

Minutes

Cuyahoga County Board of Control
Monday, May 13, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Chambers, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 5/6/2019

Matt Carroll motioned to approve the minutes from the May 6, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-352

Department of Public Works, recommending an award on RQ44228 and enter into a contract with StonCor Group, Inc. dba Stonhard (14-4) in the amount not-to-exceed \$241,500.00 for installation of epoxy flooring and vertical glazing for the Jail I Kitchen located in the Justice Center Complex for the period 5/13/2019 – 12/31/2019.

Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked what is the estimate of the final number of beds for inmate dormitories, to be added to the renovated area and what is the timeline for completion of the occupancy inspection by Ohio Department of Rehabilitation and Correction; and asked if the level of Corrections Officer staffing is also evaluated. Dale Miller asked why the contract end

date is 12/31/2019, when the evaluation is anticipated to be complete in July, 2019. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-352 was unanimously approved.

BC2019-353

Department of Public Works, recommending an award on RQ45027 and enter into a contract with Gradeway Construction Co., Inc. dba Surface Engineering in the amount not-to-exceed \$24,500.00 for paving of (3) parking lots located at the Juvenile Justice Center for the period 5/13/2019 – 12/31/2019.
Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. Dale Miller asked what the project estimate was and commented that this appears to be a favorable bid. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-353 was unanimously approved.

BC2019-354

Department of Development, recommending an economic development loan in the amount of \$210,000.00 to Cleveland Rocks, Holding, LLC to assist with the renovation of the vacant Ohio City Masonic Temple, located at 2831 Franklin Boulevard, Cleveland.
Funding Source: Economic Development Fund

Anthony Stella, Department of Development, presented. Trevor McAleer asked if Cuyahoga County Community Improvement Corporation approved the loan and what position is the County in on the loan; and asked if it is a personal guarantee to secure the loan. Matt Carroll commented that this sounds like a great project and thanked the developer for their investment in the community. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-354 was unanimously approved.

The following item was held at the request of the department.

BC2019-355

Department of Development,

a) ~~Submitting an RFP exemption on RQ45327, which will result in a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 5/13/2019 – 12/31/2019.~~

b) ~~Recommending a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 5/13/2019 – 12/31/2019.~~

~~Funding Source: General Fund~~

The following item was amended to change the quantity of equipment being purchased.

BC2019-356

Department of Information Technology, on behalf of the Sheriff's Department,

a) Submitting an RFP exemption on RQ45379, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$84,552.10 for a State Contract purchase and installation of ~~(20)~~ **(14)** security cameras, ~~(6)~~ **(14)** intercoms, video storage and related equipment in connection with (2) new dormitories being built in Jail I located in the Justice Center Complex.

b) Recommending an award on RQ45379 to Integrated Precision Systems, Inc. in the amount of \$84,552.10 for a State Contract purchase and installation of ~~(20)~~ **(14)** security cameras, ~~(6)~~ **(14)** intercoms, video storage and related equipment in connection with (2) new dormitories being built in Jail I located in the Justice Center Complex.

Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-356 was unanimously approved as amended.

BC2019-357

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1700115 with Bellefaire Jewish Children's Bureau for mentoring services for youth in permanent custody of DCFS for the period 7/1/2017 – 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$247,255.00.

Funding Source: State Child Protective Allocation

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-357 was unanimously approved.

BC2019-358

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44799 and enter into an agreement with Cuyahoga Community College, Corporate College Conference Center in the amount not-to-exceed \$20,912.40 for room rental, catering and audio/visual services in connection with the Annual Supervisor Training Conference for the period 6/26/2019 – 6/27/2019.

Funding Source: North Central Ohio Regional Training Center Grant

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Nan Baker asked for clarification on the conference location. Dale Miller expressed his appreciation on the detailed response to the advance questions and was pleased to see that a procurement process was conducted and that alternatives were evaluated. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-358 was unanimously approved.

BC2019-359

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, recommending an award on RQ44795 and enter into a contract with RAMSARAH, LLC dba Crowne Plaza Independence South in the amount not-to-exceed \$19,710.90 for catering services for the Annual Substitute Caregiver Training Conference for the period 5/30/2019 – 6/1/2019.

Funding Source: 70% Health and Human Services Levy and 30% State Funds

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-359 was unanimously approved.

BC2019-360

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ45211 and enter into a contract with Hotel 1100 Carnegie Opco, L.P. dba Hilton Garden Inn Cleveland Downtown in the amount not-to-exceed \$11,592.19 for room rental, catering and audio/visual services in connection with the Annual Fatherhood Conference to be held on 6/14/2019.

Funding Source: \$10,000.00 - St. Luke's Foundation Grant, \$1,592.19 - Health and Human Service Levy

Al Grimes, Cuyahoga Job and Family Services, presented. Trevor McAleer referred to the item's backup materials and asked for clarification on the number of vendors reviewed and selected. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-360 was unanimously approved.

BC2019-361

Office of the Medical Examiner, submitting an agreement with City of Cleveland in the amount not-to-exceed \$349,941.73 for Automated Fingerprint Identification System (AFIS) services for the period 1/1/2017 – 7/31/2019.

Funding Source: Revenue Generating

Hugh Shannon, Office of the Medical Examiner, presented. Dale Miller asked for clarification on building a new bridge system, as referenced in Mr. Shannon's presentation. Trevor McAleer asked what fund the revenue will be deposited into, when received. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-361 was unanimously approved.

The following item was held at the request of the Board of Control members.

BC2019-362

Office of the Medical Examiner, submitting an agreement with Department of Justice, Office of the United States Attorney, Northern District of Ohio in the amount not-to-exceed \$90,000.00 for forensic testing services as needed for the period 11/28/2018 – 11/27/2019.

Funding Source: Revenue Generating

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer stated that items BC2019-362 and BC2019-363 are still under review by the Law Department for contract language related to the indemnification clause and recommended that these items be held until the Law Department has completed their review. Matt Carroll asked Mr. Shannon if there were any concerns if these items were held and asked if the Law Department's issues were substantive. Mr. Shannon indicated that it was critical that BC2019-363 not be delayed so the invoicing process is complete within the State's fiscal year. Mr. McAleer recommended that item BC2019-362 be held and item BC2019-363 be given conditional approval upon completion of Law Department review, as most items typically have completed Law Department review when they are being considered by the Board. Mr. Carroll asked Mr. McAleer if there was a distinction between items BC2019-362 and BC2019-363 and if Mr. McAleer was recommending conditional approval for both items. Mr. Carroll recommended that this item be held for one week.

BC2019-363

Office of the Medical Examiner, submitting an agreement with State of Ohio, Department of Public Safety/Ohio State Highway Patrol Crime Lab in the amount not-to-exceed \$49,000.00 to perform drug identification and analysis on backlogged one item cases as needed for the period 5/13/2019 – 6/30/2020.

Funding Source: Revenue Generating

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Dale Miller motioned to conditionally approve the item pending final approval by the Law Department; Matt Carroll seconded. Item BC2019-363 was conditionally approved by unanimous vote.

C. – Consent Agenda

Andria Richardson, Clerk of the Board of Control, referred to Item BC2019-368- Proposed Purchases – Requisition No. CT-19-45461 for the Department of Public Works for a direct open market purchase award to Ohio CAT to change the amount from \$6,480.00 to \$12,960.00. There were no questions on the consent items. Matt Carroll motioned to approve items BC2019-364 through – 368; Dale Miller seconded, the consent items were unanimously approved as amended.

BC2019-364

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800206 with Nerone & Sons, Inc. for the Broadrock Court Sanitary Relief Sewer Connection Project in the City of Parma for a decrease in the amount of (\$94,036.21); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Sewer District User Fees

BC2019-365

Department of Public Works, requesting approval of a settlement agreement for acquiring necessary Rights-of-Way for Westwood Lane Culvert No. 00.80 between Crestwood Drive and Fitch Road in Olmsted Township:

Parcel 8T (Temporary Easement)

Property Owners: John E. Budd

Recommended Offer of Settlement: \$1,100.00

Fair Market Value Estimate: \$1,100.00

Funding Source: County Road and Bridge

BC2019-366

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-367

Fiscal Office presenting proposed Travel for the week of 5/13/2019

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Macklin Flinn	A Workshop entitled “Federal Emergency Management Agency (FEMA) 2019 Threat and Hazard Identification and Risk Assessment (THIRA)/ Stakeholder Preparedness Review (SPR) National Technical Assistance Workshop”	Federal Emergency Management Agency (FEMA)	6/25/-6/28/2019	Chicago, IL	*Lodging - \$375.00 *Meals - \$180.00 *Airfare – \$250.00 Total -\$805.00	Federal Emergency Management Agency (FEMA)

*Federal Emergency Management Agency (FEMA) will cover travel costs

Purpose:

The Federal Emergency Management Agency (FEMA) 2019 Threat and Hazard Identification and Risk Assessment (THIRA)/ Stakeholder Preparedness Review (SPR) National Technical Assistance Workshop provides a foundational understanding of the THIRA/SPR assessment for all five mission areas, offering attendees the opportunity to share best practices and experiences while taking part in practical exercises.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-45130	Purchase 3-year renewal of AdminStudio Enterprise Silver software maintenance for various departments	Department of Information Technology	DLT Solutions LLC	\$30,790.35	General Fund
CT-19-45461	Generator testing at Jail I and Jail II	Department of Public Works	Ohio CAT	\$6,480.00 \$12,960.00	General Fund – Internal Service Fund
CT-19-45483	Kitchen equipment for the Virgil E. Brown Building	Department of Public Works	S.S. Kemp & Company	\$12,226.20	General Fund – Internal Service Fund
CT-19-45493	60# offset paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$6,767.50	General Fund – Internal Service Fund
CT-19-45498	Disconnect switches for Tower II at the Justice Center	Department of Public Works	Graybar Electric Company	\$6,716.00	General Fund – Internal Service Fund
CT-19-45535	Parking equipment for Tower II Garage at the Justice Center	Department of Public Works	PSX, Inc.	\$13,000.00	General Fund – Internal Service Fund
CT-19-45582	Crack sealer for runway pavement maintenance at County Airport	Department of Public Works	DJL Material & Supply Inc.	\$5,200.00	Enterprise Fund
CT-19-45630	Vactor equipment parts and labor service for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$14,281.49	Sanitary Sewer Fund
SH-19-45347	Bic razors for inmates	Sheriff's Department	Bob Barker Company	\$8,580.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
FC-19-45529	Community assistance/summer camp*	Family and Children First Council	Anita L. Newkirk dba Wellspring Concierge LLC	\$8,625.00	Health and Human Services Levy Fund

*Alternate procurement process to make payments to various providers in the total amount not-to-exceed \$50,000.00 to provide community assistance services to Cuyahoga County residents for the period 3/25/2019 – 12/31/2019 approved by Board of Control Approval No. BC2019-245 dated 3/25/2019.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical

BC2019-369

Department of Public Works, recommending an award on RQ45546 to Trombold Equipment Co. in the amount not-to-exceed \$3,400 for fire pump valve and casting repair at the Justice Center.

Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked if the equipment is operational. Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded. Matt Carroll motioned to approve; Nan Baker seconded. Item BC2019-369 was unanimously approved.

BC2019-370

Department of Public Works, recommending an award on RQ45807 to Great Lakes Petroleum in the amount not-to-exceed \$24,863.68 for supplemental distillates for various locations.

Funding Source: 83% Sanitary Sewer Fund and 17% Airport Operation Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked how the pricing on this time sensitive request compares to regular pricing. Trevor McAleer asked how this purchase qualifies as a time sensitive/mission critical purchase and why this purchase was not included under the contract; and asked if this purchase will be adequate until the new contract begins. Matt Carroll asked what the estimate on fuel spending is. Lenora Lockett asked if the current contract is in place yet or if it expired; asked if funds on the existing contract have been exhausted; and asked for clarification as to the timing of this authorized purchase as it relates to the current contract. Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-370 was unanimously approved.

BC2019-371

Department of Public Works, recommending an award on RQ45143 to Precision Pump Inc. in the amount not-to-exceed \$3,350.00 for underground tank defective gasoline fill point spill bucket for York Road.

Funding Source: Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. Trevor McAleer asked if the 3 requests for time sensitive/mission critical purchases submitted by the Department of Public Works, which are all under \$5,000.00, were purchased prior to the County Council Ordinance O2019-0003 becoming effective, which increased the threshold for purchases. Lenora Lockett explained that time sensitive/mission critical purchases are authorized by the department, with no involvement from the Office of Procurement and Diversity (OPD) and are brought to the Board to detail why the purchase was made and further explained that items that go through the regular process are reviewed by OPD and submitted to the Board for approval. Matt Carroll motioned to amend the agenda to consider the item; Dale Miller seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-371 was unanimously approved.

BC2019-372

Office of the Medical Examiner, recommending an award on RQ45443 to Envantage in the amount not-to-exceed \$1,679.20 for repair of Agilent Gas Chromatographic/Mass Spectrometer repair.

Funding Source: Medical Examiner's Office Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Matt Carroll motioned to amend the agenda to consider the item; Dale Miller seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-372 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Seven Hills in connection with the 2019 50/50 Resurfacing Program Part B for McCreary Road from East Sprague Road to East Pleasant Valley Road.

Funding Source: \$250,000 from the County Road and Bridge Fund and \$250,000 from the City of Seven Hills

Item No. 2

Department of Public Works, submitting a maintenance agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District for replacement and maintenance of a portion of the bridge Terminal Assembly Guardrail System on the Chagrin River Road Bridge No. 03.00 over Willey Creek in the City of Moreland Hills.

Funding Source: N/A

Item No. 3

Department of Public Works, submitting a Right-of-Way Permit with MCImetro Access Transmission Services Corporation to construct, maintain and operate a fiber optic cable and all underground installations, attachments and appurtenances at various locations on Cook Road in Olmsted Township.

Funding Source: N/A

Item No. 4

*Contracts \$000.00 - \$4,999.99 – Processed and Executed
(No vote required)*

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ34421</i>	<i>Amend Contract No. CE1500262</i>	<i>CareStar Learning, LLC</i>	<i>Online training for Home Health Aides</i>	<i>Additional funds in the amount not-to-exceed \$1,500.00</i>	<i>Division of Senior and Adult Services</i>	<i>8/15/2015 through 8/14/2019; amending to extend the time period to 8/14/2021</i>	<i>Health and Human Services Levy Fund</i>	<i>5/6/2019</i>
<i>RQ42531</i>	<i>Amend Contract No. CE1800480</i>	<i>Griffin & Strong, P.C.</i>	<i>2019 Disparity Study: assignment for receipt and acceptance of payments c/o Action Capital Corporation</i>	<i>\$0.00</i>	<i>Office of Procurement & Diversity</i>	<i>1/1/2019 – 12/31/2019</i>	<i>N/A</i>	<i>5/1/2019</i>
<i>RQ42713</i>	<i>Amend Master Contract CE1800498 through CE1800510</i>	<i>Various Providers</i>	<i>Traditional residential treatment services to expand scope to include licensed clinic services, effective 5/1/2019 and to terminate contract with Glen Mills Schools, effective 4/3/2019</i>	<i>\$0.00</i>	<i>Juvenile Court Division</i>	<i>2/1/2019 – 1/31/2021</i>	<i>Original Contract - 16% Health and Human Services Levy Fund & 84% Title IV-E Fund</i>	<i>5/1/2019</i>

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:45 a.m.