



**Cuyahoga County Board of Control Agenda
Monday, March 5, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 2/26/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2018-75

Department of Information Technology, submitting an amendment to Contract No. CE1600114 with Krizman and Associates, LLC for consultant services on the real property tax /CAMA System and Enterprise Resource Planning (ERP) projects for the period 4/7/2016 – 4/6/2018 to extend the time period to 4/30/2019, to change the scope of services, by removing (ERP) consultant services, effective 4/7/2018 and for additional funds in the amount not-to-exceed \$140,000.00.

Funding Source: Real Property Tax Fund

B. – New Items for Review

BC2018-135

Department of Public Works, submitting an agreement with Trumbull Creek Wetlands Mitigation Bank/ Stream and Wetlands Foundation in the amount of \$72,000.00 for the purchase of 1.8 acres of non-forested wetland credits to comply with the U.S. Army Corps of Engineers (“USACE”) permit to mitigate the permanent and unavoidable loss of 0.12 acres of ditch and 0.84 acres of wetlands that will occur, in connection with the Cuyahoga County Airport Runway Safety Area Construction Impacts and Proposed MALSR Installation.

Funding Source: 90% FAA, 10% Capital Funds/General Fund

BC2018-136

Department of Information Technology, recommending an award on RQ40966 and enter into a contract with Navigator Management Partners, LLC in the amount not-to-exceed \$113,795.00 for Enterprise Data Architecture Development services for the period 3/05/2018 - 12/31/2018.

Funding Sources: General Fund (ERP)

BC2018- 137

Department of Public Safety and Justice Services, submitting agreements with various municipalities in the total amount not-to-exceed \$2,198.85 for reimbursement of eligible training expenses in connection with the FY2015 State Homeland Security Grant Program:

1) For the period 9/1/2017 – 1/31/2018:

- a) City of Berea in the amount not-to-exceed \$402.93 for the period 9/1/2017 – 1/31/2018.
- b) City of Garfield Heights in the amount not-to-exceed \$205.32 for the period 9/1/2017 – 1/31/2018.
- c) City of Parma in the amount not-to-exceed \$477.96 for the period 9/1/2017 – 1/31/2018.

2) For the period 9/1/2017 – 1/31/2018:

- d) City of Strongsville in the amount not-to-exceed \$1,112.64 for the period 9/1/2017 – 12/30/2017

Funding Source: FY2015 State Homeland Security Grant Program

BC2018-138

Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services,

- a) Submitting an RFP exemption on RQ41894, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$454,595.00 for facility management services for the Norma Herr Women’s Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2018 – 12/30/2018.
- b) Recommending an award on RQ41894 and enter into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$454,595.00 for facility management services for the Norma Herr Women’s Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2018 – 12/30/2018.

Funding Source: Health and Human Services Levy Fund

BC2018-139

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless services, recommending to rescind Board Approval No. BC2017-968, dated 12/18/2017, which authorized an RFP exemption on RQ40102, which resulted in an award recommendation to the Young Women’s Christian Association of Greater Cleveland, Ohio (YWCA) in the amount not-to-exceed \$452,503.00 to cover start-up costs associated with the transitioning management of the Emergency Women’s Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to YWCA for the period 12/15/2017 – 4/30/2018.

Funding Source: Health and Human Services Levy

BC2018-140

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless services,

a) Submitting an RFP exemption on RQ41921, which will result in an award recommendation to the Young Women’s Christian Association of Greater Cleveland, Ohio (YWCA) in the amount not-to-exceed \$214,945.00 to cover start-up costs associated with the transition of the Emergency Women’s Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to the YWCA for the period 2/1/2018 – 4/30/2018.

b) Recommending an award on RQ41921 and enter into a contract with the Young Women’s Christian Association of Greater Cleveland, Ohio (YWCA) in the amount not-to-exceed \$214,945.00 to cover start-up costs associated with the transition of the Emergency Women’s Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to the YWCA for the period 2/1/2018 – 4/30/2018.

Funding Source: Health and Human Services Levy

BC2018-141

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, recommending an award on RQ41369 and enter into a contract with JAGI Cleveland - Independence, LLC in the amount not-to-exceed \$7,706.00 for rental of space, refreshments and related services for the Invest in Children Annual Meeting for the period 5/21/2018 – 5/23/2018.

Funding Source: Health and Human Services Levy Fund

C – Exemptions

BC2018-142

Department of Public Works, recommending an alternative procurement process, which will result in award recommendations to various providers in the amount not-to-exceed \$320,000.00 for the purchase of Ready Mix concrete to complete various Department Orders for the period 3/1/2018 – 2/28/2020.

- a) Rockport Construction & Materials, Inc.
- b) Carr Bros., Inc.

Funding Sources: 45% - Road and bridge, 50% - Sanitary Sewer and 5% General Fund

BC2018-143

Sheriff’s Department, submitting an RFP exemption on RQ41703, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$2,688,573.91 for maintenance and support on the Enterprise Network Security System for the period 1/01/2018 - 12/31/2022.

Funding Source: Protective Services - Internal Service Fund

D – Consent Agenda

BC2018-144

Department of Public Works,

- a) Submitting an amendment to Contract No. CE1700064 with Chagrin Valley Paving, Inc for the FY2016 Operations Resurfacing Program for Hathaway Road from the Garfield Heights South Corporation Line to Turney Road in the City of Garfield Heights for a decrease in the amount of (\$72,989.67).
- b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 47% Cuyahoga County using Funds from the \$7.50 Vehicle License Tax Fund and 53% Issue 1 Ohio Public Works Commission

BC2018-145

Department of Public Works, submitting a settlement agreement for appropriation of property rights in connection with the grade separation of Stearns road at the Norfolk Southern Railroad in Olmsted Township:

Parcel Nos.: 22T (Standard Highway Easement & Temporary Easement)

Owner: R.T. Gilchrist

Probate Court Case Number: 2014 ADV 201436

Settlement Amount: \$7,280

Funding Source: Road and Bridge

BC2018-146

Fiscal Office, recommending to amend Board Approval No. BC2017-950 dated 12/18/2017, which authorized an amendment to Contract No. CE1700242 with Plante & Moran, LLC for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018, by changing the additional fund amount from \$50,000.00 to \$40,000.00.

Funding Source: Enterprise Resource Project Fund

BC2018-147

Court of Common Pleas/Corrections Planning Board, submitting a Memorandum of Understanding with Cuyahoga County Sheriff's Department and Cuyahoga County Director of Regional Corrections to define the terms and requirements to receive a funding allocation in the amount of \$2,250,000.00 through the County Targeted Community Alternative to Prison (TCAP) grant for the period 5/1/2018 – 6/30/2019.

Funding Source: Ohio Rehabilitation and Correction

BC2018-148

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/5/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-41709	Building supplies for various County buildings	Department of Public Works	FBM	\$24,500.00	Internal Service Fund
CT-18-41763	Back up engine repair for Dewey Road Pump Station for Sanitary Engineer	Department of Public Works	Bunker Hill Engine Service, LLC	\$1,598.09	Sanitary Sewer Fund
CT-18-41785	Replacement heater for Olmsted Falls Pump Station for Sanitary Engineer	Department of Public Works	Cleveland Components	\$1,056.00	Sanitary Sewer Fund
CT-18-41818	Cab repair parts for Unit 17-9	Department of Public Works	Shearer Equipment	\$803.45	Internal Service Fund
CT-18-41835	Press parts and maintenance for Print Shop	Department of Public Works	Ohio Graphco Inc dba Graphco	\$24,500.00	Internal Service Fund
CT-18-41926	Repair Ridgid See Snakes for Sanitary Engineer	Department of Public Works	The Safety Company dba M Tech	\$2,550.60	Sanitary Sewer Fund
CT-18-41969	Halco lamps for various County buildings	Department of Public Works	Strauss Electric Supply Co.	\$666.80	Internal Service Fund
CT-18-41970	Scissor life rental for Juvenile Justice Center	Department of Public Works	Sunbelt Rentals, Inc.	\$1,493.39	Internal Service Fund
CT-18-41983	Electrical cable for various County buildings	Department of Public Works	Leff Electric Co. Inc.	\$8,365.00	Internal Service Fund
CT-18-41987	First class return address envelopes for Cuyahoga Job and Family Services	Department of Public Works	Western States Envelope and Label	\$1,456.40	Internal Service Fund
CT-18-42029	Repair parts for Truck S-423 for Sanitary Engineer	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$768.80	Sanitary Sewer Fund
CT-18-42038	Repairs to compactor/dumper at Justice Center	Department of Public Works	Precision Compaction	\$1,183.97	Internal Service Fund
CT-18-42040	Combustion analysis of boilers at Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$970.50	Internal Service Fund

CT-18-42056	Hazardous waste removal and disposal	Department of Public Works	Precision Environmental Company	\$675.00	Capital Project
CT-18-42071	Annual fire extinguisher inspections at Juvenile Justice Center and Metzenbaum Building	Department of Public Works	Gene Ptacek & Son Fire Equipment Co., Inc.	\$986.70	Internal Service Fund
CT-18-42076	Replacement of damaged door strikes at Justice Center Courts Tower	Department of Public Works	HPM Business Systems Inc.	\$4,277.77	Internal Service Fund
CF-18-41781	Assembly for (52) cubicles at Jane Edna Hunter Building	Division of Children and Family Services	Northcoast Computer Supplies	\$16,800.00	Health and Human Services Levy Fund
SA-18-41857	Sonic Alert HomeAware Fire Safety Value Package Kits for seniors and adults with disabilities	Division of Senior and Adult Services	Harris Communication, Inc.	\$24,756.28	Health and Human Services Levy Fund
JC-18-42005	(100,000) Hearing notice forms	Juvenile Court	RR Donnelley	\$2,434.00	General Fund
SH-18-41976	Replacement commercial cooler for Euclid Jail Annex	Sheriff's Department	Dean Supply	\$1,965.00	General Fund
SH-18-42069	Legal notice: Delinquent Land Dale #122	Sheriff's Department	Legal News Publishing Company	\$17,354.25	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-42052	Post Adoption Special Services Subsidy: Residential treatment	Division of Children and Family Services	OhioGuidestone	\$883.50	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-18-42054	Post Adoption Special Services Subsidy: Attachment therapy and in-home neurofeedback	Division of Children and Family Services	Adoption and Attachment Therapy Partners LLC	\$2,366.50	67% - Health and Human Services Levy Fund 33% - Title IV-E
WT-18-41841	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Diplomat Healthcare	\$2,000.00	Health and Human Services Levy Fund

WT-18-41904	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Medwish International, Inc.	\$1,000.00	Health and Human Services Levy Fund
WT-18-41909	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	\$4,000.00	Health and Human Services Levy Fund
WT-18-42018	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Athens Foods, Inc.	\$5,250.00	Health and Human Services Levy Fund
WT-18-42078	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Ohio Ambulance Solutions, LLC	\$3,000.00	Health and Human Services Levy Fund
WT-18-42080	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$20,850.00	Health and Human Services Levy Fund
FC-18-42086	Family Centered Services and Supports: Family recreation membership	Family and Children First Council	City of Berea	\$500.00	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a preliminary engineering agreement with CSX Transportation, Inc. in connection with the replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn.

Funding Source: Road and Bridge

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from the City of Cleveland in the amount of \$644,490.00 for the Rapid Re-housing Program in connection with the FY2017 Emergency Solutions Grant for the period 11/1/2017 – 10/31/2018.

Funding Source: Department of Housing and Urban Development

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, February 26, 2018 9:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Officer, (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 2/20/2018

Armond Budish motioned to approve the minutes from the February 20, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2018-111

Department of Development, recommending an Economic Development Loan to MO Professional Building, LLC in the amount of \$300,000.00 to provide funding assistance for the redevelopment of the Heritage Building Project located at 6500 Pearl Road, Parma Heights.
Funding Source: Job Creation Fund

Anthony Stella and Greg Huth, Department of Development, presented. Armond Budish asked if the additional information previously discussed at the February 20, 2018 Board of Control meeting had been provided to the Cuyahoga County Community Improvement Corporation (CCCIC) Committee; and asked if the CCCIC is satisfied with proceeding with the loan. Trevor McAleer responded that the CCCIC received the information and is agreeable to proceed with this loan. Nan Baker requested confirmation that the CCCIC approved the loan. Ms. Baker also inquired about the role of the CCCIC, as it relates to the County's issuance of loans.

Trevor McAleer inquired about the timeframe for the creation of new jobs resulting from the Heritage Building redevelopment project. Mr. McAleer also provided additional information regarding CCCIC's approval process and commented that the contingent approval created some confusion regarding the CCCIC's authorization to proceed. Joseph Sebes, City of Parma Heights thanked the Board for approval of the loan. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-111 was unanimously approved.

B – New Items for Review

BC2018-124

Department of Information Technology,

a) Submitting an RFP exemption on RQ41776, which will result in an award recommendation to Dell Marketing LP in the amount of \$228,709.25 for the purchase of (545) Microsoft Office licenses for Court of Common Pleas.

b) Recommending an award on RQ41776 to Dell Marketing LP in the amount of \$228,709.25 for the purchase of (545) Microsoft Office licenses for Court of Common Pleas.

Funding Source: Special Revenue Computerization Fund

Dennis Sullivan, Department of Information Technology, presented. Trevor McAleer asked if there was a cost savings to Court of Common Pleas by adding this purchase to the County's Enterprise Agreement; and asked whether there was a volume discount received for this purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-124 was unanimously approved.

The following item was amended to reflect additional funding sources, percentages and specified years covered under the associated funding.

reflect the Funding Source as Year 1– ERP Capital Project; Year 2 – ERP Operating Budget; Years 3-6- (50% General Fund – Internal Service Fund – Building Services, 3% Road and Bridge, 46% Sanitary, and 1% - Fleet Services -General Fund.)

BC2018-125

Department of Information Technology, on behalf of the Department of Public Works,

a) Submitting an RFP exemption on RQ42070, which will result in an award recommendation to Infor Public Sector, Inc. in the amount not-to-exceed \$470,852.91 for the purchase of (88) Enterprise Asset Management Module Enterprise Edition mobile subscription licenses for the period 3/1/2018 – 2/29/2024.

b) Recommending an award on RQ42070 to Infor Public Sector, Inc. in the amount not-to-exceed \$470,852.91 for the purchase of (88) Enterprise Asset Management Module Enterprise Edition mobile subscription licenses for the period 3/1/2018 – 2/29/2024.

Funding Sources: ~~General Fund~~

Year 1– ERP Capital Project; Year 2 – ERP Operating Budget; Years 3-6- (50% General Fund – Internal Service Fund – Building Services, 3% Road and Bridge, 46% Sanitary, and 1% - Fleet Services -General Fund.)

Michael Chambers, Department of Public Works, and Dennis Sullivan Department of Information Technology, presented. Trevor McAleer indicated that after discussions with Council’s security consultant, he had questions related to the breakdown of the various funding sources that would need to be addressed by the Enterprise Resource Planning (ERP) Administrator, who was not present. Trevor commented that his concerns relate to the first 2 years of funding as it relates to the current master contract and wanted to confirm that correct funding sources are being utilized throughout each phase of the project. Mr. McAleer recommended the item be held for one week and asked of holding the item would create issues.

After further discussion, Dennis Sullivan requested the item be held until the end of the meeting while the department located the ERP Administrator to address the questions related to project funding. During the latter portion of the meeting Cindy Nappi, ERP Administrator appeared before the Board to provide additional information and to answer remaining questions related to the funding sources and the timeframe utilized for the specified funding.

Mr. McAleer asked about the target date for this project and indicated the funding should align with the project completion rather than the contract period. Armond Budish stated that ERP Capital Funds should be used for year 1 rather than the General Fund. Mike Dever commented on the use of other funding sources to cover the remaining years. Mr. McAleer summarized the breakdown of funds being utilized. Mike Dever confirmed. Nan Baker asked for clarification on funding for years 3 – 6 and asked for additional details on the use of Internal Service Funds.

Armond Budish motioned to approve the item as amended; Trevor McAleer seconded. Item BC2018-125 was unanimously approved.

BC2018-126

Department of Information Technology,

a) Submitting an RFP exemption on RQ41991, which will result in an award recommendation to Brown Enterprise Solutions LLC in the amount of \$11,013.75 for the purchase of (267) Nitro Pro Software Assurance renewals for software licenses.

b) Recommending an award on RQ41991 to Brown Enterprise Solutions LLC in the amount of \$11,013.75 for the purchase of (267) Nitro Pro Software Assurance renewals for software licenses.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-126 was unanimously approved.

BC2018-127

Fiscal Office,

a) Submitting an RFP exemption on RQ41822, which will result in an award recommendation to RR Donnelley in the amount of \$102,600.00 for printing and mailing of 450,000 Real Estate Proposed Valuation notices to residential property owners in connection with the 2018 Sexennial Reappraisal.

b) Recommending an award on RQ41822 to RR Donnelley in the amount of \$102,600.00 for printing and mailing of 450,000 Real Estate Proposed Valuation notices to residential property owners in connection with the 2018 Sexennial Reappraisal.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. Dale Miller asked for the projected mailing date of the proposed valuation notices and the effective date of the new valuations. Nan Baker asked for clarification as to why commercial/industrial notices and residential notices were submitted as separate items and recommended the services be combined in the future to promote the potential for cost savings. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-127 was unanimously approved.

BC2018-128

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Master Contract No. CE1700166 with various providers for Trauma Informed Residential Treatment services for the period 10/1/2017 – 9/30/2018, by removing the vendor The Daughter Project and for a decrease in the amount of (\$82,432.80), effective 1/4/2018.

b) Submitting an amendment to Master Contract No. CE1700166 with various providers for Trauma Informed Residential Treatment services for the period 10/1/2017 – 9/30/2018, by removing the vendor The Daughter Project and for a decrease in the amount of (\$82,432.80), effective 1/4/2018:

- a) Clarinda Youth Corporation dba Clarinda Academy
- b) The Daughter Project
- c) Forest Ridge Youth Services
- d) Gracehaven, Inc.
- e) Keystone Richland Center, LLC dba Foundations for Living
- f) Lakeside for Children dba Lakeside Academy
- g) The Village Network
- h) Youth for Tomorrow, New Life Center, Inc.

Funding Source: Title IV-E

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked for clarification on the item description as printed on the agenda, as The Daughter Project was being removed from the contract. Mr. Miller also asked whether The Daughter Project had provided quality services to the County. Nan Baker asked whether the County provides outreach to those receiving services or if recipients initiate contact for services. Ms. Baker also asked if this vendor will be missed and whether there are vendors in the same area that may be utilized. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-128 was unanimously approved.

The following item was amended to reflect the time period as 2/27/2018 – 2/26/2020.

BC2018-129

Department of Public Safety and Justice Services, recommending an award on RQ40034 and enter into a contract with Mission Critical Partners, Inc. in the amount not-to-exceed \$100,000.00 for Public Safety Technology Consultant Services for the period 2/27/2018 – ~~1/14/2020~~ **2/26/2020**.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked if this contract received TAC approval. Dale asked for clarification as to why the item is being facilitated by the Department of Public Safety and Justice Services rather than the Department of Information Technology. Nan Baker asked if the services are new, and if the use of this consultant will result in any cost savings in the future. Ms. Baker also asked if actual contract costs and future savings will be tracked at the end of the contract term. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2018-129 was unanimously approved.

C – Consent Agenda

Dale Miller referred to Item BC2018-130 and inquired about the appraisal value of the property. Nan Baker referred to Item BC2018-131 and asked about the anticipated potential worth of the surplus County Property being sold via internet auction. There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-130 through -133; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-130

Department of Public Works, submitting a settlement agreement for appropriation of property rights in connection with the reconstruction, with additional turning lanes, of North Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel Nos.: 64 (Standard Highway Easement & Temporary Easement)

Owner: S & H PROPERTIES, INC.

Probate Court Case Number: 2017 ADV 230900

Settlement Amount: \$8,000.00

Funding Source: Road and Bridge Fund

BC2018-131

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2018-132

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/26/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-41746</i>	<i>19" touch screen monitor for Livescan Unit for Automated Fingerprint Identification System modification at Bedford Heights Jail for Sheriff's Office</i>	<i>Department of Information Technology</i>	<i>Gemalto Cogent Inc.</i>	<i>\$1,888.97</i>	<i>General Fund</i>
<i>JA-18-41635</i>	<i>Automated telephone reassurance system software for senior subscribers in the Community Awareness Program for CECOMS</i>	<i>Department of Public Safety and Justice Services</i>	<i>Are You OK? Dba Northland Innovation Corporation</i>	<i>\$999.00</i>	<i>General Fund</i>
<i>CT-18-41986</i>	<i>Manila and orange record jackets for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$2,623.10</i>	<i>Internal Service Fund</i>
<i>CT-18-42006</i>	<i>9th Floor Visitation Booth #10 for Justice Center Jail I</i>	<i>Department of Public Works</i>	<i>Glassworks Inc.</i>	<i>\$1,887.31</i>	<i>Internal Service Fund</i>
<i>CT-18-42022</i>	<i>(30) replacement ADV ballasts for Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Leff Electric Co. Inc.</i>	<i>\$901.20</i>	<i>Internal Service Fund</i>
<i>AU-18-41820</i>	<i>Printing and mailing of approximately 37,000 commercial/ industrial property owner valuation notices for the 2018 Sexennial Reappraisal</i>	<i>Fiscal Office</i>	<i>RR Donnelley</i>	<i>\$19,869.00</i>	<i>Real Estate Assessment Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

BC2018 -133

Department of Public Works, submitting an amendment to an agreement with Cuyahoga County Board of Developmental Disabilities for cafeteria services and vending machines located at the Virgil Brown Building for the period 8/1/2012 – 12/31/2018 to assign the lease to Lutheran Metropolitan Ministry, effective March 1, 2018 for the time period to 12/31/2018; no additional funds required

Funding Source: N/A

David Merriman, Department of Health and Human Services, Jacquie Kasprisin, Cuyahoga County Board of Developmental Disabilities, Bryan Mauk, Lutheran Metropolitan Ministry, and Brian Evans, Ohio Department of Rehabilitation and Correction, presented.

Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Nan Baker asked for clarification on Cuyahoga County Board of Developmental Disabilities’ (BODD) changing role, as it relates to the direct management of the lease; and asked if the transition will be seamless for the individuals participating in the program. Armond Budish commended Lutheran Metropolitan Ministry (LMN) for doing such a great job with the training programs and expressed his appreciation for their help with the County’s re-entry efforts. Dale Miller asked for confirmation that the assignment of the lease would not cause any immediate changes in personnel running the program, but as positions become available LMM will take advantage of the Chopping for Change Program by selecting participants to partake in the experience of the program. Mr. Miller also inquired about the future of existing staff currently participating in the training program at the Virgil Brown facility. Trevor McAleer asked who is responsible for covering transportation costs of the participants to and from the center; and asked if staff are assigned to the participants and if they are required to stay during the entire day. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2018-133 was unanimously approved.

TIME-SENSITIVE/MISSION CRITICAL

Mission Critical Item:

BC2018 -134

Department of Public Works, recommending an award on RQ42066 to Joshen Paper in the amount of \$24,500.00 for the purchase of reprographic paper to various County agencies. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked if the need for this purchase was anticipated; and asked if the cost is a not-to-exceed amount. Nan Baker asked for clarification on the item being purchased; and asked whether the item meets the criteria for a Time Sensitive Mission Critical purchase. Lenora Lockett provided additional detail and history on the use of Time Sensitive Mission Critical purchases. Dale Miller asked whether the cost is higher by purchasing in this manner vs. if it had been purchased under a Master Contract. Mr. Miller also inquired about the cost of a ream of paper. Trevor McAleer asked if this amount is adequate to cover demand while waiting on Council to approve the Master Contract. Dale Miller Armond Budish motioned to approve; Michael Dever seconded. Item BC2018-134 was unanimously approved.

Funding Source: Internal Service Fund

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River in the Village of Chagrin Falls.

The total cost of the Project is estimated to be \$3,950,000. ODOT shall provide to the LPA 80% in Federal CEAO (4B87) funds and 20% County Road and Bridge funds.

Item No. 2

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the reconstruction, with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton

The total cost of the project is estimated to be \$16,211,030.30. ODOT shall provide to the LPA 80% in Federal NOACA (4TA7, 4PF7 & 4R47) funds and 20% County Road and Bridge funds.

Item No. 3

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the resurfacing of Pleasant Valley Road from State Road to Broadview Road in the City of Parma.

The total cost of the Project is estimated to be \$4,944,000. The project is to be funded \$494,400 County Road and Bridge Fund 10%, \$494,400 Municipality 10% ODOT shall provide to the LPA 80 of the eligible costs, up to a maximum of \$3,955,200 in Federal funds for eligible cost associated with the actual construction of the transportation project improvement

Item No. 4

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights.

Funding: The total cost of the project is \$2,060,000. ODOT shall provide 80% of the Federal NOACA (4T47) funds 10% County Road and Bridge and 10% City of Broadview Heights.

Item No. 5

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the resurfacing of Warrensville Center Road from Maple Heights North Corporation Line to Broadway Avenue in the Cities of Bedford and Maple Heights.

The total cost of the Project is estimated to be \$2,781,000. ODOT shall provide to the LPA 80% in Federal NOACA (4TA7) funds and the 20% County Road and Bridge funds.

Item No. 6

Department of Public Safety and Justice Services, requesting authority to apply for and accept funds from the Ohio State Emergency Response Commission in the amount not-to-exceed \$124,710.00 for staffing and training services for the FY2018 Chemical Emergency Planning and Community Right-to-Know Program for the period 7/1/2018 – 6/30/2019.

Funding Source: FY2018/ Ohio State Emergency Response Commission

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:51 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

BC2018-75

Department of Information Technology

Project management / consulting services are being provided to support the real property tax and CAMA project. Project management and business analysis services are needed to ensure the real property tax vendor delivers on all requirements listed in the RFP. Continuity of resources is critical at this point in time. This vendor has been involved with the project since the release of the RFP and has the knowledge, skills, and abilities to effectively work between County resources and the real property tax vendor (Harris). We were able to negotiate a lower rate with the contractor directly, as opposed to going through the consulting company, Avantia. The real property tax project is county-wide initiative.

B. – New Items for Review

BC2018-135

Department of Public Works requesting authority to enter into a Mitigation Agreement with the Trumbull Creek Wetlands Mitigation Bank/ Stream and Wetlands Foundation to purchase 1.8 wetland credits. The mitigation credits cost is \$40,000.00 per credits (see Wetland Impact Table, attached hereto). Thus, the price of purchasing these credits will total \$72,000.00. This purchase is required to comply with the U.S. Army Corps of Engineers (“USACE”) permit to mitigate the permanent and unavoidable loss of 0.12 acres of ditch and 0.84 acres of wetlands that will occur, in connection with the Cuyahoga County Airport Runway Safety Area Construction Impacts and Proposed MALSR Installation.

The primary goal of this request is to comply with Section 404 of the Clean Water Act. To comply, the County is required to purchase 1.8 wetland credits from Trumbull Creek Wetlands Mitigation Bank/Stream and Wetlands Foundation.

The location of the project is Cuyahoga County Airport, 26300 Curtiss Wright Parkway, Cleveland, Ohio 44143.

District 11

Complying with Section 404 of the Clean Water Act is mandated by federal law and entering into the Mitigation Agreement is mandated by the terms of our Section 404 permit application.

Procurement

Identify the original procurement method on the contract/purchase:

Exemption: Pursuant to Army Corp of Engineers

For items procured through a competitive process, answer the following:

Contractor Information

The mailing address of the Trumbull Creek Wetlands Mitigation Bank/Stream and Wetlands Foundation is:

Vincent E. Messerly, President
123 South Broad Street, Suite 238

P.O. Box 369
Lancaster, OH 43130

Funding

The project is funded by 90% FAA, 10% Capital Funds

BC2018-136

Department of Information Technology

Navigator will develop the recommendations for an Enterprise Data Architecture using the following distinct phases:

- Planning and analysis,
- Technical integration analysis,
- Architecture assessment
- Roadmap development with a focus on data archiving strategies, architectures and tools

At completion, Navigator will deliver a road map and an outline for the framework (including recommended software tools) for implementing a consolidated County-wide Enterprise Data Architecture that supports:

- Data Integration
- Process Integration
- Data Cleaning
- Data Governance
- Data Warehousing
- Data Archiving
- Cross-Application data population
- Design Standards

The proposed solution will include a recommendation for implementing a single source of data “truth” which effectively manages the common cross-application “joining” of person/customer, addresses and service/programs for all applications across the County. This may utilize a Master Data Management (MDM) solution or tools that will perform this Master Data Management (MDM) function.

The County is managing a disparate catalog of siloed applications that have a low level of integration and are not assembled to support sharing of key data elements. To share information, many applications require re-keying of information and the applications exist in a loosely-coupled loosely integrated environment. The present environment requires manual processes for information sharing which waste time, is often inaccurate, untimely and doesn’t effectively allow for cross-application queries and reporting. The County does not currently have either an operational or analytic Data Warehouse. Additionally, the County is presently implementing an Infor ERP application that will replace the existing IBM mainframe (financial and payroll), SAP (HR and Benefits) and Budgeting applications. Sun-setting those solutions will require an effective data archive solution.

The initial part of the solution (this project) is to develop an Enterprise Data Architecture Framework for the County, following the approach and methodology laid out by Navigator in their SOW. This project will also deliver Archiving and BI roadmaps and requirements, as well as recommended MDM tools. The projects that are offshoots of this project will implement approved recommendations to phase in the solution to the problem.

The factors are the current lack of an Enterprise Data Architecture at the County, and the specific issues mentioned in the 'What problem will this solve' section above. We do not have the capacity or expertise to do this within the County, so we went through the RFQ process, and based on the Vendor Evaluation of responses, we selected this solution. The other solutions considered were the other vendor responses. This will be used throughout the County.

BC2018- 137

Public Safety & Justice Services requesting approval of agreements with the City of Strongsville, City of Berea, and City of Garfield Heights and Parma, for the anticipated cost \$2,198.85. The anticipated start-completion dates are (09/01/2017- 01/31/2018).

The primary goals of the project are:

To provide regional first responders training and exercise opportunities to prepare for terrorist events.
To provide equipment and planning support to regional first responders and safety agencies to prepare for terrorist events.

Procurement

The procurement method for this project was grant agreement with Ohio Emergency Management Agency. The total value of the grant agreements is \$2,198.85.

The grant agreement was closed on 10/26/2015 – BC2015-800 (*When applicable*) There is an SBE or

Contractor and Project Information

City of Strongsville

16099 Foltz Parkway
Strongsville, Ohio 44149
Council District 5

City of Berea

11 Berea Commons
Berea, Ohio 44017
Council District 5

City of Garfield Heights

5407 Turney Road
Garfield Heights, Ohio 44125
Council District 8

City of Parma

6611 Ridge Road
Parma, Ohio 44129
Council District 4

The executive for the contractor/vendor is City of Strongsville – Mayor Thomas Perciak; City of Berea – Mayor Cyril Kleem; City of Garfield Heights – Vic Collova and City of Parma – Mayor Timothy DeGeeter.

Project Status and Planning

The project reoccurs annually based on federal appropriations for Homeland Security Grant Program funds. The annual award is pass-through from Ohio Emergency Management Agency.

Funding

The project is funded 100% from FY15 State Homeland Security Grant Program funds.
The schedule of payments is one-time reimbursement for Overtime/Backfill for HazMat Exercise

BC2018-138

Office of Homeless Services requesting approval of a contract with Emerald Development & Economic Network, Inc. for the cost \$454,595.00. The anticipated start-completion dates are 1/01/2018 – 12/31/2018.

The primary goals of the project are to:

- pay utilities on a timely basis;
- provide cleaning and maintenance services to a high standard, and
- conduct maintenance services respectfully to clients and staff

The project is not mandated by the County Charter or ORC.

Procurement

An RFP Exemption is requested for this contract because the property is owned by Emerald Development and Economic Network, Inc. (EDEN), and services are provided “at cost” for the maintenance of the facility.

Contractor and Project Information

The address of the vendor is:

Emerald Development & Economic Network, Inc.
7812 Madison Avenue
Cleveland, OH 44102
Council District #3

The executive director for the contractor/vendor is :

Irene Collins, (216) 961 – 9690.

The address or location of the project is 2227 Payne Avenue; Cleveland, OH 44114
County Council District #7

Project Status and Planning

The Contract start date is January 1, 2018. This is an annual contract to maintain the Norma Herr Women’s Center.

The project is on a critical action path to assure approval prior to the start date of January 1, 2017.

The project’s term began 1/01/2018

The contract is being submitted post the contract start date in order for FY2018 funds to be appropriated and encumbered.

Funding

The project is funded 100% by the Health and Human Services Levy. It is an approved amount in the 2018 Office of Homeless Services’ Contract Budget Line.

The provider is reimbursed on a monthly basis.

BC2018-139

Homeless Services

Requesting to rescind the original request which approved an exemption and award to the YWCA in the amount of \$452,503.00 for the period 12/15/17 to 4/30/18 to transition the operation of the women's shelter. Since then, the dollar amount for the contract has decreased, the dates of service have changed, as well as the Requisition Number. The new information is as follows:

YWCA to transition the operation of the women's shelter

\$214,945.00

2/1/2018 to 4/30/2018.

NEW requisition number: HO-18-41921

BC2018-140

Office of Homeless services,

Submitting an RFP exemption and award recommendation with YWCA for operation of the women's shelter. To provide start-up costs during the transition period. Personnel, Direct Costs, Staff Travel, Consumable Supplies and other Operational Costs. This was a competitive procurement and YWCA were the only respondents. This is the transition portion of the women's homeless shelter contract. It was competitively procured in 2017. This contract is to assist the YWCA with administrative start up 2017.

BC2018-141

Office of Early Childhood

JAGI Cleveland Independence will provide services for the 2018 Invest In Children Annual meeting which includes providing Space, Continental Breakfast, for up to 400 quests. Additionally, JAGI Cleveland Independence will provide Audio visual equipment and technician services a podium and microphone. Also, provided will be a storage area and registration area the day of the event.

We conducted an informal bid through buyspeed to find a vendor that could meet our needs for this event. JAGI Cleveland Independence was the lowest and best bid of the two we received.

JAGI Cleveland Independence is able to accommodate Invest in Children's annual meeting on the date specified and for an amount below what had budgeted. JAGI Cleveland Independence is conveniently located with free and ample parking.

We received two bids through the buy speed system. We decided to conduct a second effort and reached out to other event space including the Cuyahoga County Convention Center, but we still only received two bids. We chose the lowest bid.

JAGI Cleveland Independence dba as Holiday Inn is located in Independence, Ohio.

C. – Exemptions

BC2018-142

The Department of Public Works is requesting an RFP Exemption to complete various Department Orders with the two primary suppliers of cement - Rockport Construction & Materials, Inc. and Carr Bros., Inc. for a period beginning March 1, 2018 through February 28, 2020 for Concrete Ready Mix in an amount not-to-exceed \$320,000.00.

Section 4.4(b) and 4.4(d) provides for the exemption from competitive bidding when approved by the Board. In order to maintain and repair the infrastructure needs of the County and the Communities that we serve, Public Works needs to respond timely when concrete areas of bridges, culverts, sidewalks, and streets are removed for repairs or replacements. Public Works crews are routinely removing concrete areas to solve infrastructure related problems. This action will allow the County to quickly restore the openings by using the above named registered concrete vendors and that can deliver concrete in a timely and competitive manner that meets the needs of the County. These are two vendors that do not mandate delivery restrictions when placing orders and have responded to previous bids.

In 2017, competitive Bids were solicited from the concrete suppliers in the County and pricing varied minimally, however, only the two selected suppliers were able to meet our criteria for delivery appointments and areas of service. The excluded vendors will only accept orders called in at the start of the work day and cannot predict when in the day the order would be delivered nor, will they accept advance preorders for the material. In January 2018, informal requests for quotes were sent out to 13 vendors on two separate attempts. Only the two selected vendors replied to each solicitation. No other quotes were received. This process will allow the County the greatest flexibility for delivery and most efficient usage of the crews by scheduling work assignments in advance. These specifications are communicated annually to ensure open competition.

BC2018-143

Sheriff's Department

Integrated Precision System (IPS), will provide countywide maintenance services to the County for equipment listed on Attachment A in Exhibit A of the attached contract.

Why is the contract being submitted late? The contract which ended on 12/31/17 has been in the works for quite a while. But the Law Dept. had to draft the contract and IPS had to review, so the deadline to have the contract approved by 1/1/18 was not achieved due to all parties involved having to review the contract.

What is being done to prevent this from reoccurring? We are entering into a 5- year contract that will give the County time to review our current situation with IPS. Should we decide to put out a RFQ for other vendors, this should be enough time, thus preventing any further late submissions. This contract will ensure that maintenance for the equipment, located in County facilities (leased and owned), will be serviced or replaced as necessary to maintain the equipment in proper working order. The contract will ensure mission critical equipment is in proper working order and will service or replace faulty equipment. Sole Source provider, however, requesting an RFP Exemption due to the 1/1/2018 start date.

D. – Consent Agenda

BC2018-144

Public Works is submitting the final amended agreement (Subsidiary No. 1) to Contract CE1700064 with Chagrin Valley Paving, Inc. for the resurfacing of Hathaway Road from Garfield Heights South Corporation Line to Turney Road in the City of Garfield Heights for a decreased amount of (\$72,989.67).

Is recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

The primary goal is to close-out the project.

Council District 8.

The plan quantity adjustments included on this amendment are based on final field measurements and calculations. The New Plan Items were the result of the deteriorated condition of drive apron culvert pipes and trench drains. These items were not included in the original plan and it was determined they would need to be replaced.

Procurement - Identify the original procurement method on the contract/purchase:

RFB – Original Contract

Contractor Information

Chagrin Valley Paving, Inc.
17290 Munn Road
Chagrin Falls, Ohio 44023
(Council District N/A).

Project Status

Construction is complete per plans and specifications.

Funding

Was funding for the contract or purchase appropriated in the current budget? If not, what is the source of funding? Yes.

47% Cuyahoga County using Funds from the \$7.50 Vehicle License Tax Fund and 53% Issue 1 Ohio Public Works Commission

BC2018-145

Department of Public Works is requesting confirmation of the settlement reached for Parcel 22T in the appropriation lawsuits filed in Cuyahoga County Probate Court in connection with the Stearns Road Separator Project in the City of North Olmsted and Olmsted Township. The property information is as follows:

Parcel Nos.: ~~64~~ **22T** (Standard Highway Easement & Temporary Easement)

Owner: R.T. Gilchrist

Probate Court Case Number: 2014 ADV 201436

Settlement Amount: \$7,280

Resolution No. 2014-0196 approved the appropriation of Parcel 22. An appropriation action was filed and a check in the amount of \$350.00 was deposited with the Clerk of Courts for Parcel 22.

The property owner claimed that his drive, which was extended by 40' due to the project, will cause more work and drainage issues. The County attempted several settlements with the property owner, but they did not work out. To settle the matter, the Court intervened, and the County agreed to consider two estimates provided by the property owner for the installation. After much negotiation, the property owner agreed to accept the lower of the two estimates - \$6,780.

However, during construction, a mature maple tree was removed on the property and the property owner had not received compensation for its removal. The parties negotiated a cost of \$500.

The settlement totals \$7,280. The settlement amount represents an increase of \$6,930.00 and is considered reasonable and far less costly than pursuing any further negotiations with this owner, or allowing this case to proceed to a jury trial.

The primary goal is confirmation of the additional settlement to construct the Stearns Road Project.

The Project is located in City of North Olmsted and Olmsted Township

Council District 1

Resolution 060501, adopted on 02/02/2006, declared the public convenience and welfare for this project.

R2013-0059, adopted on 04/09/2013, approved the right-of-way plans and authorized the acquisition of the remainder of the right-of-way on this project.

BC2018-146

Fiscal Office,

The amount is being decreased as the original contract included \$10,00.00 to cover additional consultant services, therefore only \$40,0000 is required for approved services under this amendment.

BC2018-147

Corrections Planning Board

A grant will result from this MOU and will provide funding to local communities to effectively supervise, treat and hold accountable lower level, non-violent offenders, and reduce prison population.

BC2018-148

(See related items for proposed purchases for the week of 3/5/2018 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works,

Public Works Department requesting authorization of Preliminary Engineering Agreement with CSX Transportation, Inc for the anticipated cost of \$12,540.00 for the Replacement of Memphis Avenue Bridge 00.62. Construction is anticipated to start in 2020.

The primary goal of this Agreement is for approval of the Preliminary Engineering Agreement with CSXT, allowing Public Works to replace the Memphis Avenue Bridge 00.62 over CSXT Railroad in the City of Brooklyn, Ohio.

The project is located on Memphis Avenue, just west of Tiedeman Road, in the City of Brooklyn, Ohio. Council District 3.

Contractor Information

The address of the Railroad Company is:

CSX Transportation, Inc.

500 Water Street

Jacksonville, Florida 32202

The vendor Senior Project Manager – Rail Division is Mr. Larry Shaw (Alfred Benesch & Company).

Project Status

This is a new project.

Funding

Estimated Construction Cost: \$3,025,000.00

The schedule of payments is by Advanced Payment.

Welfare and Convenience (R2016-0211) was passed on November 29, 2016

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an grant award from the City of Cleveland in the amount of \$644,490.00 for the Rapid Re-housing Program in connection with the FY2017 Emergency Solutions Grant for the period 11/1/2017 – 10/31/2018.