



CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB)



EMERGENCY MANAGEMENT COMMITTEE

MEETING MINUTES

Date/Time: 10/4/18 10:00 AM

Location: American Red Cross 3747 Euclid Ave. Cleveland, OH 44115

Attendees

NAME	Present	ASSOCIATION	ALTERNATE	Present
Rebecca Hysing	x	CCBOH		
Shaddy Swade	x	CDPH		
John Corn	x	NEORS		
Jeff Harraman	x	PSJS Grants		
Bob Zehentbauer	x	OEMA		
Michelle Sowers	x	OEMA		
Kevin Friis	x	CCOEM		
Alex Pellom	x	CLE OEM		
Mark Christie	x	CCOEM		
Jerome Duval	x	Warrensville Hts.		
Marek Owca		Metro Health		
Megan Koeth		CWRU		

MINUTES

1. CALL TO ORDER

- Meeting was called to order at 10:05 AM.

2. ORGANIZATIONAL MATTERS

- M. Christie and A. Pellom provided an overview of the origins of the committee and discussed its focus moving forward. The Committee will serve as a forum to address emergency management topics and issues. It will be used as a standing committee to review plans and initiatives from the Office of Emergency Management as well as to identify and vet emergency management-related projects requesting grant dollars. Further, it was discussed that the Committee could serve an integral role in the Office of Emergency Management's efforts to develop an Incident Management Team (IMT).
- M. Christie provided a brief review of the Committee's draft Bylaws and expressed that they will be revised and finalized after the main CCESAB Bylaws are approved to ensure alignment.
- Membership of the Committee was also discussed. Attendees suggested various organizations for consideration as potential members, including: Salvation Army, Cleveland Public Utilities, RTA (Transportation), GIS/ Intelligence, NOACA, USCG, Ohio National Guard, COAD, and BOMA.
- The committee discussed various membership voting options. In the interests of efficiency, the consensus of the group was to maintain only a small number of voting members and consider the remaining members in non-voting, advisory status.

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- M. Christie will follow-up on items pertaining to membership, voting, and bylaws in advance of the next meeting.

3. ANNOUNCEMENTS / OTHER BUSINESS

- Cuyahoga County EOP Base Plan Update: M. Christie discussed the EOP Base Plan update and informed the group that he would seek the committee's review of the plan once an internal review was complete.
- FY18 SHSGP: M. Christie reviewed the project application for a solution to replace the EOC2GO system, which is the current technology used to support the County's alternate EOC capability.

4. NEXT MEETING DETERMINATION

- Next meeting will be in December, specific date/time is TBD.

5. ADJOURNMENT

- Meeting adjourned at 12:00 PM.