

## Minutes

Cuyahoga County Board of Control  
Monday, September 17, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

#### Attending:

Armond Budish, Chairperson  
Councilwoman Nan Baker  
Joseph Nanni, County Council (Alternate for Dale Miller)  
Michael King, County Council (Alternate for Dan Brady)  
Michael Dever, Director, Department of Public Works  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 9/4/2018

Armond Budish motioned to approve the minutes from the September 4, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

#### BC2018-612

Department of Public Works, submitting an amendment to Contract No. CE1600233 with Johnson Controls Security Systems, LLC for preventive fire alarm/security system maintenance services for the Justice Center Complex including Courts Tower, Jail-1 and Galleria located at 1200 Ontario Street, Cleveland for the period 10/1/2016 - 9/30/2019 to expand the scope of services, effective 9/17/2018 and for additional funds in the amount not-to-exceed \$428,248.00.

Funding Source: Internal Service Fund – Space Maintenance

Michael Chambers, Department of Public Works presented. Nan Baker inquired about the re-evaluation of the Justice Center Complex as it relates to the information listed in the details section and asked if there is anything the Department is currently doing now that would have to be redone because \$428,248.00 is being expended that may be included in the next contract. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-612 was unanimously approved.

#### BC2018-613

Department of Public Works, submitting an amendment to Contract No. CE1600211 with Quality Control Services, LLC for construction management and support services for the period 9/13/2016 – 9/12/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-613 was unanimously approved.

BC2018-614

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1600298 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for additional funds in the amount not-to-exceed \$25,955.18.

Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund.

Nichole English, Department of Public Works presented. Michael King asked about the anticipated completion date of the project. Nan Baker asked for clarification of what funding source is being used to cover the \$25,00.00 portion of the expense. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-614 was unanimously approved.

BC2018-615

Department of Information Technology,

a) Submitting an RFP exemption on RQ43505, which will result in an award recommendation to Main Sail, LLC in the amount not-to-exceed \$450,000.00 for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 - 9/16/2019.

b) Recommending an award on RQ43505 and enter into a contract with Main Sail, LLC in the amount not-to-exceed \$450,000.00 for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 - 9/16/2019.

Funding Source: ERP General Fund

Jeanelle Greene, Department of Information Technology presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-615 was unanimously approved.

BC2018-616

Fiscal Office,

a) Submitting an RFP exemption on RQ43542, which will result in an award recommendation to Legal News Publishing in the amount not-to-exceed \$13,700.00 for typesetting and printing services for legal advertisement of delinquent land and manufactured home tax notices for the period 9/27/2018 & 10/11/2018.

b) Recommending an award on RQ43542 to Legal News Publishing in the amount not-to-exceed \$13,700.00 for typesetting and printing services for legal advertisement of delinquent land and manufactured home tax notices for the period 9/27/2018 & 10/11/2018.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office presented. Michael King asked whether the County has explored the use of electronic notice rather than printing in a newspaper of general circulation. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-616 was unanimously approved.

#### BC2018-617

Department of Consumer Affairs, submitting an amendment to Contract No. CE1700339 with Nover Englestein & Associates, Inc. for support and maintenance on the WinWam Software System for the period 2/1/2018 – 1/31/2019 to extend the time period to 1/31/2020 and for additional funds in the amount not-to-exceed \$5,010.00.

Funding Source: General Fund

Tom Dobek, Department of Consumer Affairs presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-617 was unanimously approved.

#### BC2018-618

Office of Innovation and Performance, recommending an award on RQ41913 and enter into a contract with NH Learning Solutions Corporation dba New Horizons Computer Learning Center (58-5) in the amount not-to-exceed \$25,000.00 for Employee Project Management training services for the period 9/17/2018 - 9/16/2019.

Funding Source: General Fund

Catherine Tkachyk, Office of Innovation and Performance presented. Nan Baker asked how many employees would be trained; asked how employees would be impacted as a result of this training and asked if this will be annual training or conducted on a project by project basis. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-618 was unanimously approved.

#### BC2018-619

Department of Public Safety and Justice Services, recommending an award on RQ43262 and enter into a contract with Voiance Language Services, LLC in the amount not-to-exceed \$1,000.00 for language interpretation services for Public Safety Communications for the period 9/17/2018 – 9/16/2020.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services presented. Nan Baker asked if the users of the system would be required to have the ability to access video for remote interpretation and whether this is highly accessible and useful. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-619 was unanimously approved.

#### BC2018-620

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, recommending an award on RQ42507 to various providers (23-2) in the total amount not-to-exceed \$300,000.00 for various services in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project for the period 8/1/2018 – 7/31/2019.

a) Housing Innovations, LLC for Planning and Evaluation services in the amount not-to-exceed \$281,600.00.

b) Elizabeth Lockley for Homeless Management Information Systems Reporting and Analytical Tool services in the amount not-to-exceed \$18,400.00.

Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care Homeless Assistance Grant

Shari Weir, Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services presented. Armond Budish commented that no work has been performed and no funds have been expended against this contract yet. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-620 was unanimously approved.

BC2018-621

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a contract with Northeast Ohio Neighborhood Health Services, Inc. (NEON) in the amount not-to-exceed \$60,000.00 for Safe Sleep Educator for Men/Safe Sleep Ambassador Training Programs for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 – 10/31/2018.

Funding Source: Revenue Generating

Al Grimes, Department of Health and Human Services/Cuyahoga Job and Family Services presented. Nan Baker asked how services were able to be provided since the start date of January 1, 2018 without payment being made to the vendor. Armond Budish commented on the terms of the grant and clarified how the funding would be provided for this program.

Nan Baker asked if all the funds will be used for the remainder of this contract; asked if the County is waiting to be paid for this program and asked if anyone would not be compensated if this item was not approved; Armond Budish clarified that this is for reimbursement and asked for confirmation that the funding source is Health and Human Services Levy Funds. Joseph Nanni confirmed that Health and Human Services Levy Funds used for this program are being reimbursed by the State. Mr. Budish stated that the Health and Human Services Levy funding utilized was in the budget. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-621 was unanimously approved.

BC2018-622

Sheriff's Department, recommending an award on RQ42954 and enter into a contract with Educare Medical Staffing, LLC (23-7) in the amount not-to-exceed \$300,000.00 for temporary nursing services for the period 9/17/2018 -12/31/2019.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department presented. Armond Budish commented that Trevor McAleer, County Council recommended that the temporary nursing services be made permanent, so services can be drawn upon as needed. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-622 was unanimously approved.

## C. – Exemptions

### BC2018-623

Department of Public Works, recommending an alternative procurement process on RQ43572, which will result in a master contract with various providers in the total amount not-to-exceed \$5,900,000.00 for the provision of commercial building maintenance and construction supplies; auto and truck supplies; tools and equipment; warranty; service repairs and other materials and supplies which will be divided into major classifications including but not limited to: HVAC, plumbing, electrical, carpentry, painting, tools, repairs, auto/truck, construction material and equipment for a 2-year period to be determined.

Funding Sources: Facilities - \$3,500,000.00, Road & Bridge - \$600,000.00, and Sanitary - \$1,800,000.00

Michael Chambers and Thomas Pavich, Department of Public Works, presented. Dennis Kennedy asked if there will be a not-to-exceed amount per purchase once the vendors have been selected. Mr. Kennedy commented that he wanted to ensure this process will not be used for larger single purchases, which could result in an audit finding.

Armond Budish asked if the resulting contract will come before County Council for formal approval, which will provide a check and balance for this process. Mr. Kennedy commented that he understood the need to speed up the process but recommended that a limit to the amount be set for each purchase.

Mr. Budish asked if that limit would be approved when the contract comes before the Board of Control or County Council for consideration.

Mr. Kennedy stated that this item is for approval of the alternative procurement process only and that perhaps language should be included to cap the amount per purchase to comply with a future audit and not to appear as a way to circumvent any formal process.

Mr. Budish asked Mr. Kennedy if he would recommend that this item be amended at a future date to include a maximum amount after further discussions are complete.

Michael Chambers, Director of Public Works recommended a \$50,000.00 maximum per purchase which was agreed upon by Mr. Budish and Mr. Kennedy. Michael King asked if this exemption will result in separate contracts or one master contract; asked whether these will be presented to County Council for formal approval and stated that further discussions would be held to discuss a maximum prior to the contract coming to County Council for approval. Mr. Budish stated that Michael King's recommendation is acceptable.

Armond Budish motioned to approve the item; Dennis Kennedy seconded. Item BC2018-623 was unanimously approved.

#### D. – Consent Agenda

Joseph Nanni referred to BC2018-631 Item No. IS-18-43192 and commented that there is a no cost version of the Visio Professional product available and inquired as to whether the free version could be used rather than purchasing a subscription. Nan Baker asked for more detail on who will be using the subscription and stated that more detailed information should be provided for future requests; asked if the Enterprise Resource Project would facilitate this issue once implemented; and asked if Health and Human Services Levy Funds are the appropriate funding source to use for Skill Up services. Mr. Budish echoed Ms. Baker's comment that additional information would be helpful to clarify future requests.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-624 through -631; Michael Dever seconded, the consent agenda items were unanimously approved.

BC2018-624

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1500105 with DiGioia-Suburban Excavating, LLC for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township for a decrease in the amount of (\$2,900.01).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funds, 20% Cuyahoga County using the \$5.00 Vehicle License Tax Fund.

BC2018-625

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the period 10/27/2016 – 10/26/2021 to expand the scope of services, effective 8/30/2018; no additional funds required.

Funding Source: General Fund (Enterprise Resource)

BC2018-626

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1300291 with Emergency CallWorks, Inc. for vendor-hosted next generation 9-1-1 services for the period 8/1/2013 - 1/31/2025 to expand the scope of services, effective 9/17/2018; no additional funds required.

Funding Source: Original Contract - 911 Wireless Fund

BC2018-627

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, requesting authority to apply for and accept grand funds from U.S. Department of Housing and Urban Development/Community Planning and Development in the amount of \$29,912,152.00 for the FY2018 Continuum of Care Program Competition for the period 1/1/2019 – 12/31/2020.

Funding source: U.S. Department of Housing and Urban Development

BC2018-628

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting approval of a draw-down of funds from the Cleveland Foundation in the amount not-to-exceed \$875,000.00 for the Universal Pre-Kindergarten 2.0 Program effective 8/1/2018.

Funding Source: mix of funds from private donations

BC2018-629

Department of Health and Human Services,

a) Requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount of \$5,000.00 for the Your Voice Matters Youth Summit Voter Registration event held on September 14, 2018.

b) Submitting a grant award from the Cleveland Foundation in the amount of \$5,000.00 for the Your Voice Matters Youth Summit Voter Registration event held on September 14, 2018.

Funding Source: Cleveland Foundation

BC2018-630

Fiscal Office, Presenting Proposed Travel Requests for the week of 9/17/2018

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Information Technology – Division of Applications</i>	<i>Thomas P. Fisher</i>	<i>A Meeting entitled “Urban Regional Information Systems Association (URISA) Board of Directors Meeting“</i>	<i>Urban Regional Information Systems Association (URISA)</i>	<i>6/27/-6/28/2018</i>	<i>Chicago, IL</i>	<i>**Airfare - \$306.40  **Lodging- \$192.41  Total \$498.81</i>	<i>URISA (100%)</i>

*There was no cost to the County for attendance at this event.*

*\*\*Airfare and Lodging were initially covered by Mr. Fisher and reimbursed by Urban Regional Information Systems Association (URISA) as Mr. Fisher is a member of the non-profit, URISA Board of Directors and serves as Chair of the Chapter Advisory Board.*

*Purpose:*

*To attend the annual Board of Directors Meeting for the Urban Regional Information Systems Association (URISA), the Geographic Information System (GIS) Professional Organization.*



<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Information Technology – Division of Administration</i>	<i>Thomas P. Fisher</i>	<i>A conference entitled “Urban and Regional Information Systems Association (URISA) GIS-PRO Conference 2018”</i>	<i>Urban and Regional Information Systems Association (URISA)</i>	<i>10/7/ – 10/13/2018</i>	<i>Palms Springs, California</i>	<i>*Registration Fees - \$500.00</i> <i>***Airfare - \$843.20</i> <i>**Lodging- \$1,064.86</i> <i>**Meals - \$316.00</i> <i>** Baggage Fees – \$50.00</i>  <i>**Total \$2,774.06</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$843.20)*

*Purpose:*

*The Urban and Regional Information Systems Association (URISA) is a multi-disciplinary geospatial organization that provides professional education and training, a vibrant and connected community, advocacy for geospatial challenges and issues, and essential resources. URISA fosters excellence in GIS and engages geospatial professionals throughout their careers. The 2018 URISA GIS-Pro Conference provides several comprehensive workshop and training opportunities, keynote addresses, professional development and networking events for GIS professionals.*

*Mr. Fisher is a member of the non-profit, URISA Board of Directors and serves as Chair of the Chapter Advisory Board.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of Innovation and Performance</i>	<i>Catherine Tkachyk</i>	<i>A conference entitled "MetroLab Network 2018 Conference"</i>	<i>MetroLab Network</i>	<i>10/14/ - 10/16/2018</i>	<i>Newark, New Jersey</i>	<i>***Airfare - \$337.59</i>  <i>**Lodging- \$366.10</i>  <i>**Meals - \$69.00</i>  <i>**Total \$772.69</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$337.59)*

*Purpose:*

*MetroLab Network is a group of more than 35 city-university partnerships focused on bringing data, analytics, and innovation to city government. Its members include 44 cities, 5 counties, and 59 universities. The Network's mission is to pair university researchers with city policymakers to undertake research, development, and deployment projects that improve our infrastructure, public services, and environmental sustainability. Cuyahoga County is a member of the MetroLab Network in partnership with Case Western Reserve University.*

	Travel Requests						
Department	Community Partners	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	(12)	A Workshop entitled “Structural Collapse Technician (SCT)”	Virginia Task Force 2	10/12/-10/21/2018	Virginia Beach, VA	**Registration - \$21,540.00 **Lodging - \$10,692.00 **Mileage \$450.00 **Meals \$4,752.00 **Tolls \$200.00 Total \$37,634.00	FY16 State Homeland Security Grant Program

*\*\*Reimbursement estimate to travelers (See note below)*

*Attendees: James Byrne, Rob Giaccobe, Joseph Reising, David Conlon, Chad Rapier, Jonny Thomas, Brendan McNamara, Daniel Jenik, Ron Hayden, William Foster IV, Joseph Vargo, Daniel Jedlicka*

*There are no County employees attending this event. They are firefighters from various municipalities in Cuyahoga County. They will submit expenses to the County for reimbursement from the County Grant (FY16 State Homeland Security Grant Program) which is funding the training.*

*Purpose:*

*This event provides team members for the Ohio Homeland Region (OHR) 2 Urban Search and Rescue (USAR) with specialized training to respond to terrorist events that may include building or bridge collapse or tunnel collapse. This is an 8-day, 80hr of learning to perform the skills and techniques associated with structural collapse operations: exterior shoring and interior shoring, breaching and breaking of concrete, cutting and burning, and heavy lifting and moving techniques at structural collapse incidents. The instruction follows the FEMA-approved Structural Collapse Specialist Instructor-Led Training.*

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Sources
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Macklin Flinn	A Workshop entitled “Emergency Management Institute (EMI) Master Exercise Practitioner Program E0132 and E0133”	Emergency Management Institute (EMI)	11/4/-11/9/2018  3/3/-3/8/19	Emmitsburg, MD	**Registration Fees – \$1,250.00  **Lodging - \$480.00  **Ground Transportation \$440.00  ***Mileage - \$991.76  *Meals - \$313.20  *Tolls – \$80.00  Total \$3,554.96	Emergency Management Institute  Public Safety and Justice Services Emergency Management Fund

*Requesting the use of a County Vehicle*

*\*\*Expenses which include registration fees, lodging and (ground transportation if needed), will be covered by (EMI). (Ground transportation may be required depending on the location of the training facility).*

*\*\*\*Mileage expenses will initially be covered by the Department’s Emergency Management fund then reimbursed by (EMI).*

*\*Expenses, which include meals and tolls will initially be covered by Mr. Flinn. The Emergency Management Institute (EMI) will reimburse Mr. Flinn upon completion of both training courses.*

*Purpose:*

*To attend two courses, E0132 (in November) and E0133 (in March 2019) put on by the Emergency Management Institute pertaining to emergency management practices. The Master Exercise Practitioner Program is a series of two classroom courses (E0132, E0133) focused on advanced program management, exercise design and evaluation practices in each phase of the Homeland Security Exercise and Evaluation Program (HSEEP). A Master Exercise Practitioner Program (MEPP) Capstone exercise project is required within one year after the completion of E0133.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Cullen Sweeney</i>	<i>A conference entitled "National Legal Aid &amp; Defender Association" (NLADA) 2018 Annual Conference"</i>	<i>National Legal Aid &amp; Defender Association (NLADA)</i>	<i>10/31/ – 11/3/2018</i>	<i>Houston, Texas</i>	<i>*Registration Fees - \$640.00</i>  <i>***Airfare - \$443.40</i>  <i>**Lodging- \$663.39</i>  <i>**Meals - \$144.00</i>  <i>** Ground Transportation – \$100.00</i>  <i>**Total \$1,990.79</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$443.40)*

*Purpose:*

*The National Legal Aid & Defender Association, (NLADA) Annual Conference is a premier skills-building and knowledge-sharing event for the civil legal aid, public defense, and public interest law communities. More than 700 equal justice advocates come together each year to participate in substantive workshops on topics critical to helping effectively meet the legal needs of low-income people.*

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Shaena Taylor</i>	<i>A seminar entitled "Clandestine Laboratory Investigating Chemists Association (CLIC) 28<sup>th</sup> Annual Technical Training Seminar and Workshop"</i>	<i>Clandestine Laboratory Investigating Chemists Association</i>	<i>9/3/-9/8/2018</i>	<i>Louisville, KY</i>	<i>*Registration Fees - \$625.00</i> <i>**Mileage - \$374.96</i> <i>**Lodging- \$684.81</i> <i>**Meals - \$272.00</i> <i>**Parking - \$79.50</i>  <i>Total \$2,036.27</i>	<i>FY 2017 Coverdell Grant (100%)</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*The attendee will be driving her own vehicle.*

*Purpose:*

*The annual CLIC seminar is known for highly specialized training programs on topics related to clandestine laboratory investigations, chemistry, analytical techniques, and safety programs. The seminar also provides the opportunity to meet other forensic chemists specializing in clandestine laboratory investigations. The type of training offered at a CLIC seminar is unique because of its emphasis on clandestine drug laboratory investigations, analyses, and chemistry.*

BC2018-631

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/17/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-18-43192	(1) Microsoft Project Professional and (1) Visio Professional subscription for Department of Development employee	Department of Information Technology	Dell Marketing LP	\$631.26	100% Health and Human Services Levy Fund
IS-18-43348	(15) Seagate 2TB portable external hard drives for Public Defender's Office	Department of Information Technology	HPM Business Systems, Inc.	\$977.77	General Fund
IS-18-43383	(3) Plantronics Wireless Headset Bundle for Fiscal Department Call Center	Department of Information Technology	Diltex Inc.	\$554.88	General Fund
IS-18-43427	(4) Power distribution units for new data cabinets to support hardware located at Blue Bridge Hosting Center in the Sterling Building	Department of Information Technology	Hypertec USA, Inc.	\$2,980.00	General Fund
JA-18-43522	Legal notice: Night vision monoculars for Lake County Sheriff's Office bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 Law Enforcement Security Grant
JA-18-43545	Legal notice: P25 Portable radios bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 State Homeland Security Grant
JA-18-43547	Legal notice: Lake County HazMat Fourier Transform Infrared Spectroscopy Detection bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 State Homeland Security Grant
CT-18-43511	Pipefitting supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43512	Kitchen hood cleaning and sanitizing for Euclid Jail	Department of Public Works	A Bee C Service Inc. dba Service – Tech Corp.	\$660.00	General Fund – Internal Service Fund
CR-18-42861	(2) Adobe Creative Cloud and Photoshop Licenses for Photography Lab	Medical Examiner's Office	Zones	\$7,602.96	General Fund
CR-18-43153	(4) 27" Computer monitors for new hires	Medical Examiner's Office	Diltex, Inc.	\$878.08	General Fund
CR-18-43153	(5) Adobe Acrobat software licenses for new hires	Medical Examiner's Office	Globecom Technologies, Inc.	\$929.40	General Fund

SH-18-42979	Property and evidence packaging system for Inmate Management Property Information System Department	Sheriff's Department	Clearwater Packaging Inc.	\$8,875.00	General Fund
SH-18-43216	Handheld Light Detection and Ranging Laser 4 Bundles for High Visibility Enforcement Overtime Unit	Sheriff's Department	North Coast Two-Way Radio	\$5,052.00	General Fund
SH-18-43288	(8) Riot helmets for Special Response Team Unit	Sheriff's Department	Sirchie Acquisition Company	\$1,000.00	General Fund
SH-18-43310	Storage bags for inmates' clothing	Sheriff's Department	HBD Inc.	\$24,150.00	General Fund
SH-18-43358	Bunk beds for Bedford Jail	Sheriff's Department	Bob Barker Company Inc.	\$24,135.00	General Fund
SH-18-43419	MK-4 Pepper foam spray for Jail	Sheriff's Department	Vance Outdoors	\$2,100.00	General Fund
SH-18-43472	Vacuum sealer for inmates' personal property	Sheriff's Department	Clearwater Packaging Inc.	\$9,385.00	General Fund
TR-18-43282	Production and certified mailing of tax lien certificate letters	Treasurer's Office	Midwest Presort Mailing dba Midwest Direct	\$1,901.64	Tax Certificate Admin Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-43549	Post Adoption Special Services Subsidy: Residential stabilization unit*	Division of Children and Family Services	Bellefaire JCB	\$1,390.50	70% Health and Human Services Levy Fund 30% Title IV-E
FC-18-43332	Family Centered Services and Supports: Mentoring program**	Family and Children First Council	Distinguished Men of Excellence	\$1,666.37	State
FC-18-43464	Family Centered Services and Supports: Summer camp**	Family and Children First Council	City of Solon	\$3,400.00	State
FC-18-43465	Family Centered Services and Supports: Summer camp**	Family and Children First Council	Lakewood City Schools	\$3,325.00	State
FC-18-43466	Family Centered Services and Supports: Safety adaptive equipment and adaptive aquatics class for various families**	Family and Children First Council	Northeast Ohio Network	\$1,666.37	State
FC-18-43467	Family Centered Services and Supports: Gymnastics classes**	Family and Children First Council	The Little Gym	\$1,927.00	State



*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

*\*\*Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

*Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)*

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an assignment and assumption of lease with Shaker West Professional LLC fka Greater Shaker Square Development Corporation in connection with Contract No. CE0900629 for lease of office space located at 11811 Shaker Boulevard, Cleveland, for use by Court of Common Pleas/Juvenile Court Division for the period 1/1/2010 - 12/31/2019.

Funding Source: Original Contract – General Fund

Item No. 2

Department of Development, submitting a loan agreement with Aspen Place Apartments, L.P in the amount of \$450,000.00 for funding assistance to construct a 40-unit building to provide affordable rental housing to low and moderate-income persons in accordance with the HOME Investment Partnership ACT for the Aspen Place Apartments, L.P. Project located at 6016 Lorain Avenue, Cleveland for the period 9/29/2017 – 12/31/2048.

Funding Source: Federal HOME Investment Partnership Program Fund

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from U.S. Health and Human Services - Substance Abuse and Mental Health Services Administration in the amount of \$2,000,000.00 for the Cuyahoga County Court of Common Pleas Veteran and Veteran Re-entry Treatment Court Project for the period 9/30/2018 – 9/29/2023.

Funding Source: Substance Abuse and Mental Health Services Administration

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joseph Nanni seconded. The motion to adjourn was unanimously approved at 11: 44 a.m.