

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, June 7, 2017

2429 Superior Viaduct, 3rd Floor

Cleveland, Ohio 44113

5:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 5:27 p.m..

2) ATTENDANCE

Chairwoman Debbie Southerington, Commissioner F. Allen Boseman

**Record of other meeting attendees is retained in PRC offices*

3) APPROVAL OF MINUTES from May 17, 2017

Commissioner Boseman made a motion to approve the minutes from May 17, 2017; Commissioner Southerington seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) UNFINISHED BUSINESS

a) Appeals

i) Raquel Gregory – Report & Recommendation

Raquel Gregory – Commissioner Southerington made a motion to accept the Hearing Officer's recommendation; Commissioner Boseman seconded the motion. All were in favor; no objections.

6) NEW BUSINESS

a) Appeals

i) Eric Paliwoda– Report & Recommendation

Eric Paliwoda – Commissioner Southerington made a motion to accept the Hearing Officer's recommendation; Commissioner Boseman seconded the motion. All were in favor; no objections.

ii) Janise Bayne – Report & Recommendation

Janise Bayne – Janise Bayne and Assistant Law Director Amy Marquit Renwald addressed the Commissioners. Commissioner Boseman made a motion to accept the Hearing Officer's recommendation; Commissioner Southerington seconded the motion. All were in favor; no objections. Discussion ensued.

b) Human Resources - Update on Negotiations and CBAs

Director of Employee and Labor Relations and Chief Labor Counsel Ed Morales provided the Commissioners with an update on the administrations negotiations and CBAs. Discussion ensued.

c) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Administrative Assistant 1- HR- 5/15/2017
Chief Section Engineer – PW – 5/16/2017
Administrative Assistant 1 – PSJS – 5/24/2017
Fiscal Officer 3 – Fiscal – 5/24/2017
Social Program Administrator 1 – Sheriff – 5/24/2017
Social Program Administrator 4 – HHS- 5/24/2017
Cashier – Fiscal – 5/25/2017
Administrative Assistant 2 –Treasury – 5/26/2017
Senior Certified Network Engineer – IT – 5/26/2017

Commissioner Southerington made a motion to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded. All were in favor; no objections.

d) Class Plan Revision Requests

Commissioner Southerington made a motion to accept the class plan revision requests; Commissioner Boseman seconded. All were in favor; no objections.

e) Lateral Entry Process Presentation

PRC Employment Testing Manager George Vaughan addressed the Commission regarding the Lateral Entry Process that will be used for certain unique vacancies. Discussion ensued.

g) PRC PPM – Proposed Policy Changes

Commissioner Southerington moved to accept the proposed policy changes to the PRC PPM; Commissioner Boseman seconded. All were in favor; no objections.

6) PUBLIC COMMENT – Nothing submitted.

7) OTHER BUSINESS – Nothing submitted.

8) EXECUTIVE SESSION – Discussion of personnel matters

Commissioner Southerington made a motion to go into Executive Session to discuss a personnel matter; Commissioner Boseman seconded. All were in favor; no objections.

Executive Session was called to order at 5:39 p.m. The following Commissioners were present: Southerington and Boseman. The following attendees were present: PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Graham, and PRC Manager Employment Testing George Vaughan.

At 5:45 p.m., Executive Session was adjourned, and Commissioner Southerington reconvened the meeting.

Commissioner Southerington made a motion for Micah Troyer to be appointed to the temporary position of Intern; Commissioner Boseman seconded the motion. All were in favor; no objections.

9) ADJOURNMENT

Commissioner Southerington made a motion to adjourn the meeting at 5:45 p.m.; Commissioner Boseman seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, June 21, 2017 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.