



Health and Medical Sub Committee of the CCESAB Meeting Minutes

Date/Time: January 26, 2018 @ 1015 hours

Location: American Red Cross 3949 Euclid Avenue Cleveland, Ohio

**Attendees (Voting Committee Members)**

NAME	Present	ASSOCIATION	ALTERNATES	Present
Chris Kippes (Co-Chair)		Cuyahoga County Board of Health		
Beth Gatlin (Co-Chair)	x	The Center for Health Affairs	Andrea Bishop	x
			Dr John Glauser	
Rebecca Hysing	x	Cuyahoga County Board of Health	Heidi Scaife	x
Marek Owca		MetroHealth Medical Center	Craig Bates	
Jim Meola	x	Cleveland Clinic	Mark Myers	x
Joe Toth		UH Parma Medical Center	Kathi O'Connor	
Matt Sheehan	x	St John Medical Center	Mary Kazmierczak	
Mike Mulholland	x	University Hospitals/RBC	Bob Sabol	
Dr Thomas Gilson		Medical Examiner	Hugh Shannon	
Elayne Biddlestone		Academy of Medicine	Linda Hale	
Tracy Pate		Cleveland Dept. of Public Health		
Caroline Kessler		Fairview Hospital	John Higginbotham	
			Bill Burnett	
<b>NON voting members/attendees/guests</b>				
Larry Tafe		CC Grants		
Mark Christie		CCOEM	Kevin Friis	x
John O'Donnell		CCOEM	Bruce Elliott	
Brian Kloss		CCOEM		
Macklin Flinn		CCOEM		

- CALL TO ORDER** Co-Chairman: Beth Gatlin called the meeting of the Health & Medical Sub Committee to order, January 26, 2018 @1015
- ROLL CALL / QUORUM DETERMINATION**-Quorum established  
A determination will be made whether a quorum is in attendance pursuant to Bylaws Section 5.13
- PUBLIC COMMENT**-none presented
- APPROVAL OF MINUTES**- Beth Gatlin asked for a motion to approve the minutes of 9/29/17 meeting. (Rebecca Hysing moved/Mike Mulholland seconded) all in favor, none opposed to approve minutes.
- REVIEW OF CCESAB MEETING/PROJECT REVIEW**-Reviewed all subcommittee reports from the December 14, 2017 meeting of the CCESAB. All clarifications were answered by CCOEM. Projects outstanding for Health and Medical are the FY17 UASI PPE project for \$135,000. Will work with Grants when that project is approved by OEMA.
- ELECTION OF NEW CHAIR/CO-CHAIR/BYLAWS REVIEW**- Bylaws were reviewed and noted by CCOEM that Health and Medical is the only committee with Co-Chairs. The main CCESAB Bylaws

**\*EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)**

ORC 121.22(G)(5), a public body may hold an executive session to consider "[m]atters required to be kept confidential by federal law or regulations or state statutes."  
ORC 121.22(G)(6) provides that consideration of "[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office." Under this exception, both conditions must be met:

- (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; and,
- (2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.



do not support this. It was agreed to change the language in the Health and Medical Bylaws to allow a Chair to be elected on the even years and a Vice Chair to be elected on the odd years. Chris Kippes has stepped down from the Co-Chair position so the vote was taken to elect Beth Gatlin as the Chair and have Rebecca Hysing as the Vice Chair this year and then take an election for Vice Chair in 2019. Motions were made to approve/seconded. All in favor, none opposed. Bylaw changes will be made to reflect this change. Bylaws approval motion was made/seconded to accept bylaws pending change in in Co-Chair position description. All in favor, none opposed. Will send Bylaws to CCOEM for approval of verbiage. Discussion of need for participant list in bylaws. Will take out names and adjust list of agencies along bylaw requirements of 2/3 attendance. Discussion regarding consideration of adding any other healthcare agencies to the invitation list as guests.

Discussion of CCESAB meeting location change. CCOEM will look into availability of ME Office for quarterly Health and Medical meetings. Would like to see the group reviewing pertinent healthcare based plans for input and feedback.

7. **EXECUTIVE SESSION IF NEEDED** No executive session needed
8. **ANNOUNCEMENTS/ NEW BUSINESS** No new business
9. **NEXT MEETING** TBD (checking to see if the CC Medical Examiner's Office is available)
10. **ADJOURNMENT** Beth Gatlin called for a motion to adjourn at 1200 (Rebecca Hysing moved/ Mike Mulholland seconded); all in favor; none opposed; meeting adjourned.

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