



**Cuyahoga County Board of Control Agenda
Monday, December 10, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 12/3/18

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-886

Department of Public Works, recommending an award on RQ43523 and enter into a contract with Orkin LLC (11-1) in the amount not-to-exceed \$220,000.00 for Integrated Pest Management services for the period 12/10/2018 – 12/9/2021.

Funding Source: Internal Service Fund - Custodial

BC2018-887

Department of Public Works, submitting an amendment to Contract No. CE1500185 with Joshen Paper & Packaging Co. for chemical supplies for various County buildings for the period 6/1/2015 - 8/31/2018 to extend the time period to 2/28/2019 and for additional funds in the amount not-to-exceed \$42,000.00.

Funding Source: Internal Service Fund

BC2018-888

Department of Public Works,

a) Submitting an RFP exemption on RQ43951, which will result in a license agreement with Alliance Soccer Fieldhouse, LLC in the amount not-to-exceed \$39,900.00 for lease of appropriately (50) parking spaces located at 6060 West Canal Road, Valley View, PPN 571-07-001 for the period 12/10/2018 – 12/09/2019.

b) Submitting a license agreement with Alliance Soccer Fieldhouse, LLC in the amount not-to-exceed \$39,900.00 for lease of appropriately (50) parking spaces located at 6060 West Canal Road, Valley View, PPN 571-07-001 for the period 12/10/2018 – 12/09/2019.

Funding Source: Sewer District Cash Balances

BC2018-889

Department of Information Technology, submitting an amendment to Contract No. CE1700334 with The Sidwell Company for Geographical Information System maintenance – Filing Area services for the period 12/1/2017 – 12/31/2018 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$450,000.00.

Funding Source: Real Estate Assessment Fund

BC2018-890

Department of Information Technology, submitting an amendment to Agreement No. AG1800044 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$420,000.00.

Funding Source: General Fund

BC2018-891

Department of Information Technology, recommending an award on RQ43115 and enter into a contract with Infojini, Inc. (23-4) in the amount not-to-exceed \$60,000.00 for sourcing of Contract Sitefinity; .NET Developers; Web UX Specialist and Content Writers for the period 12/10/2018 – 12/9/2019.

Funding Source: General Fund

BC2018-892

Department of Information Technology, submitting an amendment to Contract No. CE1800234 with DC Group, Inc. for maintenance and support services on Universal Power Supply (UPS) units at various County locations for the period 6/25/2018 – 6/24/2021 to expand the scope of services to add the Court of Common Pleas/Juvenile Court Division, effective 12/10/2018 and for additional funds in the amount not-to-exceed \$36,000.00.

Funding Source: General Fund

BC2018-893

Department of Information Technology,

a) Submitting an RFP exemption on RQ44212, which will result in an award recommendation to PowerMapper Software Limited in the amount of \$1,475.10 for the purchase of OnDemand Suite Medium software tool subscription services for the period 12/15/2018 – 12/14/2019.

b) Recommending an award on RQ44212 to PowerMapper Software Limited in the amount of \$1,475.10 for the purchase of OnDemand Suite Medium software tool subscription services for the period 12/15/2018 – 12/14/2019.

Funding Source: General Fund

BC2018-894

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1700052 with Mental Health Services for Homeless Persons, Inc. DBA Frontline Service for Central Intake and Assessment services for the Defending Childhood Initiative for the period 12/1/2016 – 9/30/2018 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$375,856.00.

Funding Source: FY2018-2019 State of Ohio Attorney General Victims of Crime Act (VOCA)

BC2018-895

Department of Human Resources, recommending an award on RQ43717 to Fitbit, Inc. in the amount of \$156,650.00 for the purchase of (1,300) Fitbit Chart 3s in connection with the County Wellness Program.

Funding Source: Self-Insurance Wellness Funds

BC2018-896

Department of Public Safety and Justice Services, recommending an award on RQ43856 and enter into a sole source contract with Across The Street Productions, Inc. in the amount not-to-exceed \$54,000.00 for the provision of Blue Card 50 Online Fire Command Training and Certified Train the Trainer Course services for the period 12/10/2018 - 6/30/2019.

Funding Source: General Fund – Public Safety Grants Administration

BC2018-897

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ43347 and enter into a contract with DataSkill, Inc. in the amount not-to-exceed \$9,996.47 for crime analysis software support and maintenance services on the IBM i2 Analyst's Notebook for the period 12/1/2018 – 6/30/2021.

Funding Source: Criminal Justice Information Sharing/General Fund

BC2018-898

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ44083 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$150,000.00 for sober housing services for the Sober/Recovery Housing Program for the period 10/1/2018 - 6/30/2019.

Funding Source: Community Corrections ACT/Targeted Community Alternatives to Prison Funds Grant

BC2018-899

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ44018 and enter into an agreement with the Department of Health and Human Services/Division of Children and Family Services in the amount not-to-exceed \$125,000.00 for the Cuyahoga County Family Centered Support Services Project for Juvenile Court youth for the period 1/1/2019 - 12/31/2019.

Funding Source: Health and Human Services Levy Fund

BC2018-900

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ42707 and enter into a contract with M2COMSYS (25-3) in the amount not-to-exceed \$40,000.00 for clinician dictation, equipment and transcription services for the period 1/1/2019 – 12/31/2020.

Funding Source: Health and Human Services Levy

BC2018-901

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43745, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$9,800.00 for the purchase of (100) HP ProDisplay 21.5 LED LCD replacement monitors for staff.

b) Recommending an award on RQ43745 to MNJ Technologies Direct, Inc. in the amount of \$9,800.00 for the purchase of (100) HP ProDisplay 21.5 LED LCD replacement monitors for staff.

Funding Source: Special Revenue Funds – Alternative Dispute Resolution

BC2018-902

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700017 with Alcohol Drug Addiction and Mental Health Services Board of Cuyahoga County for a screening tool and assessment services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project Domestic Violence Prevention Program for the period 1/1/2017 - 9/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$7,220.45.

Funding Source: Title II Grant Fund

BC2018-903

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1700229 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation and management of the coordinated intake and assessment program for homeless individuals and families for the period 1/1/2018 – 12/31/2018 to expand the scope of services to add the Partnering for Success Program, effective 12/10/2018 and for additional funds in the amount not-to-exceed \$135,000.00.

Funding Source: Health and Human Services Levy

BC2018-904

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1800045 with Alcohol, Drug Addiction and Mental Health Services Board for fiscal agent services for the Early Childhood Mental Health Program for the period 1/1/2018 - 12/31/2019 to expand the scope of services to add training services, effective 12/1/2018 and for additional funds in the amount not-to-exceed \$18,800.00.

Funding Source: Health and Human Services Levy

BC2018-905

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800014 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 1/1/2018 - 12/31/2019 to expand the scope of services to update and enhance the database used to track program participants, effective 12/1/2018 and for additional funds in the amount not-to-exceed \$67,346.00.

Funding Source: Health and Human Services Levy

C. – Consent Agenda

BC2018-906

Department of Public Works, submitting an offer of Settlement Agreement to acquire necessary Right-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville:

Parcel 3 T (Temporary Easement)

Property Owners: James B. Saiko

Recommended Offer of Settlement: \$1,300.00

Fair Market Value Estimate: \$1,300.00

Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 50%

BC2018-907

Fiscal Office, Presenting Proposed Travel Requests for the week of 12/10/2018

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Public Defender's Office	Britta Barthol, Erika Cunliffe, Frank Cavallo, David King, Paul Kuzmins, and Robert McCaleb	A Seminar entitled "2019 National Legal Aid & Defender Association (NLADA) Appellate Defender Training"	National Legal Aid & Defender Association (NLADA)	1/16/- 1/20/2019	New Orleans, Louisiana	*Registration Fees - \$5,100.00 **Lodging- \$3,711.12 ***Meals - \$1,152.00 ***Ground Transportation- \$360.00 Total- \$10,323.12	General Fund

*Paid to the Host

**Paid to Marriott Hotel

***Staff reimbursement

Purpose:

The National Appellate Defender Training is an exceptional four-day skills-based learning experience is designed specifically for local, state and federal public defenders, assigned counsel, contract defenders, and private counsel Criminal Justice Act attorneys. The focus of the conference is on small-group workshops, in which participants work on their own real cases with experienced defense teachers and litigators. The faculty has a wide breath of experience in state and federal courts, including the United States Supreme Court.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Community Initiatives: Office of Homeless Services	Ruth Gillett	A meeting entitled “National Alliance to End Homelessness Council Meeting”	National Alliance to End Homelessness	12/4/-12/5/2018	Washington, D.C.	*Airfare - \$185.40 *Lodging- \$526.47 *Meals - \$152.00 *Parking - \$39.00 *Ground Transportation- \$80.00 Total- \$982.87	National Alliance to End Homelessness

*All travel expenses covered by National Alliance to End Homelessness

Purpose:

The National Alliance to End Homelessness Council Meeting provides a forum to exchange best practices, share ideas, and work to improve federal policy. Council members come together around a shared federal agenda and meet with key decision makers in the field.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Kathleen Sullivan, Jennifer Croessman, and Kori Sewell	A seminar entitled “2018 QIC-LGBTQ2S Quality Learning Session”	University of Maryland School of Social Work	12/4/- 12/6/2018	Pittsburgh, PA	*Lodging- \$1,152.72 *Meals - \$252.00 *Ground Transportation- \$150.00 *Mileage - \$507.94 *Tolls – \$60.00 Total \$2,122.66	University of Maryland-QIC

*All travel expenses covered by QIC grant; attendees submit reimbursement to University of Maryland.

Purpose:

The 2018 QIC-LGBTQ2S Quality Learning Session provides training, technical assistance, facilitation, analysis, consulting, implementation support, and translation research and evaluation for and with federal, state, and local governments, community organizations, and providers.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services – Office of the Director	Leon Harris III	A Conference entitled “Society for Social Work and Research (SSWR) 2019 Annual Conference – Ending Gender Based, Family and Community Violence”	Society for Social Work and Research (SSWR)	1/16/- 1/20/2019	San Francisco, CA	*Registration Fees – \$425.00 ***Airfare - \$443.91 **Lodging- \$1,159.84 **Meals - \$240.00 **Ground Transportation- \$50.00 **Parking - \$100.00 Total - \$2,418.75	Health and Human Services Levy

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$443.91)**

Purpose:

The Society for Social Work and Research (SSWR) 2019 Annual Conference offers a scientific program that reflects a broad range of research interests, from workshops on the latest quantitative and qualitative research methodologies to symposia featuring studies in child welfare, aging, mental health, welfare reform, substance abuse, and HIV/AIDS. The conference is designed to enhance methods expertise and grant-writing skills and special sessions on research priorities and capacity building that target cutting-edge topics vital to contemporary social work research.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Cuyahoga County Executive's Office	Armond Budish	A meeting entitled "County Executives of America Political Round Table Meeting"	County Executives of America	11/29/-11/30/2018	Washington, D.C.	***Airfare - \$555.62 **Lodging- \$208.06 **Ground Transportation \$21.73 Total - \$785.41	General Fund

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$555.62)**

Purpose:

The County Executives of America (CEA) is a non-partisan association dedicated specifically to chief elected county officials including county executives, judges, parish and borough presidents, city-county mayors, commission presidents and chairs, and all county leaders elected at-large by the public constituency. The CEA meeting provided attendees with an overview of election results, polling and pundit reports, House and Senate Reports, and White House reports.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Cuyahoga County Executive's Office	Armond Budish	A Forum entitled "National Association of Counties- Harvard Kennedy School Project on County Innovation"	Harvard Kennedy School/ National Association of Counties (NACo)	12/12/- 12/15/2018	Cambridge, MA	**Airfare - \$242.40 *Lodging- \$538.00 *Ground Transportation- \$40.00 Total - \$820.40	General Fund

* Staff reimbursement

** Airfare will be covered by a contract with the County's Travel Vendor – **(242.40)**

Purpose:

The National Association of Counties (NACo) Legislative Conference brings together elected and appointed county officials to focus on federal policy issues that impact counties and our residents. The Harvard Kennedy School is hosting, in conjunction with NACo, the forum to examine trends and innovations in county government.

BC2018-908

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/10/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-18-44143	Chemical resistant gloves for (4) County Hazardous Materials Teams	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$855.00	FY2016 Urban Area Security Initiative Grant
CT-18-43902	Maintenance on various pump stations for Sanitary Engineer	Department of Public Works	Cummins Bridgeway	\$8,391.91	Sanitary Sewer Fund
CT-18-44104	Generator repair at Justice Center	Department of Public Works	Cummins Bridgeway	\$993.80	General Fund – Internal Service Fund
CT-18-44129	Legal notice: Towpath Trail Stage 4 construction bid	Department of Public Works	Plain Dealer	Not-to-exceed \$2,000.00	Road and Bridge Fund
CT-19-44211	File folders for Clerk of Courts	Department of Public Works	HPM Business Systems Inc.	\$1,677.77	General Fund – Internal Service Fund
CT-19-44264	Steel for Juvenile Justice Center	Department of Public Works	Aztec Steel	\$905.40	General Fund – Internal Service Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant award from Northeast Ohio Regional Sewer District in the amount of \$127,500.00 to reimburse 85 property owners for the construction of lateral sewer connections and decommissioning of household sewage treatment systems for the Bagley and Cook Road Sanitary Sewer Connections Project in connection with the Member Community Infrastructure Grant Program (MCIP) for the period of 1/1/2019 to 12/31/2020 in accordance with Ohio Revised Code Section 6119.06(F).

Funding Source: Northeast Ohio Regional Sewer District

Item No. 2

Department of Development, submitting a housing rehabilitation Contract with C.B. Mullins Construction Company, Inc. in the amount not-to-exceed \$1,420.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra (Board Approval No. BC2018-52) to replace water damaged ceilings and install vinyl replacement windows.

Funding Source: Community Development Block Grant funds

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, on behalf of Cuyahoga County Continuum of Care, submitting a grant award from U.S. Department of Housing and Urban Development in the amount of \$726,315.00 for Rapid Re-Housing services for Single Adults and Families in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 11/01/2018 – 10/31/2019.

Funding Source: U.S. Department of Housing and Urban Development

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, December 3, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairman
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dale Miller)
Trevor McAleer, County Council (Alternate for Dan Brady)
Dennis Kennedy, Fiscal Officer, Fiscal Office
Michael Chambers, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 11/26/2018

Armond Budish motioned to approve the minutes from the November 26, 2018 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-872

Department of Information Technology,

a) Submitting an RFP exemption on RQ44103, which will result in an award recommendation to Microsoft Corporation in the amount of \$25,997.57 for the purchase of (11) Microsoft Surface Pro6 Bundles for use by Wide Area Network and Communications Teams.

b) Recommending an award on RQ44103 to Microsoft Corporation in the amount of \$25,997.57 for the purchase of (11) Microsoft Surface Pro6 Bundles for use by Wide Area Network and Communications Teams.
Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-872 was unanimously approved.

BC2018-873

Fiscal Office, submitting an amendment to a Master contract with various providers for residential appraisal services in connection with the 2018 Sexennial Reappraisal for the period 10/1/2017 – 12/31/2018 for additional funds in the total amount not-to-exceed \$139,773.65:

- a) Faith Altieri
- b) John W. Andrews
- c) Lana Blaze
- d) Vernon Blaze,
- e) George G. Burke
- f) Mark A. Butler
- g) Jereme Chervenak
- h) Ronald Chervenak
- i) Gregory W. Conte
- j) Patrick Curran
- k) Brian Delisio
- l) Timothy A. Finkler
- m) David Harmon Sr.
- n) David Harmon Jr.
- o) Thomas P. Hogan
- p) Donna Jackson
- q) Christine L. Kapusi
- r) Paul D. Kinczel
- s) John H. Koz
- t) Ruth A. Lassiter
- u) John F. Lenehan
- v) Christopher J. Loftus
- w) Bruce J. Mamer
- x) Paul G. McLaughlin
- y) Maria Neal
- z) James Paponetti
- aa) Stan R. Patriski
- ab) Debra A. Pattie
- ac) Nancy A. Price
- ad) Daniel J. Rocco
- ae) Andrea J. Roff
- af) Lawrence Salvatore
- ag) Nicholas Salvatore
- ah) Kristin M. Sarkisian
- ai) David W. Ward

aj) Tomas Weinberg

ak) Crystal A. Williams

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-873 was unanimously approved.

BC2018-874

Department of Human Resources,

a) Submitting an RFP exemption on RQ44043, which will result in an award recommendation to Audio Visual Services Group, LLC dba PSAV in the amount not-to-exceed \$4,691.50 for audio visual services in connection with mandatory County employee ethics training being held on December 17, 2018.

b) Recommending an award on RQ44043, which will result in an award recommendation to Audio Visual Services Group, LLC dba PSAV in the amount not-to-exceed \$4,691.50 for audio visual services in connection with mandatory County employee ethics training being held on December 17, 2018.

c) Submitting a use license agreement with SMG/Huntington Convention Center of Cleveland for use of facilities located at 1 St. Clair Avenue NE, Cleveland in connection with said employee training.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-874 was unanimously approved.

BC2018-875

Department of Public Safety and Justice Services, recommending an award on RQ42680 and enter into a contract with VASU Communications Inc. in the amount not-to-exceed \$24,994.50 for on-site reprogramming and update services for (950) VHF mobile and portable Public Safety radios for the period 12/3/2018 – ~~3/5/2019~~ **3/15/2019**.

Funding Source: FY16 State Homeland

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-875 was unanimously approved.

BC2018-876

Department of Health and Human Services, recommending an award on RQ43877 and enter into a sole source contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.00 for community resource navigation and MedRefer services to residents of Cuyahoga County for the period 1/1/2019 - 12/31/2019.

Funding Source: Health and Human Services Levy

Sabrina Roberts, Department of Health and Human Services, presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-876 was unanimously approved.

C. – Consent Agenda

There were no questions on the consent items. Armond Budish motioned to approve items BC2018-877 through -881.; Trevor McAleer seconded, the consent items were unanimously approved.

BC2018-877

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E)

Funding Source: Revenue Generating

BC2018-878

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1700028 with the City of Cleveland for reimbursement of eligible expenses in connection with the FY2016 Urban Area Security Initiative for the period 3/1/2017 – 6/30/2019 for a decrease in the amount of (\$109,000.00).

Funding Source: FY2016 Urban Area Security Initiative

BC2018-879

Department of Development, recommending to amend Board Approval No. BC2018-259, dated 4/23/2018 which authorized a Homeowner Rehabilitation loan to Thomas Spinks, by adding \$892.00 to the Loan amount to include the Homeowner contingency cost:

Homeowner Rehabilitation Loan

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Deferred</i>	<i>Thomas Spinks</i>	<i>Lyndhurst</i>	<i>\$4,460.00</i> <i>\$5,352.00</i>	<i>0%-repay upon sale or transfer</i>	<i>Tear off and install new roof.</i>	<i>4/18/2018</i>

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Community Initiatives: Office of Early Childhood</i>	<i>Rebekah Dorman</i>	<i>A meeting entitled “National League of Cities (NLC), D.C. Cross-Site Meeting – A Strong Prenatal to age 3 Agenda”</i>	<i>National League of Cities</i>	<i>12/5/-12/9/2018</i>	<i>Washington, DC</i>	<i>*Airfare - \$204.40</i> <i>*Lodging- \$549.46</i> <i>*Meals - \$80.00</i> <i>*Ground Transportation - \$150.00</i> <i>*Mileage- \$15.15</i> <i>*Parking - \$40.00</i> <i>Total- \$1,039.01</i>	<i>National League of Cities</i>

** All expenses will be paid by the National League of Cities*

Purpose:

The National League of Cities (NLC) Cross-Site Meeting – A Strong Prenatal to Age 3 Agenda communities supports a strong start for babies and toddlers through local solutions: giving children a healthy start at birth, strengthening support for families with infants and toddlers and expanding high-quality care and learning environments. The meeting brings together members to support the initiatives of the NLC in partnership with the Pritzker Children’s Initiative. Teams work in groups to strategize next steps, problem solve challenges, and build a peer learning community.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-18-44213	Pocket folders for Cuyahoga Job and Family Services	Department of Public Works	Footo Printing	\$1,210.00	General Fund – Internal Service Fund
CT-19-44130	Parking tickets for dispensers at Huntington Park Garage	Department of Public Works	Toledo Ticket	\$1,887.90	Garage Fund
CT-19-44131	Divorce file folders for Clerk of Courts	Department of Public Works	Franklin Mills	\$3,468.00	General Fund – Internal Service Fund
CT-19-44137	(35) New emergency kits for Floor Captains for various buildings	Department of Public Works	Propac	\$1,185.79	General Fund – Internal Service Fund
CT-19-44205	Protection order jackets for Sheriff's Department	Department of Public Works	Western States Envelope & Label	\$582.75	General Fund – Internal Service Fund
AU-18-43924	Bi-weekly document shredding services	Fiscal Office	Gateway Products Recycling Inc.	\$3,120.00	General Fund
JC-18-44144	(15) New standard security podiums with cam locks to monitor residents of Detention Center	Juvenile Court Division	Aoife Enterprises Inc. dba The Security Station	\$6,786.84	Special Revenue Fund
JC-18-44199	(15) New café height security stools to monitor residents of Detention Center	Juvenile Court Division	W.W. Grainger Inc.	\$1,994.70	Special Revenue Fund
JC-18-44203	(48) Replacement office chairs for officers at Detention Center	Juvenile Court Division	Global Equipment Company Inc.	\$9,540.80	Special Revenue Fund
CR-19-43978	DVD's, CD's and trays for Photography Lab	Medical Examiner's Office	The Little Warehouse	\$2,394.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JA-18-43981	Reimbursement for overtime /back-fill expenses for Strongsville	Department of Public Safety	City of Strongsville	\$1,128.75	FY2016 State Homeland Security Grant

	<i>Fire Department's participation in Urban Search and Rescue regional exercise*</i>	<i>and Justice Services</i>			
--	--	-----------------------------	--	--	--

**Alternate procurement process and exemption from aggregation to authorize reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023 approved by Board of Control Approval No. BC2018-482 dated 7/23/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2018-882

Department of Public Works, recommending an award on RQ44105 to Joshen Paper and Packaging in the amount not-to-exceed \$24,500.00 for janitorial cleaning supplies.

Funding Source: General Fund – Internal Service Fund

Thomas Pavich and Michael Chambers, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. Trevor McAleer asked why this request is being submitted as a mission critical item rather than a regular item for approval. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-882 was unanimously approved.

BC2018-883

Department of Public Works, recommending an award on RQ44217 to Concord Road Equipment in the amount not-to-exceed \$6,995.14 for Airport de-icing truck repair.

Funding Source: Airport Operating Fund

Thomas Pavich and Michael Chambers, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. Armond Budish asked if the control system for the truck sprayer has been repaired. Nan Baker asked for clarification on the cost of the repair; asked for the cost of the de-icing truck, as the cost of the repair seemed high; asked if there are any plans to replace the truck due to its' age. Trevor McAleer asked for the date of service. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-883 was unanimously approved.

BC2018-884

Department of Public Works, recommending an award on RQ43971 to Star Concrete in the amount not-to-exceed \$24,900.00 for Harvard Garage retention basin overgrown brush removal services.

Funding Source: Sanitary Sewer Fund

Michael Chambers, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Joseph Nanni seconded. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-884 was unanimously approved.

BC2018-885

Department of Public Works, recommending an award on RQ44089 to the Plain Dealer in the amount not-to-exceed \$800.00 for a legal advertisement for a revenue generating Request for Proposals for Full-Services Fixed Base services for the County Airport.

Funding Source: Airport Operating Fund

Michael Chambers and Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Joseph Nanni seconded. Trevor McAleer asked why this item was not presented sooner as the purchase requisition was dated several weeks earlier. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-885 was unanimously approved.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:18 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2018-886

Department of Public Works; RQ43523 2018 Orkin, LLC; Contract type Integrated Pest Management Services

Scope of Work Summary

Department of Public Works requesting approval of a contract with Orkin, LLC for the anticipated cost not-to-exceed \$220,000.00

Provide Integrated Pest Management (IPM) Services for a period of three (3) years. Provide the necessary supervision, labor, materials, transportation, tools, equipment, chemicals and incidentals necessary for the control of insects and rodents in and about the buildings using Integrated Pest Management (IPM) Strategies. The anticipated start-completion dates are December 10, 2018 – December 9, 2021.

The primary goals of the project are: Integrated Pest Management (IPM) is a decision-making process that utilizes regular monitoring to determine if and when treatments are needed, and to evaluate their effectiveness. IPM programs employ a mix of biological, cultural, mechanical/physical, educational, and least-toxic chemical strategies and tactics to keep pest numbers low enough to prevent intolerable damage or nuisance. Non-chemical methods and pest prevention are emphasized, and pesticides are used only as a last resort when other approaches prove insufficient. The goal of IPM is to achieve long-term, cost-effective, and environmentally sound pest control.

Procurement

The procurement method for this project was formal RFB. The total value of the RFB is \$220,000.00.

The RFB was closed on October 12, 2018. There is SBE 3%, MBE 12%, WBE 5% participation.

There were 11 bids pulled from OPD, 1 bid submitted for review, 1 bid approved.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Orkin LLC
6940 West Snowville Road
Brecksville, Ohio 44141

The Operations Manager for the Orkin is Justin Whitmer.

Project Status and Planning

The project is formally bid out every three years.

The project's term starts December 10, 2018. The Department of Public Works was waiting on the performance bond to submit the contract.

Funding

The project is funded 100% by the Internal Services Fund – Custodial.
The schedule of payments is as needed, by invoice.

BC2018-887

Department of Public Works

Scope of Work Summary

RQ# 32919 - JOSHEN PAPER & PACKAGING – CHEMICALS – Amendment Two

Department of Public Works is requesting a Justification for Other Than Full and Open Competition to amend a contract with Joshen Paper & Packaging to extend the time period of the contract for six (6) months with additional funds. The anticipated start-completion dates are September 1, 2018 – February 28, 2019.

The primary goal of the contract is to provide JanSan chemical supplies to various County buildings. The supplies being provided are used for cleaning use at various County buildings.

For contract amendments, provide the following information, as it applies:

This contract amendment with Joshen Paper & Packaging is for an extension of time with additional funds in the amount of \$42,000. There is no change in scope.

All remaining terms and conditions of the original Agreement remain in effect.

Original contract dates June 1, 2015 through May 31, 2018 in a total amount of \$360,000.00. The first amendment had the dates of June 1, 2018 through August 31, 2018 and was for zero (\$0) dollars.

Procurement

Identify the original procurement method on the contract/purchase:

The original procurement method for this contract was a Formal Competitive Bid. Joshen was recommended for the award.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Joshen Paper & Packaging

5800 Grant Avenue

Cuyahoga Hts., Ohio 44105

216-441-5600

The CEO is Michelle Rainer and Bob Reiner is the President.

Project Status

Public Works is amending this contract to ensure there is no interruption of service while the new contract is approved. The new contract will be a result of an RFP/Reverse Auction process that closed 11/29/18.

Funding

The schedule of payments is by invoice.

BC2018-888

The Department of Public Works

Scope of Work Summary

submitting a request for recommendation and submission of approval and award RQ#43951 of a License Agreement with Alliance Soccer Fieldhouse, LLC, not-to-exceed the total amount of \$39,900.00, for the period beginning December 10, 2018 – December 9, 2019 for the lease of parking spaces located at 6060 West Canal Road, Valley View, Ohio PPN 571-07-001

The primary goal of the project is for consideration and passage of the 2018 License Agreement with Alliance Soccer Fieldhouse LLC so Cuyahoga County Department of Public Works Sanitary can have parking services.

The project is a new 2018 License Agreement from December 10, 2018 – December 9, 2019. The facility meets programmatic needs and the costs are commercially reasonable and appropriate.

Procurement

Contractor and Project Information

The address of tenant:

Council District 6.

The address for the vendor/owners is:

The address of the project:

PPN 571-07-001

6060 Canal Road

Valley View, Ohio 44125

Principal Property and Public Works Offices

Cuyahoga County Sanitary Engineers

6100 West Canal

Valley View, Ohio 44125

The project is located in Council District 6 .

Project Status and Planning

The Department of Public Works is submitting a request for recommendation and submission of approval and award RQ#43951 of a License Agreement with Alliance Soccer Fieldhouse, LLC, not-to-exceed the total amount of \$39,900.00, for the period beginning December 10, 2018 – December 9, 2019 for the lease of parking spaces located at 6060 West Canal Road, Valley View, Ohio PPN 571-07-001

The project has no further phases.

The project is on a critical action path because the Department of Public Works Sanitary parking needs.

The project's term for the 2018 License Agreement with Alliance Soccer Fieldhouse, LLC term begins December 10, 2018 end December 9, 2019.

The 2018 License Agreement needs three (3) signatures in ink and will be delivered to OPD and the fully executed leases will be distributed to Alliance Soccer Fieldhouse, LLC, Cuyahoga County and Fiscal.

Funding

The project is funded:

Index Code: ST540252

Object Code: 0278

Actual Name of Fund: 100% Sewer District Cash Balances 2016/2017 - No General Fund dollars per Ed Premen, Public Works Fiscal Department.

The schedule of payments is according to the contact License Agreement.

BC2018-889

DoIT

Scope of Work Summary

requesting approval of an amendment with The Sidwell Company for the anticipated cost not-to-exceed \$450000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. BC2017-882, BC2018-467

Describe the exact services being provided. In Esri ArcGIS, creating by coordinate geometry, the bounding areas of the hard copy historic plat filings from the Recorder's office. The anticipated start-completion dates are 12/5/18-12/31/2023.

The primary goals of the project are (list 2 to 3 goals). Profession services GIS Maintenance-Filing Area.

Procurement

The procurement method for this project was Amendment The total value of the is \$450000.00.

Contractor and Project Information

The Sidwell Company

2570 Foxfield Rd., Suite 300

St. Charles, IL 60174

The owner for the contractor/vendor is Neal Carpenter

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by Real Estate Assessment.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment is for 5 years \$450000.00 and is the 2nd amendment of the contract.

BC2018-890

DoIT requesting approval of an amendment with State of Ohio for the anticipated cost not-to-exceed \$420000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
BC2018-214

Describe the exact services being provided. Ohio DAS MOU for Mainframe LPAR hosting. The anticipated start-completion dates are 1/1/19-12/31/19.

The primary goals of the project are (list 2 to 3 goals). Ohio DAS MOU for Mainframe LPAR hosting

The procurement method for this project was Amendment. The total value of the Amendment is \$420000.00.

State of Ohio

88 Broad St

Columbus, Ohio 43215

Council District Countywide

The DAS Contracts Specialist for the State is Evan Hood.

The project is an extension of the existing project.

The project is funded 100% by the General Fund Mainframe Operations \$420000.00.

The schedule of payments is upon invoice.

The project is an amendment to a contract. This amendment changes the value \$420000.00 and is the 1st amendment of the contract. The history of the amendments is: History/Evaluation Form attached.

BC2018-891

Title: DoIT; IS-18-43115; 2018; Infojini, Inc.; Contract

Scope of Work Summary

DoIT requesting approval of a contract with Infojini, Inc. for the not to exceed cost of \$60000.00.

Describe the exact services being provided. County has a present need for qualified candidates for various IT positions. The anticipated start-completion dates are upon execution-1 year.

The primary goals of the project are (list 2 to 3 goals). County has a present need for qualified candidates for various IT positions.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$60000.00.

The RFP was closed on 8/27/18. (*When applicable*) There is an 3% SBE and 12% MBE and 5% WBE.

There were #4 proposals pulled from OPD, #4 proposals submitted for review, #3 proposals approved.

Contractor and Project Information

Infojini, Inc.

10015 Old Columbia Rd., Suite B215

Columbia, MD 21046

Council District County wide

The Pre-Sales Lead for the vendor is Mimoh Satdeve.

Project Status and Planning

The project is a new to the County.

Funding

The project is funded 100% by the General Fund Web.

BC2018-892

DoIT requesting approval of an amendment with DC Group for the anticipated cost not-to-exceed \$36000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
BC2018-392

Describe the exact services being provided. The anticipated start-completion dates are upon execution – 7/18/21.

The primary goals of the project are HWM UPS systems at Juvenile Court.

The procurement method for this project was Amendment. The total value of the is (\$36000.00.

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

DC Group, Inc.

1977 West River Rd.

Minneapolis, MN 55411

The Contract Specialist for the contractor/vendor is Collin Duke.

The project is located in Council District (xx) Juvenile Court

The project is an extension of the existing maintenance.

The project is funded (100% by the General Fund Mainframe Operations.

The schedule of payments is upon invoice.

The project is an amendment to a contract. This amendment changes the value \$36000.00, scope adding Juvenile Court and is the 1st amendment of the contract.

BC2018-893

Department of Information Technology

Purchase PowerMapper OnDemand Suite 12-month subscription, a software tool that analyzes entire websites and accurately reports on compliance issues with Federal regulations (W3C Web Content Accessibility Guildlines 2.0 and United States ADA Guidelines Section 508). The federal government requires that our websites be fully WGAC/ADA 508 compliant. Manual review of the county websites would be very time consuming and would be prone to errors.

The purchase of a user-friendly software tool that can scan web site structure and navigation/accessibility performance and provide step-by-step guidance to web designers and developers on how to correct any issues. This is a request to renew the subscription of a software tool that was informally bid in BuySpeed and was awarded to PowerMapper Software Limited as the lowest bidder.

An RFP Exemption is being requested. The results of the previous bid in 2017 were evaluated by the Web Development Department and it was determined that not only was PowerMapper Software Limited able to provide a superior product, but the cost was much lower. The only other option is the manual review of the county web sites which would be very time consuming and would be prone to errors.

BC2018-894

Title: Dept. Public Safety & Justice Services; RQ JA-17-38881; 2018-2019; Mental Health Services for Homeless Inc DBA Frontline Service; Contract 2nd Amendment; Service in coordination with the Defending Childhood Initiative Project: Central Intake and Assessment

Scope of Work Summary

Public Safety & Justice Services requesting approval of a contract first amendment with Mental Health Services for Homeless Persons Inc D.B.A. Frontline Service for the anticipated cost not-to-exceed \$375,856.00. The anticipated start-completion dates are 10/01/2018 – 9/30/2019.

The primary goals of the project are list 2 to 3 goals.

Service in coordination with the Defending Childhood Initiative Project: Central Intake and Assessment accordance with the terms and conditions of the Victims of Crime Act VOCA Grant.

Conduct screening for all children and their families referred by Community Access agency via Defending Childhood screening tool provided and progressing to assessment stage, when indicated.

Conduct assessments for children utilizing a range of developmental level clinical assessment instruments specified by County.

Procurement

The proposed contract 2nd amendment received an exemption on _____.

Contractor and Project Information

The addresses contractor is:

Mental Health Services for Homeless Persons Inc. DBA FrontLine Service
1744 Payne Avenue
Cleveland, Ohio 44114
The CEO is Susan Neth

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by the Ohio Attorney General Victim of Crime Act VOCA Grant Fund.

The schedule of payments is by invoice.

The project is a 2nd amendment to the contract. This amendment changes: additional funding the amount of \$855,856.00; extends the period of time from 10/1/2018 until 9/30/2019.

*First Amendment time period 10/1/2017 until 9/30/2018 for additional \$240,000.00

*The original contract CE1700052 term was 12/1/2016 until 9/30/2017 in the amount of \$240,000.00.

A new VOCA grant award for the period 2018-2019 was received to continue with the services.

BC2018-895

The Department of Human Resources 2018 RFB for 1,300 Fitbit-Charge 3s for The County Wellness Program on RQ43717

Scope of Work Summary

The Department of Human Resources requesting approval of a purchase order with Fitbit, Inc. for the anticipated cost of \$156,650.00

Purchase of 1,300 Fitbit Charge 3s for the County Wellness Program.

The primary goals are to incentivize wellness program participation and improve employee wellness.

This item is related to the 2018 Viverae employee wellness incentive program. Employees who reached the participation goal were awarded a cash incentive as well as advanced health and fitness trackers. The wellness committee would like to distribute prior to year-end.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$156,650.

The RFB closed on 11-9-2018.

There were five submitted for review, one recommended.

Contractor Information

The address of the vendor is:

Fitbit, Inc.

199 Fremont Street, 14th Floor

San Francisco CA 94105

The CEO, President and co-founder is James Park.

Status and Planning

This is a new project to the County.

Funding

Funding is 100% Self-Insurance Wellness Funds.

Payments will be made one time.

BC2018-896

Department of Public Safety and Justice Services; RQ#43856 2018 Across the Street Productions, Inc.; Sole Source Contract Blue Card All Hazards Command Training & Certification Program Train-the-Trainer Course

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with Across the Street Productions, Inc. for the anticipated cost not-to-exceed \$54,000.00.

This request is for Blue Card All Hazards Incident Command Training and Certification for 12 local fire fighters for a Train-the-Trainer course. This would allow a core group of Incident Commanders in the County to be able to provide this training locally to additional members of County Fire Departments and strongly facilitate needed standardization of incident command training throughout the County. The anticipated start-completion dates are 12/10/2018- 06/30/2019.

The primary goals of the project are to strengthen the incident management skills for command officers and to standardize fire service incident management skills across the County.

Procurement

The proposed contract is an OPD approved sole source item with materials attached.

The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.

Contractor and Project Information

The address of all vendors and/or contractors is:

Across the Street Productions, Inc.
77 East Thomas Road, Suite 250
Phoenix, AZ 85012

The Vice President for the contractor/vendor is John Brunacini.

Project Status and Planning

The project is new to the County.

The project has 2 phases. The individuals taking the course must first complete the Online Fire Command Training Session and then they will take the Train the Trainer Course.

Funding

The project is funded 100% by the General Fund – Public Safety Grants Administration.

The schedule of payments is by invoice.

BC2018-897

Sheriff's Department; RQ# 43347 2018 DataSkill, Inc.; Contract IBM i2 Analyst's Notebook Software Support

Scope of Work Summary

Sheriff's Department requesting approval of a contract with DataSkill, Inc. for the anticipated cost not-to-exceed \$9,996.47.

This purchase is to continue software maintenance and support for our I2 Analyst's Notebook software. The anticipated start-completion dates are 12/01/2018- 06/30/2021. The software is used for data analysis and investigation that facilitates information sharing and intelligence production. The software gives crime analysts the ability to conduct social network analysis, temporal analysis, geospatial analysis along with the ability to share work products and charts with others that do not have full copies of the software.

The primary goals of the project are intelligence production and information sharing.

The volume of data such as police reports and suspects is in the millions and it would take an individual too long to go through this amount of data on their own. Having crime analysis software allows for higher-level analytics that cannot be achieved by traditional statistical software.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval - TBD
- b) Are the purchases compatible with the new ERP system? – n/a
- c) Is the item ERP approved – n/a
- d) Are the services covered by the original ERP budget – n/a

Procurement

The procurement method for this project was an Informal RFB. The total value of the Informal RFB is \$9,996.47.

The Informal RFB was closed on 09/11/2018.

There were 4 bids submitted by vendors, however 1 was for the incorrect term and 1 was late, so only 2 were considered. We are moving forward with the lowest-price bid.

Contractor and Project Information

The address of the vendor is:

DataSkill, Inc.
2190 Carmel Valley Rd., Suite D
Del Mar, CA 92014

The CEO/President and Founder for the contractor/vendor is Nigel Hook.

Project Status and Planning

The project is a renewal of software maintenance and support for our I2 Analyst's Notebook software.

Funding

The project is funded 100% by the Criminal Justice Information Sharing budget.

The schedule of payments is by invoice.

BC2018-898

Common Pleas Court/Corrections Planning Board

The Sober Recovery Housing Program is a collaborative between the Cuyahoga County Common Pleas Court/Corrections Planning Board, the ADAMHS Board and the “Master” providers who will work with Sober Houses to provider(s) the service in Cuyahoga County. The goal is to provide a coordinated, multi-system approach designed to combine the sanctioning power of treatment drug courts with effective substance use disorder treatment services to decrease criminal behavior, substance use and incarceration.

The Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board will provide Sober Housing options to probationers who have completed a residential substance treatment program and do not have a safe environment to return home to; (or) probationers who have completed an IOP substance treatment program and immediately relapsed in their home environment.

The target population of the Sober Recovery Housing Program addresses Substance Use Disorder diagnosed individuals. The program will provide 110 of these individuals with beds in a sober house, which will generally not to exceed 3 months.

Lack of sober living options for SUD clients who are presented without a safe residence to return to in the community.

BC2018-899

Juvenile Court FY2019 Agreement with Cuyahoga County’s Office of Health & Human Services/Department of Children & Family Services (DCFS) for Family Centered Support Services

Scope of Work Summary

Juvenile Court requesting approval of an Agreement with DCFS for the anticipated cost \$125,000.00.

Describe the exact services being provided. The Court contracts with DCFS for the Family Centered Support Services Program. This provides the Court the ability to utilize the vendors chosen by DCFS for this service. The vendors will be utilizing High Fidelity Wrap around Services, family preservation, nurturing parenting, supported visits, medical case management, as well as, other evidenced based practices. The anticipated start-completion dates are January 1, 2019 through December 31, 2019.

The primary goals of the project are (list 2 to 3 goals).

To provide wrap around services for Juvenile Court youth.

Procurement

The procurement method for this project was a government purchase. The total value of the agreement is \$125,000.00.

Contractor and Project Information

DCFS
3955 Euclid Avenue
Cleveland, Ohio 44115

DCFS
3955 Euclid Avenue

Cleveland, Ohio 44115

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% funded by the Health & Human Services Levy Fund.

The schedule of payments is quarterly.

BC2018-900

Juvenile Court FY2019 Contract with M2COMSYS for Clinician Dictation and Transcription Services

Scope of Work Summary

Juvenile Court requesting approval of a contract with M2COMSYS for the anticipated cost of \$40,000.00.

This vendor provides the dictation equipment, as well as, the report transcription for the clinicians in the Court's Diagnostic Clinic. The anticipated start-completion dates are January 1, 2019 through December 31, 2020.

The primary goals of the project are (list 2 to 3 goals).

The vendor provides the dictation equipment that the clinicians use to dictate their reports.

The vendor transcribes the dictations into reports.

Procurement

The procurement method for this project was an RFP. The total value of the RFP is \$40,000.00.

The RFP was closed on July 10, 2019. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

There were three (3) proposals submitted and reviewed.

Contractor and Project Information

M2COMSYS

811 Grier Drive Suite D

Las Vegas, NV 89119

The Project Manager is Jacob Manimallethu

Project Status and Planning

The project is an occasional project.

Funding

The project is funded 100% funded by the Health & Human Services Levy Funds.

The schedule of payments is monthly

BC2018-901

JUVENILE COURT FY2018 MNJ TECHNOLOGIES DIRECT MONITORS

Scope of Work Summary

Juvenile Court requesting approval of a purchase with MNJ Technologies for the anticipated cost \$9,800.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. Purchase of replacement computer monitors, to be purchased upon BOC approval

Procurement

The procurement method for this project was State contract for \$9,800.00

State contract per County IT

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

This item was competitively bid but was rejected by county IT Department. An RFP exemption is being used as the purchase is being made off a state contract.

Contractor and Project Information

MNJ Technologies Direct Inc.
1025 East Busch Parkway
Buffalo Grove, Ill. 60089
Susan Kozak

Funding

100% special revenue fund

The schedule of payments is by purchase order

BC2018-902

Juvenile Court FY2018 Contract Amendment with The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS) for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Program

Scope of Work Summary

Juvenile Court requesting approval of a contract amendment with The ADAMHS Board for the anticipated cost \$7,220.45. This changes the not-to-exceed value of the contract from \$50,874.99 to \$58,095.44.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2017-255
BC2017-651
BC2018-170

Describe the exact services being provided. The Court is contracting with the ADAMHS Board for the CALM Program. The ADAMHS Board contracts with Applewood Centers, Inc. to provide the assessment services for this program. The anticipated start-completion dates are 1/1/17 – 6/30/19

The primary goals of the project are (list 2 to 3 goals).

To provide the vendor to complete the assessments for the CALM program.

These assessments determine which youth are eligible to be diverted into this program.

Procurement

The original procurement method for this project was an exemption. The total value of the agreement is \$58,095.44.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

ADAMHS Board

2012 W. 25th Street. 6th Floor

Cleveland, Ohio 44113

The CEO of the ADAMHS Board is Scott S. Osiecki

Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. State the time-line and reason for late submission of the item. This amendment is late due to the vendor not returning the signed original amendment until November 16, 2018. The original amendment was sent to them on June 6, 2018. A revision to the amendment was later sent in August of 2018.

Funding

The project is funded 100% by Title II Grant Funds.

The schedule of payments is monthly.

The project is an amendment to an agreement. This amendment changes time period, as well as, the not-to-exceed value and is the 3rd amendment of the contract. The history of the amendments is:

2017 - \$2,073.72

2018 - \$37,240.27

BC2018-903

DCFS RQ# HO-18-40091 2019 Mental Health Services for Homeless Persons, Inc. DBA FrontLine Service Contract Amendment for Partnering for Success

Scope of Work Summary

DCFS requesting approval of a contract amendment with Mental Health Services for Homeless Persons, Inc. DBA FrontLine for the anticipated cost \$135,000.00 (Not to exceed)

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Original - \$500,000.00 – BC2017-764

Amend 1 - \$46,637.00- BC2018-647

Amend 2 - \$600,000.00 – Pending Council Approval

FrontLine Service will provide Critical Time Intervention and/or Trauma Adapted Family Connections to no more than 26 families. FrontLine Service has provided case management and therapeutic services to 136 homeless caregivers since the Partnering For Family Success program began.

The anticipated start-completion dates are 1/1/19 – 12/31/19

The primary goals of the project are (list 2 to 3 goals).

The service model was designed to provide approximately 12-15 months of service to each family and as a result, the model assumed that services for families would end by September 30, 2018. The initial program assumptions have not held up and families are needing about 18-24 months of services to achieve case resolution. As a result, FrontLine has served more families for a longer period and they have needed additional resources to do so.

Procurement

The procurement method for this project was FrontLine service was originally part of the Pay for Success Program but did not meet benchmarks in order to be successful. DCFS does not want to drop these families from receiving services, so they are requesting to amend the OHS/Coordinated Intake contract in order to carry these families. The total value of the original RFP was \$500,000.00.

The RFP was closed on 7/14/17. There was no SBE goal.

There was 1 proposal pulled from OPD, 1 proposal submitted for review, 1 proposal approved.

Contractor and Project Information

Mental Health Services for Homeless Persons, Inc. DBA FrontLine Service

1744 Payne Avenue

Cleveland , Ohio 44114

Council District 7

The point of contact for this project is Dana Santo at FrontLine

The address or location of the project is:

1744 Payne Avenue

Cleveland , Ohio 44114

Council District 7

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded by 100% HHS Levy.

The schedule of payments is monthly invoice.

The project is an amendment to a contract. This amendment changes the scope to add the Partnering Success Program to the amendment and is the third amendment of the contract. The history of the amendments is:

Original 1/1/18-12/31/18 - \$500,000.00 – BC2017-764

Amend 1 – 12/31/18 - \$46,637.00- BC2019-647

Amend 2 - 12/31/19- \$600,000.00 – Pending Council Approval

Amend3 – 12/31/19 - \$135,000.00 – Current

BC2018-904

Office of Early Childhood

The goals of the ECMH program are to identify children, ages 0 through 6, in need of ECMH services, ensure timely access to ECMH services, engage the family in a treatment plan, and assure that necessary follow-up and transition services occur. Early childhood mental health services encompass a continuum of approaches in working with young children and their families that include the promotion of healthy social and emotional development, the prevention and early intervention of mental health difficulties and the treatment of mental health conditions among very young children in the context of their families.

We are adding a training for our ECMH Therapists Which at the time is only offered by Zero to Three: *DC:0-5™ Diagnostic Classification of Mental Health and Developmental Disorders of Infancy and Early Childhood* (DC:0-5) was released in 2016 and is the only diagnostic classification system specific to children birth through 5 years old. This diagnostic system is developmentally appropriate, relationship-based, contextually driven and culturally sensitive.

Two-day comprehensive training on *DC:0-5™ Diagnostic Classification of Mental Health and Developmental Disorders of Infancy and Early Childhood* targeting clinicians from fields of mental health, health and early intervention who are responsible for supporting diagnosis of infants and young children. Learn about the multi-axial approach to diagnosis, an approach which is developmentally informed, relationship-based, contextually grounded. Understand the contents of the each axis, including highlights of new clinical disorders in Axis I.

Funding Source is Health and Human Services Levy

Rationale Supporting the Use of the Selected Procurement Method

We have continuing funding for our ECMH Program, but these dollars are for a new training for our ECMH Therapists which was not specifically included in the budget.

As a political subdivision, the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County is responsible for the planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County. Because of their lead role in the mental health arena they were identified as the lead agency for the implementation of the Early Childhood Mental Health Program in Cuyahoga County. Invest In Children recognizes the important work that the ADAMHS Board offers and that they are vital part of the Early Childhood System in Cuyahoga County.

What other available options and/or vendors were evaluated? If none, include the reasons why (*Attach supporting documentation such as other vendor quotes/pricing*).

No other vendors were evaluated at this time as the ADAMHS Board is the government entity that implements the Early Childhood Mental Health System in Cuyahoga County.

However, the ADAMHS Board conducts an RFP process to help them determine which vendors will provide the actual ECMH services to families. All dollars that the ADAMHS Board receives from Invest in Children pass through to those community agencies chosen as vendors through the RFP process.

What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? .

Again, the ADAMHS Board is a government entity that is responsible for the planning, funding and monitoring of public mental health services delivered to the residents of Cuyahoga County. They are the lead agency implementing the Early Childhood Mental Health Program in Cuyahoga County. The goals of the program are the promotion of healthy social and emotional development, the prevention and early intervention of mental health difficulties and the treatment of mental health conditions among very young children in the context of their families.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive process. (*Attach supporting documentation*).

There are currently families enrolled in the Early Childhood Mental Health program which would see a disruption of services if we were to go through a competitive bid process. Severing services in the middle of treatment could have a detrimental effect on the families currently enrolled.

Describe what future plans, if any, your department can take to permit competition before any subsequent purchases of the required supplies or services. If none, please explain why.

We currently do not have any plans to permit competition for the ECMH Program because the ADAMHS Board is the lead agency for early childhood mental health in Cuyahoga County. However, please note that the ADAMHS Board conducts an RFP process regularly to help them determine where to allocate funding for their programs including Early Childhood Mental Health.

BC2018-905

Office of Early Childhood

Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

The Cuyahoga County District Board of Health is a political subdivision of the State of Ohio that serves as the lead agency implementing the Newborn Home Visiting Program.

The Newborn Home Visiting Program provides a home visit by a registered nurse to low income and teenage mothers giving birth at Metro, University, and Fairview hospitals within the first weeks of bringing the baby home.

This is a contract amendment to add the dollars to change the scope to allow us to update and enhance the database used to track program participants. The term will be December 1, 2018 to December 31, 2019.

Funding Source(s) including percentage breakdown and identify the actual fund name(s).

HHS Levy - \$67,346.00 – 100%

Was the specific project funding included in OBM-approved budget for the current year? If not, please explain.

The Newborn Home Visiting Program is a continuation project that is included the current budget. The database update and enhancements is an addition to the Program

Rationale Supporting the Use of the Selected Procurement Method

Cuyahoga County District Board of Health is a governmental entity whose primary mission is to prevent disease and injury, promote positive health outcomes, and provide critical services to improve the health status of the community.

The Cuyahoga County District Board of Health is uniquely qualified to provide skilled nurses for the program. During the one-time newborn visit, the nurses help parents learn about the health and growth of the baby while receiving answers to questions they may have. The RN completes a non-invasive health screening which includes a maternal depression screening, and questionnaire to discuss the health of the parent and newborn. The goal is to identify medical concerns early, help link the family with community resources and services, and make referrals to Help Me Grow ongoing services and other Invest In Children services.

The RN discusses any medical problems regarding the baby, and helps the family explore choices and practices on how to keep themselves and the baby healthy

The updates and enhancements are for the database the BOH uses to track program participants. The BOH will contract with the developer of the original database for these enhancements.

What other available options and/or vendors were evaluated? If none, include the reasons why (Attach supporting documentation such as other vendor quotes/pricing).

We originally contacted our Department of Information Technology about taking on the updates and enhancements but for a few reasons it was determined that the Board of Health should take this on. One reason, was that DoIT did not have the source code to work from and two, even if they could get it would not be a priority to get done.

The Board of Health was specifically chosen to provide newborn home visiting services because of their unique mission as the lead public health provider in Cuyahoga County. The Board of Health is in a position to continue to provide nurses for the program and to lead the enhancements and updates to the database they use on a daily basis.

What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? (Attach supporting documentation).

The County Board of Health was chosen to be the lead agency because of their role as the lead public health provider for Cuyahoga County. The Newborn Home Visiting Program is health focused as the outcomes are to:

1. Improve maternal and infant health
2. Connect families to other community resources that support families
3. Link families to a medical home

The database was developed several years ago because the nurses were using a lot of their time entering information on paper and then two separate databases. The new database streamlined the process, but it's been a few years and we need to update and enhance the system.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive process. (Attach supporting documentation).

We could allow competitive bidding but I'm not sure many if any other than the original vendor could apply based on the system created.

Describe what future plans, if any, your department can take to permit competition before any subsequent purchases of the required supplies or services. In none, please explain why.

There are currently no plans to permit competition for these services as the Cuyahoga County District Board of Health is a governmental entity that is the lead Public Health agency in the County. They are uniquely qualified to implement this program. The Newborn Home Visiting Program is vital part of the Early Childhood System in the Cuyahoga County targeting high risk moms with newborns.

We do not expect to make many more updates to the system that the BOH cannot do themselves in the future.

C. – Consent Agenda

BC2018-906

Scope of Work Summary

The Department of Public Works is requesting approval of One (1) Offer of Settlement Agreement for acquiring necessary Right-of-Way for the Sprague Road Project in the City of Middleburg Heights, Ohio and Strongsville, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 3 T (Temporary Easement)

Property Owners: James B. Saiko

Recommended Offer of Settlement: \$1300.00

Fair Market Value Estimate: \$1300.00

* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

The primary goal of the project is to acquire the temporary easements for the project
The project is on Sprague Road, between Webster and W. 130th, in Middleburg Heights, Ohio and Strongsville, Ohio.

Districts 4 & 5

Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant KMJM visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

Contractor Information

Parcel 3T (Temporary Easement)

James B. Saiko

7901 Webster Road

Strongsville, Ohio 44136

Funding

Issue 1 Funding: 50% - County Road and Bridge: 50%

Prior Resolutions:

R053901 (10/6/2005) – Convenience and Welfare

R2018-0127 (6/26/2018)– Approval of ROW Plans

BC2018-907

(See related items for proposed Travel for the week of 12/10/2018 in Section C. above)

BC2018-908

(See related items for proposed purchases for the week of 12/10/2018 in Section C. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Scope of Work Summary:

Department of Public Works is requesting approval for the following:

Accept and enter into the Member Community Infrastructure Program Grant Agreement between Northeast Ohio Regional Sewer District and Cuyahoga County in the amount of \$127,500.00 for the period of 1/1/2019 to 12/31/2020 for reimbursing 85 property owners in Olmsted Township up to \$1,500.00 per property for construction of lateral sewer connections and decommissioning of household sewage treatment systems; and

Reimburse the owners of the parcels listed in Exhibit D of the MCIP Grant Agreement an amount up to \$1,500 per parcel for the construction of lateral sewer connections and decommissioning of household sewage treatment systems.

Pursuant to Section 501.09 (A) of the County Code, the County applied to Northeast Ohio Regional Sewer District to the 2019 Member Community Infrastructure Program to reimburse property owners up to \$1,500.00 per property for the abandonment of existing and failing on-site septic systems and installation of sewer laterals connecting to the Bagley Road Sewer Project and the Olmsted Falls Phase 5 Sewer Project. Elimination of the septic systems will drastically reduce the amount of untreated wastewater entering the Rocky River and the French Creek watersheds.

The primary goal of the MCIP Grant Agreement is to award the County an amount not to exceed \$127,500 for the calendar years 2019 and 2020 for reimbursement to 85 property owners that are connecting to the Bagley Road Sewer Project and the Olmsted Falls Phase 5 Sewer Project in Olmsted Township.

Procurement

The MCIP Grant was applied for in June 2018 and approved by NEORSD on September 20, 2018.

Contractor and Project Information

Northeast Ohio Regional Sewer District
3900 Euclid Avenue
Cleveland, Ohio 44115
The location of the projects is Olmsted Township

The project is located in Council District 5.

Project Status & Planning

Funding

The index code for reimbursement deposit is ST540633- Fund/Subfund: 54P/550

The anticipated reimbursement amount per calendar year 2019 is \$27,500 and for calendar year 2020 is \$100,000.

Item No. 2

Department of Development

Scope of Work Summary

requesting approval of a homeowner rehab loan, deferred, to Borrower Cichra for contract with CB Mullins Construction Company, Inc. for the anticipated cost of \$1,420.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Judith Cichra

City – Fairview Park

Total Loan Amount of \$29,670.00

Property Taxes are current as of 11/05/2018.

Scope of services – Housing Rehabilitation

Homeowner loan includes agreements with the following:

CB Mullins Construction Company Inc. \$22,560.00

PBG Electric \$4,850.00

American Building and Applicators \$1,300.00

Homeowner Contingency in the amount of \$960.00

Item No. 3

Office of Homeless Services, 2018 , U.S. Department of Housing and Urban Development, Grant Agreement, \$726,315; Rapid Re-Housing for Single Adults and Families.

Scope of Work Summary

Office of Homeless Services requesting approval of a Grant Agreement with the U.S. Department of Housing and Urban Development, OH0525L5E021702, in the amount of \$726,315.00 for the term of 11/01/18 – 8/31/19. The application for the funds was approved by the Board of Control on 9/11/17; BC2017-656.

This is a Renewal Grant awarded through the FY2017 Continuum of Care Homeless Assistance Grant Competitive Grant process. The award will PROVIDE FUNDING FOR SHORT TERM RENTAL ASSISTANCE FOR INDIVIDUALS AND FAMILIES to rapidly exit emergency shelter and return to permanent housing. Over the 12-month grant term, over 100 families and 150 single adults will be assisted.

VI – PUBLIC COMMENT

VII – ADJOURNMENT