



CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD

Citizen Corps Council Meeting Minutes

Thursday, September 1, 2016
 01:00p-03:00p
 The American Red Cross
 3747 Euclid Avenue
 Cleveland, Ohio 44115

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Rebecca Hysing	X	Medical Reserve Corps		
Marek Owca	X	Health/Medical Sector		
Serena Steele	X	Cuyahoga County OEM	Adam Griffith	X
Rick Whitehead	X	American Red Cross		
Karen Seidman				
Nick Phillips		Cuyahoga CERT Association	Tom Hartman	X
GUESTS	Present	ASSOCIATION		
Rhonda Meggitt	X	Ohio EMA		
Sharon Nicastro	X	COAD		

Minutes

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Call to Order at 01:03p by Serena Steele
- A quorum was present.
 - The Council is down two members, but the positions still exist.

2. PUBLIC COMMENT

- None.
 - If someone who is not a member wants to comment on something, they should make that known when they arrive.

3. APPROVAL OF MINUTES

- Rebecca Hysing made a motion to approve the minutes from the August meeting. Serena Steele seconded.
 - Motion passed unanimously.

*EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)

ORC 121.22(G)(5), a public body may hold an executive session to consider "[m]atters required to be kept confidential by federal law or regulations or state statutes."
 ORC 121.22(G)(6) provides that consideration of "[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office." Under this exception, both conditions must be met:

- (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; and,
- (2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.



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4. COMMUNITY ORGANIZATIONS ACTIVE IN DISASTER (COAD)

- Sharon Nicastro will remain the president of COAD as a Red Cross volunteer. End of term is December 31, 2017.
- A brief introduction of COAD and the Animals in Disasters Committee.
- Functional committees are being formed.
 - The Animals in Disaster subcommittee will hold its first meeting September 7, 2016 at 10:00 am. Initial focus will be on pet sheltering. The Animals in Disasters will be a subcommittee of the Mass Care Committee.

5. VOLUNTEER REGISTRATION CENTER (VRC)

- Because there was not time to have a full-scale exercise before the RNC, a walk through was held at the Mayfield Village Civic Center on June 29 to identify any major problems. Significant feedback was provided by participants and incorporated into the draft plan.
- A full scale exercise will need to be held before the plan is finalized.
- Staffing needs to be identified and trained; facilities need to be identified and agreements secured, equipment and supplies need to be procured, a storage area needs to be identified, and transportation of the equipment and supplies from storage to the VRC site needs to be arranged.

6. CITIZEN CORPS VOLUNTEERS

- The County Law Department has approved excess liability, injury, and driving insurance for the new Citizen Corps Volunteer Group. Excess insurance covers expenses not covered by the volunteers' personal insurance.
- There are pending questions about the security provisions of Ohio Responds.
- The Law Department is determining if the credentialing database can be exempted from public disclosure.
- The Law Department is standing by for the next steps from Cuyahoga County OEM and Citizen Corps.

7. STRATEGIC PLAN

- Draft Strategic Plans were distributed to the Council and Objective 5 was discussed and modified (see attached).
- Plan not approved but will be approved at the November Council Meeting.

8. BYLAWS REVISION

- Bylaws were supposed to be discussed at the last meeting, but we ran out of time.

9. ANNOUNCEMENTS / OTHER BUSINESS

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- Sharon Nicaastro was recognized for all of her efforts within the Citizen Corps Council.

10. EXECUTIVE SESSION*

- None

11. NEXT MEETING

- Monday November 14, 2016 at 1:00pm
- Same location

12. ADJOURNMENT

- There being no other business, the meeting was adjourned.
 - Motion to Adjourn at 03:19p made by Marek Owca and Seconded by Rick Whitehead.

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