



**EDWARD FITZGERALD**  
Cuyahoga County Executive

Public Safety & Justice Services

**CUYAHOGA COUNTY  
OFFICE OF EMERGENCY MANAGEMENT/CECOMS  
QUARTERLY PSAP MEETING  
CHAGRIN VALLEY REGIONAL DISPATCH CENTER  
JANUARY 22, 2014 – 10:00 A.M.**

**MINUTES**

1. Public Comments
  - There are no public comments
  
2. 9-1-1 Hardware Discussion/Update (Brandy Carney/Eric Caddy)
  - Contract timelines (Brandy Carney)
    - Emergency CallWorks projected timelines for assessment and installation are August, 2013 through January, 2015.
    - Additionally, Cuyahoga County has contracted with ECW for 10 years on maintenance of the system.
    - There will be a hardware refresh at 5 years.
    - Cuyahoga County is near completion of contract negotiations with AT&T for the network portion of the 911 project.
  - Site specific upgrades (Eric Caddy)
    - Letters will be going out to each PSAP soon regarding site specific concerns.
    - Individual site visits will be arranged if needed.
    - Site specific questions may be directed to:  
**Mr. Bob Emmons (Project Manager)**  
**Cell #: 330-429-4911**  
**Email: [remmons@exact911.com](mailto:remmons@exact911.com)**
    - Discussion regarding possible solutions for incorporating administrative lines into ECW system.
  - “Cuyahoga County FAQ For NG9-1-1 Project” document. (Brandy Carney and Eric Caddy)
    - This is a living document designed to address questions and concerns and will undergo frequent changes and updates throughout the project.
    - Appendix “A” of the document addresses the installation order.
    - It is important for PSAP’s considering consolidation keep the County informed as it may affect the order of installations.



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- Network Costs (Brandy Carney)
  - Initially, the County will cover all network costs utilizing the Wireless Government Assistance Fund. This may change if circumstances regarding the funding changes (refer to question #11 of the FAQ sheet).
- Questions (Brandy Carney, Eric Kimball, Marshall Sherer, Roger Leonard, Bob Emmons)
  - What costs can the PSAP's expect to incur?  
*PSAP's will be responsible for any costs for removal of old equipment, any upgrades or remodeling of their center (refer to question #7, #8 and #10 in the FAQ sheet) and any there may be costs related to administrative lines depending on configurations.*

3. EMD Update (Nancy Kolcan)

- CECOMS staff is currently in the process of completing training in Public Safety Telecommunications and Emergency Medical Dispatch.
- Training is scheduled to begin at the PSAP level in May.
- All PSAP's who anticipate participating in the County's EMD program are responsible for having their communications staff certified in CPR prior to enrollment in the EMD classes.
- You will receive emails over the next several weeks regarding CPR classes that may be available. We will coordinate between fire departments in an effort to offer CPR training where and when available.
- We will be looking for departments who may be able to host training classes. Email requests will go out soon.

4. Next Meeting

- Next meeting will be held on April 16, 2014. Location to be announced.