



Citizen Corps Council Meeting Minutes

Wednesday, April 30, 2014
Independence Public Library, 6361 Selig Blvd., Independence, Ohio 44131
10:00 am to 11:40 am

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Michelene Holland	X	American Red Cross		
Rebecca Hysing		Medical Reserve Corps		
Sharon Nicastro	X	Citizen Corps		
Marek Owca		Health/Medical Sector		
Nicholas Phillips	X	Cuyahoga CERT Association		
Karen Seidman	X	Functional Needs Sector		
Walter Topp	X	County Office of Emergency Management		

MINUTES

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

A quorum was not present at the start of the meeting. A quorum was present at approximately 10:20 am.

2. PUBLIC COMMENT

No public comment

3. APPROVAL OF MINUTES

A motion was made by Karen Seidman and seconded by Michelene Holland to accept the minutes of the January 15, 2014, meeting. Yes – Holland, Nicastro, Seidman, Topp; Abstain – Phillips

4. UASI FY2014 GRANT REQUESTS

A motion was made by Nick Phillips and seconded by Michelene Holland to submit the following UASI 2014 funding requests to the Cuyahoga County Emergency Services Advisory Board:

***EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)**

ORC 121.22(G)(5), a public body may hold an executive session to consider “[m]atters required to be kept confidential by federal law or regulations or state statutes.”

ORC 121.22(G)(6) provides that consideration of “[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office.” Under this exception, both conditions must be met:

- (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; and,
- (2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.



- One trailer for the American Red Cross to store and transport general supplies and equipment and access and functional needs equipment at a cost of \$6000
- 15 Bluetooth devices at a cost of \$1950 (\$130 each)
- 1 Citizen Corps Coordinator contract for 20 hours/week for one year at a cost of \$23,840

Yes – Holland, Phillips, Seidman, Topp; Abstain – Nicastro

5. CITIZEN CORPS CORE CAPABILITIES / UASI STRATEGIC PLAN

Sharon Nicastro provided information on the Core Capabilities relevant to Citizen Corps/CERT as defined by FEMA and reported that the Citizen Corps portion of the UASI Strategic Plan needs to be updated. Walter Topp provided Mark Christie's recommendations for Citizen Corps/CERT Core Capabilities. Walter explained that funding requests should be based on the Core Capabilities and the THIRA and should focus on reducing risk and vulnerability.

6. NIMS CREDENTIALING / VOLUNTEER RECEPTION CENTERS

Sharon Nicastro reported that half of the County's 28 CERTs are participating in NIMS credentialing with at least one participating CERT in each of the County's eight planning regions.

Volunteers can be credentialed to assist in Red Cross shelters by taking online training and participating in a shelter exercise. This training is ongoing.

Volunteers can be credentialed to work in PODs in any jurisdiction by completing the training that is being offered by Citizen Corps in Strongsville, Westlake, Garfield Heights, and Cleveland Heights in May and June.

First Aid/CPR/AED/Bloodborne Pathogens and Damage Assessment courses will be scheduled next.

Policy on background checks is still being formulated.

A Volunteer Reception Center plan needs to be put in place and exercised.

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7. CITIZEN CORPS AND ESF #14

Citizen Corps has been assigned to ESF #14 Long-term Recovery. Sharon Nicastro asked what is expected of Citizen Corps in terms of roles and responsibilities. Walter Topp indicated that Citizen Corps should maintain a list of resource organizations. Sharon will work with organizations to build the list.

8. CITIZEN CORPS PROPOSAL

The Citizen Corps Proposal has not yet been considered. Walter Topp indicated that the portion of the proposal regarding organization memberships and the initiation of specific projects could go forward.

9. ANNOUNCEMENTS / OTHER BUSINESS

There were no announcements and no other business.

10. EXECUTIVE SESSION*

An executive session was unnecessary.

11. NEXT MEETING

The next meeting will be held during the third quarter.

12. ADJOURNMENT

There being no other business before the Council, the meeting was adjourned at 11:40 am.