



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, January 10, 2018

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	X	Chairman		
Steven Greene	X	Vice Chair – (Law Enforcement)	Craig Bollinger	
Randy Kimbro		Brook Park	Lt. Tom Cramer	X
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas	X	City of Cleveland Rep.	John O’Flaherty	
Debra Cavett	X	City of Cleveland Rep.	Lt. Reynaldo Oritz	
Lisa Raffurty	X	CECOMS	Supervisor Shawn Smith	
Melinda Burt	X	Cuyahoga County	Nancy Kolcan	
Pete Greene	X	Cuyahoga County		
Chief Scott Gilman	X	Fire	Chief Rega	
Chief Steven Rega	X	Fire	Chief Turner	
William Telfer	X	Hospitals	Beth Gatlin	
Nick DiCicco	X	Law Enforcement	Carol Haddon	
Chief Bruce Elliott		MARCS	Chief Tom Robinson	X
Jim Heath	X	MARCS	Chief Freeman	
Jeff Scott	X	Law Enforcement	Deano McNeil	
George Balasko	X	PARMA	Capt. Ronald Heffern	
T. J. Martin	X	PARMA	Mike Lasky	
Rob Jamieson		Public Works	Bob Girardi	
Tim Clapp	X	Regional Dispatch	Jack McCarthy	
Ron Barlow		Regional Dispatch	Kristina Eich	X

Others in Attendance: A. Griffith, W. Samijlenko, M. Neumann, B. Glaettli, C. Haddon, J. Hoffmann, R. Katona, J. Mays, S. Smith, E. Schepp, D. Leff, B. Adkins, E. Upperman, C. Bollinger, J. O’Flaherty, B. Kaminski, L. Tafe, J. Herramen, K. Papesh, S. Garwood

AGENDA ITEMS

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Called to order by Shaw at 9:36 AM.
- Roll Call conducted, 20 voting members, quorum met.

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2. PUBLIC COMMENT

- T.J. Martin thanked Chief Shaw for his service as Chairman.

3. VOTE FOR NEW CHAIR

- Chief Shaw asked for nominations for the Chairman position he was stepping down from.
- Lisa Raffurty nominated Steve Greene, T.J. Martin seconded the nomination.
- Chief Gilman nominated Chief Rega, Jim Heath seconded the nomination.
- Chief Shaw asked if there were any other nominations twice and there were none.
- Nominees were each given 3-5 minutes to tell everyone their background and experience. Chief Rega was asked to leave the room and Steve Greene spoke for approximately 4 minutes about his work experience and his 14 plus years of experience attending and serving on the Communications committee.
- Steve Greene then left the room while Chief Rega spoke for approximately 1 minute about his work experience and his 4 years of attending committee meetings since he became the Fire Chief.
- Chief Shaw then asked Melinda Burt to assist in counting the vote since she was the most impartial attendant in the room.
- All voting members were given paper ballots and told to write the last name of the candidate of their choice on it then Chief Shaw went around the room with a box to collect the ballots.
- Once all ballots were collected Chief Shaw and Melinda counted the votes to determine Steve Greene the winner.
- Steve Greene assumed the Chair roll for the duration of the meeting.

4. REPRESENTATIVES

- The next order of business concerned changes to the voting members and/or what association they represent. Pete Greene went down the roll call list and changes were made to:

Chairman	Steve Greene replacing Chief Shaw
Vice Chair	Now vacant, the election to fill this will take place during the next meeting
SW Radio COG	No change, Randy Kimbro with Tom Cramer as alternate
City of Cleveland	No change, Brad Handke with Courtney Newman as alternate
City of Cleveland	No change, Laura Palinkas with John O'Flaherty as alternate
City of Cleveland	No change, Debra Cavett with Lt. Ortiz as alternate
CECOMS	No change, Lisa Raffurty with Shawn Smith as alternate
Cuyahoga Co. EMA	No change, Melinda Burt with Nancy Kolcan as alternate
Cuyahoga Co. EMA	No change, Pete Greene with Adam Griffith as alternate
Fire	Chief Gilman remains, an alternate will be named at next Committee meeting.
Fire	No change, Chief Rega with Chief Turner as alternate
Health Affairs	No change, William Telfer with Beth Gatlin as alternate
Law Enf.-Muni	Possible change next Law Enf. meeting, Nick DiCicco/Carol Hadden
MARCS User Group	No change, Chief Elliot with Chief Robinson as alternate
MARCS User Group	No change, Jim Heath with Chief Freeman as alternate
Law Enf.-Non Muni	Jeff Scott, new alternate will be Lt. Leff

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Parma	No change, George Balasko with Wally Samijlenko as alternate
Parma	Chief Lasky and TJ Martin switched making TJ the primary
Public Works	Lindy will contact Dever to get an update
Reg. Dispatch East	N. DiCicco/C. Hadden may move from Law Enforcement to Dispatch. Tim Clapp will remain until a decision is made.
Reg. Dispatch West	No change, Ron Barlow with Kristina Eich as alternate
Service Department	Raffurty will contact Mike Devers from County Public Works

- Chairman Greene asked someone to coordinate a regional dispatch meeting so someone can be named, Raffurty agreed to coordinate the meeting

5. APPROVAL OF NOVEMBER & DECEMBER 2017 MINUTES

- November minutes need the date on the top of pages 2-4 changed from September to November.
- No other edits needed for November. Martin Motioned to approve, seconded by Bollinger. Burt, Heath, and Robinson abstained. All others voted ayes by voice vote, no nays. Motion passed
- December minutes shows Metro Health on a 420 MHz system and is should be a 460 MHz system.
- DiCicco said that South Euclid and University Heights would like to make the switch over to a P25 700/800 MHz system. Shaker Heights and Cleveland Heights will remain on their respective UHF systems.
- Martin motioned to accept the minutes as amended, seconded by Bollinger. Burt, Heath, and Robinson abstained. All others voted ayes by voice vote, no nays. Motion passed.

6. RADIO ALLOCATIONS

- Pete Greene asked Raffurty for a recap of radio allocation talks during the December meeting. Raffurty explained the December meeting was an emergency meeting to decide what the Committee was going to request at the following days CCESAB meeting where excess 2015 funds could be requested.
- The Committee decided on two motions, #1 for 72 radios for Metro Health and University Circle PD, #2 for 50 radios meant for WEB and SERT. Tafe & Harraman explained the applications are due January 31st so they will be getting those done. The State will make their selections by Feb 8th and we will only have until May 31st to purchase radios if awarded the funding.
- There was also discussion about Cuyahoga Valley and Richmond Hts. radios, Richmond Hts. is in attendance today in order to present their request.
- Chiefs Gilman and Rega objected to radios going to RHPD if it resulted in the Valley agencies being shorted. Chief Gilman explained the cache radios going to RHPD were temporary until the next batch of radios are purchased.
- Tafe informed the Committee the 2017 UASI application was submitted the 3rd week of December and should be approved in February. The State could come back asking for clarifications or corrections which could delay the award. 2017 UASI is for \$170,000, a formal bid will be necessary but the bid specs are already done so this round should be quicker than the last.
- Tafe also informed the group of another funding source available which would only require an informal bid and could be for anywhere between \$500 - \$25,000.

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- The possibility of a different make/model radio winning the bid was discussed if RH took new Kenwood's now then the others were another model.
- Harraman - Fill holes with money that can be reallocated.
- Tafe – Informal bid, \$500 - \$25,000, could get 13 radios if the pricing from last purchase has not changed. If bid today could have radios early February. Can't go over \$25,000 without going to formal bid.
- Greene – Chief Shaw mentioned he has 12 XTL 5000's, Greene has 3 or 4 that could be lent to RHPD until the new radios come in, those added to cache should get them close to what they need
- Harraman – Under \$100,000 does not have to go back to CCESAB again
- Options are 36 radios that will be replaced in future all same make model or mixture of radios, different models, etc...
- Tafe – The cache radios are what Brandy has offered to provide accessories for, the new radios will not come with accessories – only the radio, antenna, battery and a charger
- Raffurty – What are the chances we get anything other than Kenwood again, Handke said pretty good because a vendor came out with one for \$1,200.00
- Balasko – Who needs what and when? RHPD looking at Feb. 28th, Chief Rega said March 1st is their planned date to go live on Cleveland. Is everyone on the list going live at the same time? Yes
- Pete Greene – Will have 24 cache radios by weeks end. The ID's will need to be deactivated to stop charges going to Fire Chiefs association.
- Pete Greene explained that in an email dated September 19, 2016 sent to Rega and Raffurty that reduced the amount of radios going to the Valley Police departments by 6 or 7 so, for example, Richmond Heights would see 28 radios from the 220 radios sitting at Brad's office in the first round and then receive 7 more radios once the 17 UASI funds are spent in the second round.
- Rega – out of the 220 fire is getting all requested, police getting 1-2 less. All 8 fire will be on one talkgroup so they have to go live together.
- Raffurty questioned the amount of radios and how they were verified.
- P. Greene – 107 are going to fire and they would not be shorted, 113 to police minus 1 per agency.
- Rega stated that they amount of radios are AFG seated positions.
- Shaw – No programming fees for the XTS, Pete can program them.
- Raffurty will find out why the 17 radios from PW were turned in, Raffurty asked Adam G. to look into what will happen with those radios.
- S. Greene - We have enough physical radios to get RHPD up and running, we can try to get you more than the 24 cache so you have some spares.
- Gilman – When the other bid comes in do we have to evaluate them again? Can we go to County Council to justify why we want to stay with Kenwood if they don't come in lowest bid? Tafe – Yes, they would have to be evaluated again and indicate why the Kenwood's are better operationally. As long as all work on P25 you have to have a good rational for a radio that costs more.
- Handke – new products out every day, one out now that meets all standards that is \$1,200. Shaw asked who is making a \$1,200 radio. Handke, not going to say right now but do your research it's out there.
- Shaw – Best interest is to take the XTS for now with the free accessories then new ones later when bids are complete. Raffurty said Brandy did not commit to 53 accessories, Shaw said no 25.

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- P. Greene - 220 Kenwood radios, 118 police requested, they will be 5 short until 17 funds. Is everyone in agreement?
- Handke – yes, we voted on that last meeting (no vote was taken last meeting).
- RHPD confirmed they will get new radios when that process is done – all agreed yes, that is the plan.
- S. Greene – Checking minutes it appears the cache going to a community in need was covered so I don't think we need to vote on it.
- Balasko – What about the 13 radios with the new funding mentioned. Rega – If 13 more can be purchased those can go to fill out the full request for the valley then all radios from 17 can go to other requests.
- Balasko - Motion made to purchase \$25,000 worth of radios to complete the valley request, seconded and voted on by voice, all ayes and no nays. Handke abstained because the radios were not coming to him.
- Lt. Leff asked about the University Circle request discussed last meeting.
- Harraman – Those applications are for 15 supplemental funds, need to be submitted by Jan. 31st. Feb. 8th State will review/select, no guarantees – this is statewide and no idea how much money they have. We will only have until May 31st to get radios purchased if awarded funds, will need to be formal bids. Harraman and Tafe will need contacts for the bids.
- Gillman asked about the \$205,000 that was re-allocated by the CCESAB. Can that money be applied to University Heights and South Euclid? Harraman confirmed this.
- Raffurty – East Cleveland also has a request for 29 radios. Gilman asked EC Police or fire, Raffurty confirmed fire. Handke said they already have radios, Raffurty – They don't have enough. Gilman – They have 6 guys on duty, Raffurty – They have 12 Gilman – No they don't, Raffurty _ they had 12 last week when I was there Gilman – They have whatever shows up for work, sometimes it's 6 sometimes it's 12. Handke – But they have 28 radios so how do they not have enough, Raffurty – They don't have 28 anymore – Handke – So that's our problem?
- S. Greene Do we have a request from So. Euclid and University Hts? Shaw – So. Euclid sent there's in last week. What are the odds we will get all \$205,000?
- Harraman said there is \$180,000 & other sub-committees will be requesting money. We have 1 official application from So. Euclid,
- Raffurty – We have one from ECFD also.
- Gilman asked DiCicco how many University Hts. would need, DiCicco said he had no idea he was trying to find out Gilman – Today is the first time we heard they were considering, DiCicco – They just got a new Mayor.
- Tafe – Caution, don't just ask for a number of radios that you don't have an actual request for, we can't have radios sitting around unused. (No application was turned in by University Hts.)
- DiCicco asked what is South Euclid's least amount of radios needed. P. Greene – 50 portables were requested.
- DiCicco – EC already has radios
- Handke – I know for a fact I programmed 28 radios for them, I also know they lost a few but if they lost that many radios and now only have 12 that's not my problem, not this committee's problem and I can't support it.
- Gilman – Most riding positions they have is 18, Handke – That's my point. Gilman – They have 2 engines, a truck, 2 medic units and a command car and we haven't made it our practice to buy spares.

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- Raffurty – Okay if they need to come down then that’s fine, I’ll go with 18 but South Euclid doesn’t have 50 cops so let’s come down there too.
- So. Euclid - stated they have 45, Shaw asked if all 45 were sworn officers, Mays stated they have 37 full-time plus 2 in the academy, plus part-time, auxiliary, officers that work court. Shaw – are aux. sworn? Mays – No, then they don’t get radios, we haven’t historically purchased for PT officers. 39 would be bottom line for South Euclid, 18 for EC. Do they already have 12 radios? Raffurty will have to check with them.
- S. Greene – So the questions would be for Univ. Hts., 39 for So. Euclid, 18 for E. Cleveland but it would be a tier II.
- DiCicco asked if we can make a motion to just do the primary’s and leave E. Cleve out - Raffurty – We don’t even know what Univ. Hts. wants – we have no request. Handke – EC was on the system, they got an AFG grant under Zook – I am still checking how many they still have on the system.
- DiCicco received Chief Hammet’s (UHPD) request during the meeting for 29 radios.
- Tafe – The reallocation of radios/money – do you already have a commitment from those communities that they plan to get on a system?
- South Euclid is purchasing mobile radios and would go on MARCS.
- Tom Cramer suggested we do two motions, first for 29 radios for UHPD and 39 for SEPD – all present voted yes (Handke left the room).
- A request for 68 radios will go to CCESAB. Handke returned and announced there are “23 ECFD radios officially on the system”.
- S. Greene – Do we have a motion for E. Cleveland?
- Lindy restated the motion for 18 radios, a tier II request seconded by Raffurty.
- S. Greene – If a community already has radios on a system they historically have been a tier II or lower request.
- Handke asked “do they know they have to pay a user fee to be on the system”,
- S. Greene asked are you collecting user fees. Handke – Just wondering.
- Chief Scott asked for clarification that the radios are calculated by seat for fire and do they actually have the need for that many – Gilman – On paper they have 18. T. Cramer – Are we better off trying to get the money then ask EC to present their request later.
- Raffurty agreed to the idea and would ask EC to present their request at the next meeting. There were concerns that asking for too many radios would potentially get turned down.
- Raffurty attempted to call the EC Fire Chief who was not available due to a working house fire.
- Melinda Burt made a motion to provide 18 radios to ECFD, Raffurty seconded the motion. A vote resulted in 4 yes, 16 no votes. Motion did not pass.

7. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- Airport Table Top Drills on January 25, 2018. 0900-1200 at Hopkins and 1300-1500 at Burke.

8. ANNOUNCEMENTS / OTHER BUSINESS

- **None**

9. EXECUTIVE SESSION

- No executive session conducted.

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10. NEXT MEETING

- All meeting will move to the Northeast Ohio Regional Sewer District. Meetings will be March 14, May 9, July 11, September 12, November 14 at 9:30 AM and will be posted on the web page much all other sub-committees.
- Next meeting will be held on Wednesday, March 14, 2018 @09:30a. Location is the Northeast Ohio Regional Sewer District on East 49th Street.

11. ADJOURNMENT

- Motion to adjourn by Martin, seconded by Bollinger.
- Adjourned at 11:49 AM.