



## Minutes

Cuyahoga County Board of Control Meeting

Monday, April 18, 2016 11:00 AM

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Comittee Room B

### I. – CALL TO ORDER

The meeting was called to order at 11:00 AM.

Attending:

Armond Budish, Chair

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Stan Kosilesky, Department of Public Works (alternate for Michael Dever)

Lenora Lockett, Director, Office of Procurement and Diversity

Councilman Dale Miller

Joe Nanni, County Council (alternate for Dan Brady)

### II. – REVIEW MINUTES

Armond Budish motioned to approve the minutes from the April 11, 2016 meeting as written; Dale Miller seconded. The motion was unanimously approved.

### III. – PUBLIC COMMENT

There was no public comment.

### IV. – CONTRACTS AND AWARDS

#### A. – Tabled Items Returned for Review

There were no tabled items.

#### B. – New Items for Review

BC2016-268

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ36170 to Ohio Machinery Co. dba Ohio CAT (23-4) in the amount of \$48,750.00 for the purchase of (1) generator and automatic transfer switch for Juvenile Justice Center Coordination Center Project. Funding Source: 100% Capital Project Fund

Lenora Lockett presented. Dale Miller asked if the purchase is part of the relocated Emergency Operations Center Project. Dennis Kennedy asked for information on the other bidder. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-268 was unanimously approved.

BC2016-269

- a) Department of Public Works submitting an RFP exemption on RQ37021, which will result in an award recommendation to Jack Doheny Company in the amount of \$197,000 for purchase of an airport rescue and firefighting vehicle.
- b) Recommending an award on RQ37021 to Jack Doheny Company in the amount of \$197,000 for purchase of an airport rescue and firefighting vehicle.

Funding Source: 100% General Fund – Airport Operation Fund

Mike Chambers, Department of Public Works, presented. Dave Greenspan asked for clarification on the source of the \$75,000 in unbudgeted funds for the purchase. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-269 was unanimously approved.

BC2016-270

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ36682 and enter into a contract with West Side Catholic Center in the amount not-to-exceed \$170,000.00 for fiscal agent services in connection with the Identification Documentation Collaborative for the period 3/1/2016 – 2/28/2017.

Funding Source: 100% Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. Dale Miller thanked the Administration for their support of the program and the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-270 was unanimously approved.

BC2016-271

- a) Department of Development submitting an RFP exemption on RQ37182, which will result in an award recommendation to Quick Employment, LLC in the amount not-to-exceed \$50,000 for temporary staffing services, [for a period of sixteen weeks from start date of contract.](#)
- b) Recommending an award on RQ37182, which will result in an award recommendation to Quick Employment, LLC in the amount not-to-exceed \$50,000 for temporary staffing services, [for a period of sixteen weeks from start date of contract.](#)

Funding Source: 100% General Fund

Lindy Burt added the time period to the item (16 weeks from start date of contact). Ted Carter and Judith Weyburne, Department of Development, presented. Joe Nanni and Dave Greenspan asked questions related to the number of temporary employees to be hired; the rate to be paid to the employees and vendor's fee; the duties of the employees; and the budgeting for the services. Ted Carter informed the Board that beyond the contract period, it is the Department's intention to hire a permanent employee to assume the responsibilities of the temporary staff.

Joe Nanni asked if the Department had initiated the hiring process, given the average length of the County's hiring process, as compared to the 16-week contract period. Dale Miller asked if the Department intends to fill the two permanent positions that are currently vacant. Dennis Kennedy asked if the temporary employees will work on the reconciliation of economic development loan balances. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-271 was unanimously approved.

#### C. – Exemption Requests

##### BC2016-272

Medical Examiner, submitting an RFP exemption on RQ37018, which will result in an award recommendation to Thermo Electron North America LLC in the amount of \$112,741.56 for maintenance on Liquid Chromatograph/Tandem Mass Spectrometer for the period 5/2/2016 – 5/1/2019. Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-272 was unanimously approved.

##### BC2016-273

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36997, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$15,900.00 for room rental and catering services for the 2016 Substitute Caregiver Training Conference for the period 5/19/2016 – 5/21/2016. Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

The Department was not in attendance. Item BC2016-273 was held.

##### BC2016-274

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36986, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training Conference for the period 6/15/2016 – 6/18/2016. Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

The Department was not in attendance. Item BC2016-274 was held.

#### D. – Consent Agenda

Dave Greenspan referred to item BC2016-275. Given the large dollar amount of the agreement, he asked if that item should come before County Council. There were no further questions on

the consent agenda. Armond Budish motioned to approve the Consent Agenda items; Stan Kosilesky seconded. Items BC2016-275 through -277 were unanimously approved.

**BC2016-275**

Common Pleas Court/Corrections Planning Board, submitting a grant agreement with the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$833,360.00 for FY2016 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2016 - 12/31/2017. Funding Source: Adult Treatment Drug Court and Treatment Capacity Expansion Grant

**BC2016-276**

Department of Health and Human Services, Community Initiatives Division, Office of Re-entry, recommending a payment in the amount of \$1,200.00 to EDWINS Leadership & Restaurant Institute for sponsorship of the Re-Entry Business Summit being held on 4/15/2015. Funding Source: 100% Health and Human Services Levy Fund

**BC2016-277**

Office of Procurement & Diversity – Purchase Order Report

**V. – OTHER BUSINESS**

**Items of Note (non-voted)**

Department of Development, submitting a conveyance agreement with the Cuyahoga County Land Reutilization Corporation for transfer of certain County-owned property located at 19511 Ridgewood Avenue, Permanent Parcel No. 761-08-054 and 20004 Ridgewood Avenue, Permanent Parcel No. 761-09-062, Warrensville Heights in connection with a U.S. Department of Housing and Urban Development Neighborhood Stabilization Program Loan. Funding Source: Federal Neighborhood Stabilization Program 100%

**VI. – PUBLIC COMMENT**

There was no public comment.

**VII. – ADJOURNMENT**

Armond Budish motioned to adjourn; Dale Miller seconded. The meeting was adjourned at 11:21 AM.