

Minutes

Cuyahoga County Board of Control
February 22, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:10 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Stan Kosilesky (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II. REVIEW MINUTES – 2/16/16

Armond Budish motioned to approve the minutes from the February 16, 2016 meeting, as written; Trevor McAleer seconded the motion. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

BC2016-113 Department of Health and Human Services/Cuyahoga Job and Family Services
Submitting an amendment to Contract No. CE1400045-01 with Catholic Charities Corporation for the period 3/1/2014 - 2/29/2016 which provides sanction compliance programming and support services for Ohio Works First families losing cash assistance, to extend the time period to 6/30/2016 and for additional funds in the amount of \$161,500.00. Funding Source: 100% Federal Temporary Assistance to Needy Families Fund

David Merriman, Administrator of Job and Family Services, presented. He noted that JFS recently released an RFP consolidating the service under consideration with other related services that support Ohio Works First Families. It is hoped that the consolidated contract will result in efficiencies for the clients, and savings for the agency. Dale Miller asked for the term and estimated dollar amount of the future, consolidated service contract. Trevor McAleer asked if the consolidated contract would also be supported by TANF funds. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-113 was unanimously approved.

BC2016-114 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ36440 and enter into a contract with Northwoods Consulting

Partners, Inc. in the amount not-to-exceed \$37,485.42 for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Public Assistance Fund

David Merriman asked to hold the item.

B. New Items for review

BC2016-130 Department of Public Works Recommending an award on RQ34558 and enter into a contract with K2M Design, Inc. in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 2/22/2016 - 2/21/2019. Funding Source: General Fund

Stan Kosilesky presented. Dave Greenspan asked if the funds for the contract were pre-encumbered. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-130 was unanimously approved.

BC2016-131 Department of Public Works Recommending an award on RQ35837 and enter into a contract with Fluorescent Recycling, Inc. in the amount not-to-exceed \$18,000.00 for disposal and recycling of fluorescent lamps, ballasts and lead acid batteries from various County buildings for the period 3/1/2016 - 2/28/2019. Funding Source: 100% Internal Service Fund

Stan Kosilesky presented. Dave Greenspan asked why the County has to pay for recycling services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-131 was unanimously approved.

BC2016-132 Department of Development Recommending awards on RQ31259 and enter into contracts with various providers for Environmental Assessment Services for the period 2/8/2016 - 8/6/2016: a) Partners Environmental Consulting, Inc. in the amount not-to-exceed \$35,025.00 for Phase I and II Brownfield Environmental Site Assessment services and Asbestos Survey activities at Firestone Auto Center Adaptive Re-Use, located at 21204 Emery Road, North Randall; ~~b) Pandey Environmental, LLC in the amount not to exceed \$35,000.00 for Phase II Brownfield Environmental site assessment services and Risk Assessment and Report for Voluntary Action Program Projects for the Fairmount Cleaners relocation site located at 13485 Cedar Road, University Heights; c) Hull & Associates, Inc. in the amount not to exceed \$3,500.00 for Phase I Brownfield Environmental Site Assessment services for property located at 5131 West 164th Street, Brookpark. Funding Source: Brownfield Revolving Loan Funds~~

Part "b)" of the item was pulled from consideration by the Department. Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-132 was unanimously approved.

BC2016-133 Department of Workforce Development Submitting a contract with Aluminum Line Products Company in the amount not-to-exceed \$9,095.00 for the On-the-Job Training Program for the period 12/9/2015 - 6/15/2016. Funding Source: 100% Workforce Innovation Opportunities Act Funds

Jay Bhattacharya, Workforce Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-133 was unanimously approved.

BC2016-134 Fiscal Office Recommending an award on RQ36270 and enter into an agreement with State of Ohio, Auditor of State in the amount not-to-exceed \$47,500.00 for the Comprehensive Annual Financial Report for Calendar Year 2015 for the period 1/1/2016 - 12/31/2016. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dave Greenspan asked when the CAFR would be completed. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-134 was unanimously approved.

BC2016-135 Department of Public Safety and Justice Services Submitting an amendment to Contract No. CE1500233 with West Publishing Corporation for CLEAR subscription services for use by the Northeast Ohio Regional Fusion Center for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$8,500.00. Funding Source: 100% General Fund

Brandy Carney, Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-135 was unanimously approved.

BC2016-136 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2016 to extend the time period to 8/31/2017, to change the scope of services, effective 11/1/2015 and for additional funds in the amount not-to-exceed \$290,911.00. Funding Source: 100% Fowler and Cleveland Foundations and the Eaton Corporation

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-136 was unanimously approved. Councilman Dave Greenspan recused himself from voting on the item.

BC2016-137 Department of Health and Human Services/Cuyahoga Job and Family Services
Submitting an agreement with The Cleveland Clinic Foundation in the amount of \$280,000.00 for reimbursement of on-site staffing services (2 Eligibility Specialists) in connection with the County benefit application process for Medicaid, Disability Assistance, Spend Down and Food Assistance for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Cleveland Clinic Foundation Funds

David Merriman, Administrator of Job and Family Services, presented. Dale Miller noted that the Administration had been exploring the implementation of a similar initiative at nursing homes. He asked the status of that initiative. Mr. Merriman responded that the funding structure for the initiative, as proposed by the Ohio HealthCare Association, was found to be in conflict with ORC regulations. Mr. Miller recommended that the County advocate for a change in State law to enable the program to move forward. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-137 was unanimously approved.

BC2016-138 Department of Health and Human Services/Division of Senior and Adult Services
Recommending an award on RQ35175 and enter into a contract with MCS Consulting Service, LLC in the amount not-to-exceed \$69,998.54 for consultant services for development and implementation of a 4-year strategic plan for the period 2/24/2016 - 11/23/2016. Funding Source: 100% Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-138 was unanimously approved.

BC2016-139 Department of Information Technology a) Submitting an RFP exemption on RQ36718, which will result in an award recommendation to Plante & Moran, LLC in the amount not-to-exceed \$153,390.00 for consultant services for the Enterprise Resource Planning Project for the period 2/22/2016 - 2/21/2021; and b) Recommending an award on RQ36718 and enter into a contract with Plante & Moran, LLC in the amount not-to-exceed \$153,390.00 for consultant services for the Enterprise Resource Planning Project for the period 2/22/2016 - 2/21/2021. Funding Source: Capital ERP Project Fund

Emily McNeely, Law Department, presented. Dave Greenspan asked for the rationale behind need for an exemption. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-139 was unanimously approved.

C. Exemption Requests

BC2016-140 Department of Public Works Recommending an alternative procurement process, which will result in award recommendations to Factory Authorized Dealers in the amount not-to-exceed \$450,00.00 for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2018. Funding sources: Road & Bridge Fund; Sanitary Sewer Fund; Airport Operation Fund; Internal Service Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked how the department knows it is getting the best price with the proposed procurement method. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-140 was unanimously approved.

D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2016-141 -145 were unanimously approved.

BC2016-141 Department of Public Works Submitting various agreements of cooperation with Village of Oakwood: a) For the resurfacing of Alexander Road from Oakleaf Road to the Oakwood West Corporation line; b) For the resurfacing of Pettibone Road from Broadway Avenue to Richmond Road. Funding Source: 100% County Road and Bridge Funds

Item BC2016-141 was unanimously approved.

BC2016-142 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item BC2016-142 was unanimously approved.

BC2016-143 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via

internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item BC2016-143 was unanimously approved.

BC2016-144 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an amendment to Contract No. CE1500214-01 with Benjamin Rose Institute on Aging for evaluation services for the Adult Protective Services Emergency Intervention Team Project in connection with the FY2015 Ohio Department of Jobs and Family Services Innovation Grant Program for the period 4/1/2015 - 12/31/2015, to extend the time period to 5/31/2016; no additional funds required. Funding Source: Original Contract- Ohio Department of Jobs and Family Services Innovation Grant Funds

Item BC2016-144 was unanimously approved.

BC2016-145 Office of Procurement & Diversity Presenting voucher payments for the week of 2/22/2016

Item BC2016-145 was unanimously approved.

V. Other Business

BC2016-146 Mike Chambers presented a time-sensitive/mission-critical purchase from the Department of Public Works – RQ36739; vendor – North American Switchgear, Inc.; repair of a circuit breaker system at the Justice Center; \$1,291.00. There were no questions on the item. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

- Draft Rules of Procedure
Lenora Lockett recommended elimination of section IV(A)2(a)(ii) of the Rules, as it does not reflect current practice and is not necessary. This section requires OPD to concur on the time-sensitive, mission-critical nature of such a purchase and validity of 3 quotes obtained by the Department. There were no further questions or changes on the Rules. The Board agreed that today's consideration qualified as a 1st reading, and recommending placing the Rules on the next meeting agenda for 2nd reading and approval.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dennis Kennedy seconded. The motion to adjourn was unanimously approved at 11:44 a.m.