

Minutes

Cuyahoga County Board of Control
Monday, March 20, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson
Joseph Nanni, County Council (Alternate for Dale Miller)
Trevor McAleer, County Council (Alternate for Dan Brady)
Lenora Lockett, Director, Office of Procurement & Diversity
Dennis Kennedy, Fiscal Officer

II – REVIEW MINUTES – 3/13/17

Armond Budish motioned to approve the minutes from the March 13, 2017 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items

B – New Items for Review

BC2017-213

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1400198 with Perk/ME, Joint Venture in connection with the grading, draining and paving of Pleasant Valley Road from York Road to State Road in the Cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$498,372.62.

Funding Sources: 50% - Federal LPA, 27% - Issue 1 and 23% - Road and Bridge/\$5.00 Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-213 was unanimously approved.

BC2017-214

Department of Public Works, submitting an amendment to Contract No. CE1200558 with URS Corporation Design for architectural engineering services in connection with the Real Estate Portfolio Consolidation project for additional funds in the amount not-to-exceed \$201,934.00.

Funding Source: New Archives/Storage Building Project

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked for clarification on the original amount awarded and the scope of services provided under the existing contract. Joe Nanni inquired if the County could recoup the additional expenses from the owner of the building, due to unforeseen site conditions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-214 was unanimously approved.

BC2017-215

Department of Development, submitting an amendment to Contract No. CE1500031 with Cuyahoga County Land Reutilization Corporation (Land Bank) for administration of Round 1 of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 5/1/2015 - 10/31/2016 to extend the time period to 3/31/2017 and for additional funds in the total amount not-to-exceed \$195,750.00 for the following municipalities:

- a) City of Bedford Heights in the amount of \$100,000.00.
- b) City of Rocky River in the amount of \$95,750.00.

Funding Source: Cuyahoga County Property Demolition Fund

Kenneth Surratt, Department of Development, presented. Nan Baker asked if the City of Rocky River contributed funds to the maximum amount utilized to complete the project. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-215 was unanimously approved.

BC2017-216

Department of Information Technology, recommending an award on RQ38743 and enter into a contract with IntelliNet Corporation in the amount not-to-exceed \$17,505.12 for virtual hosting and maintenance services for the period 11/1/2016 – 10/31/2019.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dennis Kennedy asked for clarification on the late submission of the contract. Trevor McAleer inquired if the County is responsible for payment of services rendered if the Board disapproved this contract. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-216 was unanimously approved.

BC2017-217

Department of Information Technology, recommending an award on RQ38833 and enter into a contract with IVideo Technologies, LLC in the amount not-to-exceed \$11,200.00 for Audio Visual maintenance and support for the period 1/1/2017 – 12/31/2017.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Joe Nanni asked for clarification as it relates to the County's negotiations with Geis Companies covering a portion of the expenses associated with this project. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-217 was unanimously approved.

BC2017-218

Department of Information Technology on behalf of Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500135 with Unitronix Data Systems, Inc. for license, support and maintenance on the Unitronix ABACUS application for the period 4/1/2015 - 3/31/2017 to extend the time period to 3/31/2018 and for additional funds in the amount not-to-exceed \$5,547.68.

Funding Source: Health and Human Services Levy 46% and Federal 54%

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-218 was unanimously approved.

BC2017-219

Department of Public Safety and Justice Services, submitting an Agreement with Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$27,500.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Program for the period 10/1/2016 – 9/30/2017.

Funding Source: Ohio Department of Youth Services FY16 TITLE II FORMULA GRANT JUVENILE JUSTICE & DELINQUENCY PREVENTION

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-219 was unanimously approved.

BC2017- 220

Department of Public Safety and Justice Services, recommending an award on RQ38521 and enter into a contract with West Publishing Corporation in the amount not-to-exceed \$16,964.16 for CLEAR subscription services for use by the Northeast Ohio Regional Fusion Center for the period 1/1/2017 - 12/31/2018. Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Joe Nanni asked for clarification on skip tracing. Trevor McAleer asked if the County provides General Fund support to other Northeast Ohio Regional Fusion Center projects. Nan Baker asked if CLEAR services are associated with background search activities utilized by the Dispatch Center located in the City of Bedford. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-220 was unanimously approved.

BC2017-221

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1500125 with Educational Service Center of Cuyahoga County for fiscal agent services for Families and Schools Together and Parent Services Programs for the period 10/1/2015 – 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$415,000.00. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council, presented. Joe Nanni asked if families and schools could be served if additional funding were available, as it relates to a portion of unused funds associated with the recent release of a Request for Proposals by the Ohio Child Abuse Prevention Council. Dennis Kennedy asked if there was a rate increase for this contract. Nan Baker asked for clarification of how the same number of families and children are being served under a reduced contract rate. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-221 was unanimously approved.

At the Request of Council President Dan Brady, this item was referred to County Council for consideration at the March 28, 2017 Council meeting.

~~BC2017-222~~

~~a) Department of Law, submitting an RFP exemption on RQ39587, which will result in an award recommendation to Ernst & Young US, LLP in the amount not to exceed \$375,000.00 for analysis and assistance with the implementation of various initiatives, effective on the date of execution for a period of 18 months;~~

~~Initiative 1. Provide proof of concept for an equitable property tax appraisal model: validate the March 2016 Findings in order to develop a set of options and high level initial roadmap for implementation.~~

~~Initiative 2. Assist management in the implementation and execution of cost saving benefit(s) for procurement, invoicing, payroll and sales tax.~~

and

~~b) Department of Law, recommending an award on RQ39587 and enter into a contract with Ernst & Young US, LLP in the amount not to exceed \$375,000.00 for analysis and assistance with the implementation of various initiatives, effective on the date of execution for a period of 18 months:~~

~~Initiative 1. Provide proof of concept for an equitable property tax appraisal model: validate the March 2016 Findings in order to develop a set of options and high level initial roadmap for implementation.~~

~~Initiative 2. Assist management in the implementation and execution of cost saving benefit(s) for procurement, invoicing, payroll and sales tax.~~

~~Funding Source: General Fund~~

C – Exemptions

BC2017-223

Common Pleas Court/Corrections Planning Board, submitting an RFP exemption (due to lateness), which will result in an amendment to Agreement No. AG1500145 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for sober housing services for the Sober/Recovery Housing program for the period 7/1/2015 – 6/30/2016 to extend the time period to 3/30/2018; no additional funds required.

Funding Source: Original Funding Source – Ohio Department of Rehabilitation and Correction Smart Ohio Pilot Grant

Martin Murphy, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-223 was unanimously approved.

BC2017-224

Office of the Medical Examiner, submitting an RFP exemption on RQ39419, which will result in an award recommendation to Italian Creations in the amount of \$2,706.00 for the purchase of lunches for Death Investigation training participants for the period 3/20/2017 – 12/31/2019.

Funding Source: Funded by the training participants and deposited into the General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-224 was unanimously approved.

BC2017-225

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ39412, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$73,100.00 for consultant services for development and implementation of a 5-year strategic plan for the period 11/1/2016 – 6/30/2017.

Funding Source: Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. Joe Nanni commented on the need for a closer relationship between this strategic planning study process and a Request for Proposals released by the Department of Public Works, as it relates to a property analysis study. Trevor McAleer asked for clarification on the late start date of the project. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-225 was unanimously approved.

BC2017-226

Department of Health and Human Services/Department of Senior and Adult Services, submitting an RFP exemption on RQ39122, which will result in an award recommendation to Senior Impact Publications, LLC in the amount of \$1,350.00 for advertising services in the Western Reserve Area Agency on Aging Older Adult Resource Guide for the period 8/31/2016 – 8/31/2017.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-226 was unanimously approved.

C – Consent Agenda

There were no questions on the Consent agenda. Armond Budish motioned to approve the Consent Agenda items; Nan Baker seconded. Items BC2017-227 through -231 were unanimously approved.

BC2017-227

Department of Public Works, submitting an amendment to Contract No. CE1400069 with City Architecture Inc. for general architectural engineering services for the period 3/25/2014 - 3/24/2017 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Original Funding Source – General Fund

BC2017-228

Department of Public Works, submitting an amendment to Contract No. CE1400062 with Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services for Various County Buildings for the period 2/1/2014 - 1/31/2017 to extend the time period to 1/31/2018; no additional funds required.

Funding Source: Original Contract – General Fund

BC2017-229

Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No. AG1500145 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for sober housing services for the Sober/Recovery Housing Program for the period 7/1/2015 – 6/30/2016 to extend the time period to 3/30/2018; no additional funds required.

Funding Source: Original Funding Source – Ohio Department of Rehabilitation and Correction Smart Ohio Pilot Grant

BC2017-230

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/20/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CL-17-39235	File folders	Clerk of Courts	W.B. Mason Company Inc.	\$3,780.00	General Fund
AU-17-39388	Conference phone for Auto Title Division	Department of Information Technology	Globecom Technologies, Inc.	\$655.78	Health and Community Services
CT-17-39330	Red ink cartridges for machines in Mail Room	Department of Public Works	Globecom Technologies, Inc.	\$9,226.98	General Fund/Internal Service Fund
CT-17-39407	Acoustic panels for Multipurpose Room at Euclid City Jail	Department of Public Works	Working Walls Solutions	\$7,923.50	Department of Labor Pre-Release Grant
CT-17-39413	Precast benches for Justice Center Perimeter Security Project	Department of Public Works	Broadway Concrete Investments, LLC dba Pompili Precast Concrete	\$24,375.00	Capital Projects
CT-17-39414	Granite chips for pre-cast benches for Justice Center Perimeter Security Project	Department of Public Works	Garick LLC	\$5,750.00	Capital Projects
CT-17-39440	Vehicle inspections for Fleet Operations	Department of Public Works	Diversified Inspections	\$1,945.00	\$945.00 – Road and Bridge Fund \$425.00 – Sanitary Sewer Fund \$575.00 – Internal Service Fund – Maintenance Garage
CT-17-39471	Posters for Print Shop	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$753.46	General Fund/Internal Service Fund – Print/Copy Services
CT-17-39481	Automotive replacement parts for Fleet Services	Department of Public Works	Lakefront Automotive Parts	\$24,500.00	General Fund/Internal Service Fund
CT-17-39485	Pocket folders for Print Shop	Department of Public Works	Zippityprint.com	\$895.00	General Fund/Internal Service Fund – Print/Copy Services

CT-17-39496	Solar shades for Courthouse Square Building	Department of Public Works	Albert Herman Draperies, Inc.	\$1,518.56	General Fund/Internal Service Fund
CT-17-39500	Pocket folder for Print Shop	Department of Public Works	Foote Printing	\$1,330.00	General Fund/Internal Service Fund – Print/Copy Services
AU-17-39489	Direct thermal labels with perforation for Real Estate Services	Fiscal Office	Buckeye Business Products	\$944.40	General Fund
CR-17-39294	Scissor sharpening for Autopsy	Medical Examiner	Integrated Medical Systems International, Inc.	\$2,216.70	General Fund
SH-17-39372	Sergeant uniforms	Sheriff's Department	Shuttlers Apparel Inc.	Not-to-exceed \$10,724.00	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-17-39138	Red Hat Enterprise Linux Standard License renewal for Memex servers	Department of Public Safety and Justice Services	Brown Enterprise Solutions	\$1,213.80	General Fund
CT-17-39491	Transfer switch adjustment and training on new generator purchased for Juvenile Justice Center	Department of Public Works	Ohio CAT	\$538.63	Capital Project
CT-17-39509	Emergency veterinary services	Department of Public Works	Family Pet Clinic	\$931.16	50% - Dog Kennel Operations Fund 50% - Dick Goddard's Best Friend Fund
FC-17-39479	FCSS: Family membership	Family and Children First Council	Rocky River Recreation Center	\$712.00	State
FC-17-39480	FCSS: Family membership	Family and Children First Council	City of Strongsville	\$580.00	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
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JC-17- 39298	Pork and beans – April	Juvenile Court	Gordon Food Services, Inc.	\$1,420.86	General Fund
JC-17-39295	Bread – April	Juvenile Court	Portland Foods	\$1,824.00	General Fund
JC-17-39297	Peaches – April	Juvenile Court	Benjamin Foods LLC	\$2,852.76	General Fund
JC-17-39350	Lima beans – April	Juvenile Court	Gordon Food Services, Inc.	\$3,168.04	General Fund
JC-17-39302	Meat – April	Juvenile Court	Benjamin Foods LLC	\$2,334.68	General Fund
JC-17-39302	Meat – April	Juvenile Court	Gordon Food Services, Inc.	\$1,247.40	General Fund
JC-17-39301	Lunch meat – April	Juvenile Court	Benjamin Foods LLC	\$198.80	General Fund
JC-17-39303	Bananas – April	Juvenile Court	The Sanson Company	\$3,420.00	General Fund
JC-17-39300	Dairy – April	Juvenile Court	Benjamin Foods LLC	\$239.87	General Fund
JC-17-39296	Milk – April	Juvenile Court	Borden Dairy Company of Ohio, LLC	\$6,057.16	General Fund

BC2017-231

Department of Development – Rehabilitation Home Loan

<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
Lucas, Lauren	\$11,600.00	Roof	Current	Federal CDBG Program
Total Loans	\$11,600.00			

V – OTHER BUSINESS

Mission Critical Items:

BC2017-232

Department of Public Works, recommending an award on RQ39542 to M-Tech in the amount of \$2,441.15 for inspection and diagnostic service and repair of SEE Snakes for the Sanitary House Crews.

Don Jerele, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Joe Nanni seconded. Trevor McAleer asked for clarification on why the item was being presented as mission critical. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-232 was unanimously approved.

BC2017-233

Department of Public Works, recommending an award on RQ39567 to Schindler Brothers Truck Services in the amount of \$23,384.35 for body frame and transmission repairs as a result of a vehicle accident.

Mike Chambers, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Armond Budish asked for clarification on the accident. Nan Baker asked for clarification on the value of the Truck. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-233 was unanimously approved.

Funding Source: Road and Bridge Fund

BC2017-234

Office of the Medical Examiner, recommending an award on RQ39545 to DMO Food Equipment Services, Inc. in the amount not-to-exceed \$1,931.20 for emergency repair of an Autoclave heated container used for chemical reactions and other processes using high pressures and temperatures.

Funding Source: Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Armond Budish asked for clarification on the dollar amount. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-234 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to terminate Contract No. CE1500202 with OhioGuidestone – Family Life Care Center Brookpark for Universal Pre-Kindergarten services for the period 8/1/2015 - 7/31/2018, effective 6/30/2017.

Funding Source: N/A

VI – PUBLIC COMMENT

Mike Chambers, Department of Public Works, recognized Donald Jerele and thanked him for 17 years of service as a dedicated County employee.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.