

## Minutes

Cuyahoga County Board of Control  
Monday, October 7, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 9/30/2019

Dennis Kennedy motioned to approve the minutes from the September 30, 2019 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2019-725

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to accept a donation in the amount of \$250,000.00 from Huntington National Bank for support of the Universal Pre-Kindergarten 2.0 Program for the period 9/1/2019 – 8/31/2020.  
Funding Source: Donation

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Dale Miller motioned to approve the item; Dennis Kennedy seconded. Item BC2019-725 was unanimously approved.

BC2019-726

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. CE1400316 with Oriana House Inc. for Cognitive Skills Development Programming services for the period 7/1/2014 - 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$248,000.00.

Funding Source: Ohio Department of Rehabilitation and Corrections

Marty Murphy, Corrections Planning Board, presented. Dale Miller asked why this item is being submitted late and if any services have been provided or paid for since 6/30/2019. Nan Baker asked if it is expected that future grant-funded requests will always be submitted after the start date due to the timing on the receipt of grant funds from the State or if there is any way to submit any earlier. Mr. Miller asked if the State could be persuaded to modify the start date of the grant to address the timing issue of the State's approval of the budget. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2019-726 was unanimously approved.

BC2019-727

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700046 with University of Cincinnati for Cognitive Behavioral Intervention training services for Court staff for the period 8/7/2017-6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$18,000.00.

Funding Source: Competitive Reclaim Funds

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked if there is any way to submit the grant-funded requests prior to the contract expiration date and asked if any services have been provided or paid for since 6/30/2019; and asked if the additional funds are based on services over an 8-month or 12-month duration. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-727 was unanimously approved.

BC2019-728

Court of Common Pleas/Juvenile Court Division/Division of Children and Family Services, submitting an amendment to Contract No. CE1600204 with MST Services, LLC for licensures for Multi-Systemic Therapy services for the period 7/1/2016 – 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$15,400.00.

Funding Source: 50% by the Court's RECLAIM Grant Funds and 50% by DCFS's HHS Funds

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked if there is any way to submit the grant-funded requests prior to the contract expiration date and asked if any services have been provided or paid for since 6/30/2019; asked if the additional funds are based on services over an 8-month or 12-month duration and asked for clarification on the funding source. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-728 was unanimously approved.

BC2019-729  
 Sheriff's Department,

a) Submitting an RFP exemption on various requisitions, which will result in awards to various providers in the total amount not-to-exceed \$198,893.50 for various Open Market purchases.

b) Recommending awards on various requisitions to various providers in the total amount not-to-exceed \$198,893.50 for various Open Market purchases.

Funding Source: General Fund

Requisition #	Description	Vendor Name	Total
SH-19-46615	October-December Coffee	JNS Foods, LLC	\$2,300.00
SH-19-46616	October-December Fruit Juice	Gordon Food Service, Inc.	\$1,160.00
SH-19-46623	October-December Spices	Majestic International Spice Corp.	\$3,294.50
SH-19-46624	October-December Pasta	JNS Foods, LLC	\$15,912.00
SH-19-46627	October-December Drink Mix	JNS Foods, LLC	\$14,700.00
SH-19-46630	October-December Canned Fruit	JNS Foods, LLC	\$12,750.00
SH-19-46630	October-December Canned Fruit	National Food Group, Inc.	\$8,500.00
SH-19-46632	October-December Bulk Cereal	JNS Foods, LLC	\$6,981.00
SH-19-46636	October-December Frozen Vegetables	Gordon Food Service, Inc.	\$17,960.00
SH-19-46639	October-December Beans	JNS Foods, LLC	\$7,720.00
SH-19-46642	October-December Soup	JNS Foods, LLC	\$5,616.00
SH-19-46643	October-December Chicken	JNS Foods, LLC	\$5,100.00
SH-19-46645	October-December Dry Goods	JNS Foods, LLC	\$16,995.90
SH-19-46645	October-December Dry Goods	Gordon Food Service, Inc.	\$2,556.30
SH-19-46646	October-December Sauce & Dressing	JNS Foods, LLC	\$8,066.40
SH-19-46646	October-December Sauce & Dressing	Gordon Food Service, Inc.	\$1,661.40

SH-19-46647	October-December Sauces Etc.	JNS Foods, LLC	\$2,970.00
SH-19-46647	October-December Sauces Etc.	Gordon Food Service, Inc.	\$3,750.00
SH-19-46650	October-December Kosher Meals	JNS Foods, LLC	\$60,900.00

Stephen Witt, Sheriff's Department, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-729 was unanimously approved.

C. – Consent Agenda

Andria Richardson, Clerk of the Board of Control, referred to Item No. BC2019-737, Direct Open Market Purchases, Requisition No. SH-19-46380 and corrected the quantity to read (6) replacement emergency restraint chairs for the Jail for the Sheriff's Department. Ms. Richardson also stated that Requisition No. SH-19-46603 for the purchase of (35) replacement Sig P320 Carry Pistols and (70) Magazines for the Sheriff's Department has been held at the request of the department.

Trevor McAleer referred to Item No. BC2019-737, Direct Open Market Purchases, Requisition Nos. SH-19-46868 and SH-19-46869 for prisoner board and care services from Wood County and Geauga County and asked the department to address Council members' advance questions; asked for the additional information on the anticipated board and care services from Seneca County; asked how much money has been spent among the 3 Counties; asked if costs to transport prisoners to the facilities are being tracked and asked for follow up from the department on this question, as this was information that Councilman Gallagher was seeking.

Ms. Richardson indicated that the Council members' advance questions referred to Item of Note No. 2 for the termination on Agreement No. AG1500070 with The MetroHealth System. Mr. McAleer asked what was the total of remaining funds in the terminated agreement.

Nan Baker referred to Item Nos. BC2019-733, BC2019-734 and BC2019-735 and asked, for the record, if there is any way to submit these grant-funded requests prior to the contract expiration date or if it is the expectation in the future that these will always be presented after the start date.

There were no further questions or comments on the consent items. Dennis Kennedy motioned to approve BC2019-730 through -737; Trevor McAleer seconded, the consent items were unanimously approved, as amended.

BC2019-730

Department of Public Works, recommending to declare County equipment and other assets as surplus County property no longer needed for public use; recommending to discard said items in accordance with Ohio Revised Code Section 307.12 (I).

Funding Source: N/A

BC2019-731

Department of Information Technology/Department of Health and Human Services, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2019-732

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to submit a grant application to the Cleveland Foundation in the amount not-to-exceed \$125,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 10/1/2019 – 9/30/2020.

Funding Source: Cleveland Foundation

BC2019-733

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2019 – 6/30/2020.

b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in connection with said program for the period 7/1/2019 – 6/30/2020.

Funding Source: SFY2020 Ohio Mental Health and Addiction Services TASC Grant

BC2019-734

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to Ohio Mental Health and Addiction Services in the amount of \$137,910.00 for alcohol and other drug assessment and case management services in connection with the Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2019 – 6/30/2020.

b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$137,910.00 in connection with said program for the period 7/1/2019 – 6/30/2020.

Funding Source: SFY2020 Ohio Mental Health and Addiction Services TASC Drug Court Grant

BC2019-735

Court of Common Pleas/Juvenile Court Division, submitting a revised Grant Agreement and Funding Application with State of Ohio, Department of Youth services for various programs in connection with the SFY2020 RECLAIM Ohio Grant for the period 7/1/2019 – 6/30/2021 to change the amount from \$6,681,895.97 to \$9,410,516.33.

Funding Source: Ohio Department of Youth Services

BC2019-736

Fiscal Office presenting proposed Travel for the week of 10/7/2019

	Travel Requests						
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services/Cuyahoga Job and Family Services	Tiffany Dobbins-Brazelton  Robin Belcher	A meeting entitled "Office of Child Support Enforcement (OCSE) Region 5 Urban Jurisdiction"	U.S. Department of Health and Human Services	11/6/-11/8/2019	Chicago, IL	**Lodging-\$981.46  **Meals - \$360.00  **Ground Transportation-\$200.00  ***Airfare-\$648.00  Total- \$2,189.46	Health and Human Services Levy

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (648.00)

Purpose:

This meeting will be three days of information that will be provided by the U.S. Department of Health and Human Services. This is a great networking opportunity for new and veteran administrators.

	Travel Requests						
Department	Community Partners (8)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	<u>Jason Brothers,</u> <u>Mayfield Village</u> <u>John Catani,</u> <u>Lakewood</u> <u>Andrew Wick,</u> <u>Russell Shaun Parsons,</u> <u>Solon</u> <u>Mike Echle,</u> <u>Solon</u> <u>Damon Rahz,</u> <u>Richmond Hts</u> <u>Christopher Hart,</u> <u>Cleveland</u> <u>and</u> <u>Derek VonDerVellen</u> <u>Olmsted</u> <u>Township</u>	A workshop entitled "Structural Collapse Technician Training"	Virginia Task Force 2 (VATF2)	10/18/-10/27/2019	Virginia Beach, VA	*Registration- \$14,360.00 **Lodging – \$7,344.00  **Meals- \$3,168.00  **Ground Transportation- \$200.00  **Rental Car - \$1,000.00  **Mileage- \$500.00  Total - \$26,572.00	FY17 State Homeland Security Grant Program

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Community Partners

The attendees are community partners from different fire departments

Note: All allowable cost for this event to be reimbursed to travelers by Cuyahoga County, and reimbursed to the County by Ohio EMA through the FY17 State Homeland Security Grant.

Purpose: The event is to provide advanced skills training for the eight team members of the Ohio Homeland Region 2 (OHR2) Urban Search & Rescue (USAR) team. The training is based in the advanced curriculum provided by FEMA for the technician – level Structural Collapse responder. The OHR2 USAR team sent 12 members to this event last year. This vendor/ location is the least expensive of three other similar training opportunities available between October 2019 and March 2020. All attendees are current first responders in fire departments, seven of which are in Cuyahoga County, the remaining attendee is from Geauga County.

BC2019-737

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/7/2019

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-46080	Replacements - (36) Desk chairs (26) Guest chairs (2) Reception desk chairs	Department of Public Safety and Justice Services	W.B. Mason Company Inc.	\$13,036.84	Witness Victim/Health and Human Services Fund
CT-18-44831	Ready mix concrete for various maintenance and repair projects	Department of Public Works	Campbell Concrete & Supply	Not-to- exceed \$24,500.00	Road and Bridge Fund
CT-19-46088	Cooling tower repair and the Juvenile Justice Center	Department of Public Works	Mark Elliott Company	\$20,690.00	General Fund – Internal Service Fund
CT-19-46114	Hydraulic hoses, fittings and service for Fleet Services	Department of Public Works	Triad Technologies, LLC	Not-to- exceed \$18,000.00	11% - General Fund – Internal Service Fund 33% - Road and Bridge Fund 56% - Sanitary Sewer Fund
CT-19-46811	Kold-Flo concrete for various maintenance and repair projects	Department of Public Works	Unique Paving Materials Corporation	\$4,987.80	Road and Bridge Fund
AU-19-46825	(1,200) Rolls of Microfilm for Microfilm Center	Fiscal Office	Endicott Microfilm, Inc.	\$32,016.00	General Fund
CR-19-46752	Tubes, tips, syringe, ketodiastix, caps, inserts, film and sharps containers for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$12,435.29	Medical Examiner's Office Crime Lab Fund
CR-19-46752	Tubes, tips, syringe, ketodiastix, caps, inserts, film and sharps containers for Toxicology Lab	Medical Examiner's Office	Amerisochi	\$958.60	Medical Examiner's Office Crime Lab Fund
CR-19-46765	DNA kits and supplies for DNA Lab	Medical Examiner's Office	Life Technologies	\$11,343.97	DNA Backlog Grant
CR-19-46837	DNA Kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$48,300.56	50% Medical Examiner's Office Crime Lab Fund



					50% DNA Backlog Grant
CR-19-46879	Tubes, syringes, tips, vials, inserts, sharps containers, wipes, pipets, and pierce items for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$2,319.48	Medical Examiner's Office Crime Lab Fund
CR-19-46879	Tubes, syringes, tips, vials, inserts, sharps containers, wipes, pipets, and pierce items for Toxicology Lab	Medical Examiner's Office	Government Scientific	\$4,173.62	Medical Examiner's Office Crime Lab Fund
SH-19-46380	<del>(4)</del> (6) Replacement emergency restraint chairs for the Jail	Sheriff's Department	HPM Business Systems	\$13,777.77	General Fund
<del>SH-19-46603</del>	<del>(35) Replacement Sig P320 Carry Pistols and (70) Magazines for Sheriff Deputies</del>	<del>Sheriff's Department</del>	<del>Vance Outdoors, Inc., dba Vance's Law Enforcement</del>	<del>\$16,765.00</del>	<del>General Fund</del>

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-46936	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	System Seals, Inc.	Not-to-exceed \$24,000.00	Health and Human Services Levy Fund
WT-19-46940	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	System Seals, Inc.	Not-to-exceed \$12,000.00	Health and Human Services Levy Fund
CT-19-46525	Veterinary services for Animal Shelter	Department of Public Works	Medvet	\$1,020.46	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CF-19-46881	Post Adoption Special Services Subsidy: Non-recurring legal services**	Division of Children and Family Services	Teresa Kowalczyk, Attorney at Law	\$2,250.00	Health and Human Services Levy Fund
CR-19-46904	Toxicology testing***	Medical Examiner's Office	National Medical Services dba NMS Labs	\$2,142.00	Medical Examiner's Lab Fund
SH-19-46868	Prisoner board and care to alleviate overcrowding in County jails, pursuant to Ohio Revised Code Sections 341.12 and 341.14	Sheriff's Department	Geauga County	\$45,000.00	General Fund
SH-19-46869	Prisoner board and care to alleviate overcrowding in County jails, pursuant to Ohio Revised Code Sections 341.12 and 341.14	Sheriff's Department	Wood County	\$45,000.00	General Fund

*\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.*

*\*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

*\*\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

## V – OTHER BUSINESS

### Items of Note (non-voted)

#### Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Cleveland Foundation for implementation of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 1/1/2019 – 12/31/2019 to extend the time period to 6/30/2020; no additional funds required.

Funding Source: Cleveland Foundation Grant

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 45568</i>	<i>Amend Contract No. CE1900232</i>	<i>Cleveland Rape Crisis Center</i>	<i>Development &amp; implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program</i>	<i>\$0.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>6/1/2019 – 9/30/2019, to extend the time period to 9/30/2020</i>	<i>Original Contract – U.S. Department of Justice, Office on Violence Against Women Grant</i>	<i>9/19/2019 (Executive) 9/24/2019 (Law Dept.)</i>
<i>RQ 45569</i>	<i>Amend Contract No. CE1900223</i>	<i>Domestic Violence and Child Advocacy Center</i>	<i>Development &amp; implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program</i>	<i>\$0.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>6/3/2019 – 9/30/2019, to extend the time period to 9/30/2020</i>	<i>Original Contract – U.S. Department of Justice, Office on Violence Against Women Grant</i>	<i>9/19/2019 (Executive) 9/24/2019 (Law Dept.)</i>
<i>RQ 42917</i>	<i>AG1800142</i>	<i>University of Cincinnati</i>	<i>Core Correctional Practice Training services to Court Staff</i>	<i>\$0.00</i>	<i>Juvenile Court Division</i>	<i>9/4/2018 – 6/30/2019, to extend time period to 6/30/2020</i>	<i>Original Contract – Reclaim Ohio Grant Fund</i>	<i>9/30/2019</i>

RQ 43913	CE1900109	Case Western Reserve University, on behalf of the Begun Center for Violence Prevention, Mandel School of Applied Sciences	Evaluation Services of the Targeted RECLAIM Program	\$0.00	Juvenile Court Division	2/1/2019 – 6/30/2019, to extend time period to 6/30/2020	Original Contract – Targeted RECLAIM	9/24/2019
n/a	Terminate Agreement No. AG1500070	The MetroHealth System	Management, healthcare and related services for inmates at various County Jail locations, to terminate Agreement No. AG1500070, effective 5/9/2019; superseded by Agreement No. AG1900130 approved by County Council Resolution No. R2019-0092 on 4/9/2019	\$0.00	Sheriff's Department	1/1/2015 – 12/31/2019	Original Contract – General Fund	n/a

#### VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control announced that the October 14, 2019 Board of Control Meeting had been cancelled, due to the Columbus Day holiday and the next scheduled Board of Control meeting will take place on Tuesday, October 15, 2019 at 11:00 A.M.

#### VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:24 a.m.