



EDWARD FITZGERALD
Cuyahoga County Executive

Public Safety & Justice Services

**Cuyahoga County
EMD Committee
Meeting Minutes
September 10, 2012 – Brecksville Fire Department**

1. In attendance:
Chief Ed Egut, Nancy Kolcan, Brandy Carney, Jim Willson, Betsy Kulp, Lisa Mariola, Katie Duber, Nick Pishnery
2. Review of August Meeting
 - PowerPhone presentation. PowerPhone submitted a Proposal. PowerPhone proposes utilizing “DispatchU” on-line training for initial certification. The proposed costs for training depends on the number of participants. They further propose the use of a card set system to handle 9-1-1 calls. The cost per tablet is \$249.00
 - Request for follow up discussion regarding the Solon/Chagrin Falls EMD program. There were no comments at that time.
 - Review of updated “Cuyahoga County PSAP EMD Certification Status” spreadsheet
 - Review of “EMD Comparison by Company” spreadsheet
3. Presentation by Pam Kaufman – EMD Manager for APCO International
 - Much of the U.S. does not do EMD!
 - APCO program meets or exceeds ASTM and NHTSA recommended standards.
 - Primary goals are resource allocation and pre-arrival instructions.
 - Allows agencies to control their own program with in-house instructors, which saves money and allows training on your own schedule and with unlimited students.
 - Program is criteria based
 - Guidecards are customizable and allow for additional cards to be added for special local hazards.
 - Offers software, “9-1-1 Advisor” which can integrate with CAD or stand alone
 - Pre-requisites include CPR and basic telecommunicator training.
 - Basic telecommunicator training can include years of experience and/or departmental training
 - Course requires 24 hours of EMD training + 8 hours of agency specific training
 - 8-hour Reciprocity course available for candidates certified in other programs.
4. Review of County directives by Brandy Carney
 - Committee needs to set recommended minimum standards for all agencies
 - Committee should recommend program that the County may implement to assist in making training and long term sustainability available to all agencies. The county may maintain Instructors on staff.



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5. Overview of all vendors: APCO, NAEMD (Priority Dispatch) and PowerPhone
 - Discussion ensued regarding each vendor and how they may best “fit” our needs.
 - Revisit the Solon/Chagrin Falls program as a model for the committee’s recommendation for minimum standards.
 - Nancy will work toward a rough draft of these recommendations and minimum standards to present at next meeting.
 - Committee now has a deadline. Meetings will need to be more frequent over the next month in order to meet this deadline.

6. Next meeting scheduled for Monday, September 17, 2012 at 1:00. Meeting place will be Brecksville Fire Department.