-16-37425	Paint and sundries for various buildings	Department of Public Works	Sherwin Williams Company	\$24,500.00
CT-16-37427	Envelopes for various locations	Department of Public Works	Mac Paper Converters	\$21,940.00
CT-16-37444	Juvenile Justice Center outside air intake project	Department of Public Works	Fulton & Associates	\$2,980.00
CT-16-37470	Replacement of 2 broken windows at Juvenile Justice Center	Department of Public Works	Allied Glass Services	\$6,225.00
CT-16-37572	Standard window envelopes	Department of Public Works	Millcraft Paper Company	\$684.00
CT-16-37595	Business reply envelopes	Department of Public Works	Mac Paper Converters	\$1,256.25
CT-16-37609	Perforation services	Department of Public Works	The A.H. Pelz Company	\$543.75
ST-16-37546	Repair fueling system – Sanitary Yard	Department of Public Works	Collins Equipment Corporation	\$3,045.00
LL-16-37086	On-line databases	Law Library	CCH Inc.	\$14,554.06
LL-16-37233	Print and on-line book collection	Law Library	National Consumer Law Center	\$2,200.00
CR-16-37590	Re-application and laboratory inspection fees	Medical Examiner	American Board of Forensic Toxicology	\$4,500.00
CR-16-37556	Nikon Coolpix cameras	Medical Examiner	Adorama Inc.	\$1,050.30
SM-16-37548	Environmental Crimes Task Force trail cameras	Solid Waste District	Standard Law Enforcement	\$5,712.00
<i>Items already purchased</i>				
CF-16-37395	Post adoption special services subsidy: Residential treatment	Department of Health and Human Services/Division of Children and Family Services	New Directions	\$8,046.85
CF-16-37539	Post adoption special services subsidy: Attachment and neurofeedback therapy	Department of Health and Human Services/Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$7,156.25
CF-16-37557	Post adoption special services subsidy: Residential treatment	Department of Health and Human Services/Division of Children and Family Services	Bellefaire JCB	\$8,676.75
CF-16-37560	Post adoption special services subsidy: Residential treatment	Department of Health and Human Services/Division of Children and Family Services	New Directions	\$9,000.00
IS-16-37469	Replacement of notebook batteries	Department of Information Technology	MNJ Technologies Direct	\$665.00

CE-16-37153	Generator fuel for Justice Center	Department of Public Works	Universal Oil Inc.	\$2,098.21
CT-16-37603	Fan and motor system replacement	Department of Public Works	Gardiner Trane	\$549.22
CR-16-37591	Certification of continuing education – Medicolegal Death Scene Investigation	Medical Examiner	Case Western Reserve University	\$1,000.00
CR-16-37599	Forensic toxicology testing	Medical Examiner	University Hospitals Laboratory Services Foundation	\$578.78

V – OTHER BUSINESS

The Department of Public Works presented 2 time-sensitive/mission-critical items.

BC2016-466: RQ#37156; \$1,584.52; emergency veterinary services; vendor – Tremont Animal Clinic.

BC2016-467: RQ#37667; \$4,843.21; rebuild HVAC blower at Virgil E Brown Building; vendor – WM Plotz Co.

Armond Budish motioned to amend the agenda to consider both items; Dale Miller seconded. The motion was unanimously approved. On BC2016-466, Dale Miller asked why the walk-on item is necessary given the County has existing service contracts with veterinarians. With regard to -467, Councilman Miller asked whether the rebuild is routine maintenance or related to an additional problem. He noted that the presentation indicated the Department anticipated the eventual need for service, and asked why the item is being presented as a walk-on instead of through standard procedure. Armond Budish motioned to approve both items; Dale Miller seconded. The items were unanimously approved.

Items of Note (non-voted)

Item No. 1

Department Of Public Works, submitting an Administrative Settlement agreement for acquisition of property rights in connection with the Bagley Road Pump Station project:

Parcel No. (s): 1WD

Owner(s): M & H Investment Company, an Ohio Corporation

Settlement Amount: \$6,510.00

Funding Source: Issue 1 loan and grant plus the Olmsted Township Connection fee fund.

Item No. 2

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Ohio Department of Rehabilitation and Corrections in the amount of \$3,651,409.00 for the FY2017 407 Non-Residential Felony Diversion Program for the period 7/1/2016 - 6/30/2017.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

Item No. 3

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Ohio Department of Rehabilitation and Corrections in the amount of \$2,029,099.00 for the FY2017 408 Non-Residential Misdemeanant Jail Misdemeanor Diversion Program for the period 7/1/2016 - 6/30/2017.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

Item No. 4

Department of Health and Human Services/Division of Senior and Adult Services, submitting an grant award from Cuyahoga County Board of Health and in the amount of \$26,184.14 for Home and Community Based Health Services and Home Health Services for clients living with HIV and AIDS in connection with FY2016 Ryan White Part A Grant for the period 3/1/2016 - 2/28/2017.

Funding Source: Cuyahoga County Board of Health

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:52 a.m.

## Item Details

### IV. Contracts and Awards

#### IV. A. Tabled Items

##### **BC2016-429**

1. Borrower: NPA Coating, Inc. or an affiliated entity

NPA Coatings Inc. is a Cleveland, Ohio based company and was incorporated in 1991. NPA Coating Inc. manufactures and sells liquid paint coatings and pre-treatment chemicals to the automobile industry. The company's major customers include Toyota and Honda and generated over \$80,000,000 of revenue in 2015. NPA Coatings Inc. operates as a subsidiary to Nippon Paint (USA) Inc.

In an effort to remain competitive in the automotive coatings industry and to meet their continued growth, NPA Coatings is planning to invest approximately \$11,600,000 from December 2015 through December 2018. The investment includes the acquisition of the existing property and buildings, construction of a new building and renovation of existing buildings.

NPA Coatings Inc. has 139 full-time equivalent jobs in Cleveland with an approximate payroll of \$7,033,400. NPA's expansion would bring 25 new jobs to the City of Cleveland, increasing payroll to approximately \$8,294,400. Jobs to be added include Engineers, Chemists, Sales/Service, Managers, Supervisors and Machine Operators.

Project Location & Council District:

11110 Berea Road Cleveland, Ohio 44102

District 3

Partners in the Project: City of Cleveland and State of Ohio

Project Summary:

NPA Coating, Inc. has requested assistance in funding the redevelopment and modernization of their recently purchased warehouse/manufacturing facility. Based upon incentives offers from the County, the State of Ohio and the City of Cleveland has convinced parent company Nippon to maintain its coating operation in Cleveland. The estimated project investment exceeds \$11.6 million. This expansion allows NPA Coating Inc. to improve its production and supply process and become more efficient.

2. CCCIC Review Date: April 13, 2016

##### RATIONALE FOR PARTICIPATION

**Jobs Created:** This project investment will create 25 new manufacturing jobs and retain 139 existing jobs for Cuyahoga County.

**Economic Impact:** The average yearly payroll taxes from the expansion are projected at \$165,888 locally. The borrower is current leasing space; ownership of a facility allows the company to control their operation's location.

**Community Impact:** The project will redevelop a vacant building, eliminate blight, retain a manufacturing company and create new jobs for the Cuyahoga County and the City of Cleveland.

**Total Project COSTS**

1. Total Project Costs: \$11,640,000

2. Loan Amount: \$500,000

3. Qualifies for these Funding Sources: Cuyahoga County Western Reserve Fund

4. Sources and Uses:

Sources		Use	
Cuyahoga County	\$ 500,000	Building	\$ 8,894,730
		Acquisition and Construction	
Owner's Equity	\$11,140,000	Renovation Cost	\$ 2,745,270
Total Sources	\$11,640,000	Total Uses	\$11,640,000

**BC2016-430**

Department of Development

1. Borrower: Saucy Brewery Works, LLC – Entity to hold Saucy Brew Works

2. Saucy Brew Works LLC is newly created Ohio LLC. Its managing member is Brent Zimmerman. Brent Zimmerman and Paul Hubbard are the largest shareholders which own 23.81% and 25.37% respectively. The next largest shareholder owns less than 7%. Saucy Brew Works will be the operating entity for Saucy Brew Works LLC. Saucy Brew Works is a Cleveland-based brewery founded by Brent Zimmerman (CEO) and Eric Anderson (COO). Saucy Brew is a new concept to Cleveland; Saucy Brew Works is driven by quality, technology, industry expertise, and personality. Saucy Brew Works will lease 10,000 square feet in the Steelman building located at 2885 Detroit Avenue in Cleveland.

Saucy will produce 4 house beers, seasonal rotations, and one off/limited release. The brewpub will be self-serve style. Customers place their food and beverage orders at designated windows and return to pick them up as the orders are ready. This style of service is expected to reduce operating costs and service issues; it also elevates the level of customer interaction with their experience. The brew house will have the capacity of producing approximately 30,000 barrels of beer annually.

Project Location & Council District:

2885 Detroit Avenue Cleveland, Ohio 44113

District 7

3. Project Summary:

Saucy Brew Works LLC is requesting Cuyahoga County to provide funding to be used for the purchase of equipment for its new Production Brewery operation to be located in the city of Cleveland's Hingetown district. The total project/investment is estimated at \$1,859,500.

4. CCCIC Review Date: June 8, 2016

RATIONALE FOR PARTICIPATION

Jobs Created: The project will create 21 new jobs to the county within three (3) years of project approval to Cuyahoga County

Economic Impact: The total yearly taxes from this project are projected at \$102,584 locally.

Community Impact: This project will operate in a facility that's been vacant and blighted for nearly 15 years.

**COSTS**

- 1. Total Project Costs: \$1,859,500
- 2. Loan Amount: \$480,000
- 3. Qualifies for these Funding Sources: Cuyahoga County Job Creation Fund
- 4. Sources and Uses:

Sources		Uses	
Cuyahoga County	\$ 480,000	Brewery Equipment	\$1,290,000
Owner's Equity	\$1,379,500	Field Install of Equipment	300,000
Kitchen Equipment			140,000
Furniture			75,000
Working capital			54,000
Total Sources	\$1,859,500	Total Uses	\$1,859,500

**Business and History**

**TERMS**

- 1. Interest Rate: 2.50%
- 2. Term/Repayment: 10 years
- 3. Forgiveness Terms: N/A
- 4. Security/Collateral/Guarantor(s): First lien position filing for \$480,000 on the equipment
- 5. Guarantors: - Brent Zimmerman and Paul Hubbard

**BC2016-439**

Sheriff's Department, submitting revenue generating agreement with City of Cleveland in the amount of ~~\$75,000.00~~ \$201,809.49 for operational assistance in providing security for the 2016 Republican National Convention for the period ~~7/17/2016 – 7/22/2016~~ 6/27/2016 – 7/22/2016.  
Funding Source: Revenue Generating

The City of Cleveland Division of Police (CDP) has requested the operational assistance of the Cuyahoga County Sheriff Department for RNC security planning, training, execution, and pre and post-event law enforcement operations. This Agreement applies to the RNC event to be held primarily in Cleveland, Ohio, and scheduled to convene July 18, 2016 and conclude on July 21, 2016, (“the actual event”), with main events to be held at Quicken Loans Arena (“the Q”) in downtown Cleveland with major supporting venues to include the Cleveland Convention Center and the Renaissance Cleveland Hotel, all within walking distance of the Q. It pertains to the actual event as well as pre-event training and preparations and post-event clean up a period to commence on Sunday, July 17, 2016, at 8:00 AM for pre-event training, until concluding on Friday, July 22, 2016, at 11:59 PM (referred to as the “entire event” or the “RNC event period”). The dollar amount is based on overtime rate salary cost and fringe for 83 Sheriff Department officers.

**BC2016-443**

Technical assistance provided by the National Development Council is unique and multi-faceted which concentrates on public financing. The sources of financing for these projects can be any one of the following:

Community Development Block Grant (CDBG), HUD 108, EDI, BEDI, EDA, New Market Tax Credits, Federal and State Historic Rehabilitation Tax Credit Programs, 501 (c) (3) Bond Financing, 63-20 Bond Financing, Home, NSP, NSP II and other public financing programs.

Most important is the technical assistance provided in SBA 7(a) financing which coincides with NDC's Grow America Fund. NDC is the only national non-profit lender that administers a Grow America Fund, known locally as the Grow Cuyahoga Fund. This program, which has been offered by the County since 2005, is an important tool to provide working Capital loans for businesses within the County. The Fund is revolving and repaid principal is used to make additional loans to assist more businesses in the County. Moreover, in order for the County to participate in this program, the Technical Assistance contract is required.

Collectively, the technical assistance provided in all of these areas of public financing, entail a multitude of professional disciplines. Each program listed in response to question 3, carries its own set of rules and regulations, both Federal and State. Structuring these sources of financing alone or together requires a breadth of knowledge to ensure successful completion of a project. Because this vendor retains a variety of professionals in order to provide a vast range of subject matter knowledge and expertise related to Economic Development, they are also distinct in the ability to provide technical assistance in all of these specialty funding areas.

The County opted to participate in the GAF in 2005 because it was the only non-profit organization to offer an SBA 7(a) lending pool of this nature.

NDC is nationally recognized leader in training Economic Development professionals in the underwriting of business loans which include a variety of public financing. NDC retains a variety of development professionals in order to provide a vast range of subject matter related to Economic Development.

A significant investment has already been made into the Grow Cuyahoga Fund which offers SBA 7(a) financing to businesses in the County. In order to continue offering this successful program, the technical assistance contract is required. Through this program, the County is able to leverage between 75% and 90% of the project's financing through the SBA.

N/A

#### **IV. B. New Items**

##### **BC2016-468**

The Department of Public Works is submitting the final amended agreement (Subsidiary No. 1) to Contract CE1300528-01 with Perk Company, Inc. for the resurfacing of Belvoir Boulevard from Fairmount Boulevard to Mayfield Road in the Cities of South Euclid, University Heights and Shaker Heights for an amount not-to-exceed \$205,356.54 and requesting that the above referenced project be accepted as complete in accordance with the plans and specifications and the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The increased and decreased items reflect changes to unit bid items that are required to have an adjustment to the contract's estimated quantities that were part of the plans. The new items of work were found to be necessary as a result of unforeseen conditions, plan error or omissions, utility conflicts, or were at the request of the owner in order for the plan intent to be completed as detailed by our contract. See attached Memo for a detailed explanation of new items of work.

Project is staffed with the following employees:

Darwin Merdes, P.E., Area Construction Engineer

Richard Orosz, Project Supervisor

The engineer's estimate was \$3,394,142.89.

Original Contract Amount: \$3,614,496.62

Amendment No. 1: \$205,356.54

Rev. Contract Amount: \$3,819,853.16

The primary goals are to accept construction as complete and finalize the project.

Procurement

Competitive Bid Process (original contract). This is a final contract amendment therefore Justification is not required.

Contractor and Project Information

Perk Company, Inc. (Council District &0

8100 Grand Avenue, #300

Cleveland, Ohio 44104

Shaker Heights - Council District 9

University Heights - Council District 10

South Euclid - Council District 11

Project Status and Planning

Construction is complete per plans and specifications.

Funding

80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax

#### **BC2016-469**

DoIT submitting a Amendment to CE1500170 with Outlier Technologies, Inc. for Software Maintenance MAP SansWriter until 6/30/17 for additional \$25,500.00.

Contract Amendment

Outlier Technologies, Inc.

This will be the only Amendment needed as a new State system is being implemented.

HS157396/0278 H06100 \$25,500.00; 100% Public Assistance

#### **BC2016-470**

The Department of Workforce Development is requesting approval of a contract with North Coast Container Corp for an amount not to exceed \$19,054.10, to hire and train 5 new trainees under an On-the-Job Training Program. The employer will reimburse 50% of the wages paid for the contract period, from 2/22/2016 to 8/31/2016. ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Innovation and Opportunity Act.

#### **BC2016-471**

A. Scope of Work Summary



1. Cuyahoga County, Court of Common Pleas, Juvenile Court Division, Domestic Relations Division, General Division, and Probate Division are requesting approval of a Contract Amendment for Interpretation & Translation Services with Asian Services in Action, Inc., The Cleveland Hearing and Speech Center, and Cross Thread Solutions LLC for the time period of January 1, 2015 to December 31, 2016. This Master Contract Amendment would increase the funds in the amount of \$37,020.00 for a new not-to-exceed value of \$366,388.00.

2. The primary goal of the program is to provide professional and technical services to conduct Interpretation and Translation Services for various Courts. Asian Services in Action, Inc. and Cross Thread Solutions LLC provides services for the spoken languages, while The Cleveland Hearing and Speech Center provides services for Sign Language.

#### B. Procurement

1. The procurement method for this project was an RFP (#31006). The total value of the RFP was \$372,700.00.

2. The above RFP closed on August 1, 2014. There was a 5% SBE goal.

3. There were six (6) proposals submitted to OPD. Three (3) out of the six (6) vendors were chosen by the Courts to receive a Contract.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

(a) Asian Services In Action, Inc.

3631 Perkin Avenue  
Cleveland, Ohio 44114

Council District: 7.

(b) The Cleveland Hearing and Speech Center

11635 Euclid Avenue  
Cleveland, Ohio 44106

County District: 7.

(c) Cross Thread Solutions LLC

5734 Westminster Drive  
Solon, Ohio 44139

County District: 6.

2. The Executive Director of Asian Services in Action, Inc. is Mr. Michael Byun, the Executive Director of The Cleveland Hearing and Speech Center is Mr. Bernard Henri and the President of Cross Thread Solutions LLC is Sunil Narahari.

3.a Project is located at:

(a) Asian Services In Action, Inc.

3631 Perkin Avenue  
Cleveland, Ohio 44114

(b) The Cleveland Hearing and Speech Center

11635 Euclid Avenue  
Cleveland, Ohio 44106

(c) Cross Thread Solutions LLC

5734 Westminster Drive  
Solon, Ohio 44139

3.b. The project is located in County district: 7.

D. Project Status and Planning

1. This is an ongoing project for all of the Divisions of Common Pleas Court.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the General Fund.
2. The vendor will supply separate, monthly, itemized invoices for each Court by the department that authorized the interpretation and/or translation services.
3. This is the second Amendment to the Contract and will increase the not-to-exceed value in the amount of \$37,020.00. The first Amendment to this Master Contract was completed in 2015 and increased the not-to-exceed value in the amount of \$10,000.00.

**BC2016-472**

A. Scope of Work Summary

1. Juvenile Court, submitting a revenue generating agreement with Cleveland Heights-University Heights City School District generating revenue in the amount of \$28,700.00 to cover 50% of the salary and fringe benefits costs for one (1) Juvenile Court School-Based Liaison for the time period of July 1, 2016 - June 30, 2017.
2. The primary goals of the project are to provide 50% of the funding for the school-based liaison who is located at Cleveland Heights High School.

B. Procurement

1. N/A
2. N/A
3. N/A

C. Contractor and Project Information

1. Cleveland Heights- University Heights School District  
2155 Miramar Boulevard  
University Heights, Ohio 44118  
County Council District (10)
2. N/A
- 3.a N/A
- 3.b. The project is located in County Council District (10)

D. Project Status and Planning

1. The project is an on-going project for the Court.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is revenue generating.
2. The schedule of payments is quarterly invoices.

3. N/A

**BC2016-473**

Medical Examiner's Office, recommending to amend Board of Control Approval No. BC2015-724 dated 10/31/2015, which amended an authorized alternate procurement process, that resulted in an award recommendation to NMS Labs for outside toxicology testing services for the period 6/1/2015 - 5/31/2017, by changing the amount not-to-exceed from \$110,000.00 to \$160,000.00. Funding Source: 100% Medical Examiner's Laboratory Funds

These specimens are sent out by the Medical Examiner's Toxicology Department for determination of drugs included in Comprehensive Drug panel, Cannabinoids, Synthetic Cannabinoids, Bath Salts, DFSA panels and other miscellaneous drugs or toxins, to aid in the determination of cause of death or level of intoxication as requested by pathologist for determination of cause of death, and/or local police departments for investigation of DUI/OVI cases. The Toxicology laboratory does not have the capability to perform all tests due to lack of personnel, instrumentation and/or sensitivity required for these tests. The specimens are sent out immediately for processing as the test results are crucial and time sensitive. The laboratory has worked with NMS in the past and has been very satisfied with the results and their turnaround time. In addition, NMS laboratory has highly sensitive techniques which can detect very low levels of certain drugs and toxins which is very crucial in certain cases. One of the reasons reason for sending out the specimens is to expedite the testing process. Taking this requisition out to bid would cause a slowdown in the determination of cause of death by the Medical Examiner's office, and also a delay in the determination of intoxication levels in DUI/OVI cases for police departments and their local legal system.

The Medical Examiner's Toxicology Department also utilizes the Cleveland Clinic, AIT, University Hospital, and State Highway Patrol for various other laboratory testing. Each laboratory provides different testing and we submit our samples accordingly.

The Toxicology laboratory needs to send out specimens to other laboratories for testing a variety of drugs and toxins. NMS was selected because it has highly sensitive techniques which can detect very low levels of certain drugs and toxins which is very crucial in certain cases. In addition, the Toxicology laboratory has already worked with NMS and has been very satisfied with the results and their turnaround time which is very crucial. In addition, the NMS laboratory has all the tests panels required by the laboratory, and it's accredited by ABFT and CAP. Therefore, it satisfies the accreditation requirements for send out laboratories.

Procuring these services through a competitive bid would cause a slowdown in the determination of cause of death. It would delay the completion of the death certificates that County citizens need in order to collect death benefits, thereby, eliminating financial burden. It would also slowdown the determination of intoxication levels for police departments and their local legal system in the case of DUI/OVI.

**BC2016-474**

Sheriff's Department is requesting to amend the current contract for additional appropriations in the amount of \$150,000.00 due to the change in the Correction Officers collective bargaining agreement. Previously, Correction Officers were given two new uniforms per year and the new agreement, which was ratified in 2015, now includes each Correction Officer getting three new uniforms per year. Also, the ratified contract calls for a new type of uniform shirt. Instead of a button-down shirt, it now calls for a

polo-type shirt which is more expensive. In summary, this request is to add funds to cover the additional uniform and the polo uniform shirt. The additional cost will also be used to pay for uniforms for new hires.

**BC2016-475**

Department of Health and Human Services/Division of Senior and Adult Services,

a) recommending an RFP Exemption on RQ37407, which will result in an award recommendation to UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018.

b) recommending an award on RQ37407 and enter into a contract with UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Senior and Adult Services seeks to contract with Upp Claims, LLC. in the amount of (\$8,995.00) for access to a secure Web-based billing portal for the period 6/15/2016 – 6/15/2018.

If approved, this contract will allow the Division of Senior and Adult Services (DSAS) to gain direct access to the vendor’s hosted Web-based platform designed to provide direct access to The Centers for Medicare & Medicaid Services (CMS) for direct billing purposes. .

If contract or contract amendment term has begun

please respond to questions 1b. and 1c below:

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

Original contract: \$8,995.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

Cuyahoga County Health & Human Services Levy.

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes.

Rationale Supporting the Use of the Selected Procurement Method

Vendor’s parent company responded to a RFP; subsequently the parent company was evaluated, scored and recommended for a contract for Medical Billing Consulting services. Within vendor’s proposal a proprietary billing software has been identified which meets the current needs (web billing portal) of DSAS. DSAS has sought vendors for the aforementioned service through the competitive bidding process; nonetheless, DSAS has been unsuccessful in coming to terms with any of the said vendors to date. Therefore, DSAS would like to avail itself of the services of the vendor for direct access to their hosted Web-based platform.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. DSAS does not believe there is another vendor willing and/or able to provide this service at this level for the price.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?  
See response to question #5.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.  
DSAS expects no delays. This is a RFP exemption.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.  
DSAS will issue a RFP for the 2018 period. This RFP will be released in the fall of 2017.

**BC2016-476**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36486 and enter into a contract with Terminix International in the amount not-to-exceed \$25,000.00 for bed bug extermination services for the period 4/1/2016 - 3/31/2017. Funding Source: 33% Title IV-E Maintenance; 67% Health and Human Services Levy Funds

Terminix International currently has a contract with another county agency for the same services. Terminix is a reputable company that has been serving the residence of Cuyahoga County for some time. If a full bid process was done, Terminix International would be the only company within the county with a reputable business to get the job done, in a timely and cost effective way.

The Division of Senior and Adult Services (DSAS) is currently contracted with Terminix International for extermination of bed bug infestations. Due to DSAS being a county agency, DCFS was able to utilize these services as well for our agency. No other vendors were evaluated for this service.

Bed bug infestations have become a countywide issue. Families are not able to afford the treatment that is needed in order to rid their homes of these bugs. The vendor currently has a county contract with DSAS; therefore contracting with DCFS will be seamless.

There are a high number of families that have been affected by bed bugs, due to the high cost of treatment; some families are not able to have their homes properly treated. Contracting with Terminix, DCFS will be able to assist these families in exterminating the bed bugs in hopes that they do not continue to spread.

The county is requesting a one year contract, if the services are utilized the county may look into other options once the contract ends.

**BC2016-477**

Agency of the Inspector General is planning to amend Contract No. CE1500113 with Wingswept LLC (formerly dba Wingswept Communications, Inc) to extend the time period for maintenance and support of the AIG's confidential case management system in the amount of \$13,742.27.

The current contract term is April 23, 2015 through April 22, 2016. The first option extension period is from April 23, 2016 through April 22, 2017.

The current contract initial term, April 23, 2015 through April 22, 2016, was in the amount of \$13,342.01. The one year option to extend the contract, April 23, 2016 through April 22, 2016, is in the amount of \$13,742.27.

The funding source is General Fund, IG030411 0263.

This project funding was included in OBM approved budget for this current year.  
The services are already in place.  
The services and vendor were selected because they met all the criteria set by the initial RFP.  
There would be a disruption to the AIG's case management system if this award was made through a competitive bid at this time which would impair Agency operations.

### **C. EXEMPTIONS**

#### **BC2016-478**

The Department of Public Works is submitting an exemption for a 2016 Amendment Revenue Generating Lease Agreement with University Hospitals Health System, Inc., for a lease of space in the Samuel R. Gerber Cuyahoga County Medical Examiner's Building located at 11001 Cedar Ave., Cleveland, for the period May 31, 2016 and to change the terms, June 1, 2016 – May 31, 2017 upon the same terms and conditions in the amount of \$38,753.75 monthly / \$465,045.00 annual as currently in effect and the Lessor has agreed to extend the date upon which the Lessee is required to notify the Lessor that Lessee desires to exercise its option to extend the Lease to February 1, 2017 (the "New Exercise Date").

#### **BC2016-479**

The Department of Public Works wishes to amend this contract with Air-Rite, Inc., to extend the time period by seven (7) months. The current contract with Air-Rite, Inc. expired 4/30/16, this will extend the contract from 5/1/16 - 11/30/16. This is a no-dollar extension

No other vendors were evaluated. This is simply an amendment to extend the contract by seven (7) months, which allows the Department of Public Works time to establish a strategic business plan for HVAC filters going forward (i.e. RFP, RFB, etc.).

The Department of Public Works can/should plan on a strategic business plan for existing contracts, including future agreements with HVAC filter vendors to ensure there are no timeline gaps and there is no interruption of service. Ample time should be planned to ensure future state of contracts are executed on time.

#### **BC2016-480**

Department of Information Technology, submitting an RFP exemption on RQ37523, which will result in an award recommendation to Environmental Systems Research Institute, Inc. for various Departments in the amount of \$55,071.08 for maintenance on ArcGis software for the period 2/29/2016 – 12/31/2017. Funding Source: Real Estate Assessment Fund

According to the Department, funds have been appropriated in the bi-annual budget for this service contract.

The software maintenance was originally purchased from ESRI and they have maintained the software since then.

Cuyahoga County has standardized on a GIS platform for enterprise GIS applications, and that platform was developed by ESRI. This is the most commonly used GIS software available today. There are no other available vendors for annual maintenance and support.

ESRI software is the most widely used GIS software for local government, and was established as the best fit for Cuyahoga County. This purchase is for ongoing, annual maintenance and support of the software.

N/A – None

Any vendor will have the opportunity to compete on the open market through the bidding process.

**BC2016-481**

Department of Information Technology, recommending an alternate procurement process, which will result in a Memorandum of Understanding with Hewlett Packard to outline pricing goals and objectives for notebooks, desktops, tablets and related peripherals and services for the period 5/1/2016 – 4/30/2018. Funding Source: N/A

The MOU will be governed by the terms and conditions of the HP State of Ohio NASPO ValuePoint Participating Addenda # 0a1067-13 and NASPO ValuePoint Master Agreement No. MNNVP-133

The County did not evaluate other vendors for this type of agreement, as it has received excellent service and been able to take advantage of cost savings by entering into a Memorandum of Understanding with HP.

HP has consistently provided Cuyahoga County with the ability to forecast the cost of replacement and new equipment.

**D. Consent Agenda**

**BC2016-482**

Department of Public Works, submitting an agreement of cooperation with the Purchasing Consortium in the estimated amount of \$24,000.00 for the purchase of sodium chloride (rock salt) for the 2016 - 2017 winter season.

**BC2016-483**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

**BC2016-484**

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

2. The primary goal of the project is to sell said property via internet auction, to the highest bidder. through GovDeals.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

#### Auction Items

Ohio ICAC: Vehicles forfeited to the Cuyahoga County Prosecutor's Office:

2 Vehicles:

1991 Chevy S10 Pick-Up Truck

1992 Toyota Celica GT

Cuyahoga County Department of Public Works (PW)

Quantity (4) Custom wheels and tires that were removed from a sheriffs confiscated car.

Cuyahoga County Board of Developmental Disabilities (CCBDD)

Quantity (1)

Kidney shaped Children's table – 60"

Quantity (2)

Rectangular Children's table – 48" w x 30"d

Quantity (1)

Rectangular children's table – 48" w x 30"d with six chairs\*

#### B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

#### C. Contractor and Project Information:

N/A

#### D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

#### E. Funding:

1. There is no cost for this process. The project is a revenue generating project.

### **V – OTHER BUSINESS**

#### **Items of Note (non-voted)**

##### **Item No. 1**

Public Works Department requesting authorization for County Executive to enter into a Permit Agreement with the U.S. Geological Survey, Ohio (USGS). This Agreement allows USGS to construct, maintain and operate a stream gage and appurtenances on the Sprague Road Bridge 03.66 crossing over Baker Creek in City of Olmsted falls, Ohio. 2. The primary goal of this Agreement is for approval of the



Permit Agreement with USGS, allowing USGS to install equipment on the Sprague Road Bridge 03.66 crossing over Baker Creek in City of Olmsted falls, Ohio. 3. N/A B. Procurement N/A C. Contractor and Project Information The address of the railroad company is: U.S. Geological Survey, Ohio 6480 Doubletree Ave Columbus, OH 43229-1111 Council District 5 2. N/A 3.a. The location of the project is on the north side of the Sprague Road Bridge 03.66 crossing over Baker Creek in City of Olmsted falls, Ohio. D. Project Status and Planning 1. This is a new project.

**Item No. 2**

A. Scope of Work Summary 1. Public Works Department requesting authorization for County Executive to enter into a Permit Agreement with the U.S. Geological Survey, Ohio (USGS). This Agreement allows USGS to construct, maintain and operate a stream gage and appurtenances on the Usher Road Bridge 00.62 crossing over Plum Creek in Olmsted Township, Ohio. 2. The primary goal of this Agreement is for approval of the Permit Agreement with USGS, allowing USGS to install equipment on the Usher Road Bridge 00.62 crossing over Plum Creek in Olmsted Township, Ohio. 3. N/A B. Procurement N/A C. Contractor and Project Information The address of the railroad company is: U.S. Geological Survey, Ohio 6480 Doubletree Ave Columbus, OH 43229-1111 Council District 5 2. N/A 3.a. The location of the project is on the north side of the Usher Road Bridge 00.62 crossing over Plum Creek in Olmsted Township, Ohio. D. Project Status and Planning 1. This is a new project. 2. This project has one phase. 3. N/A 4. The project's term has not begun. 5. The agreement needs a signature in ink (in duplicate) upon approval. E. Funding 1. N/A 2. N/

**Item No. 3**

Department of Workforce Development requesting signature on a Data Sharing and Confidentiality Agreement Amendment #1 between Ohio Department of Job and Family Services (ODJFS) and representatives of Local Area 3 (AREA). The representatives include the Cuyahoga County Executive and the Mayor of Cleveland, who are the Chief Elected Officials of the Local Area.

This Amendment will be in effect upon the signature of the ODJFS Director and will remain in effect through June 30, 2017.

The purpose of this Amendment is to continue to provide AREA with wage record information and Unemployment Insurance (UI) Claimant data that AREA will use to assess outcomes for participants who are served through the local area workforce development system, to measure local area performance against local performance standards, to support ODJFS state merit staff in delivery of UCRC and RSEA, and to support the continuous improvement of the local workforce development system.

The release of this information is authorized by 20 CFR 603.5 (e) and (f), Ohio Revised Code (ORC) Sections 4141.13, 4141.12 and 4141.43 and by Sections 4141-43-01 and 4141-43-02 of the Ohio Administrative Code (OAC).

ODJFS Agreement Manager is Sara Ballard  
Planner III  
Office of Workforce Development, Grant Management Unit  
Phone No. (614) 466-9671

**Item No. 4**

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting approval of a Memorandum of Understanding with the Cleveland Rape Crisis Center at no cost. The anticipated start-completion dates are April 1, 2016 to February 28, 2018.
2. The primary goals of the project are as follows:
  - a. To guide the implementation of the CRCC services at the DCFS location.
  - b. Ensure timely and responsive services to our DCFS clients.
3. N/A.

#### B. Procurement

1. The procurement method for this project is a No Cost Agreement.
2. N/A.
3. N/A.

#### C. Contractor and Project Information

1. The address(es) of all vendors is:

Cleveland Rape Crisis Center  
1228 Euclid Avenue, Suite #200  
Cleveland, Ohio 44114  
Council District #07
2. The CEO/President for the vendor is Sondra Miller.
- 3.a. The address or location of the project is:

Division of Children and Family Services  
Jane Edna Hunter Building  
3955 Euclid Avenue  
Cleveland, Ohio 44115
- 3.b. The project is located in Council District #08

#### D. Project Status and Planning

1. The project is a new to the County and will reoccur as needed.
2. N/A.
3. N/A.
4. The project's term has already begun. The reason there was a delay in this request is because this is a new project and the final details of the program were being discussed. This late issue is able to be addressed in the future by starting the processing steps as soon as possible.
5. N/A.

#### E. Funding

1. The project is not funded as it is a No Cost Agreement.
2. N/A.
3. N/A.