



**PUBLIC SAFETY-URBAN AREA WORKING GROUP (PS-UAWG)
BOARD MEETING
MINUTES**



Date/Time: Thursday, May 10, 2012 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS)
4747 East 49th Street, Cuyahoga Heights, OH 44125

Attendees (Voting Board Members) NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	✓	Chairman – Fire Chiefs Assoc.		
Chief Mark Ramach	✓	Co-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Vallerie Propper	
Laura Palinkas		City of Cleveland Rep.	Larry Jones II	✓
Mayor Joseph M. Cicero, Jr.	✓	Mayors & Managers Rep.		
Chief Daniel Gilles	✓	Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	✓
Jim Willson	✓	MMRS		
Robert Horwatt	✓	City of Cleveland Rep.		
Harold Pretel	✓	City of Cleveland Rep.		
Brandy Carney	✓	Emergency Management		
Sheriff Bob Reid		Cuyahoga County Sheriff	Tim Oleksiak	✓
Chief John P. Joyce	✓	GCRTA	Lamont Lockhart	
FUNCTIONAL COMMITTEES				
Peter Killmer – Chair		AMS *Non-Voting	Robert Kollar – Co Chair	
Sharon Nicastro - Chair	✓	Citizen Corps	Michelene Holland – Co Chair	
Chief Christopher Flynn - Chair	✓	Communications	Peter Greene – Co Chair	
Chief Joseph Zemek - Chair	✓	EMS	Chief Briant Galgas – Co Chair	
Chief Mark Ramach – Chair		Fire	Chief Mario Bellido – Co Chair	
Beth Gatlin - Chair	✓	Health & Medical	Rebecca Hysing – Co Chair	
Chief Scott Lee - Chair	✓	Law Enforcement	Chief Kevin Nietert – Co Chair	
		Public Safety/EMA		
Bob Girardi		Public Works	Ed Gallagher – Co Chair	

AGENDA ITEMS

1. CALL TO ORDER

Chairman: Chief Ledford called the meeting of the Public Safety Urban Area Working Group, May 10, 2012 to order.

2. QUORUM DETERMINATION

The roll was called by Michelle Norton and it was determined a quorum was in attendance.

3. APPROVAL OF MINUTES

Chief Ledford asked for a motion to approve the minutes of the April 12, 2012 meeting:
Chief Zemek moved; Chief Flynn seconded; All in Favor; None Opposed.

PUBLIC SAFETY-URBAN AREA WORKING GROUP (PS-UAWG)
BOARD MEETING
MINUTES
Thursday, May 10, 2012 / 2:00 P.M.

Chief Ledford deferred from the agenda, noting changes to the meeting structure. Brandy Carney explained the following items:

- 1) Cuyahoga County Law Department's Memorandum dated April 5, 2012 noting open meetings.
- 2) Administrative changes include Public Comment; rules for Executive Sessions and voting.
- 3) Subcommittees to function in the same manner. Agendas and minutes to be posted online.

4. PUBLIC COMMENT

Chief Ledford noted this addition to the agenda moving forward and called for comments from the public at this time. City of Lakewood-Mayor Michael Summers spoke to appreciation for being allowed to attend the meetings for better understanding on subject matter. No additional public comment.

5. EMA ADMINISTRATOR UPDATE

Brandy Carney reported the Administrator position has been filled, scheduled to begin June 4, 2012. Responses to Request for Information (RFI) for Emergency Operations Center (EOC) narrowed to three sites, in addition to the Juvenile Justice Center (JJC).

6. COMMITTEE REPORTS

AMS – No Report

Citizen Corp – Sharon Nicastro

Reported FY 2009 agreements from CERT's due by May 18th. Surplus may allow for procurement of a cache of radios for CERT's throughout the County; reviewing FY 2010 and 2011 procurements.

Communications – Chief Christopher Flynn

County Council approved purchase of radios. Review of entities ranked to receive radios allowed for half of the requests to be fulfilled. Committee requesting leftover funding be applied toward purchasing more radios (\$2mil needed) to assist in completing interoperability project.

EMS – Chief Joseph Zemek

Report on grant fund procurement of Duo Dote replacements for Hazmat Teams and Tactical EMS (TEMS), along with additional scanners and chargers. EMS Committee will have \$35K remaining to reallocate.

Fire – Chief Mark Ramach

Committee met; reviewing FY2011 funding priorities.

Health/Medical – Beth Gatlin

Review of FY2011 priorities and discussion regarding Wide Area Rapid Notification (WARN) system. Request to reallocate \$20K into medication cache for first responders, along with additional funds from podcast; second request to reallocate funds for oxygen concentrator's project.

Law Enforcement – Chief Scott Lee

Committee met, discussed ongoing Automated License Plate Recognition (ALPR) project and reallocation of FY2009 funds. Procurements have been made; equipment to be distributed by June 30th. Review of FY2011 priorities. Suggested training for the UAWG on new meeting guidelines.

PUBLIC SAFETY-URBAN AREA WORKING GROUP (PS-UAWG)
BOARD MEETING
MINUTES
Thursday, May 10, 2012 / 2:00 P.M.

Public Safety/EMA – Brandy Carney

Nancy Kolcan, 9-1-1 Coordinator for CECOMS was introduced. Kevin Sur reported on upcoming training and outreach initiatives. All county jurisdictions requested to adopt by resolution the Countywide All Hazards Mitigation Plan for 2011 and designate Cuyahoga County Office of Emergency Management as the countywide emergency management agency as required by the Ohio Revised Code.

Public Works – No Report

7. EXECUTIVE COMMITTEE UPDATE – Chief Ledford stated the committee had not met-no report.

Chief Ledford moved forward on the Agenda to present New Business.

8. NEW BUSINESS

➤ **Conflict of Interest Statement**

Brandy Carney reported on the recent form sent to public safety entities to be signed and returned.

➤ **Updated Bylaws and Open Meeting Policy**

Bylaws have been reviewed with recommendations from the County Law Dept. Executive Committee will meet to review the update then forward to board and committee members.

9. GRANTS & TRAINING

➤ **FY2011 Grant Allocations**

Jerry Mullins reported on FY2008 Urban Area Security Initiative (UASI) grant is closed out. FY2009 UASI closes in July. Project review and equipment check will begin in July.

➤ **Executive Session Anticipated**

Chief Ledford called for an Executive Session to discuss the FY2011 Grant Allocations.

Roll Call Vote by all approved the action. Larry Tafe and Jerry Mullins from the Grants & Training were asked to remain. All attendees asked to leave. Public meeting suspended.

Chief Ledford reconvened the meeting, and called for a Motion to Approve the FY2011 UASI Grant Allocation as discussed and amended in the Executive Session: Chief Bellido moved; Mayor Cicero seconded: Roll Call Vote denoted All in Favor; None Opposed; Motion Passed.

10. NEXT MEETING

Thursday, June 14, 2012, at 2:00 p.m. at the Cuyahoga County Board of Health – 5550 Ventura Blvd., Parma, Ohio 44130.

11. ADJOURNMENT

Chief Ledford called for a motion to adjourn: Chief Zemek moved; Mayor Cicero seconded the motion; all in favor; none opposed; meeting adjourned.