



**Cuyahoga County Board of Control Agenda  
Monday, November 5, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 10/29/18**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2018-753**

Department of Public Works, submitting a sanitary sewer service agreement with Lorain County to provide for the conveyance of waste water and collect connection and maintenance charges for an estimated 41 residential single-family parcels located in Columbia Township.

Funding Revenue Generating

**BC2018-754**

Department of Public Works, submitting an amendment to an Airport Use Maintenance agreement with Swagelok Company and Swagelok Manufacturing Company, LLC fka Obit Company for use of Cuyahoga County Airport facilities for operation of a private company Aircraft located at Curtiss Wright Parkway, Highland Heights for the period 3/24-1977 – 3/23/2017 to extend the time period to 12/31/2022, to change the terms, effective 3/24/2017 and for additional revenue in the amount of \$62,168.00.

Funding Source: Revenue Generating

**BC2018-755**

Department of Public Works, recommending an award on RQ42576 to Cleveland Key & Security (11 - 1) in the amount of \$61,280.33 for the purchase of materials and installation of locks and keys at the County Courthouse.

Funding Source: Capital Project

**BC2018-756**

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600269 with Frank Novak & Sons, Inc. for interior painting services at various County buildings for the period 12/1/2016 – 11/30/2018 for additional funds in the amount not-to-exceed \$6,000.00.

Funding Source: Capital Improvement

**BC2018-757**

Department of Public Works, recommending an award on RQ43878 and enter into a contact with Epic Energy Solutions, LLC in the amount of \$1,200.00 for cleaning, inspection, testing and assessment of (2) 1200A Medium Voltage Vacuum Breakers located at the Cuyahoga County Justice Center for the period 11/22/2018 – 11/25/2018.

Funding Source: General Fund – Internal Service Fund

**BC2018-758**

Department of Information Technology, submitting an amendment to Contract No. CE1600120 with DWR Consulting for consultant services on FAMIS and Payroll System applications for the period 4/1/2016 – 12/31/2018 to extend the time period to 12/31/2019, to modify the terms, effective 1/1/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: 90% ERP- (General Fund) and 10% General Fund

**BC2018-759**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43869, which will result in an award recommendation to Dell Marketing LP in the amount of \$88,620.00 for the purchase of (2,000) Microsoft Enterprise Mobility and Security Core Access Licenses.

b) Recommending an award on RQ43869 to Dell Marketing LP in the amount of \$88,620.00 for the purchase of (2,000) Microsoft Enterprise Mobility and Security Core Access Licenses.

Funding Source: General Fund

**BC2018-760**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43760, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$35,979.17 for the purchase and installation of (7) video surveillance cameras, (1) video management server and (7) XProtect Corporate Device Channel Licenses for the exterior of the Virgil E. Brown Building.

b) Recommending an award on RQ43760 to Integrated Precision Systems, Inc. in the amount of \$35,979.17 for the purchase and installation of (7) video surveillance cameras, (1) video management server and (7) XProtect Corporate Device Channel Licenses for the exterior of the Virgil E. Brown Building.

Funding Source: Protective Services Fund

**BC2018-761**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43928, which will result in an award recommendation to Dell Marketing LP in the amount of \$3,796.32 for the purchase of (8) Microsoft Office 365 subscription licenses for the Solid Waste District.

b) Recommending an award on RQ43928 to Dell Marketing LP in the amount of \$3,796.32 for the purchase of (8) Microsoft Office 365 subscription licenses for the Solid Waste District.

Funding Source: Other – Public Works – Solid Waste District – Administration

**BC2018-762**

Fiscal Office, recommending an award on RQ43947 and enter into an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$90,000.00 for the Comprehensive Annual Financial Report for Calendar Years 2018 and 2019 for the period 1/1/2019 – 12/31/2020.

Funding Source: General Fund

**BC2018-763**

Fiscal Office, submitting an amendment to Agreement No. AG1800015 with State of Ohio, Office of the Auditor for an annual audit for Calendar Year 2017 for the period 1/1/2018 – 12/31/2018 for additional funds in the amount not-to-exceed \$28,700.00.

Funding Source: General Fund

**BC2018-764**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1600039 with MetroHealth System for healthcare and management services for youth detained at the Cuyahoga County Juvenile Detention Center for the period 5/1/2016 – 2/28/2018 to extend the time period to 3/31/2018 and for additional funds in the amount not-to-exceed \$5,741.45.

Funding Source: Health and Human Services Levy Fund

**BC2018-765**

Sheriff's Department, submitting an agreement with Cuyahoga Community College, Public Safety Training Center in the amount not-to-exceed \$70,000.00 for Private Security Academy training services at the Western Campus located at 11000 W. Pleasant Valley Road, Parma, for the period 11/5/2018 – 11/4/2019.

Funding Source: General Fund

**BC2018-766**

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, recommending an award on RQ41712 and enter into a contract with Cleveland Neighborhood Progress dba Neighborhood Progress, Inc. in the amount not-to-exceed \$23,000.00 to develop and oversee the creation of an inventory and asset map and analysis of re-entry resources and services for the period 11/5/2018 – 8/31/2019.

Funding Source: Health and Human Services Levy Fund

**BC2018-767**

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ43979, which will result in an award recommendation to Cavaliers Holding, LLC in the amount not-to-exceed \$1,005.00 for the purchase of (50) tickets for adoptive children to attend a Cleveland Cavaliers game at Quicken Loans Arena on 11/26/2018.

b) Recommending an award on RQ43979 to Cavaliers Holding, LLC in the amount not-to-exceed \$1,005.00 for the purchase of (50) tickets for adoptive children to attend a Cleveland Cavaliers game at Quicken Loans Arena on 11/26/2018.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

**BC2018-768**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1700009 with Terminix International LP for bed bug extermination services for the period 1/1/2017 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: Health and Human Services Levy

**C. – Consent Agenda**

**BC2018-769**

Department of Human Resources, submitting an amendment to Contract No. CE1600207 with Corporate Screening Services, Inc. for pre-employment verification services for the period 8/1/2016 – 7/31/2019 to expand the scope of services to add employment, education, driver’s license verification and e-disclosure and authorization services, effective 11/5/2018; no additional funds required.

Funding Source (Original): General Fund

**BC2018-770**

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2018-661 dated 9/24/2018, which presented proposed purchases for the week of 9/24/2018 and made awards to various vendors for various food items for the period of October – December 2018 for the Sheriff's Department:

- a) **by rescinding** the award to Benjamin Foods, LLC for the following item:

|             |                                |                         |                   |             |              |
|-------------|--------------------------------|-------------------------|-------------------|-------------|--------------|
| SH-18-43426 | October-December<br>Turkey Ham | Sheriff's<br>Department | Benjamin<br>Foods | \$16,300.00 | General Fund |
|-------------|--------------------------------|-------------------------|-------------------|-------------|--------------|

- b) **by amending** the award to JNS Foods for the following item:

|             |                                |                         |           |  |              |
|-------------|--------------------------------|-------------------------|-----------|--|--------------|
| SH-18-43426 | October-December<br>Turkey Ham | Sheriff's<br>Department | JNS Foods | <del>\$14,220.00</del><br><b>\$31,420.00</b> | General Fund |
|-------------|--------------------------------|-------------------------|-----------|--|--------------|

**BC2018-771**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500310 with Maximus Human Services, Inc. for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016 -12/31/2018 to extend the time period to 3/31/2019; to modify the terms to add language to clarify eligibility requirements for program participants; effective, 12/31/2018; no additional funds required.

Funding Source (Original): Federal – Temporary Assistance to Needy Families

**BC2018-772**

Fiscal Office, Presenting Proposed Travel Requests for the week of 11/5/2018

|   | <b>Travel Requests</b> |  |                                  |                        |                 |   |                                  |
|---|------------------------|--|----------------------------------|------------------------|-----------------|---|----------------------------------|
| <b>Department</b>   | <b>Staff</b>           | <b>Event</b>   | <b>Host</b>                      | <b>Dates of Travel</b> | <b>Location</b> | <b>Expenses</b>   | <b>Funding Source</b>            |
| Department of Development – Division of Community Development | Kenneth Surratt        | A Trip entitled “Cleveland-Rochester Learning Exchange, Lead Prevention” | Mt. Sinai Health Care Foundation | 11/1/-11/2/2018        | Rochester, NY   | Bus Transportation<br>Lodging<br>Meals<br><b>Total \$0.00</b> | Mt. Sinai Health Care Foundation |

All expenses paid directly by the Mt. Sinai Health Care Foundation

Purpose:

Mt. Sinai Health Care Foundation is sponsoring the Cleveland – Rochester Learning Exchange, Lead Prevention trip; bringing together representatives from the City of Cleveland, Case Western Reserve, Federal Reserve Bank, and local non-profits to learn about Rochester’s approach to lead prevention which has been noted nationally for its efforts in reducing lead poisoning of children.

| Travel Requests                |                                     |   |                                       |                     |                  |   |  |
|--------------------------------|-------------------------------------|---|---------------------------------------|---------------------|------------------|---|--|
| Department                     | Staff                               | Event   | Host                                  | Dates of Travel     | Location         | Expenses  | Funding Source   |
| Office of the Medical Examiner | Carey Baucher,<br>and<br>Nasir Butt | A Conference entitled "24 <sup>th</sup> Annual National Combined DNA Index System (CODIS) Conference" | Federal Bureau of Investigation (FBI) | 12/3/-<br>12/6/2018 | Norman, Oklahoma | **Airfare - \$415.00<br>*Lodging- \$321.00<br>*Meals - \$163.00<br>*Baggage - \$60.00<br>*Shuttle- \$64.00<br>*Mileage - \$12.86<br><b>Total - \$1,035.86</b> | FY2017 DNA Backlog Grant 2017 -<br><br>Federal Bureau of Investigation (FBI) – |

\*Staff reimbursement for Nasir Butt

\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$415.00)**

Note – Expenses for Carey Baucher covered by the Federal Bureau of Investigation (FBI)

Purpose:

The 24<sup>th</sup> Annual National Combined DNA Index System (CODIS) Conference, sponsored by the Federal Bureau of Investigations (FBI), provides trainings and meetings to CODIS database users focusing on updates to the system, instructor led training on the latest version of the database software, and current trends in the field.

| Travel Requests   |              |  |  |                   |                |   |  |
|---|--------------|--|--|-------------------|----------------|---|--|
| Department  | Staff        | Event  | Host   | Dates of Travel   | Location       | Expenses  | Funding Source                         |
| Department of Health and Human Services – Division of Job and Family Services | Robyn Gibson | A conference entitled “National Association for the Education of Young Children (NAEYC) Annual Conference” | National Association for the Education of Young Children | 11/14/-11/17/2018 | Washington, DC | ***Registration- \$385.00<br>**Lodging- \$434.52<br>**Meals - \$204.00<br>**Ground Transportation- \$50.00<br>**Baggage- \$50.00<br>*Airfare- \$255.01<br><br><b>Total \$1,378.53</b> | Health and Human Services Levy- (100%) |

\*\*\*Paid to the Host

\*\*Staff reimbursement

\* Airfare was covered by a contract with the County’s Travel Vendor – **(\$255.01)**

**Purpose:**

The National Association for the Education of Young Children (NAEYC) is a professional membership organization that works to promote high-quality early learning for all young children, birth through age 8, by connecting early childhood practice, policy, and research. The NAEYC Annual conference is the largest early childhood education gathering in the world bringing together tens of thousands of professionals in the field to explore the latest trends, research, and ideas through thought-provoking sessions, events, and workshops.



**BC2018-773**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 11/5/2018

| <b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b> |  |                                      |                             |                           |   |
|--|--|--------------------------------------|-----------------------------|---------------------------|---|
| Requisition #  | Description  | Department                           | Vendor Name                 | Total                     | Funding Source                                  |
| IS-18-43935  | (1) Replacement HP EliteBook 850 G5 Notebook and related accessories for Sheriff's Department (P. Green)   | Department of Information Technology | Diltex Inc.                 | \$1,247.46                | Criminal Justice Information Sharing- Sheriff   |
| IS-18-43936  | (1) New HP EliteBook 850 G5 Notebook and related accessories for use in Grant Administration Team Conference Room for Department of Public Safety and Justice Services | Department of Information Technology | Diltex Inc.                 | \$1,247.46                | General Fund                                    |
| IS-18-43937  | (1) New HP EliteBook 850 G5 Notebook and related accessories for Department of Public Safety and Justice Services (Director)   | Department of Information Technology | Diltex Inc.                 | \$1,247.46                | General Fund                                    |
| IS-18-43938  | (1) New HP EliteBook 850 G5 Notebook and related accessories for Department of Public Safety and Justice Services (L. Raffurty)  | Department of Information Technology | Diltex Inc.                 | \$1,147.07                | General Fund                                    |
| IS-18-43939  | (1) New HP EliteBook 850 G5 Notebook and related accessories for Human Resources (R. Olinek)   | Department of Information Technology | Diltex Inc.                 | \$1,147.07                | Human Resources Workers Comp Administration     |
| CT-18-43508  | Various HVAC supplies for various County buildings   | Department of Public Works           | Cleveland Hermetic & Supply | Not-to-exceed \$24,500.00 | General Fund – Internal Service Fund            |
| CT-18-43710  | Repair parts for Truck S-116 for Fleet Services  | Department of Public Works           | Valley Ford Truck Inc.      | \$2,807.18                | Sanitary Sewer Fund                             |
| CT-18-43827  | Lift rentals for projects at various County buildings  | Department of Public Works           | Sunbelt Rentals             | \$5,087.39                | \$1,226.49 General Fund – Internal Service Fund |

|             |  |                            |                                  |                           |  |
|-------------|--|----------------------------|----------------------------------|---------------------------|--|
|             |  |                            |                                  |                           | \$3,860.90<br>Capital Projects<br>Fund   |
| CT-18-43862 | Repair parts for Truck 3-196 for Sanitary Engineer   | Department of Public Works | Rush Truck Centers of Ohio, Inc. | \$1,778.26                | Sanitary Sewer Fund  |
| CT-18-43886 | Def tank for Vac S-225 for Sanitary Engineer   | Department of Public Works | Valley Freightliner              | \$1,611.35                | Sanitary Sewer Fund  |
| CT-18-43891 | Engraving materials for various Sign Shop projects   | Department of Public Works | Gravotech                        | Not-to-exceed \$7,000.00  | General Fund – Internal Service Fund   |
| CT-18-43892 | Counter, desk bases and aluminum framing materials for various Sign Shop projects            | Department of Public Works | BF Plastics                      | Not-to-exceed \$7,000.00  | General Fund – Internal Service Fund   |
| CT-18-43897 | (3) Replacement 6x12 dump trailers for Fleet Services  | Department of Public Works | JTI, Inc.                        | \$20,700.00               | Sanitary Sewer Fund  |
| CT-18-43909 | Backflow preventers and strainers for Justice Center   | Department of Public Works | EPS Supply                       | \$21,813.66               | Capital Projects Fund  |
| CT-18-43912 | (9) Marker Boards for Administrative Building – 5 <sup>th</sup> Floor                        | Department of Public Works | HPM Business Systems             | \$2,296.26                | \$259.48<br>Sanitary Sewer Fund<br>\$129.74<br>General Fund<br>\$1,907.04<br>Capital Projects Fund |
| CT-18-43999 | Disposal of clean fill for Sanitary Engineer   | Department of Public Works | Boyas Excavating, Inc.           | Not-to-exceed \$24,500.00 | Sanitary Sewer Fund  |
| CT-18-44007 | Veterinary services for Animal Shelter   | Department of Public Works | The Family Pet Clinic            | \$4,309.23                | Special Revenue Fund   |
| CT-18-44008 | Chessell circular charts and pens to track flowmeters at pump stations for Sanitary Engineer | Department of Public Works | USABluebook                      | \$510.62                  | Sanitary Sewer Fund  |
| CT-18-44015 | Tie-down equipment to secure equipment during transportation                                 | Department of Public Works | Samsel Supply Company            | \$748.20                  | Sanitary Sewer Fund  |
| AU-18-43967 | Replacement of FireKing Depository Security Safe for Transfer & Recording Department         | Medical Examiner's Office  | W.B. Mason Co., Inc              | \$575.09                  | General Fund   |

|             |   |                           |                       |            |              |
|-------------|---|---------------------------|-----------------------|------------|--------------|
| CR-18-43763 | Camera lens, foam board, cotton gloves, paper, memory card reader and flash memory card for Photography Lab | Medical Examiner's Office | Tri State Camera      | \$1,789.45 | General Fund |
| CR-18-43885 | National Institute of Standards and Technology Dual Standards Recertification                               | Medical Examiner's Office | Craic Technologies    | \$500.00   | General Fund |
| CR-18-43888 | (25) Desk chairs for new staff  | Medical Examiner's Office | Office Depot          | \$6,345.00 | General Fund |
| SH-18-43611 | (2) Mossburg shotguns for law enforcement training  | Sheriff's Department      | Clyde Armory Inc.     | \$2,357.00 | General Fund |
| SH-18-43726 | Uniform for new security officer  | Sheriff's Department      | Schwarz Uniform Corp. | \$995.00   | General Fund |
| SH-18-43728 | (13) Pistols and range rifles for law enforcement training  | Sheriff's Department      | Vance Outdoors, Inc.  | \$8,800.00 | General Fund |

**Items/Services Received and Invoiced but not Paid:**

| Requisition # | Description  | Department                               | Vendor Name                                 | Total      | Funding Source  |
|---------------|--|--|---|------------|---|
| CF-18-44013   | Post Adoption Special Services Subsidy: Non-recurring legal fees*                      | Division of Children and Family Services | Hunt and Johnson LLC                        | \$2,968.20 | 70% Health and Human Services Levy Fund<br>30% Title IV-E |
| CF-18-43972   | Post Adoption Special Services Subsidy: Neurofeedback and Attachment Therapy Services* | Division of Children and Family Services | Adoption & Attachment Therapy Partners, LLC | \$2,007.75 | 70% Health and Human Services Levy Fund<br>30% Title IV-E |

**\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|-------------|------------|-------------|-------|----------------|
| None          |             |            |             |       |                |

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting an agreement of cooperation with the Village of Chagrin Falls in connection with the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River.

Funding Source: 80% Federal funds \$3,160,000.00 and 20% \$790,000.00 County Road and Bridge funds, the total anticipated cost \$3,950,000.00.

#### **Item No. 2**

Department of Development, submitting a housing rehabilitation Contract with Len's Refrigeration, Heating and Air Conditioning, Inc. in the amount not-to-exceed \$4,770.00 in connection with a homeowner rehabilitation loan to Ray Massingill (Board Approval No. BC2018-259) for installation of a new furnace and air conditioner.

Funding Source: Community Development Block Grant

#### **Item No. 3**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from Case Western Reserve University in the amount of \$40,000.00 for the Protect Our Babies Faith-Based Infant Mortality Initiative for the period 10/1/2018 – 12/31/2018.

Funding Source: Case Western Reserve

#### **Item No. 4**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Eva L. & Joseph M. Bruening Foundation for the Universal Pre-Kindergarten 2.0 Family Engagement Best Practices Program for the period 9/1/2016 – 8/31/2018 to extend the time period to 8/1/2019; no additional funds required.

Funding Source: Eva L. & Joseph M. Bruening Foundation Grant

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, October 29, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 10/22/2018

Armond Budish motioned to approve the minutes from the October 22, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment.

BC2018-707

Department of Development,

a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

b) Recommending an award on RQ43650 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-707 was unanimously approved.

B. – New Items for Review

BC2018-730

Department of Public Works, submitting an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and Parking Garage, located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 – 10/31/2018 to extend the time period to 10/31/2019 and for additional funds in the amount not-to-exceed \$220,000.00.

Funding Source: General Fund

Michael Chambers, Department of Public Works, presented. Dale Miller asked if the County owns this building and if so, why doesn't the County provide property management services as we do with other County-owned buildings. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-730 was unanimously approved.

BC2018-731

Department of Public Works, submitting an amendment to Contract No. CE1600065 with AECOM Services of Ohio, Inc. for general architectural engineering services for the period 3/21/2016 - 3/20/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund - Capital Project

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-731 was unanimously approved.

BC2018-732

Department of Public Works,

a) Submitting an RFP exemption on RQ43759, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$29,981.24 for the purchase and installation of (5) security cameras, (2) proximity card readers and (1) intercom for the Halle Building parking lot located at the Southeast corner of Perkins Avenue and E. 40th Street, Cleveland for the period 10/29/2018 – 5/31/2019.

b) Recommending an award on RQ43759 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$29,981.24 for the purchase and installation of (5) security cameras (2) proximity card readers and (1) intercom for the Halle Building parking lot located at the Southeast corner of Perkins Avenue and E. 40th Street, Cleveland for the period 10/29/2018 – 5/31/2019.

Funding Source: General Fund - Capital Project

Nichole English, Department of Public Works, presented. Dale Miller asked why an RFP exemption is being requested rather than conducting a bid process. Dennis Kennedy asked who coordinates the retention schedules for all the security camera videos throughout the County; stated that the Auto Title Division has different schedules for each building and asked if they should all be on the same retention schedule.

Michael Dever, Director of the Department of Public Works, stated that this was previously maintained by the Department of Information Technology, but the responsibility was transferred to the Sheriff's Department; stated that he will contact Sheriff Clifford Pinkney for additional information and provide a response to Mr. Kennedy's question. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-732 was unanimously approved.

BC2018-733

Department of Information Technology,

a) Submitting an RFP exemption on RQ43816, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$8,448.95 for the installation of cable and (3) NetApp Disk shelves for the County Enterprise Storage Area Network (SAN) at the State of Ohio Computer Center located in Columbus and the Bluebridge Networks in Cleveland.

b) Recommending an award on RQ43816 to Logicalis, Inc. in the amount not-to-exceed \$8,448.95 for the installation of cable and (3) NetApp Disk shelves for the County Enterprise Storage Area Network (SAN) at the State of Ohio Computer Center located in Columbus and the Bluebridge Networks in Cleveland.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked for clarification on the hardware purchase made prior to approval of this item, as stated in Mr. Sullivan's presentation. Mr. Sullivan said that the hardware has been previously approved and that this request is for installation only. Armond Budish stated that items are not purchased prior to approval.

Nan Baker asked if an installation package was included at the time of the hardware purchase as we are using the recommended vendor; asked for clarification on the requested procurement method and selection process of this vendor. Trevor McAleer asked if the manufacturer, NetApp is requiring use of this specific vendor for installation and whether this service could be considered a sole source purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-733 was unanimously approved.

BC2018-734

Department of Information Technology, recommending a sole source award on RQ43546 to Opex Corporation in the amount not-to-exceed \$4,995.00 for the purchase, installation and configuration of (1) Windows 10 PC for use with the OPEX System Software Platform.

Funding Source: Health and Human Services Levy – 46% and Federal Funds – 54%

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-734 was unanimously approved.



BC2018-735

Department of Information Technology,

a) Submitting an RFP exemption on RQ43934, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$1,791.64 for the purchase of (4) Microsoft Project Professional Subscription licenses for new Enterprise Resource Planning Staff.

b) Recommending an award on RQ43934 to Dell Marketing LP in the amount not-to-exceed \$1,791.64 for the purchase of (4) Microsoft Project Professional Subscription licenses for new Enterprise Resource Planning Staff.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked if this purchase is being charged against the Capital Installation Fund or Operating Expense Fund for the Enterprise Resource Planning Project. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-735 was unanimously approved.

BC2018-736

Department of Communications, recommending an award on RQ42760 and enter into a contract with Baldwin Wallace University (24-4) in the amount not-to-exceed \$28,269.00 for Community Survey services for the period 10/29/2018 – 10/28/2019.

Funding Source: General Fund

Eliza Wing, Department of Communications, presented. Trevor McAleer thanked Ms. Wing for the thorough responses explaining the scope of services to the Council Board members' advanced questions related to this item. Nan Baker asked if the goal is to provide outreach in the communities; asked about the timing of conducting the survey and if the survey will be County-wide; asked if the survey will include current service providers who are already engaged and if a goal to measure the quality of care is being provided; asked if the total amount requested includes mailing costs; and asked if the department anticipates the need for additional funding in the future; Trevor McAleer and Ms. Baker asked for clarification on what surveying methods will be used. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-736 was unanimously approved.

BC2018-737

Department of Public Safety and Justice Services, recommending an award on RQ42414 to Laurus Systems, Inc. (20-3) in the amount not-to-exceed \$145,848.00 for the purchase of (1) Fourier Transform Infrared Spectroscopy System for the Lake County Type 1 HazMat Response/Bomb Teams.

Funding Source: FY2016 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked what the price difference was between the lowest bidder who was not selected and the recommended bidder. Nan Baker asked if the grant program dates are in line with this purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-737 was unanimously approved.

BC2018-738

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1500059 with Audio Visual Innovations, Inc. for installation and maintenance services for equipment located in the Juvenile Justice Center training room, Courthouse Square and Cuyahoga Emergency Communications Systems area for the period 10/1/2014 - 11/9/2018 to extend the time period to 11/9/2021 and for additional funds in the amount not-to-exceed \$22,473.70.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-738 was unanimously approved.

BC2018-739

Department of Public Safety and Justice Services, recommending an award on RQ42915 to Motorola Solutions (41-3) in the amount not-to-exceed \$21,912.59 for the purchase of (17) Project 25 700/800 MHZ Portable Radios for use by the Geauga County Sheriff's Department for the period 10/31/2018 – 4/30/2019.

Funding Source: FY2017 – Law Enforcement - State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-739 was unanimously approved.

BC2018-740

Department of Public Safety and Justice Services,

a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,847.44 for the FY2018 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2019 – 12/31/2019.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,847.44 for the FY2018 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Sources: General Fund Cash match - 25% (\$5, 613.20), Office of Criminal Justice Services -75% (\$17,234.24)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-740 was unanimously approved.

BC2018-741

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 - 12/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: 100% Temporary Assistance to Needy Families Fund

David Merriman, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-741 was unanimously approved.

BC2018-742

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800231 with Case Western Reserve University/Mandel School of Applied Social Sciences for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 to expand the scope of services to add Statistical Methods and Research Consultation services, effective 11/1/2018 and for additional funds in the amount not-to-exceed \$4,211.00.

Funding Source: University of Maryland Grant

Karen Anderson, Division of Children and Family Services, presented. Nan Baker asked if this item is a continuation and related to item BC2018-715 approved on 10/22/2018 for a contract amendment with Kinnect; and asked if the County can anticipate additional funding availability in the future. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-742 was unanimously approved.

C. – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2018-743 through -746; Michael Dever seconded, the consent agenda items were unanimously approved.

BC2018-743

Department of Public Works, submitting an amendment to an agreement with U.S. Department of Transportation Federal Aviation Administration for preliminary engineering for relocation of FAA owned facilities and provision of materials, equipment and construction oversight during Phases Three and Four construction at the Cuyahoga County Airport for the period 8/15/2017 - 8/14/2022, to modify the scope of services, effective 10/29/2018; no additional funds required.

Funding Source: N/A

BC2018-744

Department of Information Technology, on behalf of the Clerk of Courts, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org) for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2018-745

Department of Public Safety and Justice Services, submitting a Memorandum of Understanding agreement with Ohio Department of Public Safety, Emergency Management Agency to define Cuyahoga County's responsibilities as a host for the operation, maintenance and use of a generator for the purpose of providing regional deployment of a power source in the event of a disaster or emergency, in connection with the Emergency Power Generator Operations Plan for the period 10/29/2018 - 12/31/2019.

Funding Source: N/A

| <i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i> |  |                                       |                                   |                           |                                      |
|--|--|---------------------------------------|-----------------------------------|---------------------------|--------------------------------------|
| <i>Requisition #</i>   | <i>Description</i>   | <i>Department</i>                     | <i>Vendor Name</i>                | <i>Total</i>              | <i>Funding Source</i>                |
| CT-18-43901  | Lift rentals for routine maintenance at various County buildings | Department of Public Works            | Sunbelt Rentals                   | Not-to-exceed \$24,500.00 | General Fund – Internal Service Fund |
| CT-18-43963  | Envelopes for Fiscal Office                                      | Department of Public Works            | Western States Envelope and Label | \$738.70                  | General Fund – Internal Service Fund |
| SA-18-43850  | Nitrile gloves for Home Support Unit                             | Division of Senior and Adult Services | Premier Medical Supply, Inc.      | \$738.00                  | Health and Human Services Levy Fund  |
| CR-18-43823  | Centrifuge maintenance   | Medical Examiner's Office             | Adelsys                           | \$1,250.00                | General Fund                         |

Items/Services Received and Invoiced but not Paid:

| <i>Requisition #</i> | <i>Description</i>                                | <i>Department</i>                | <i>Vendor Name</i>                        | <i>Total</i> | <i>Funding Source</i>               |
|----------------------|---|----------------------------------|---|--------------|-------------------------------------|
| WT-18-43958          | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | DMD Management dba Legacy Health Services | \$24,300.00  | Health and Human Services Levy Fund |
| WT-18-43960          | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | DMD Management dba Legacy Health Services | \$24,300.00  | Health and Human Services Levy Fund |
| WT-18-43962          | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | DMD Management dba Legacy Health Services | \$8,100.00   | Health and Human Services Levy Fund |
| WT-18-43930          | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | Sunrise Healthcare Group, LLC             | \$1,700.00   | Health and Human Services Levy Fund |

\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

| <i>Requisition #</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|----------------------|--------------------|-------------------|--------------------|--------------|-----------------------|
| None                 |                    |                   |                    |              |                       |

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical Items

#### BC2018-747

Department of Public Works, recommending an award on RQ43527 to Scaffco Scaffolding in the amount not-to-exceed \$23,098.50 for safety scaffolding to access the exterior façade of the Justice Center Complex.

Funding Source: Capital Project

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. Nan Baker asked for clarification on which part of the façade was falling and if the remainder of the building was inspected. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-747 was unanimously approved.

#### BC2018-748

Department of Public Works, recommending an award on RQ44024 to Mayer Plumbing and Heating in the amount not-to-exceed \$3,347.50 for sanitary excavation to dislodge a camera see snake for the Sanitary Engineering Division.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked about the cost of a see snake. Nan Baker asked if it is unusual for a see snake to become wedged. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-748 was unanimously approved.

#### BC2018-749

Department of Public Works, recommending an award on RQ43495 to Custom Trans, Inc. in the amount not-to-exceed \$3,211.74 for the repair of a 2008 Dodge Charger for Protective Services.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked for clarification on the model year and warranty for this vehicle. Nan Baker asked if the investment of \$3,211.74 is practical for a vehicle that is 10 years old and what will be the disposition as vehicles are renewed. Dennis Kennedy asked why the purchase requisition is dated 9/6/2018. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-749 was unanimously approved.

BC2018-750

Department of Public Works, recommending an award on RQ43021 to Prism Glass in the amount not-to-exceed \$3,740.00 for the replacement and clean-up of broken window at the Juvenile Justice Center.  
Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Armond Budish asked if this repair is related to a prior incident at the Juvenile Justice Center; asked if the cause of the damage originated from the outside of the building. Nan Baker asked if the cause of damage has been determined and whether any injuries were sustained; asked about the date of the incident; asked if there was only one projectile that hit the window; and asked if the County's insurance would cover the cost of the damage. Trevor McAleer asked if there was a similar item for a different phase submitted to the Board for approval several weeks ago; Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-750 was unanimously approved.

BC2018-751

Medical Examiner's Office, recommending an award on RQ44004 to Nova Biomedical Corporation in the amount not-to-exceed \$6,375.00 for emergency repair of (1) CCX instrument for the period 10/24/2018 – 10/30/2018.  
Funding Source: Medical Examiner's General Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Mr. Budish asked for clarification on the funding source. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-751 was unanimously approved.

BC2018-752

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ43991 to Piney Ridge Treatment Center in the amount not-to-exceed \$24,999.99 for emergency placement services of one youth on 10/11/2018.  
Funding Source: 70% Health and Human Service Levy Fund and 30% Title IV-E

Robert Math, Division of Children and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Nan Baker asked how many years this youth has been in the custody of the County. Dale Miller asked if the department will be incorporating Piney Ridge Treatment Center into the Master Contract; asked the age of the youth; asked if it will be difficult to place this child; Mr. Budish asked if the cost will be approximately \$300,000.00 per year for services for this child. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-752 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant award from Petfinder Foundation in the amount of \$4,975.00 for a Play Yard Renovation Project for the period 8/22/2018 – 11/22/2018.  
Funding Source: Petfinder Foundation

Item No. 2

Department of Public Works, submitting a grant award from Mattie's Fund in the amount of \$4,900.00 for the Removing Barriers to Adoption Citizen Canine Project for the period 9/12/2018 – 3/12/2019.

Funding Source: Maddie's Fund Innovation Grant

Item No. 3

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with the Cedar Road project located in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights, to modify the terms, effective 10/29/2019.

Funding Sources: \$4,500,000. ODOT shall provide to the LPA 80% of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4T47) funds

Item No. 4

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with the resurfacing of Warrensville Center Road from Maple Heights North Corporation Line to Broadway Avenue in the Cities of Bedford and Maple Heights, to modify the terms, effective 10/29/2018.

Funding Sources: Total cost of the project is \$2,781,000, with 20% \$556,200 County Road and Bridge Fund and 80% \$2,224,800 Federal Funds.

Item No. 5

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with Towpath Trail – Phase 4 in the City of Cleveland, to modify the terms, effective 10/29/2018.

Funding Sources: Project is estimated to be \$16,266,529. ODOT shall provide to the LPA 80% \$10,400,000 in Federal CMAQ funds and the remaining 20% percent shall be provided by itemized funding sources.

Item No. 6

Department of Public Safety and Justice Services, submitting a grant award from the Ohio Department of Youth Services in the amount of \$10,000.00 for the FY2018 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program for the period 10/1/2018 – 12/31/2019.

Funding Source: FY2018 Ohio Department of Youth Services

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:49 a.m.



## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2018-753**

The Department of Public Works is submitting a revenue generating Sanitary Sewer Service Agreement with Lorain County to provide for the conveyance of waste water and collect connection and maintenance charges from Lorain County for an estimated 41 residential single-family parcels located in Columbia Township.

Cuyahoga County owns and operates the Cuyahoga County Sanitary Sewer System that presently has the capacity to collect and transport a certain volume of wastewater originating outside Cuyahoga County's corporate boundaries. Lorain County Columbia Township Northeast Sewer District has constructed, and plans to continue to construct, wastewater collection facilities for a certain territory located in Columbia Township which includes and is limited to 41 single-family parcels ("Service Area").

This revenue generating Sanitary Sewer Service Agreement will authorize the conveyance of wastewater from the Service Area within the Lorain County Columbia Township Northeast Sewer District to the Cuyahoga County Sanitary Sewer System and permit Cuyahoga County to collect connection fees and maintenance charges from Lorain County.

The term of the Agreement will start on the Effective Date and will continue in perpetuity; provided that it can be terminated by either party with one-year written notice. The Effective Date is the date this Agreement is approved by the Board of Control.

In accordance with Section 501.04 (B)(2), for the purpose of establishing the appropriate approval authority, Cuyahoga County estimates that Lorain County will pay an estimated amount of \$271,961.76 over a five-year period.

Lorain County and Cuyahoga County are acting under authority of the Ohio Revised Code, including Chapter 6117 and Sections 307.15 and 6117.41 thereof. Cuyahoga County being authorized by the County Charter and County Code.

The primary goal of this project is wastewater collection by Cuyahoga County from the Service Area located in Lorain County which is a tributary to Cuyahoga County Sewer District 14 in Olmsted Township.

Contractor and Project Information

The address of the Lorain County is:

Board of Commissioners of Lorain County  
Lorain County Administration Building  
226 Middle Avenue  
Elyria, Ohio 44035  
Council District – N/A

The Assistant County Engineer for the contract is Robert Klaiber, Lorain County.

Project Status & Planning

This project will be ongoing and take effect upon execution of this contract.

The schedule of payments will be quarterly.

**BC2018-754**

Department of Public Works

RFP exemption on RQ#18-43907 which will result in an award recommendation for a 2018 Revenue Generating Airport Use Maintenance Agreement with Swagelok Company and Swagelok Manufacturing Company, LLC fka Obit Company and successor Swagelok at the facilities at the Cuyahoga County Airport for the operation of its private company Aircraft for the period 3/24/1977 – 3/23/2017 to extend the time period to 12/31/2022, to change the terms, effective 3/24/17, revenue generating amount of \$62,168.00

Recommendation and submission of award for a Resolution authorizing a revenue generating Airport Use Maintenance Agreement with Swagelok Company and Swagelok Manufacturing Company, LLC fka Obit Company and successor at the facilities at the Cuyahoga County Airport for the operation of its private company Aircraft for the period 3/24/1977 – 3/23/2017 to extend the time period to 12/31/2022, to change the terms, effective 3/24/17, revenue generating amount of \$62,168.00 ; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution, and declaring the necessity that the Resolution become immediately effective.

Funding Source: Revenue Generating. Index AP520890 and Object 874 Landing Fees

Note: \$62,168.00 is total dollar amount paid/will pay for period 3/24/17-12/31/22

Funding Source: Revenue Generating. Index AP520890 and Object 874 Landing Fees

Note: \$62,168.00 is total dollar amount paid/will pay for period 3/24/17-12/31/22

This is a revenue generating Airport Use Maintenance Agreement and either party may terminate at any time with twelve (12) months written notice.

Contractor and Project Information

Swagelok Company and Swagelok Manufacturing Company, LLC  
(correct name per Phil Carino and Adam Cornett, Legal Counsel)  
318 Bishop Road  
Highland Heights, Ohio 44143  
Swagelok Manufacturing Company, LLC

29500 Solon Road  
Solon, Ohio 44139  
Philip Carino, Legal Counsel  
[Philip.Carino@swagelok.com](mailto:Philip.Carino@swagelok.com)  
(440) 485-0988 cell  
Adam Cornett, Legal Counsel  
[Adam.cornett@swagelok.com](mailto:Adam.cornett@swagelok.com)  
(440) 649-4257

Owners Name:

Crawford Fitting Co.  
318 Bishop Road  
Highland Heights, Ohio 44143  
PPN 823-04-004

Tax mailing address:

Finance Dept. Swagelok Co.  
6262 Conhran Rd.  
Solon, Ohio 44139

Contacts

Steve Zvada, Aviation Manager, Swagelok Company  
(440) 991-7002 office  
[Steve.Zvada@swagelok.com](mailto:Steve.Zvada@swagelok.com)

Location of the project is:

Swagelok Company  
318 Bishop Road  
Highland Heights, Ohio 44143

The project is located in Council District.

The project term expired on March 23, 2017.

#### **BC2018-755**

Department of Public Works

Rekeying Project for the Courthouse. The locks and keys will be updated. The vendor will supply the materials needed to complete this project. Lowest and Best Formal Bid

#### **BC2018-756**

Public Works is submitting an amended agreement (Subsidiary No. 3) to Contract CE1600269 with Frank Novak & Sons, Inc. for the Interior Painting at Various Cuyahoga County Buildings for an amount not-to-exceed \$6,000.00.

There are \$14,261.65 available funds on this contract. However, an additional \$6,000.00 is needed to complete painting and related items at the Old Courthouse – Judge Gallagher’s Courtroom Renovations Project. This project needs to be completed this fall.

Public Works will be getting a new contract for interior painting services.

Original Contract RFB.

Frank Novak & Sons, Inc., 23940 Miles Road, Cleveland, Ohio 44128

All funds associated with this contract will be exhausted after this work is complete.

Capital Improvement Fund

**BC2018-757**

Department of Public Works

Cleaning, Inspection, Testing and Reports for Two (2) 1200A Medium Voltage Vacuum Breakers Located at the Cuyahoga County Justice Center.

The anticipated start-completion dates are upon execution – work is to be completed during the Thanksgiving holiday weekend, November 22-25, 2018. The primary goal of this project are to provide detailed inspection and provide preventative maintenance on two (2) medium voltage breakers which provide the electricity to maintain the Justice Center in time for the County electric changeover. The project is on a critical action path because the breakers control all electrical components of the Cuyahoga County Justice Center. The Facilities Division is in the process of an electrical changeover which requires these breakers to be at 100% functionality before this begins. Contract with Epic Energy Solutions to provide the needed preventative maintenance and inspections.

**BC2018-758**

DoIT requesting approval of an amendment with DWR Consulting for the anticipated cost not-to-exceed \$100,000.00. The anticipated start-completion dates are upon execution-12/31/19.

The primary goals of the project are for Professional services and support of the Payroll and FAMIS Systems and supplemental staffing for Operations.

The project is an amendment to a contract. This amendment changes the value, \$100,000.00 and scope Additional Operations staffing and is the 2<sup>nd</sup> amendment of the contract.

**Procurement**

The procurement method for this project was Amendment. The total value of the Amendment is \$100,000.00.

**Contractor and Project Information**

DWR Consulting

19336 Frazier Drive

Rocky River, Ohio 44116

Council District Countywide

The owner for the contractor/vendor is David Rauske.

**Project Status and Planning**

The project is an extension of the existing project.

**Funding**

The project is funded 10% by the General Fund Mainframe Operations and 90% ERP Capital Project.

The schedule of payments is upon invoice.

**BC2018-759**

Department of Information Technology

Purchase of two thousand (2000) Microsoft core access licenses (CALs) to use for authentication to move toward single-sign on for multiple county applications (AD, email, sharepoint...). Currently, users use multiple accounts/passwords to access various County applications. Employees often confuse or forget which account/password applies to the correct application. Each AD account requires a Microsoft CAL. The county must purchase a CAL for each employee required to authenticate to County applications. A Microsoft license for authentication is already in use by the County and is the preferred method of single sign-on authentication. A Microsoft license for authentication is already in use by the County and is the preferred method of single sign-on authentication. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. A Microsoft license for authentication is already in use by the County and is the preferred method of single sign-on authentication.

**We are asking that these licenses be purchased as an RFP Exemption. These licenses are a Microsoft product in which the county has an MSA with Dell Marketing LP as the required vendor to provide all Microsoft licensing. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.**

**The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. This was competitively bid 12 months when the MSA contract was bid and negotiated.**

**BC2018-760**

Department of Information Technology

This procurement is for seven (7) video surveillance cameras, a video management server, and seven (7) XProtect Corporate Device Channel Licenses for the exterior of the Virgil E. Brown Building. Existing exterior cameras at this facility are no longer functioning. This procurement will enhance the existing security measures for this facility. Currently, the roof (at two different levels) is being replaced. This is the opportune time to install the new cameras. These additional security cameras will enhance the perimeter security of the facility. These cameras will cover entrances to the facility, including the delivery dock and underground parking area. These recommendations are based upon reviewing existing security architecture throughout the County. Having conducted interviews with departmental stakeholders, drawings and schedules have been created, reviewed, and revised, resulting in the existing proposal. Other solutions may be to increase the number of security personnel and provide additional shifts of security personnel. However, this may be considered cost prohibitive. This equipment will be used at the Virgil E. Brown Building, but video may be viewed from any computer accessing the County network with authorized credentials. One year of maintenance is included with this procurement. Upon the end of the first year after installation, this equipment will be added to the master maintenance agreement through the true up process. This will add approximately \$3,000 per year to the master maintenance contract.

**This RFP exemption is needed to make a purchase off a State Contract.**

**Integrated Precision Systems, Inc. (IPS) is able to provide the needed Security Camera and Storage solutions on Ohio STS #800545 which expires on January 31, 2021. In order to provide consistency in the management of the large enterprise networked security system, it is essential that a single vendor provide and maintain any equipment that is being added to this system. Had another vendor been**

selected, the County would be running multiple independent security camera systems. Such a decision would have returned the County to the Balkanized nature of the security systems that are being upgraded and replaced.

The cost, customer service level, systems knowledge, among other characteristics were considered in evaluating the services and equipment provided by IPS. The equipment and services provided meet the County standards for such equipment as defined by DoIT. This was last bid Probably 2001.

#### **BC2018-761**

Department of Information Technology

The Solid Waste District is having issues with Power Point and opening documents that is being caused by using an outdated version of Microsoft Windows. The lack of the updated software is preventing the completion of our daily work.

Moving from the current outdated version of Microsoft Windows to the county's new Windows Office 365 Subscription version will resolve this issue.

Discussions with the IT Department determined that converting to the county standard Windows would be the best option for the Solid Waste District.

This is the county standard and the county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement.

**An RFP exemption is needed as Microsoft Office 365 Subscription Licenses are already in use by the County as its standard. We are asking that these licenses be purchased as an RFP Exemption because the county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.**

**Microsoft Office 365 Subscription Licenses are already in use by the County as its standard. We are asking that these licenses be purchased as an RFP Exemption because the county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. This was competitively bid Last Year when the MSA contract was bid and negotiated.**

#### **BC2018-762**

Fiscal Department

Auditor of State, using the Local Government Services (LGS) conversion software, will prepare the financial statements of Cuyahoga County for fiscal years 2018 and 2019. The County's financial statements will be prepared in accordance with the generally accepted accounting principles required by law. The Auditor of State's LGS Section will prepare the County's financial statements for the 2018 and 2019 fiscal years. The State Auditor's office has been providing this service for many years at a lower cost than private firms. No other solutions were considered. The Auditor of State has provided this service in past years as required by law. This service is for County wide financial statements.

**BC2018-763**

Fiscal Department

The State Auditor's office is contracted to perform an audit of the 2017 Fiscal audit of the County. The amendment is to cover an additional cost for a payroll overtime project, a report follow-up, and loans review. The County will be able to complete the full process and fulfill the requirement of the annual audit of its financial statements. The Auditor of State provides the service at a lower rate than a private firm. The amendment will cover the additional cost to complete the audit previously contracted earlier in the year. No other solutions were considered, as this is an amendment to another agreement between government agencies. The audit covers County wide financial statements and disclosures.

**BC2018-764**

Juvenile Court requesting approval of a contract amendment with The MetroHealth System for the anticipated cost \$5,741.45. This changes the not-to-exceed value of the contract from \$2,170,692.20 to \$2,176,433.65.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. R2016-0143 & BC2018-64

Describe the exact services being provided. The anticipated start-completion dates are ~~January 1, 2016~~ **May 1, 2016** through March 31, 2018

The primary goals of the project are (list 2 to 3 goals).

Provide medical services to youth in the Detention Center.

Provide emergency care when necessary.

Procurement

The procurement method for this project was originally a Government Purchase. The total value of the Agreement is \$2,176,433.65.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The MetroHealth System

2500 Metrohealth Drive

Cleveland, Ohio 44109

The President & CEO is Akram Boutros MD.

The MetroHealth System

2500 Metrohealth Drive

Cleveland, Ohio 44109

The project is located in Council District 7

Project Status and Planning

The project is an amendment to extend an expired contract to allow for the payment of past invoices.

Funding

The project is funded 100% by HHS Levy Funds.

The schedule of payments is monthly.

The project is an amendment to an agreement. This amendment changes the not-to-exceed value, as well as, the end date and is the 2nd amendment of the contract. The history of the amendments is: Amendment #1 \$180,000.00 (2018)

**BC2018-765**

Sheriff's Department requesting approval of a contract with Cuyahoga Community College. This contract will provide the Private Security Training Academy services for 30 new Protective Service Officer recruits. This term of this contract will be ~~12/1/18 through June 30, 2019~~ **11/5/2018 – 11/4/2019**.

The procurement for this contract was an exemption request with another than open justification. It was a Government to Government contract with Cuyahoga Community college for these services. The contract amount will be a not-to-exceed \$70,000.00

Cuyahoga Community College

700 Carneigie Avenue

Cleveland Ohio 44115

Council District - All council districts

The Point of Contact for the contractor/vendor is Carrie Havens

The project is located in ALL Council Districts

This contract will be a ~~7~~ **12**-month contract to begin on ~~12/1/18 and end on 6/30/19~~ **11/5/2018 – 11/4/2019**. It will enable the CCSD to get a large group of candidates to begin working as PSOs at the same time. This is due to the large shortage that the CCSD has in Protective Service Officers and the increased overtime and complaints of long hours.

The contract is 100% general fund funded.

**BC2018-766**

Office of Re-entry

The Cleveland Neighborhood Progress will explore issues as relating to the reentry system through research.

This research will seek to gain service provided and its client's perspectives on: what does the current system look like? what's working and what's not? and what is missing?

The CNP, over the course of 12 months through focus groups, interviews and surveys, system mapping and community forums will help to identify solution. CNP will map out the current reentry system's network of stakeholders and will identify breakdowns in the system, missing and overlapping services and opportunities for improved collaboration.

The staff members from CNP will present findings from the Finding and Recommendations to the Office of Reentry and its' stakeholders for review.

**BC2018-767**

Division of Children and Family Services

This is for 50 Cleveland Cavaliers tickets for our Adoptive Children. They will be going on November 26, 2018 to see the Cleveland Cavaliers vs. Minnesota Timberwolves. The total cost of this event is \$1,005.00. This needs to be an exemption because the Cavaliers are the sports team that offered to make a concession of discounted ticket pricing for our adoptive children. This discount allows for 50 children to attend the event on behalf of DCFS. Also, the Cavaliers hold pricing for events at Quicken Loans this could not be bid out.



**BC2018-768**

Division of Senior and Adult Services and Division of Children and Family Services requesting approval of a contract amendment with Terminix International, LP for the anticipated cost not-to-exceed \$150,000.00.

Prior Board Approval Numbers: BC2017-73; BC2017-652; BC2017-744; BC2018-253

Bed Bug Extermination Services shall be provided to seniors, children and families throughout Cuyahoga County. The anticipated start-completion dates are 12/31/18-12/31/19.

The primary goals of the project are:

- To help low-income seniors, children and families exterminate bedbugs throughout Cuyahoga County

The procurement method for this project is an RFP Exemption. There was an RFP for these services in 2016, and the original contract included the option to extend the contract for 2 years in one-year terms depending on agency needs, funding availability and provider performance. The total value of the RFP was \$150,000.00. The total value of the RFP exemption is \$150,000.00.

The RFP exemption is being requested at the same time the amendment is being processed.

As noted above, the original contract includes the option to extend the contract twice in one-year increments based on agency needs, funding availability and provider performance.,

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Terminix International, LP

150 Peabody Place

Memphis, TN 38103

The General Manager for the contractor/vendor is Terry Hughes

The address or location of the project is:

Countywide

The project is located in all County Council Districts

The project reoccurs annually.

The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment extends the term of the contract from 12/31/18- 12/31/19 and adds funds not-to-exceed \$150,000.00 and is the fourth amendment of the contract. The history of the amendments is:

2017- Amendment for \$200,000.00 and extending the end date to 12/31/18

2017 - Amendment for \$50,000.00 for 2017

2018- Amendment for \$25,000.00 for 2018 for Division of Children and Family Services

**C. – Consent Agenda****BC2018-769**

The Department of Human Resources is requesting approval of an amendment with Corporate Screening Services, Incorporated for the anticipated cost of \$0. The anticipated start-completion dates of the amendment are 11/5/2018-07/31/2019. The start-completion dates of the original contract are 8/1/2016-7/31/2019.

The primary goal of this amendment is to add an additional background check package and e-disclosure and authorization service.

The procurement method for the original contract was RFP. The total value of the RFP is \$100,000.00.

The RFP was closed on 04/19/2016. There was an SBE participation/goal of 10%. Corporate Screening, Incorporated is a registered SBE.

There were three vendor proposals submitted for review, and the Corporate Screening proposal was recommended by a competitive review and scoring process.

Corporate Screening Services, Incorporated  
16530 Commerce Court  
Middleburg Heights OH 44130  
Council District 5

The Founder and CEO is Dennis Drellishak.

The original contract was a first-time contract for these services for the County.

The contract is funded 100% by the General Fund.

The schedule of payments is by invoice.

This is the second amendment to the contract.

This contract amendment changes the scope of services to include one new background check package and e-disclosure and authorization service at no additional cost. The first amendment to the contract was to add I-9 form review at no additional cost.

Why is amendment being submitted late? Vendor misestimated the time required to submit and approve a contract and submitted a draft with an unrealistically early date. 2. What is being done to prevent this from reoccurring? Will notify vendor that process must begin earlier. Please note that no work under this updated scope will begin until amendment is signed

#### **BC2018-770**

Office of Procurement & Diversity is requesting to Amend BC2018-661 dated 9/24/2018 – Awarded vendor made a mistake and bid below their costs for the turkey ham on RQ43426 for October-December Turkey Ham – Bid #11376

1) To rescind the award to Benjamin Foods in the amount of \$16,300.00. Vendor made a mistake and bid below their costs (.815 vs. .86 per lb.)

2) To change the amount of award to JNS Foods, the next lowest bidder from \$14,220.00 to \$31,420.00.  
**An increase of \$17,200.00.**

Turkey Ham  
JNS: \$0.86 per lb.  
Benjamin: \$0.89 per lb.

#### **BC2018-771**

Cuyahoga Job and Family Services

DCAP is requesting approval of a contract amendment with Maximus Human Services, Inc. for the Work Experience Program (WEP) for time only until 3/31/2019.

The primary goal of the project is to provide a work experience program that offers participants a high quality, competency-based, results-oriented work experience consistent with the DRA that enhances participants' employability and competitiveness in the job market as well as participation outcomes.

Describe the services that will be provided: Career mentoring, skill building, and employer services

Is the contract included in the current budget? No funds are being added

Identify the procurement type used: RFP Formal in 2015

Maximus Human Services, Inc.  
1891 Metro Center Drive  
Reston, VA 20190

The project's term is 1/1/2018 to 3/31/2019  
Does the project reoccur annually? Yes

Describe the funding source. TANF and FAET  
What is the percentage breakdown between funding source(s)? No funds are being added.  
Will the vendor be paid by invoice? Yes  
If so, how frequently? On a monthly basis

This contract was competitively procured in 2015. - RFP RQ#33447. When the initial RFP was issued, CJFS received 4 proposals. Based upon the review and rank, Maximus was recommended.  
This was competitively procured in 2018, a contract will be awarded to a provider to begin services April 2019.  
Three other vendors were evaluated, Maximus was selected based on a scoring summary.

**BC2018-772**

(See related items for proposed travel requests for the week of 11/5/2018 in Section C. above)

**BC2018-773**

(See related items for proposed purchases for the week of 11/5/2018 in Section C. above)

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

The Public Works Department request approval of agreement of cooperation for the rehabilitation of North Main Street Bridge No. 00.12 over Chagrin River in the Village of Chagrin Falls b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements to and execute the necessary agreement of cooperation with the appropriate municipality. The anticipated cost of the project is \$3,950,000.00. The project is to be funded 80% Federal Funds and 20% with County Road and Bridge Fund. The anticipated start date for construction is 2018.

The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is to properly maintain the County's infrastructure.  
Contractor and Project Information

The location of the project is North Main Street Bridge 00.12 over the Chagrin River in the Village of Chagrin Falls.

The project is located in Council District 6

Project Status and Planning

This project is new to the County.

## Funding

The project is to be funded 80% Federal funds \$3,160,000.00 and 20% \$790,000.00 County Road and Bridge funds, the total anticipated cost \$3,950,000.00.

### **Item No. 2**

Department of Development requesting approval of a homeowner rehab loan payment (Borrower Massingill) for contract with Len's Refrigeration for the anticipated cost of ~~\$4,700.00~~ **\$4,770.00**. Approved BC2018-259 on 4/23/2018

#### Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Ray Massingill

City - Bedford Heights

Total Loan Amount of \$16,170.00

Property Taxes are current as of 10/15/2018.

Scope of services – Replace Furnace

On April 23, 2018 the Board approved a homeowner rehabilitation loan to Ray Massingill in the in the total amount not-to-exceed \$16,170.00 for installation of a new roof, furnace and air conditioner replacement.

#### Expenses

\$2,170.00 - Installation of a new furnace and non-programmable thermostat

\$2,600.00 - Installation of new air conditioner.

There is a remaining balance of \$11,400.00 to cover the following expenses that will be submitted under separate contracts for the following vendors:

\$8,900.00 - American Kitchen & Building to cover installation of a new roof

\$2,500.00 - Homeowner Contingency

### **Item No. 3**

The Cuyahoga County Fatherhood Initiative is requesting approval to accept a grant award in the amount of \$40,000.00 for the Protect Our Babies Faith Base Initiative.

### **Item No. 4**

The funding from Bruening is for Best Practices in Family Engagement actives for our UPK 2.0 Program. The funding was received in September 2016. However, it took us some time to hire a Family Engagement Coordinator. The first Coordinator resigned after only a few months and it took some time hire a new coordinator. As a result, we did not expend the full grant in the time allotted. Bruening has allowed us to extend the time by another year to 8/1/2019.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**