



**CUYAHOGA COUNTY EMERGENCY SERVICES
ADVISORY BOARD (CCESAB)
MEETING MINUTES**



Date/Time: Thursday, November 8, 2012 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORSB)
4747 East 49th Street, Cuyahoga Hts., OH 44125

Attendees (Voting Board Members)

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	x	Chairman – Fire Chiefs Assoc.		
Chief Mark Ramach	x	Vice-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Vallerie Propper	x
Laura Palinkas	x	City of Cleveland Rep.	Larry Jones II	
Mayor Joseph M. Cicero, Jr.	x	Mayors & Managers Rep.		
Mayor Richard Bain	x	Mayors & Managers Rep.		
Mayor Michael Summers	x	Mayors & Managers Rep.		
Chief Daniel Gilles	x	Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	x
Jim Willson		MMRS	Ron Kauntz	x
Robert Horwatt		City of Cleveland Rep.	Glen Moore	x
Harold Pretel	x	City of Cleveland Rep.		
Walter Topp	x	Office of Emergency Management	Brandy Carney	
Sheriff Bob Reid		Cuyahoga County Sheriff	Tim Oleksiak	x
Chief John P. Joyce		GCRTA	Dave Forst	x
FUNCTIONAL COMMITTEES – CHAIR			Vice-Chair	
Peter Killmer – Chair		AMS *Non-Voting	Robert Kollar – Vice Chair	
Sharon Nicastro - Chair	x	Citizen Corps	Michelene Holland – Vice Chair	
Chief Christopher Flynn - Chair	x	Communications	Steven Greene – Vice Chair	
Chief Joseph Zemek - Chair		EMS	Chief Cornel Munteanu – Vice Chair	x
Chief Mark Ramach – Chair		Fire	VACANT	
Beth Gatlin - Chair	x	Health & Medical	Rebecca Hysing – Vice Chair	
Chief Scott Lee - Chair	x	Law Enforcement	Chief Kevin Nietert – Vice Chair	
Bob Girardi - Chair	x	Public Works	VACANT	

AGENDA ITEMS

1. CALL TO ORDER

Chief Ledford called the meeting to order.

2. ROLL CALL / QUORUM DETERMINATION

Roll was called and it was determined a quorum was in attendance.

3. PUBLIC COMMENT

Chief Bryan Sloan, Chair and Alan Finkelstein, Vice-Chair of the Local Emergency Planning Committee (LEPC) spoke regarding voting membership on the CCESAB. Consensus of the Executive Committee denied the LEPC voting membership as their interests can be represented by multiple disciplines currently seated on the board.



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Mayor Cicero introduced new members Mayor Michael Summers (Lakewood) and Mayor Richard Bain (Pepper Pike) representing Mayors & Managers Association.

4. APPROVAL OF MINUTES

Chief Ledford called for a motion to approve the minutes of the October 11, 2012 meeting; Mayor Cicero moved; Laura Palinkas seconded the motion; all in favor; none opposed; minutes approved.

5. OEM ADMINISTRATOR UPDATE

Walter Topp reported on the meeting with Region II EMA Directors and regional focus on shared resources and training & exercise initiatives. Discussion ensued on Hurricane Sandy and OEM response, collaboration with the City of Cleveland Emergency Operations Center, and Ohio EMA. Surveys will be sent to communities leaders for suggestions, recommendations on response efforts. An After Action Report will be forthcoming. Mayor Summers commented on challenges regarding communicating to residents during the power outage, along with issues gaining accurate information from the Cleveland Electric Illuminating Company (CEI).

6. COMMITTEE REPORTS

AMS – No Report

Citizen Corps – Sharon Nicastro

Update on emergency response initiatives from volunteers. Full scale exercise planned for Feb. 2013 along with seminars on damage assessments, and sheltering. Developing guidelines for credentialing.

Communications – Chief Christopher Flynn

Committee will meet Nov.14th along with the Communications Asset Survey Management (CASM) webinar 11:30 a.m. at the Parma Police Dept. Unclaimed mobile radios (19) to be distributed.

EMS – Chief Cornel Munteanu

No Report

Fire – Chief Ramach

No Report

Health/Medical – Beth Gatlin

Committee did not meet, next meeting Nov. 30th.

Law Enforcement – Chief Scott Lee

Committee met, reviewed Automated License Plate Reader (ALPR) project; received update on FY 2010 and 2011 procurements; schedule for 2013 to hold quarterly meetings or as needed.

Public Works – Bob Girardi

Committee met to review Public Works Disaster manual, exercise coordination along with seminars and workshops. Mayors are asked to encourage Public Works Directors to attend meetings.



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7. EXECUTIVE SESSION – None

8. PUBLIC SAFETY GRANTS

Paula Young reviewed the FY2010 reallocation amount of \$343,681.89; requests due Dec.6th, for discussion at the Dec. 13th board meeting. Report on FY2012 SHSP competitive regional grant application: all sustainment/equipment requests were granted, total award of \$378,876.84. Planners were not allowed. Training & Exercise awarded \$100K by OEMA; noted was the need to quantify the number of participants involved.

9. ANNOUNCEMENTS / MISC. BUSINESS

- Chief Ledford announced the retirement of Jim Willson, MMRS, and asked for a formal proclamation to commend his contributions to this Board.
- Alan Finkelstein commented on the creation of the Northeast Ohio Common Operator Picture GIS Website in conjunction with Lake County.

10. NEXT MEETING

Thursday, December 13, 2012, 2:00 p.m. at NEORSD.

11. ADJOURNMENT

Chief Ledford asked for a motion to adjourn; Harold Pretel moved; Chief Ramach seconded; meeting adjourned.