

**Cuyahoga County Board of Control
February 22, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I. CALL TO ORDER

II. REVIEW MINUTES – 2/16/16

III. PUBLIC COMMENT

IV. CONTRACTS AND AWARDS

A. Tabled Items

Item	Requestor	Description	Board Action
BC2016-113	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1400045-01 with Catholic Charities Corporation for the period 3/1/2014 - 2/29/2016 which provides sanction compliance programming and support services for Ohio Works First families losing cash assistance, to extend the time period to 6/30/2016 and for additional funds in the amount of \$161,500.00. Funding Source: 100% Federal Temporary Assistance to Needy Families Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-114	Department of Health and Human Services/ Cuyahoga Job and Family Services	Recommending an award on RQ36440 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$37,485.42 for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Public Assistance Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. New Items for review

Item	Requestor	Description	Board Action
BC2016-130	Department of Public Works	Recommending an award on RQ34558 and enter into a contract with K2M Design, Inc. in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 2/22/2016 - 2/21/2019. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2016-131	Department of Public Works	<p>Recommending an award on RQ35837 and enter into a contract with Fluorescent Recycling, Inc. in the amount not-to-exceed \$18,000.00 for disposal and recycling of fluorescent lamps, ballasts and lead acid batteries from various County buildings for the period 3/1/2016 - 2/28/2019.</p> <p>Funding Source: 100% Internal Service Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-132	Department of Development	<p>Recommending awards on RQ31259 and enter into contracts with various providers for Environmental Assessment Services for the period 2/8/2016 - 8/6/2016:</p> <p>a) Partners Environmental Consulting, Inc. in the amount not-to-exceed \$35,025.00 for Phase I and II Brownfield Environmental Site Assessment services and Asbestos Survey activities at Firestone Auto Center Adaptive Re-Use, located at 21204 Emery Road, North Randall.</p> <p>b) Pandey Environmental, LLC in the amount not-to-exceed \$35,000.00 for Phase II Brownfield Environmental site assessment services and Risk Assessment and Report for Voluntary Action Program Projects for the Fairmount Cleaners relocation site located at 13485 Cedar Road, University Heights.</p> <p>c) Hull & Associates, Inc. in the amount not to-exceed \$3,500.00 for Phase I Brownfield Environmental Site Assessment services for property located at 5131 West 164th Street, Brookpark.</p> <p>Funding Source: Brownfield Revolving Loan Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-133	Department of Workforce Development	<p>Submitting a contract with Aluminum Line Products Company in the amount not-to-exceed \$9,095.00 for the On-the-Job Training Program for the period 12/9/2015 - 6/15/2016.</p> <p>Funding Source: 100% Workforce Innovation Opportunities Act Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-134	Fiscal Office	<p>Recommending an award on RQ36270 and enter into an agreement with State of Ohio, Auditor of State in the amount not-to-exceed \$47,500.00 for the Comprehensive Annual Financial Report for Calendar Year 2015 for the period 1/1/2016 - 12/31/2016.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-135	Department of Public Safety	<p>Submitting an amendment to Contract No. CE1500233 with West Publishing Corporation for CLEAR subscription</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p>

	and Justice Services	<p>services for use by the Northeast Ohio Regional Fusion Center for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$8,500.00.</p> <p>Funding Source: 100% General Fund</p>	<p>___ Hold</p>
BC2016-136	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	<p>Submitting an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2016 to extend the time period to 8/31/2017, to change the scope of services, effective 11/1/2015 and for additional funds in the amount not-to-exceed \$290,911.00.</p> <p>Funding Source: 100% Fowler and Cleveland Foundations and the Eaton Corporation</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
BC2016-137	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an agreement with The Cleveland Clinic Foundation in the amount of \$280,000.00 for reimbursement of on-site staffing services (2 Eligibility Specialists) in connection with the County benefit application process for Medicaid, Disability Assistance, Spend Down and Food Assistance for the period 1/1/2016 - 12/31/2017.</p> <p>Funding Source: 100% Cleveland Clinic Foundation Funds</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
BC2016-138	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Recommending an award on RQ35175 and enter into a contract with MCS Consulting Service, LLC in the amount not-to-exceed \$69,998.54 for consultant services for development and implementation of a 4-year strategic plan for the period 2/24/2016 - 11/23/2016.</p> <p>Funding Source: 100% Health and Human Services Levy Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
BC2016-139	Department of Information Technology	<p>a) Submitting an RFP exemption on RQ36718, which will result in an award recommendation to Plante & Moran, LLC in the amount not-to-exceed \$153,390.00 for consultant services for the Enterprise Resource Planning Project for the period 2/22/2016 - 2/21/2021; and</p> <p>b) Recommending an award on RQ36718 and enter into a contract with Plante & Moran, LLC in the amount not-to-exceed \$153,390.00 for consultant services for the Enterprise Resource Planning Project for the period 2/22/2016 - 2/21/2021.</p> <p>Funding Source: Capital ERP Project Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change). Plante Moran is assisting the County in the evaluation and selection process for the ERP selection. If contract or contract amendment term has begun please respond to questions 1b. and 1c below: 1b. Why is the contract amendment being submitted late? N/A 1c. What is being done to prevent this from reoccurring? N/A</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) Amount not to exceed \$153,390</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. Capital ERP Project – IT76833</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year? No – ERP capital was approved in the 2014-2015 cycle</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Utilizing Government to Government.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. Plante Moran was the preferred vendor. They were utilized by Cleveland and Cuyahoga County Library. Gartner was evaluated.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? Strong ERP qualifications, past performance in multiple government projects including two within the county.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Delays in the start of the ERP project</p>	
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		<p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>State term, other government to government, RFQ, RFP will be considered.</p>	
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C. Exemption Requests

Item	Requestor	Description	Board Action
BC2016-140	Department of Public Works	<p>Recommending an alternative procurement process, which will result in award recommendations to Factory Authorized Dealers in the amount not-to-exceed \$450,00.00 for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2018.</p> <p>Funding sources: Road & Bridge Fund; Sanitary Sewer Fund; Airport Operation Fund; Internal Service Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).</p> <p>The Dept. of Public Works is requesting a two year exemption from competitive bidding for vehicle and equipment repairs, parts, and services by using the closest and best "Factory Authorized" dealer that is registered and approved by the County that meets the needs of the Department for the period of March 24, 2016 through March 23, 2018.</p> <p>Prior Board Approval – BC2013-104 and BC2014-61 This request will replace the previous Board Actions time line and dollars upon passage by the Board.</p> <p>If contract or contract amendment term has begun please respond to questions 1b. and 1c below:</p> <p>1b. Why is the contract amendment being submitted late?</p> <p>1c. What is being done to prevent this from reoccurring?</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) Amount not to exceed \$ 450,000.00 for the two year period.</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>The funding will come from the following funding sources: Road & Bridge Fund Sanitary Sewer Fund Airport Operation Fund Internal Service Fund The Dept. of Public Works cannot determine the amount for any one fund until the time of the required purchase.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year? Yes, all expenses related to repairs and services of vehicles and equipment are identified and detailed as a part of the Departments to year budget.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Section 4.4(b) 15 and 4.4 (d) provides for the exemption from competitive bidding when approved by the Board. In order to maintain a safe and reliable fleet and equipment, as well as safe and reliable building equipment, the Dept. of Public Works uses "Factory Authorized" dealers for parts, services, and repairs. This ensures compliance with equipment and vehicle warranties. This exemption will allow repairs, parts, and services to be procured timely and efficiently. Vehicles and/or equipment will be placed back into service more quickly and this will decrease vehicle and equipment downtime and increase productivity for the departments. Billable hours and productivity will increase and result in more revenue to the department and quicker response to building problems. Additionally, costly and timely diagnostic quotes will be avoided. It has been our experience on many occasions, repairs, parts, and services require the dealer to diagnose the problem before a quote can be generated. Current guidelines require three quotes and this requires a downed vehicle or piece of equipment to be moved to three different dealers for quotes, which delays the repairs and increases the cost of the repair. This Exemption will allow the Department to take the vehicle or piece of equipment to the nearest "Factory Authorized" dealer that meets the department's needs for the repair, parts, or services.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. Only "Factory Authorized" dealers have been considered.</p>	
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		<p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? The decision to decrease vehicle and equipment downtime and the corresponding increase in revenue was the ultimate deciding point for this request. In addition, timely repairs to building equipment will reduce the impact to all of the users. This will result in a decrease in vehicle and equipment Mission Critical/Time Sensitive purchase requests at the weekly Board of Control meetings.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Downtime decreases productivity and in the Sanitary division leads to a decrease in revenue. Additionally, downed pieces of equipment impact the users of County buildings and approval of this request will allow for vehicles, equipment and building systems to be returned to service with minimal impact to the users/occupants.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The Public Works fleet and equipment (building related and other) are used in extreme conditions and due to the nature of the work are subject to breakdowns requiring repairs, parts, and services. Reducing downtime will generate more productivity and have less impact to the users/customers of the County. “Factory Authorized” dealers have certified equipment, parts, services, and have factory trained employees with the latest equipment and education ensuring that the County receives efficient, safe, and quality parts, services and repairs for our equipment and buildings.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
BC2016-141	Department of Public Works	Submitting various agreements of cooperation with Village of Oakwood: a) For the resurfacing of Alexander Road from Oakleaf Road to the Oakwood West Corporation line. b) For the resurfacing of Pettibone Road from Broadway Avenue to Richmond Road.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: 100% County Road and Bridge Funds	
BC2016-142	Department of Information Technology	Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-143	Office of Procurement & Diversity	Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-144	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting an amendment to Contract No. CE1500214-01 with Benjamin Rose Institute on Aging for evaluation services for the Adult Protective Services Emergency Intervention Team Project in connection with the FY2015 Ohio Department of Jobs and Family Services Innovation Grant Program for the period 4/1/2015 - 12/31/2015, to extend the time period to 5/31/2016; no additional funds required. Funding Source: Original Contract- Ohio Department of Jobs and Family Services Innovation Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-145	Office of Procurement & Diversity	Presenting voucher payments for the week of 2/22/2016	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

- Draft Rules of Procedure

VI. Public comment

VII. Adjourn

Minutes

Cuyahoga County Board of Control
February 16, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

II. REVIEW MINUTES – 2/8/16

Attending:

Armond Budish, County Executive
Kathy Goepfert, Fiscal Office (Alternate for Dennis Kennedy)
Councilman Dave Greenspan
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the February 8, 2016 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

B. Tabled Items

BC2016-98 Department of Human Resources a) Submitting an RFP exemption, which will result in an award recommendation to ~~Mutual Health Services, a Division of Medical Mutual Services, LLC~~ in the amount not-to-exceed \$350,000.00 for administration of a Health Reimbursement Arrangement for eligible County employees and their eligible dependents for the time period 1/1/2016 through 12/31/2016; and b) Recommending an award to ~~Mutual Health Services, a Division of Medical Mutual Services, LLC~~ in the amount not-to-exceed \$350,000.00 for administration of a Health Reimbursement Arrangement for eligible County employees and their eligible dependents for the time period 1/1/2016 through 12/31/2016. Funding Source: General Fund

Ed Morales, Department of Human Resources, presented. Dale Miller asked for explanation of the difference between a the proposed service and a Health Services Agreement. Dave Greenspace asked for the timeframe on the process to procure the next contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-98 was unanimously approved.

B. New Items for review

BC2016-110 Department of Public Works Recommending an award on RQ35782 and enter into a contract with All America Moving & Storage (14-5) in the amount not-to-exceed \$331,313.00 for moving services in connection with the new Cuyahoga County Storage Building located at 1858-1890 E. 40th Street, Cleveland for the period 2/16/2016 - 2/16/2017. Funding Source: General Fund

Stan Kosilesky presented. Dave Greenspan asked for the status of the Halle Warehouse renovations, when that contract was executed and why it's taking so long to complete the project. Trevor McAleer asked the Department to identify the SBE vendors on the project, and when the move would occur. He also asked about the tabulation of bid results. Dale Miller asked for the cost difference between the awarded and lowest bidder. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-110 was unanimously approved.

BC2016-111 Department of Public Works Recommending an award on RQ36217 and enter into a contract with the Cleveland Animal Protective League in the amount not-to-exceed \$24,500.00 for off-site veterinary services for the Cuyahoga County Animal Shelter for the period 3/1/2016 - 2/28/2017. Funding Source: Animal Shelters Special Revenue Fund

Stan Kosilesky presented. Dale Miller asked how this rate compares to that under the current contract, and why some animals are treated under contracted services, while others are treated under arrangements approved as a time-sensitive/mission critical item. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-111 was unanimously approved.

BC2016-112 Department of Public Works Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500271 with R.W. Clark Co. for the Cuyahoga County Courthouse Americans with Disabilities Act Improvements Project, Base Bid "A" (Interior) for additional funds in the amount not-to-exceed \$6,200.00. Funding Source: 2009 General Obligation Limited Tax Bonds

Stan Kosilesky presented. Dale Miller asked how the County is able to financially support the project through such an old funding source. Dave Greenspan asked when the project was started. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-112 was unanimously approved.

BC2016-113 Department of Health and Human Services/Cuyahoga Job and Family Services
Submitting an amendment to Contract No. CE1400045-01 with Catholic Charities Corporation for the period 3/1/2014 - 2/29/2016 which provides sanction compliance programming and support services for Ohio Works First families losing cash assistance, to extend the time period to 6/30/2016 and for additional funds in the amount of \$161,500.00. Funding Source: 100% Federal Temporary Assistance to Needy Families Fund

Item BC2016-113 was held at the request of the Department.

BC2016-114 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ36440 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$37,485.42 for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Public Assistance Fund

Item BC2016-114 was held at the request of the Department.

BC2016-115 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an amendment to Contract No. CE1400252-01 with Terminix International, Inc. for bed bug extermination services for the period 8/1/2014 - 7/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$100,000.00. Funding Source: Health & Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dale Miller asked if there is a waiting list for the service, for explanation on the manner in which the services is applied, and whether a single application typically resolves the situation. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-115 was unanimously approved. Dale Miller acknowledged Councilwoman Conwell's leadership in bringing the project to fruition.

C. Exemption Requests

BC2016-116 Department of Public Safety and Justice Services Submitting an RFP exemption, which will result in awards to various providers in the total amount of \$110,000.00 for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 10/1/2015 - 12/31/2016: a) Bellefaire Jewish Children's Bureau in the amount of \$22,000.00. b) Mental Health Services for Homeless Persons, Inc. dba Front-Line Service in the amount of \$22,000.00. c) Lawn Life in the amount of \$22,000.00. e) Golden Ciphers in the amount of \$22,000.00. f) Cuyahoga County Court of Common Pleas/Juvenile Court Division in the amount of \$22,000.00. Funding Source: Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services

Brandy Carney, Department of Public Safety, presented. Dave Greenspan asked if any of the proposed vendors are new to the County, and whether they are located within Cuyahoga County. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-116 was unanimously approved.

BC2016-117 Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ36438, which will result in an award recommendation to Starting Point in the amount of \$3,967,986.00 for administration of the Special Needs Child Care Program for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. Dave Greenspan asked if the County is required to contract with Starting Point, given the agency's designation from the State of Ohio as the Regional Resource and Referral Agency for childcare in the northeast ohio region. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-117 was unanimously approved.

BC2016-118 Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ36436, which will result in an award recommendation to Starting Point in the amount of \$2,867,102.00 for administration of the Family Child Care Home Professional Development System Program for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-118 was unanimously approved.

BC2016-119 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1400162 with various providers for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2014 - 12/31/2015 for additional funds in the total amount of \$16,972.00: a) A-1 Home Health Care, Inc. in the amount not-to-exceed \$4,664.00. b) Home Care Relief, Inc. in the amount not-to-exceed \$4,707.00. c) Rx Home Healthcare, Inc. in the amount not-to-exceed \$1,365.00. d) U First Homecare Services, Inc. in the amount not-to-exceed \$5,146.00. e) Xcel Healthcare Providers, Inc. in the amount not-to-exceed \$1,090.00. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan asked what caused the cost overrun. Dale Miller asked for the source of the unencumbered funds that would be used to cover the proposed increase in funding. Trevor McAleer asked if the additional service units are attributed to new clients served or increased services to existing clients. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-119 was unanimously approved.

BC2016-120 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1400161 various providers for Home Delivered Meals services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2014 - 12/31/2015 for additional funds in the total amount of \$10,838.00: a) Casleo Corporation dba Global Meals in the amount not-to-exceed \$2,327.00. b) Mobile Meals, Inc. in the amount not-to-exceed \$8,511.00. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan inquired about the source of funds that would cover the funding increase. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-120 was unanimously approved.

D. Consent Agenda

Trevor McAleer asked if BC2016-122 requires an RFP exemption from the Board. Councilman Greenspan also referred to item #122 and asked about the scope of services being provided by Global Cleveland as a condition of the funding. Armond Budish motioned to approved Consent Agenda items BC2015-121 through 127; Trevor McAleer seconded the motion. The Consent Agenda Items were unanimously approved.

BC2016-121 Department of Public Works a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1500081-01 with The C.A. Agresta Construction Co. for resurfacing of Biddulph Road from the Cleveland West Corporation Line to Pearl Road in the City of Cleveland for a decrease in the amount of (\$240,020.19). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% County using funds from the \$7.50 Vehicle License Tax

Item BC2016-121 was unanimously approved.

BC2016-122 Department of Development Recommending a payment in the amount of \$25,000.00 to Global Cleveland for operational support for the period 1/1/2016 - 12/31/2016. Funding Source: 100% General Fund

Item BC2016-122 was unanimously approved.

BC2016-123 Department of Information Technology Submitting an amendment to change the funding source from Capital Project Data Center Fund to Capital Project Data Center Move to Columbus Fund in association with Contract No. CE1500270 with Service Express, Inc. for moving services in connection with the Cuyahoga County Data Center and State of Ohio DAS site project; no additional funds required. Funding Source: Capital Project Data Center Move to Columbus Fund

Item BC2016-123 was unanimously approved.

BC2016-124 Department of Public Safety and Justice Services Submitting a grant award in the amount of \$10,000.00 from Ohio Department of Youth Services for the FY2016 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program for the period 10/1/2015 - 12/31/2016. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention

Item BC2016-124 was unanimously approved.

BC2016-125 Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood Submitting an amendment to change the funding source from Program Administration fund to William J. & Dorothy K. O' Neill Foundation - Positively Moms Initiative Fund in association with Contract No. CE1500282 with Pascal Learning Inc. dba Ready Rosie for early childhood development, parent engagement and school readiness preparation video services; no additional funds required. Funding Source: William J. & Dorothy K. O'Neill Foundation - Positively Moms Initiative Fund

Item BC2016-125 was unanimously approved.

BC2016-126 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to a grant agreement with City of Cleveland for fiscal agent services in connection with the implementation of the Emergency Solutions Grant Program for the period 1/1/2015 - 12/31/2015 to change the terms and reduce the time period to 10/31/2015; no additional funds required. Funding Source: U.S. Department of Housing and Urban Development - FY 2014 Emergency Solutions Grant

Item BC2016-126 was unanimously approved.

BC2016-127 Office of Procurement & Diversity Presenting voucher payments for the week of 2/16/2016

Item BC2016-127 was unanimously approved.

V. Other Business

BC2016-128 Don Jerele, Department of Public Works, presented two time-sensitive/mission-critical items - RQ#36489; emergency veterinary services for an animal at the shelter; vendor - Cleveland Westside Veterinary Emergency Group; \$2,656.67; and

BC2016-129 - RQ#36518, emergency repair to residential sewer, vendor Mayer Plumbing, \$3,045.00.

Armond Budish motioned to amend the agenda to consider both items; Dale Miller seconded the motion. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve both items; Stan Kosilesky seconded the motion. The items were unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:52 a.m.

IV. – A. Tabled Items

BC2016-113

A. Scope of Work Summary

1. Cuyahoga Job and Family Services plans to amend a contract with Catholic Charities Corporation for sanction compliance programming & support services for OWF families. The time period is from March 1, 2016 to June 30, 2016 in the amount of \$161,500.00.

2. The primary goal of the project is:
 - To continue to provide sanction compliance programming and support services for OWF recipients losing cash assistance due to a sanction or reaching time limits.

B. Procurement

1. The procurement method for this project was a contract amendment.
2. The proposed contract amendment received OPD's approval to proceed on 1/20/16. NOVUS document attached for review.

C. Contractor and Project Information

1. The addresses of the vendor:
Catholic Charities Corporation
3135 Euclid Ave
Cleveland, Ohio 44115
2. The executive director for the vendor is:
 - a. Maureen Dee, Executive Director
Catholic Charities Corporation
3135 Euclid Ave
Cleveland, OH 44115

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF Funding.
2. The schedule of payments is by monthly invoice.
3. This amendment changes the value and is the second (2nd) amendment of the contract. The history of the amendments is:

Contract 2014:	\$ 554,240.00
Amend#1, 2015:	\$ 462,715.00
Proposed Amend#2, 2016:	<u>\$ 161,500.00</u>
Total:	\$ 1,178,455.60

BC2016-114

A. Scope of Work Summary

1. CJFS/OCSS is requesting approval to contract with Northwoods Consulting Partners, Inc for the cost of \$37,485.42. The contract period is 1/1/2016 – 12/31/2016.
2. The primary goals of the project are:
 - To eliminate OCSS paper files, and provides accountability for file audits.

- To support OCSS programs by increasing the efficiency of the OCSS staff in processing customers' applications and required eligibility documentation.

B. Procurement

1. The requested procurement method for this project is state term schedule.
2. Contract procurement was approved to process by OPD on January 20, 2016. NOVUS document attached for review.

C. Contractor and Project Information

1. The address of vendor is:
Northwoods Consulting Partners, Inc
5815 Wall Street
Dublin, OH 43017
Council District NA
2. The owner for the vendor is Gary A. Heinze, President/CEO.
3. The contracted service is provided in Council District 07.

D. Project Status and Planning

1. The service is recurring annually.
2. The contract is on a critical action path start date of January 1, 2016.
3. The contract was delayed due to finalizing the contract document based on State Term rates with the vendor and obtaining all required vendor documents.

E. Funding

1. The project is funded 100% by PA (Public Assistance) Funding.
2. The schedule of payment is semi-annually by invoice.

IV. – B. New Items for Review

BC2016-130

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with K2M Design, Inc. for the not-to-exceed cost of \$200,000.00. The anticipated start completion dates are ~~April 1, 2016 – March 31, 2019.~~ 2/22/2016 - 2/21/2019.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide General Architectural/Engineering Services.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is 1 contract not to exceed \$200,000.00.

2. The RFQ was closed on November 20, 2015. There is 30% SBE on this RFQ.
3. There were 8 proposals submitted for review, 2 proposal was approved.

C. Contractor and Project Information

1. The address of the vendor is:

K2M Design, Inc.

3121 Bridge Avenue

Cleveland, Ohio 44113

2. A listing of the board of directors for K2M Design, Inc. is included as an attachment.
3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned.
3. b. The project could be located in all Council Districts depending on the task assigned.

D. Project Status and Planning

1. The Project will reoccur each year, with a new RFQ and consultant selection process.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The Project is funded 100% by General Fund.
2. The Schedule of payment will be by monthly invoicing.
3. N/A

BC2016-131

A. Scope of Work Summary

The primary goals of this project is to 1) safely recycle Fluorescent Lamp/Ballasts and Batteries according to the laws and current rules of the US and the State of Ohio Environmental Protection Agencies 2) eliminating the many Fluorescent Lamp/Ballasts and Batteries currently stored at the Justice Center creating a hazardous environment and to 3) protect the environment from possible mercury spills.

B. Procurement

The procurement method for this project was an informal Request for Bid sending specifications to 19 vendors with Fluorescent Recycling Inc. the only bidder. The total value of this RFB is \$18,000. The close date was 11-23-15 with 0% SBE. Specifications were sent to 6 possible vendors that were on file with the Ohio EPA.

C. The address of the W9 is:

Fluorescent Recycling Inc.

PO Box 22384

Beachwood, Ohio 44122

The Owner is Mr. George W. Dietrich, President

The vendor is fully registered with the Inspector General.

The recycling services are for various (15) County Buildings.

D. Project Status and Planning

This recycling program is a continuance of an existing contract service.

E. Funding

The project is funded 100% by the Internal Service Fund. The Schedule of payments will be by invoice as submitted. The funding for this service is included as a specific planned budget item with OBM.

BC2016-132

A. Scope of Work Summary:

1. Department of Development is requesting:

I. Executive's signature on a zero amount agreement titled "Agreement between Cuyahoga County and the Ohio Technical College for the below named project site.

II. Executive approval by signature of an environmental Service Agreement with Partners Environmental Consulting Inc. For Phase I, Phase II and asbestos survey activities at the proposed Village of North Randall new administrative offices and service garage located on 2 Acres, 1 parcel site located at 21204 Emery Road North Randall, Ohio

The start-completion dates are 02/08/2016- 08/06/2016

2. The primary goals of this project are:

- a. to provide Phase I Environmental Site Assessment including a BUSTR File Review
- b. To provide a limited Phase II investigation
- c. To provide pre-renovation asbestos containing materials survey

B. Procurement: RQ31259, which closed on August 22, 2014. Of the fourteen proposals submitted, Partners Environmental Consulting Inc. was one of the seven highest scoring firms approved for this program at the Board of Control meeting October 20th 2014 (BC2014-261).

C. Contractor and Project Information:

1. The address of the contractors is:

Partners Environmental Consulting Inc.
31100 Solon Road Suite G
Solon, Ohio 44139

County Council District: 6

The owner/President of Partners Environmental Consulting Inc. is Dan B. Brown.

2. The address of the project site is:

21204 Emery Road

Village of North Randall, Ohio

The project is located in Council District 9

D. Project Status and Planning :

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found). 2a. the brownfield assessment projects have typically two (2) phases. The Phase I environmental investigation consists of historic background check and compilation of former environmental reports on site, while the Phase II environmental investigation consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.

2b. This project will provide Phase I, Phase II and asbestos survey activities

3. This project will commence after approval on 02/08/2016.

The time period will be for 180 days (02/08/2016- 08/06/2016.) .

4. The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded by Brownfield Revolving Loan Funds.
2. The schedule of payments is typically monthly invoice submissions from consultant.
3. This project is to allow for Phase I, Phase II and asbestos survey activities.

Title: Department of Development /2016/ **Pandey Environmental LLC**/ Brownfield Assessment ESA

1. Department of Development is requesting:

- I. Executive's signature on a zero amount agreement titled "Agreement between Cuyahoga County and the Managing partner of Cedar Taylor Garage Properties: Mark Stanos for the below named project site.
- II. Executive approval by signature of an environmental Service Agreement with Pandey Environmental LLC. For Phase II and Risk Assessment/Remedy Activities at the Proposed Fairmount Cleaners Relocation project on the Cedar Taylor Garage site located on 0.33 Acres consisting of 4 parcels located 13485 Cedar Road, University Heights, Ohio.

the start-completion dates are 02/08/2016 -08/06/2016.

2. The primary goals of this project are:

- a. to conduct a site history of proposed redevelopment site.
 - b. To prepare a Phase I environmental report documenting findings of investigation.
- B. Procurement: RQ31259, which closed on August 22, 2014. Of the fourteen proposals submitted, Pandey Environmental was one of the seven highest scoring firms approved for this program at the Board of Control meeting October 20th 2014 (BC2014-261).

C. Contractor and Project Information:

1. The address of the contractors is:
Pandey Environmental LLC.
4100 Horizons Drive, Suite 205
Columbus, Ohio 43220
2. Atul Pandey is the President and sole owner of this firm.
3. The address of the project is:
13485 Cedar Road
University Heights, Ohio 44118
3. The project is located in Council District 11

D. Project Status and Planning:

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).
- 2a. the brownfield assessment projects have typically two (2) phases. The Phase I environmental investigation consists of historic background check and compilation of former environmental reports on site, while the Phase II environmental investigation consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.
- 2b. This project will provide Phase II investigation and Risk assessment activities.
3. This project will commence after approval on 02/08/2016.

The time period will be for 180 days (02/08/2016 -08/06/2016).

4. The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded by Brownfield Revolving Loan Funds.

2. The schedule of payments are typically monthly invoice submissions from consultant.

3. This project is to allow for Phase II investigation and Risk assessment activities.

Title: Department of Development /2016/ **Hull & Associates Inc.** / Brownfield Assessment ESA

A. Scope of Work Summary:

1. Department of Development is requesting:

I. Executive's signature on a zero amount agreement titled "Agreement between Cuyahoga County and the Greg Yarham for the below named project site.

II. Executive approval by signature of an environmental Service Agreement with Hull & Associates Inc.

For ASTM Phase I environmental Site Assessment at the proposed HMF Engineering Expansion site.

Located on 1.67 Acres, 1 parcels located 131 West 164th Street, Brookpark, Ohio

The start-completion dates are 02/08/16 -08/06/2016.

2. The primary goals of this project are: To Provide pre-purchase due-diligence in the form of a Phase I environmental assessment report.

B. Procurement: RQ31259, which closed on August 22, 2014. Of the fourteen proposals submitted, Hull & Associates Inc. was one of the seven highest scoring firms approved for this program at the Board of Control meeting October 20th 2014 (BC2014-261).

C. Contractor and Project Information:

1. The address of the contractors is:

Hull & Associates Inc.

4 Hemisphere Way Bedford, Ohio 44146

County Council District: 9

2. The list of the principal owners for Hull & Associates Inc. is attached.

3.A. The address or location of the project is:

5131 West 164th Street

Brookpark, Ohio 441421

3.B. The project is located in Council District 2

D. Project Status and Planning:

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).

2a. the brownfield assessment projects have typically two (2) phases. The Phase I environmental investigation consists of historic background check and compilation of former environmental reports on site, while the Phase II environmental investigation consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or

current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.

2b. This project will provide ASTM Phase I environmental Site Assessment

3. This project will commence after approval on 02/08/16.

The time period will be for 180 days (02/08/16 -08/06/2016).

4. The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded by Brownfield Revolving Loan Funds.

2. The schedule of payments are typically monthly invoice submissions from consultant.

3. This project is to allow for ASTM Phase I environmental Site Assessment activities.

BC2016-133

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Aluminum Line Products Company for the anticipated cost of not more than \$9,095.00. The anticipated start-completion dates are 12/09/2015 to 6/15/2016.

2. The primary goal of the project is to hire and train three trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Innovation and Opportunity Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Innovation and Opportunity Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Development Board. The OJT policy is attached.

C. Contractor and Project Information

1. Aluminum Line Products Company, 24460 Sperry Circle, Westlake, OH 44145-1530 Council District # 1

2. Principal owner: Ed Murraray, President and CEO

Aluminum Line Products Company provides a complete line of aluminum and stainless standard and custom coil, first stage blanks, punched blanks, and components for the transportation industry. It has been in business in Cleveland, OH since 1959.

D. Project Status and Planning

1. This is a new contract.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by WIOA Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

BC2016-134

The Fiscal Department is requesting approval of a government agreement with The Auditor of the State of Ohio's Local Government Services Section (LGS). The time period will be January 1, 2016 through December 31, 2016. The primary goal is to provide assistance in completing the County's 2015 Comprehensive Annual Financial Report (CAFR). The Auditor of State will use their conversion software and information provided by the County to compile the basic financial statements for year-end 2015. (CAFR)

Procurement method was a Justification for Other than Full and Open Competition. ORC mandates it. The total value is not to exceed \$47,500.00.

The address is Auditor of State
Accounts Receivables
P.O. Box 7118825
Cincinnati, OH 45271.

Auditor of State is a Government Agency. The current Auditor of State is David Yost. The CAFR is compiled every year. The goal is to have the County complete the CAFR in future years. Schedule of payment are by monthly invoice.

BC2016-135

A. Scope of Work Summary:

1. Department of Public Safety and Justice Services is requesting approval for a contract amendment with West Publishing Corporation for the time period of January 1, 2016 through December 31, 2016. Cuyahoga County Department of Public Safety and Justice Services/Northeast Ohio Regional Fusion Center relies on the CLEAR investigative database subscription services in its daily operations. The CLEAR database allows the Fusion Center to research suspicious activities and potential terrorist situations.

2. The primary goals of the project are:

- To receive one year of subscription services to the Northeast Ohio Fusion Center.
- To access a public records search engine that analyzes critical criminal information.

B. Procurement

1. The procurement method for this contract is an RFP Exemption. The Exemption was approved by the Contracts and Purchasing Board on 12/23/2015 under item number BC2016-11.

2. The total value of this Contract is \$8,500.00.

C. Contract and Project Information:

1. The address of the vendor is:

West Publishing Corporation
620 Opperman Drive

Eagan, MN 55164-1803

2. The Manager is Michael Weaver

3. The address or location of the project is:

Northeast Ohio Fusion Center
1300 Ontario Street Suite 935
Cleveland, Ohio 44113-1600

The project is located in Council District---- County wide

D. Project Status and Planning:

This contract recurs as needed. The contract was delayed due to Management's determination for need of the service in 2016 and delayed responses from vendor for necessary documents to move forward. To prevent future delays planning prior to contract expiration to determine necessity.

E. Funding:

1. The project is funded 100% by the General Fund
2. The schedule of payments will be by monthly invoice

BC2016-136

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval of a contract amendment with Family Connections for the anticipated cost of \$290,911.00; this will bring the total value of the contract \$315,911.00. The anticipated start-completion dates are September 1, 2015 to August 31, 2017.
2. The primary goals of the project are: a) Improve school-readiness levels among SPARK children entering kindergarten in targeted communities, b) Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math , c) Improve school attendance rates.
3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. Family Connections was identified by the funders - the Fowler and Cleveland Foundations and Eaton Corporation - as the lead agency to implement the program. The total value of the grant agreements is \$315,911.00.
- 2.NA
3. The proposed contract has been scheduled to receive a RFP exemption on 02/03/16. The approval letter will be forwarded upon receipt for review.

C. Contractor and Project Information

1. Family Connections of Northeast Ohio
19824 Sussex Road, Shaker Heights OH, 44122
Council District (9)
2. The Executive Director for the vendor is Joanne Federman
- 3.a SPARK is being offered in various communities in Cuyahoga County
- 3.b.The project is located in Council Districts which are still being determined

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. The Project began on September 1, 2015. We are adding to the current scope of the project by expanding into additional school districts. Work has begun using available flexible dollars. These new

grant awards will be used to complete the budgets going forward.

E. Funding

1. The project is funded 100% by Fowler and Cleveland Foundations and the Eaton Corporation.
2. The schedule of payments is invoice.
3. N/A

BC2016-137

A. Scope of Work Summary

1. CJFS is requesting approval of a reimbursable agreement with The Cleveland Clinic Foundation for onsite staffing (2.0 FTE) in the amount of \$140,000.00 annually during the period January 1, 2016 to December 31, 2017.
2. The primary goal of the project is:
 - To provide staffing to assist CCF consumers or residents and/or potential residents of CCF in the County benefit application process for Medicaid, Disability Assistance, Spend Down and Food Assistance

B. Procurement

1. The project is a reimbursable agreement. The total not to exceed value of the two-year agreement is \$280,000.00 or \$140,000.00 annually.
2. Agreement was delayed by CCF lawyers objecting to the County's liability responsibilities and numerous revisions.

C. Contractor and Project Information

1. The address:
The Cleveland Clinic Foundation
9500 Euclid Ave
Cleveland, OH 44195
Council District (10)
2. The project services are County wide.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by CCF Funds

BC2016-138

A. Scope of Work Summary

1. Senior & Adult Services is requesting approval of an award to contract with MCS Consulting Service, LLC in the amount of \$69,998.54. The anticipated start-completion dates are 2/24/16 through 11/23/16.
2. The primary goal of this contract is to conduct a SWOT analysis and develop a strategic that provides a roadmap for the Division of Senior and Adult Services for 2017 through 2020.
3. The project is a not mandated.

B. Procurement

1. The procurement method for this project was a formal request for proposals. The total value of the RFP 35175 was \$70,000.00.
2. The RFP was closed on 11/24/15.
3. Two vendors submitted proposals to OPD. Both proposals were reviewed and both vendors interviewed. One vendor is being recommended for award.

C. Contractor and Project Information

1. The awarded vendor is:
MCS Consulting Service, LLC
28800 Jackson Road
Chagrin Falls, OH 44022
Council District: 6
2. The owners is Marlene Stoiber Burroughs, Ph.D.
3. This strategic plan will help the Division of Senior and Adult Services deliver services in all county council districts.

D. Project Status and Planning

1. The development of a strategic plan occurs every 3 – 4 years. The last contract was awarded in 2013.
2. Not applicable
3. Not applicable
4. Not applicable
5. Not applicable

E. Funding

1. The Strategic Plan Development is funded 100% by the County Health & Human Services levy.
2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor detailing the completion of projection milestones.
3. Not applicable

C. EXEMPTIONS

[Item details for BC2016-140 in Section C., above]

D. CONSENT AGENDA

BC2016-141

1. Department of Public Works, 2016, Requesting Approval of Agreement of Cooperation for the resurfacing of **Alexander Road** from Oakleaf Road to the Oakwood west corp line in the Village of Oakwood.
 - a. N/A
 - b. N/A
 - c. The total cost of this resurfacing is \$258,500.00.
The anticipated start date for construction is 2016.
2. The primary goal of this project is to receive approval of this agreement and maintain the County's Infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A
2. N/A
3. a. The location of the project is Alexander Road from Oakleaf Road to the Oakwood west coop line in the Village of Oakwood.
3. b. The project is located in Council District 11.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is to be funded 100% with County Road and Bridge Funds.

1. Department of Public Works, 2016, Requesting Approval of Agreement of Cooperation for the resurfacing of **Pettibone Road** from Broadway Avenue to Richmond Road in the Village of Oakwood.

- a. N/A
- b. N/A
- c. The total cost of this resurfacing is \$315,150.00.
The anticipated start date for construction is 2016.
2. The primary goal of this project is to receive approval of this agreement and maintain the County's Infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

- 1.
- 2.
3. a. The location of the project is Pettibone Road from Broadway Avenue to Richmond Road in the Village of Oakwood.
3. b. The project is located in Council District 11.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A

4. N/A

5. N/A

E. Funding

1. The project is to be funded 100% with County Road and Bridge Funds.

BC2016-142

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103

Ken Kovatch - Director

BC2016-143

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.
2. The primary goals of the the project is to sell said property via internet auction, to the highest bidder. through GovDeals.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding:

1. There is no cost for this process. The project is a revenue generating project.

Auction Items:

Cuyahoga County Department of Public Works

(Sheriffs Confiscated Vehicle)

2000 Chevrolet Tahoe; Vin # 1GNEK13T4YJ135586

Quantity (1)

Cuyahoga County Department of Information Technology

Routers, Switches, HBA Computer Racks:

Quantity (66) Items.

Cuyahoga County Bd. of Developmental Disabilities

Library Shelving

Quantity (16) units

BC2016-144

A. Scope of Work Summary

1. The Division of Senior and Adult Services (DSAS) is requesting approval for a contract amendment #1 with Benjamin Rose Institute on Aging to extend the period from April 1, 2015 – December 31, 2015 to May 31, 2016.
2. The primary goal of this contract is to provide evaluation services for the APS Emergency Innovation Team Project, data will be collected by DSAS and forwarded to Benjamin Rose to analyze data of participants and control groups to determine trends, correlation, associations and do longitudinal follow-up on clients.
3. As stipulated on ORC 5101.6, DSAS is mandated to investigate all reports of abuse, neglect and exploitation of adults age 60 and older.

B. Procurement

The procurement method for this project was RFP exemption. The total value of the RFP exemption is \$15,650.00.

2. n/a

3. The proposed contract received an RFP exemption on 4/1/2015.

C. Contractor and Project Information

1. Benjamin Rose Institute on Aging

11890 Fairhill Road
Cleveland, OH 44120

Council Districts - all

2. Frank Cardinal, CFO

3. n/a

D. Project Status and Planning

1. This project is an extension of the existing project.

2. n/a

3. n/a

BC2016-145 PURCHASE ORDER APPROVALS FOR THE WEEK OF 2/22/2016

Department/Location Key:

AE	Statutory Expenses	HRCOM	Personnel Review Commission
AU	Fiscal Office	HS	Health & Human Services
BE	Board of Elections	IA	Internal Auditor
BR	Board of Revision	IG	Inspector General
CA	Court of Appeals	IS	Information Technology
CC-002	Human Resources	JA	Public Safety and Justice Services
CC-010	County Administration	JC	Juvenile Court
CC03	Office of Budget and Management	LA	Law Department
CCE	Executive Office	LLOO1	Law library
CE	Public Works - Engineer	MI	HIV/AIDS Services
CF	Children & Family Services	MR	Board Developmental Disabilities
CL	Clerk of Courts	OPD	Procurement and Diversity
CO	Common Pleas	PC	Probate Court
COUN	County Council	PR	County Prosecutor
CP	County Planning Commission	SA	Senior & Adult Services
CR	Medical Examiner	SE	Support Enforcement Agency
CT	Public Works	SH	Sheriff
DC	Communications	SM	Solid Waste District
DR	Domestic Relations	ST	Public Works - Sanitary
DRC	Regional Collaboration	TR	Treasurer
DS	Sustainability	VS	Veterans Service Commission
DV	Development	WI	Workforce Development
EC	Early Childhood	WT	Jobs & Family Services

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Vendor Name	Total
CE-16-36439	1/12/2016	Autodesk Infrastructure Design software	CDW Government, Inc.	\$16,303.00
CE-16-36533	1/26/2016	Oce Supplies	Northeast Blueprint	\$815.00
CR-16-36671	2/10/2016	Forensic Toxicology Testing - NMS	National Medical Services aka NMS Labs	\$5,716.00
CR-16-36661	2/9/2016	Forensic Toxicology Testing	American Institute of Toxicology aka AIT Laboratories	\$750.00

CR-16-36643	2/5/2016	Lunches for March 2016 Training (Death Scene Investigation)	Italian Creations / Cravings Inc.	\$931.50
CT-16-36605	2/1/2016	Sheetmetal Supplies - JJC	MUSSUN SALES, INC.	\$3,499.47
CT-16-36639	2/4/2016	Facilities - Glycol	CLEVELAND HERMETIC & SUPPLY	\$10,335.00
CE-16-36604	2/1/2016	Safety Harnesses & Lanyards	RIT Safety Solutions, LLC	\$2,600.00
SH-16-36636	2/4/2016	(2016) Styrofoam Cups for Jail	Joshen Paper	\$566.00
SH-16-36573	1/27/2016	(2016) XL Nitrile Gloves	Interboro Packaging	\$23,400.00
SH-16-36297	1/5/2016	(2016) Inmate Towels	Bob Barker	\$10,050.00
ST-16-36495	1/21/2016	Truck Tires	Belle Tire Distributors	\$20,202.55
ST-16-36615	2/1/2016	Trailer Repairs	EAB Truck Service	\$2,729.58
ST-16-36646	2/6/2016	Repair Injectors - S415	Rush Truck Centers of Ohio, Inc.	\$3,367.10
ST-16-36647	2/6/2016	R&R Pump - S223	Rush Truck Centers of Ohio, Inc.	\$2,350.73
Items already purchased:				
CE-16-36656	42408	Trailer Flooring	MANUFACTURERS WHOLESALE LUMBER	\$576.00
CT-16-36655	42408	Door Repair - VEB Bldg - S01006	CLEVELAND DOOR CONTROLS, INC.	\$550.75
HS-16-36275	42373	FCSS FY16 Swimming Classes	Pura Vida Swim School DBA Goldfish Swim School	\$985.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity) - Sheriff's Department

Purchase Order #	Purchase Order Date	Description	Vendor Name	Total
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1618660	2/10/2016	MARCH-APRIL COOKIES	PORTLAND FOODS	\$7,500.00
1618659	2/10/2016	MARCH FRANKS	Benjamin Foods	\$3,040.00
1618658	2/10/2016	MARCH BREAD	PORTLAND FOODS	\$14,210.40
1618656	2/10/2016	MARCH CAKE MIX	Benjamin Foods	\$4,788.00
1618657	2/10/2016	MARCH CAKE MIX	Sweet Peanut LLC	\$1,050.00
1618655	2/10/2016	MARCH CHEESE SAUCE	Star Foods & General Merchandise, Inc.	\$2,721.60
1618654	2/10/2016	MARCH SPICES	Benjamin Foods	\$1,041.52
1618651	2/10/2016	MARCH BEANS	Benjamin Foods	\$5,309.20
1618650	2/10/2016	MARCH FROZEN VEGETABLES	Benjamin Foods	\$9,231.50
1618648	2/10/2016	MARCH CHICKEN	National Food Group, Inc.	\$2,160.00
1618649	2/10/2016	MARCH CHICKEN	Good Source Solutions, Inc.	\$7,430.00
1618646	2/10/2016	MARCH SAUCE & DRESSINGS	Sweet Peanut LLC	\$2,661.50
1618647	2/10/2016	MARCH SAUCE & DRESSINGS	V & J Services	\$564.30
1618645	2/10/2016	MARCH BEEF PATTIES	Benjamin Foods	\$6,835.00
1618644	2/10/2016	MARCH BAGELS	PORTLAND FOODS	\$1,260.00
1618643	2/10/2016	MARCH FRESH VEGETABLES	THE SANSON COMPANY	\$14,880.65
1618642	2/10/2016	MARCH TURKEY	Benjamin Foods	\$2,850.00
1618641	2/10/2016	MARCH BULK CEREAL	Benjamin Foods	\$2,244.00
1618640	2/10/2016	MARCH TURKEY HAM	JNS FOODS, LLC	\$9,420.00
1618639	2/10/2016	MARCH JELLY / SYRUP	Benjamin Foods	\$2,139.42
1618638	2/10/2016	MARCH MILK	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$16,642.60

1618637	2/10/2016	MARCH CANNED FRUIT	Benjamin Foods	\$7,135.00
1618636	2/10/2016	MARCH PASTA	Sweet Peanut LLC	\$5,887.00
1618635	2/10/2016	MARCH SOUP	Benjamin Foods	\$3,752.60
1618633	2/10/2016	MARCH SUGAR, FLOUR	Benjamin Foods	\$382.00
1618634	2/10/2016	MARCH SUGAR, FLOUR	Sweet Peanut LLC	\$3,680.00
1618632	2/10/2016	MARCH DAIRY	Benjamin Foods	\$8,523.65
1618631	2/10/2016	MARCH DONUTS	Rainmaker, Inc	\$2,805.40
1618629	2/10/2016	MARCH WAFFLES	National Food Group, Inc.	\$1,781.76
1618630	2/10/2016	MARCH WAFFLES	Benjamin Foods	\$2,654.40
1618628	2/10/2016	MARCH SAUCES ETC.	Benjamin Foods	\$2,363.40
1618627	2/10/2016	MARCH POTATOES/MILK/OATS	Sweet Peanut LLC	\$3,501.00
1618626	2/10/2016	MARCH SAUSAGE	National Food Group, Inc.	\$7,360.00
1618625	2/10/2016	MARCH FRESH FRUIT	THE SANSON COMPANY	\$14,305.00
1618624	2/10/2016	MARCH CRACKERS/CHIPS	Benjamin Foods	\$2,454.25