



Citizen Corps Council Meeting Minutes

Monday, May 16, 2016
10:00a-12:00p
Independence Public Library
6361 Selig Blvd.
Independence, Ohio 44131

Attendees (Voting Committee Members)

Table with 5 columns: NAME, Present, ASSOCIATION, ALTERNATE, Present. Rows include Rebecca Hysing (Medical Reserve Corps), Sharon Nicastro (Citizen Corps), Marek Owca (Health/Medical Sector), Nicholas Phillips (Cuyahoga CERT Association), Karen Seidman (Functional Needs Sector), Serena Steele (County Office of Emergency Management), and Rick Whitehead (American Red Cross).

Minutes

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

A quorum was present.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Rebecca Hysing made a motion to approve the minutes from the February meeting. Karen Seidman seconded. Motion passed unanimously.

4. APPROVAL OF GRANT REQUESTS (IF APPLICABLE)

MARCS radios for the Red Cross were not approved by the County Communications Committee, so a vote to approve by the Council was not needed.

5. COMMUNITY ORGANIZATIONS ACTIVE IN DISASTER (COAD)

- The COAD webpage on the County website is nearing completion.
A memorandum of understanding will be requested from each member.
Members are being encouraged to complete NIMS, ICS, and ESF training.
Volunteer Management and Animal Management Committees will be formed.

\*EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)

ORC 121.22(G)(5), a public body may hold an executive session to consider "[m]atters required to be kept confidential by federal law or regulations or state statutes."
ORC 121.22(G)(6) provides that consideration of "[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office." Under this exception, both conditions must be met:

- (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; and,
(2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.



**6. VOLUNTEER REGISTRATION CENTER**

- Cuyahoga County Office of Emergency Management has requested a meeting with the Sheriff's Department regarding background checks.
- Facilities that are not being used for shelters or PODs must be secured.
- There will be a walk-through of the stations on June 29 to identify any glaring problems.

**7. CITIZEN CORPS VOLUNTEERS**

There will be a meeting with County Human Resources on May 25 to discuss the creation of a group of individual volunteers within Citizen Corps that will be deployable throughout the County.

**8. YOUTH INVOLVEMENT**

- PBS station WVIZ hosts a series of panel discussion about career opportunities that is streamed to local high schools. Students have an opportunity to call in with questions. WVIZ is interested in doing one or two segments on emergency management.
- A follow-up program would engage youth in projects, field trips, and other activities to acquaint them with emergency management and public safety and hopefully motivate them to volunteer.

**9. STRATEGIC PLAN**

No report

**10. BYLAWS REVISION**

Draft Bylaws were distributed to the Council but were not discussed.

**11. CITIZEN CORPS ALTERNATE FOR CCESAB AND LEPC**

Citizen Corps needs an alternate for the Cuyahoga County Emergency Services Advisory Board and the Local Emergency Planning Committee. Karen Seidman volunteered.

**12. ANNOUNCEMENTS / OTHER BUSINESS**

None

**13. EXECUTIVE SESSION\***

None

**14. NEXT MEETING**

August – Date/time to be announced

**15. ADJOURNMENT**

There being no other business, the meeting was adjourned.

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