

Minutes

Cuyahoga County Board of Control
Monday, February 5, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 1/29/2018

Armond Budish motioned to approve the minutes from the January 29, 2018 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

BC2018-62

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. AG1500145 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for sober housing services for the Sober/Recovery Housing Program for the period 7/1/2015 - 3/30/2018 for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: CCA/SMART OHIO Grant

Marty Murphy, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-62 was unanimously approved.

B – New Items for Review

BC2018-73

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1600302 with Fabrizi Recycling, Inc. for the resurfacing of Bagley Road from Olmsted Township West Corporation Line to Fitch Road in Olmsted Township for additional funds in the amount not-to-exceed \$287.36.

Funding Source: 36% - Cuyahoga County \$7.50 Vehicle License Tax Fund and 64% Sanitary & Water Line using funds from Ohio Public Works Commission (Issue 1), Grant, Loan and User Fees

Nichole English, Department of Public Works, presented. There were no questions. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2018-73 was unanimously approved.

BC2018-74

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400342 with Advance Door Co. for overhead garage door maintenance services for various locations for the period 12/1/2014 - 11/30/2017 to extend the time period to 11/30/2018; no additional funds required.

b) Submitting an amendment to Contract No. CE1400342 with Advance Door Co. for overhead garage door maintenance services for various locations for the period 12/1/2014 - 11/30/2017 to extend the time period to 11/30/2018; no additional funds required.

Funding Source: Original contract – General Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-74 was unanimously approved.

The following item was held at the request of the Fiscal Officer.

BC2018-75

Department of Information Technology, submitting an amendment to Contract No. CE1600114 with Krizman and Associates, LLC for consultant services on the real property tax /CAMA System and Enterprise Resource Planning (ERP) projects for the period 4/7/2016 – 4/6/2018 to extend the time period to 4/30/2019, to change the scope of services by removing (ERP) consultant services, effective 4/7/2018 and for additional funds in the amount not-to-exceed \$140,000.00.

Funding Source: Real Property Tax Fund

BC2018-76

Department of Human Resources,

a) Submitting an RFP exemption on RQ36864, which will result in an amendment to Contract No. CE1600207 with Corporate Screening Services, Inc. for pre-employment verification services for the period 8/1/2016 – 7/31/2019 to expand the scope of services to add I-9 employment verification services, effective 1/1/2018; no additional funds required.

b) Submitting an amendment to Contract No. CE1600207 with Corporate Screening Services, Inc. for pre-employment verification services for the period 8/1/2016 – 7/31/2019 to expand the scope of services to add I-9 employment verification services, effective 1/1/2018; no additional funds required.

Original Funding Source: General Fund

Patrick Smock, Department of Human Resources presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-76 was unanimously approved.

The following item was amended to reflect the Requisition No. as RQ40989 and the time period as 9/30/2016 – 9/29/2019.

BC2018-77

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption on ~~RQ41234~~ **RQ40989**, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$195,000.00 for data collection and evaluation services in connection with the Medication Assisted Treatment (MAT) Drug Court Project for the period ~~9/30/2017~~ **9/30/2016** – 9/29/2019.

b) Recommending an award on ~~RQ41234~~ **RQ40989** and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$195,000.00 for data collection and evaluation services in connection with the Medication Assisted Treatment (MAT) Drug Court Project for the period ~~9/30/2017~~ **9/30/2016** – 9/29/2019.

Funding Source: Substance Abuse and Mental Health Services Administration Grant

Marty Murphy, Corrections Planning Board presented. Armond Budish asked for clarification on the start date. Mr. Budish also inquired about the number of clients being served under a shorter time period as it relates to services not starting until June of Calendar Year 2017. Nan Baker asked whether funds could be recovered retroactively to the start of the FY2016 grant period; asked for confirmation that the contract began on September 30, 2016; asked if the grantor were to inquire about funding that was not requested for services during 2016 and analyzes the billing and dates that reflect when the services actually occurred, will this be a cause for concern.

Ms. Baker also asked about reporting requirements; how report data will be analyzed; who will receive the report; how the County will benefit from the report findings; and asked for clarification on how the data will be utilized by the County. Mr. Budish asked for clarification on the client being served under this contract and whether funds are being used for treatment services. Dale Miller inquired about the anticipated cost of the entire treatment program; and asked if data analysis is performed locally or by Federal authorities only, as it relates to how the County benefits from the data provided. Mr. Miller commented on the high cost of treatment services and the increasing need for MAT services. Mr. Miller also stated that the County cannot fully fund the entire treatment program and encouraged a means to address the issues on the front end. Mr. Budish concurred. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-77 was unanimously approved.

BC2018-78

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300016 with CourtSmart Digital Systems Inc., for audio and visual recording system maintenance services for the period 1/1/2013 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$220,548.28.

b) Submitting an amendment to Contract No. CE1300016 with CourtSmart Digital Systems Inc., for audio and visual recording system maintenance services for the period 1/1/2013 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$220,548.28.

Funding Source: ~~General Fund~~ **Alternative Dispute Revenue Fund**

Sarah Baker, Juvenile Court Division, presented and requested the funding source be changed to reflect Alternative Dispute Revenue (ADR) as the funding source. Nan Baker asked if the revised funding source was the appropriate fund to cover system maintenance services; asked if the ADR Fund will be diminished by the use of these funds; and asked if the funds will need to be recovered at a later date. Trevor McAleer asked if this item required approval by the Technical Advisory Committee (TAC); and asked for additional information on the processing issues encountered by the Department while seeking TAC approval. Dale Miller asked how the current rate compares to the prior year's contract amount. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-78 was unanimously approved.

BC2018-79

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE0900189-with Handel Information Technologies, Inc. for maintenance on the RiteTrack Juvenile Justice Information System for the period 1/1/2009 - 12/31/2017 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$34,000.00.

b) Submitting an amendment to Contract No. CE0900189-with Handel Information Technologies, Inc. for maintenance on the RiteTrack Juvenile Justice Information System for the period 1/1/2009 - 12/31/2017 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$34,000.00.

Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-79 was unanimously approved.

BC2018-80

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ41437, which will result in an award recommendation to ComDoc, Inc. in the amount not-to-exceed \$14,076.00 for maintenance and support on the DocuWare System for the period 1/1/2018 - 12/31/2019.

b) Recommending an award on RQ41437 and enter into a contract with ComDoc, Inc. in the amount not-to-exceed \$14,076.00 for maintenance and support on the DocuWare System for the period 1/1/2018 - 12/31/2019.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-80 was unanimously approved.

BC2018-81

Department of Public Safety and Justice Services, on behalf of the Medical Examiner's Office, submitting a revenue generating agreement with Innogenomics Technologies, Inc. in the amount not-to-exceed \$25,462.58 for research and development services to validate a new scientific forensic method for the separation of cell DNA for the period 1/1/2018 – 5/31/2018.

Funding Source: Revenue Generating

Mary Beth Vaughn, Department of Public Safety and Justice Services and Hugh Shannon, Medical Examiner's Office, presented. Armond Budish asked whether the new scientific forensic method will identify perpetrators; and asked if the validation process is still in the approval phase. Trevor McAleer asked if Innogenomics Technologies, Inc. will be the only vendor the County can utilize to provide this specific testing service once the product process has been validated. Mr. McAleer also asked if the not-to-exceed amount was agreed upon and can the rate be negotiated in the future. Nan Baker asked how credible the new process will be in a court of Law when test results are used in a criminal case, as it relates to the vendor being the only supplier, and research and development is currently in the final stage. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-81 was unanimously approved.

BC2018-82

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ41646 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$203,948.50 for fiscal agent services in connection with FY2018 Family Centered Services and Supports funding for Community-Based Wrap-around services for the period 7/1/2017 – 6/30/2018.

Funding Source: State - Behavioral Health

Robin Martin, Family and Children First Council, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-82 was unanimously approved.

BC2018-83

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500342 with Beech Brook for the Teen Pregnancy Prevention Program for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$150,000.00.

b) Submitting an amendment to Contract No. CE1500342 with Beech Brook for the Teen Pregnancy Prevention Program for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Armond Budish asked for clarification on which schools will receive program services and asked for additional details on the content of the program. Mr. Budish asked why the County is providing services as opposed to the schools. Dale Miller asked if there was evaluation data available to measure the success of the program. Michael Dever asked the department to provide him with information regarding any outstanding network issues they are experiencing which prevent Staff from retrieving reports and data being requested.

Nan Baker asked how long the program has been in existence; asked how far back the data goes; asked whether the number of teen pregnancies has been reduced; and asked about the effectiveness of the program. Ms. Baker also asked if there are other reasons, aside from funding, that schools are not providing program services; and commented on the importance of knowing if the number of teen pregnancies has declined. Mr. Miller commented on the benefits of the program and stressed the need for quality evaluation data. Mr. Budish concurred with Mr. Miller and Ms. Baker's comments. Mr. Budish requested comparison data on teen pregnancy rates before and after this program; information on how the data compares to other schools to determine the effectiveness of program; and comparison data of program participants against non-participants. Mr. Budish asked whether the item should be held pending receipt of evaluation data. Trevor McAleer asked if funding was for the current school year.

Mr. Miller commented about the 6-week time-line to receive evaluation data and recommended that the item not be held. Mr. McAleer asked if the Board of Health could provide the County with evaluation data within the next week. Ms. Baker inquired about the age group of the participants; and asked about the duration of a school term relative to the time in which the contract needs to be approved. Mr. McAleer asked whether funding had been cut at the Federal level in FY2017. Ms. Baker asked when the department would be requesting additional funding for the Planned Parenthood contract; and voiced concerns over the timeline of approval; the need for services; and how vendors will be paid while waiting on the contract to be approved. Mr. Budish asked if the vendor understood that if the contract is not approved they will not be paid for services. Mr. Budish stated that in light of subsequent comments, he will recommend the item move forward, but would like to receive the data prior to submission of the next contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-83 was unanimously approved.

The following item was held at the request of the County Executive.

BC2018-84

Department of Law,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600069 with Public Policy Advocates LLC for state advocacy services for the period 1/1/2016 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$102,000.00.

b) Submitting an amendment to Contract No. CE1600069 with Public Policy Advocates LLC for state advocacy services for the period 1/1/2016 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$102,000.00.

Funding Source: General Fund

Dale Miller asked for clarification on why this item is being held; asked whether it's due to another vendor being considered or due to negotiations. Mr. Budish responded the reason was due to negotiations.

BC2018-85

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ41647 and enter into an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$247,000.00 for the Child Fatality Review Program for the period 1/1/2018 – 12/31/2019.

Funding Source: Health and Human Services Levy

John Ladd, Office of Early Childhood, presented. Trevor McAleer asked if the contract amount stated is the same as last year. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-85 was unanimously approved.

C – Exemptions

BC2018-86

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ41668, which will result in an award recommendation to Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$2,867,102.00 for administration of the Family Child Care Professional Development System for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

Robert Staib, Office of Early Childhood, presented. Nan Baker inquired about the late submittal; and asked whether prior technology issues had been resolved. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-86 was unanimously approved.

BC2018-87

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ41655, which will result in an award recommendation to Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,587,702.00 for implementation and management of the Teacher Education Compensation Help and Early Care and Education Capacity and Expansion (TEACH) and Child Care Resource Referral Programs for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

Robert Staib, Office of Early Childhood, presented. Nan Baker asked the vendor is paying for education services. Armond Budish asked for confirmation that there are other ways the funds can be used to benefit educators, such as training, that could advance recipients' status in the Star System, which is also funded by the County; and commented that that the Star requirements are set by the State. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-87 was unanimously approved.

BC2018-88

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ41661, which will result in an award recommendation to Family Connections of Northeast Ohio in the amount not-to-exceed \$500,172.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

Marcos Cortes, Office of Early Childhood, presented. Dale Miller asked if there is any evaluation data available and if there are data results for Calendar year 2016. Mr. Miller also asked if most of the program participants are considered to be at-risk. Armond Budish asked how this service relates to the Universal Pre-Kindergarten (UPK) Program; and requested data on SPARK participants that receive remediation services. Mr. Budish also asked if the SPARK program serves children in the high-quality Pre-K program. Nan Baker expressed concerns about the redundancy of services being provided by SPARK and the UPK Program; Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-88 was unanimously approved.

D – Consent Agenda

Nan Baker referred to item BC2018-89 and asked if the decreased funds will be returned to the original funding source; and asked if this money can be utilized for other projects. Armond Budish asked if the funds will be split between the Federal government and the County.

Nan Baker referred to item BC2018-91 and asked for clarification on the difference between the services provided, various locations and amounts on CT-18-41826 and CT-18-41873 listed under proposed purchases.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-89 through -91; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-89

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1700013 with J.D. Williamson Construction Co., Inc. for the replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights for a decrease in the amount of (\$15,763.69).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funds, 20% \$7.50 Vehicle License Tax Fund

BC2018-90

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2018-91

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/5/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-18-41664	Fastvue Reporter and Webspy Vantage Ultimate Software	Department of Information Technology	Brown Enterprise Solutions LLC	\$15,015.56	General Fund
JA-18-41803	CECOMS training program certification	Department of Public Safety and Justice Services	Association of Public Safety Communications Officials International, Inc.	\$500.00	General Fund
JA-18-41852	Hazardous Materials Regional Teams detection sustainment	Department of Public Safety and Justice Services	Safeware Inc.	\$2,240.75	FY2015 State Homeland Security Program – County Type 1 HM Sustainment
CT-18-41525	Repair of Ridgid See Snakes and Utility Locator for Sanitary Engineer	Department of Public Works	The Safety Company, LLC dba M Tech Company	\$4,353.25	Sanitary Sewer Fund
CT-18-41699	Finishing services for Cash Food Stamps Request Forms for Cuyahoga Job and Family Services	Department of Public Works	Direct Digital Graphics	\$563.00	Internal Service Fund
CT-18-41721	Duct cleaning	Department of Public Works	Duct Fabricators, Inc.	\$8,700.00	Capital Project
CT-18-41751	Rebuild Deming Pump for Sanitary Engineer	Department of Public Works	Excel Fluid Group, LLC	\$8,102.00	Sanitary Sewer Fund
CT-18-41760	Safety cones for Sanitary Engineer	Department of Public Works	Fastenal Company	\$2,398.00	Sanitary Sewer Fund
CT-18-41768	Repair of boiler #5 at Juvenile Justice Center	Department of Public Works	Temperature Control	\$8,842.13	Internal Service Fund
CT-18-41816	Fuel injector replacement for Truck 3-259	Department of Public Works	Valley Ford Truck Inc.	\$1,656.04	Road & Bridge Fund – Special Revenue Fund
CT-18-41826	Plumbing supplies for various buildings	Department of Public Works	Lakeside Supply Company	\$24,500.00	Internal Service Fund
CT-18-41837	Crane repairs for Fleet Services	Department of Public Works	Alt Sales Corp.	\$1,816.86	Sanitary Sewer Fund
CT-18-41854	Repair of boiler #6 at Juvenile Justice Center	Department of Public Works	Temperature Control	\$5,171.33	Internal Service Fund
CT-18-41873	Plumbing supplies for various buildings	Department of Public Works	Lakeside Supply Company	\$24,500.00	Capital Projects
CR-18-41813	Preventative maintenance and calibration of weights and balances	Medical Examiner	Lake Balance	\$2,200.00	General Fund

CR-18-41828	(7) Canon PowerShot Cameras, pouches and memory cards for Medicolegal Death Investigation training	Medical Examiner	Tri State Camera Exchange	\$1,329.65	General Fund – Funds from trainee program – Self Paid
CR-18-41850	Bleach for Autopsy Lab	Medical Examiner	U.S. Med Source	\$2,025.00	Medical Examiner’s Office Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CR-18-41810	Toxicology testing services	Medical Examiner	NMS Labs	\$16,685.00	Medical Examiner’s Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Real Estate Agreement with Ohio Department of Transportation for the construction in connection with the Towpath Trail Extension Stage 4 Project from Tremont/Literary Trailhead to Canal Basin Park.

Funding Source: N/A

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 12:04 p.m.

