



**CUYAHOGA COUNTY EMERGENCY SERVICES
ADVISORY BOARD (CCESAB)
MEETING MINUTES**



Date/Time: Thursday, April 14, 2016 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS), 4747 East 49th Street, Cuyahoga Hts., OH 44125

Attendees (Voting Board Members)

NAME	Present	ASSOCIATION	L=Late	
			ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Cmdr. Harold Pretel		Vice-Chair – City of Cleveland	Ron Kauntz	X
Frank Bova		Cuyahoga County	George Taylor	X
Laura Palinkas	X	City of Cleveland	Alex Pellom	
Mayor Richard Bain		Mayors & Managers		
Mayor Kathy Mulcahy	X	Mayors & Managers		
Mayor Michael Summers	X	Mayors & Managers		
Chief Timothy Malley		Police Chiefs Assoc.	Chief Kevin Nietert	X
Sherri Lippus		Township Trustee (Olmsted Twp.)	Chief Pat Kelly	X
Terry Bindernagel		MMRS	David Miller	
Alex Pellom		City of Cleveland	Robert Horwatt	X
Walter Topp		Office of Emergency Management	Mark Christie	X
Sheriff Clifford Pinkney		Cuyahoga County Sheriff	Laura Simms	X
Chief John P. Joyce		GCRTA		
CHAIR				
FUNCTIONAL COMMITTEES			CO-CHAIR	
Robert Kollar	X	AMS *Non-Voting	Peter Killmer	
Sharon Nicastro	X	Citizen Corps		
Chief William Shaw		Communications	Steven Greene	
Chief Bruce Elliott	X	EMS	Chief Cornel Munteanu	
Chief Mike Carroll	X	Fire	Chief Pat Sweeney	
Beth Gatlin	X	Health & Medical	Rebecca Hysing	
Chief Jim Repicky	X	Law Enforcement	Chief Kevin Nietert	
Bob Girardi		Public Works	Rob Jamieson	X

MINUTES

1. CALL TO ORDER

Chairman - Chief Ken Ledford called the April 14, 2016 meeting of the Cuyahoga County Emergency Services Advisory Board to order.

2. ROLL CALL / QUORUM DETERMINATION

Roll was called and a quorum was in attendance. Chief Kevin Nietert noted change for Cuyahoga County Police Chief's Association; he will be replacing Chief Timothy Malley as the representative.

3. PUBLIC COMMENT – None

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4. APPROVAL OF THE MINUTES (March 31, 2016)

Sharon Nicastro, Citizen Corps noted correction for one vote abstention at the 5:30 p.m. meeting. Motion to approve the minutes as corrected made by Mayor Kathy Mulcahy; seconded by Bob Horwatt. All in favor; none opposed; no abstentions; minutes approved.

5. OFFICE of EMERGENCY MANAGEMENT (OEM) ADMINISTRATOR UPDATE

Mark Christie from OEM reported on hazard mitigation plan update in progress; Emergency Operations Center build-out at the Juvenile Justice Center; training for Emergency Support Functions (ESFs) for RNC.

6. PUBLIC SAFETY GRANTS

Larry Tafe reported FY2016 UASI applications have been submitted. FY2016 SHSGP requests are due May 6th and will be reviewed at the May 12th CCESAB meeting. FY2014 SHSGP de-obligated funds (\$600,000.00) application due April 15th. Suggested project funding submitted by the County to the CCESAB for approval included \$400,000.00 for the Countywide Camera Project and \$174,000.00 for portable radios for Law Enforcement. Reminder that CCESAB is a recommending body for priority project submissions as the grant is regional; and the funding vote process according to the CCESAB Bylaws would not be feasible due to time constraints.

Chief Carroll asked if the FY2014 SHSGP de-obligated funds would be discussed at this meeting. Chef Ledford noted it was not an agenda item. George Taylor commented on the multiple timeline constraints for notice of available funds, submission requirements and the improbability of starting new projects that would meet the application deadline therefore it was not placed on the meeting agenda. He stated this is outside of the normal practice, as was the State's offering of the funds.

Extended discussion the surrounding the timing of the notice, main CCESAB and sub-committee's non-involvement in the process and not following the Bylaws. Also discussed were the merits of projects in progress that could be considered for funding, along with time frames for city and county procurement processes. Mayor Michael Summers suggested the CCESAB recommend to city and county officials funding in the amount of \$200,000.00 for the countywide camera project, and \$400,000.00 to the City of Cleveland's camera project enhancement.

Further Board discussion resulted with Chairman Ledford suggesting an advisory communication be sent to the County Executive and City of Cleveland Mayor Frank Jackson; roll call vote on a motion as suggested by Mayor Summers yielded the following results:

ACTION ITEM - Vote	
Motion to recommend \$400,000.00 be appropriated to the City of Cleveland camera project and \$200,000.00 be appropriated to the Cuyahoga County camera project for the FY2014 State Homeland Security Grant Program application.	Made by Chief Kevin Nietert; Seconded by Mayor Michael Summers; Roll Call Vote: Yes - 11 No - 3 Abstentions - 2

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7. COMMITTEE REPORTS

AMS – Bob Kollar

Reported FY2016 Port Security Grant has been released and closes April 25th. Notice of award expected in July-Aug. Full scale exercise scheduled April 20th, next committee meeting April 28th.

Citizen Corps – Sharon Nicastro

Community Emergency Response Teams (CERTs) will work with Red Cross for evacuation or sheltering emergencies during RNC. COAD will identify roles and responsibilities for all hazard incidents. Volunteer registration center planning is on-going.

Communications - No Report

EMS – Chief Bruce Elliott

Committee met for organizational and bylaws review; membership up from 7 to 13 with good representation countywide; discussion on projects for FY16 SHSP.

Fire – Chief Mike Carroll

Committee met April 12th. Larry Tafe presented on procurement process. Will meet to discuss 2016 HSGP requests and review bylaws.

Health & Medical – Beth Gatlin

Committee met March 25th; will resubmit items cut from FY2016 UASI request for FY2016 SHSGP.

Law Enforcement – Chief Jim Repicky

Committee met April 11th. New Chairman elected, review requests for FY2016 SHSGP

Public Works - No Report

8. EXECUTIVE SESSION – None

9. ANNOUNCEMENTS / OTHER BUSINESS

Chief Ledford noted the proclamation from the County Executive honoring former CCESAB member and City of Lyndhurst Mayor, Joseph M. Cicero Jr. He could not attend this meeting due to prior commitment. Chief Ledford will meet with him to present at a later date.

Chief Repicky requested a copy of the letter that will be presented to county and city officials.

Chief Carroll requested a list of alternates who voted yes that are not listed as an alternates for the record.

Notice will go out to all CCESAB members to name their alternate before the next meeting.

10. ADJOURNMENT

With no further business Chief Ledford called for an adjournment.

Next meeting: May 12, 2016, 2:00 p.m. at NEORSD.