



**Cuyahoga County Board of Control Agenda  
Monday, July 8, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 7/1/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2019-509**

Department of Public Works, recommending a payment to Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$221,238.00 for annual membership dues for the period 7/1/2019 – 6/30/2020.

Funding Source: Road and Bridge Fund

**BC2019-510**

Department of Public Works, submitting an amendment to Contract No. CE1500345 with Karen S. Ganofsky, DVM for professional veterinary services for the period 4/1/2015 - 3/31/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$90,000.00.

Funding Source: 50% - Special Revenue Fund-Kennel and 50% - Dick Goddard's Best Friends Fund

**BC2019-511**

Department of Development, submitting a contract with Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed \$3,902,000.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with Round 9 of the Cuyahoga County Property Demolition Program for the period 7/1/2019 – 12/31/2020:

- a) City of Brook Park in the amount not-to-exceed \$200,000.00
- b) City of East Cleveland in the amount not-to-exceed \$2,000,000.00
- c) City of Garfield Heights in the amount not-to-exceed \$992,000.00
- d) City of Maple Heights in the amount-not-to-exceed \$350,000.00

- e) City of Middleburg Heights in the amount-not-to-exceed \$100,000.00
- f) City of Warrensville Heights in the amount-not-to-exceed \$260,000.00

Funding Source: Demolition Fund

**BC2019-512**

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to North Coast CHDO Homes, Inc. in the amount not-to-exceed \$258,386.00 for acquisition and renovation of existing housing for rental to Adults with Disabilities for the period 5/1/2019 - 4/30/2021.
- b) Recommending an award and enter into a contract with North Coast CHDO Homes, Inc. in the amount not-to-exceed \$258,386.00 for acquisition and renovation of existing housing for rental to Adults with Disabilities for the period 5/1/2019 - 4/30/2021.

Funding Source: Federal HOME Funds

**BC2019-513**

Department of Development, submitting an agreement with the Village of North Randall in the amount not-to-exceed \$100,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 7/8/2019 – 12/31/2019.

Funding Source: Demolition Fund

**BC2019-514**

Department of Information Technology, submitting an amendment to Contract No. CE1600178 with Hyland Software, Inc. for OnBase software maintenance and professional services for the period 1/1/2017 – 12/31/2018 to extend the time period to 12/31/2019, to modify the scope of services by integrating Onbase Agenda Manager into the Enterprise Resource Planning System, make budget line item revisions, effective 6/11/2019; no additional funds required.

Funding Source: General Fund

**BC2019-515**

Department of Human Resources,

- a) Submitting an RFP exemption on RQ46178, which will result in an award recommendation to Worxtime, LLC in the amount not-to-exceed \$200,000.00 for Patient Protection and Affordable Care Act Third Party Administrator services for the period 5/1/2019 – 4/30/2021.
- b) Recommending an award on RQ46178 and enter into a contract with Worxtime, LLC in the amount not-to-exceed \$200,000.00 for Patient Protection and Affordable Care Act Third Party Administrator services for the period 5/1/2019 – 4/30/2021.

Funding Source: Self Insurance Fund

**BC2019-516**

Department of Human Resources,

a) Submitting an RFP exemption on RQ45814, which will result in an award recommendation to Lee Hecht Harrison, LLC in the amount not-to-exceed \$33,300.00 for outplacement programs and related services for County employees for the period 7/8/2019 – 12/31/2019.

b) Recommending an award on RQ45814 and enter into a contract with Lee Hecht Harrison, LLC in the amount not-to-exceed \$33,300.00 for outplacement programs and related services for County employees for the period 7/8/2019 – 12/31/2019.

Funding Source: General Fund

**BC2019-517**

Department of Human Resources, on behalf of the Fiscal Office/Board of Revision, submitting an amendment to Contract No. CE1900134 with GPI Enterprises, Inc. for temporary staffing services for the period 3/1/2019 – 6/30/2019 to extend the time period to 12/31/2019, to expand the scope of services to add the Department of Human Resources and the position of Records Management Assistant, effective 7/1/2019 and for additional funds in the amount not-to-exceed \$28,500.00.

Funding Source: General Fund

**BC2019-518**

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1200560 with Burlington Stores, Inc. for emergency assistance services for the period 9/1/2012 – 4/30/2019 for additional funds in the amount not-to-exceed \$475,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

**BC2019-519**

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ46193, which will result in an award recommendation to Cedar Point in the amount not-to-exceed \$9,816.40 for the purchase of (110) any-day admission passes and beverage and meal vouchers for 55 graduating youths aging out of custody and 55 adult chaperones.

b) Recommending an award on RQ46193 to Cedar Point in the amount not-to-exceed \$9,816.40 for the purchase of (110) any-day admission passes and beverage and meal vouchers for 55 graduating youths aging out of custody and 55 adult chaperones.

Funding Source: 70% Health and Human Services Levy Fund (which will be reimbursed by TANF Funds) and 30% Title IV-E

**BC2019-520**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ46168 and enter into an agreement with Corporation for National and Community Service in the amount not-to-exceed \$7,000.00 for the provision of (14) VISTA members to provide volunteer services in connection with the AmeriCorps VISTA Program for the period 7/7/2019 – 7/4/2020.

Funding Source: 50% - Federal Funds and 50% Health and Human Services Levy Funds

**BC2019-521**

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ43795 and enter into a contract with Microgenics Corporation/Thermo Fisher Scientific (15-4) in the amount not-to-exceed \$349,399.39 for on-site drug detection services for the period 7/1/2019 – 6/30/2022.

Funding Source: General Fund

**BC2019-522**

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ45783, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$158,020.00 for a State contract purchase of (150) replacement HP Desktop Computers and (40) HP Elite Notebooks with carrying cases.

b) Recommending an award on RQ45783 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$158,020.00 for a State contract purchase of (150) replacement HP Desktop Computers and (40) HP Elite Notebooks with carrying cases.

Funding Source: Legal Computerization Fund

**BC2019-523**

Court of Common Pleas/Juvenile Court Division, recommending awards on RQ44964 to various providers in the total amount not-to-exceed \$150,000.00 for Juvenile Drug Court Short Term Residential Treatment services for the period 7/8/2019 – 6/30/2021:

- a) Bellefaire Jewish Children’s Bureau
- b) Cornell Abraxas Group, Inc.
- c) New Directions, Inc.

Funding Source: Health and Human Services Levy

**BC2019-524**

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ45784, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,800.00 for a State contract purchase of (100) replacement HP ProDisplay LED desktop computer monitors.

b) Recommending an award on RQ45784 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,800.00 for a State contract purchase of (100) replacement HP ProDisplay LED desktop computer monitors.

Funding Source: Legal Computerization Fund

**C. – Exemptions**

**BC2019-525**

Agency of the Inspector General, on behalf of the Department of Law, requesting an exemption from vendor ethics training and registration for Arbitrators, Conciliators, Fact-Finders, and Mediators approved by the Federal Mediation and Conciliation Service and/or the State Employment Relations Board that perform labor and employment dispute resolution services on behalf of the County and various unions who represent County employees for the period 7/8/2019 – 7/7/2024.

Funding Source: N/A

**D. – Consent Agenda**

**BC2019-526**

Court of Common Pleas/Juvenile Court Division, submitting a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services in the amount of \$6,681,895.97 for various programs in connection with the SFY2020 RECLAIM Ohio Grant for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Department of Youth Services

**BC2019-527**

Fiscal Office presenting proposed Travel for the week of 7/8/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Information Technology	Thomas P. Fisher	A meeting entitled "2019 Urban and Regional Information Systems Association (URISA) GIS Leadership Academy"	Urban and Regional Information Systems Association (URISA)	8/18/-8/23/2019	Toronto, Ontario, Canada	*Registration-\$1,400.00 **Lodging-\$1,003.41 **Meals - \$220.00 **Ground Transportation-\$119.30 **Mileage - \$307.40  <b>Total-\$3,050.11</b>	General Fund

**Purpose:**

The Urban and Regional Information Systems Association (URISA) is a multi-disciplinary geospatial organization that provides professional education and training, a vibrant and connected community, advocacy for geospatial challenges and issues, and essential resources. The 2019 URISA GIS Leadership Academy is a five-day targeted training that includes numerous interactive exercises, team-building tools, and opportunities to delve into topics such as GIS leadership and management techniques, strategic planning, organizational capacity building and sustainability strategies, as well as ethics and professional challenges.

**BC2019-528**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 7/8/2019

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-45921	Purchase Active Counter Measures A-I Hunter Software Subscription	Department of Information Technology	SHI International Corp.	\$6,882.00	General Fund
JA-19-45721	Integrated Wireless Dive Communication System for Lake County Sheriff's Office	Department of Public Safety and Justice Services	Underwater Dive Center, Inc.	\$7,725.55	FY18 State Homeland Security Program - Law Enforcement
CT-16-45657	(38) Molded vinyl arm chairs with floor anchors for Jail I Kitchen	Department of Public Works	Moduform	\$32,081.00	General Fund – Capital
CT-19-45929	Brake repair parts for Fleet Services Garage	Department of Public Works	Car Parts Warehouse, Inc.	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-19-46095	Fasteners for Fleet Services Garage	Department of Public Works	The Fastenal Company	Not-to-exceed \$15,000.00	\$4,000.00 – General Fund – Internal Service Fund \$5,000.00 – Road and Bridge Fund \$6,000.00 – Sanitary Sewer Fund
CT-19-46149	Aluminum and steel for Fleet Services Garage	Department of Public Works	Aztec Steel	Not-to-exceed \$20,000.00	\$3,000.00 – General Fund – Internal Service Fund \$7,000.00 – Road and Bridge Fund \$10,000.00 – Sanitary Sewer Fund

CT-19-46154	Replacement fire hydrant for the County Airport	Department of Public Works	Fire-Tech, Inc.	\$6,600.00	Airport Operations Fund
CT-19-46171	Pump station repair parts for various locations for Sanitary Engineer	Department of Public Works	Pump Systems, LLC	\$25,880.81	Sanitary Sewer Fund
SH-19-45195	Dive team training for up to 20 students	Sheriff's Department	Dive Rescue International, Inc.	\$6,075.00	Port Security Grant Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-45831	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Care Alliance dba Care Alliance Health Center	Not-to-exceed \$27,850.00	Health & Human Services Levy Fund
CF-19-46194	Post Adoption Special Services Subsidy: Adoption services**	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$3,179.78	70% Health and Human Services Levy Fund 30% Title IV-E

**\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016, amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017 and amended for procedural changes by the Board of Control Approval No. BC2019-148 dated 2/25/2019.**

**\*\*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018**



**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an Operational Capacity Building Funds Assurance agreement for allocation of FY2020 funding in the amount of \$407,897.00 in connection with the implementation of the Family Centered Services and Supports Wraparound Program.

Funding Source: FCSS State Funds

**Item No. 2**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 45589	CE1900267	Ramsarah LLC dba Crown Plaza Independence South	Space rental and catering services for the 2019 Office of Child Support Services' Annual Employers Workshop	\$3,726.80	Cuyahoga Job and Family Services	9/17/2019	66% Title IV-D and 34% local match (State child support allocation and Health and Human Services Levy Fund)	7/1/2019 (Executive) 6/28/2019 (Law)
RQ 37820	Amend Contract No. CE1700055	Svanaco, Inc. dba America Eagle.com	Implementation of the Sitefinity Web Content Case Management System; no additional funds required	\$0.00	Department of Information Technology	3/31/2017 – 6/28/2019 to extend the time period to 12/31/2019	Original Contract-General Fund	7/1/2019 (Executive) 6/28/2019 (Law)
RQ 39540	Amend Master Contract (Assign Contract No. CE1900271)	Various providers	Out-of-Home Placement and Foster Care services to add Rolling Hills Hospital, LLC, effective 2/6/2019; no additional funds required	\$0.00	Division of Children and Family Services	1/1/2018 – 12/31/2019	Original Contract-70% Health and Human Services Levy and 30% Title IV-E	6/25/2019 (Executive) 6/27/2019 (Law)
RQ 40023	Amend Contract No. CE1700333	Domestic Violence and Child Advocacy Center	Supervised visitation center, to change the terms to remove the costs for "No Show Appointment", effective 6/1/2019	\$0.00	Division of Juvenile Court	1/1/2018 – 12/31/2019	Original Contract-Title IV-E	6/25/2019 (Executive)

N/A	N/A	Case Western Reserve University, as Fiscal Agent for First Year Cleveland	Expansion of the MomsFirst Program in connection with the Invest in Children Program	\$0.00	Office of Early Childhood	1/1/2018 – 6/30/2019 to extend the time period to 12/31/2019	Revenue Generating	7/1/2019
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**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, July 1, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

#### Attending:

Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Michael Chambers, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 6/24/2019

Dennis Kennedy motioned to approve the minutes from the June 24, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2019-490

Department of Public Works, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2019 for additional funds in the amount not-to-exceed \$19,152.00.

Funding Source: General Fund – Internal Service Fund

Michael Chambers, Department of Public Works, presented. Dale Miller asked if hiring practices are contributing to the need for temporary staffing services and what portions of this amendment are related to position vacancies and the Enterprise Resource Planning Project; and expressed his support for this amendment due to the important work the department provides to the communities. Nan Baker asked how much lead time is needed to prepare for staff that are retiring. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-490 was unanimously approved.

##### BC2019-491

Department of Information Technology, submitting an amendment to Contract No. CE1600126 with Mythics, Inc. for Oracle database software support and maintenance services for the period 6/1/2016 – 5/31/2019 to extend the time period to 5/31/2020, to expand the scope of services to add Oracle Database Standard Edition One license, effective 6/1/2019 and for additional funds in the amount not-to-exceed \$327,236.85.

Funding Sources: General Fund; Domestic Relations Bureau of Support; DoIT Mainframe Operations and Fiscal Real Estate Assessment, Tax Assessments

Jeanelle Greene and Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked if the contract is being extended due to the Enterprise Resource Planning Project (ERP) schedule; asked for clarification on the end date and asked how that date and additional funding correlates with the anticipated ERP roll out. Dennis Kennedy stated that the original proposed savings will not be realized until current operating system costs can be eliminated and that the longer the ERP Project is delayed, the longer it will take for savings to occur. Ms. Baker asked if funds are being tracked and that all costs, including those caused by delays, will be identified when budgets are approved; and expressed the importance that all project funds are being accounted for.

Mr. Kennedy stated that the current systems, such as FAMIS, must be in place for a period of time to continue operations and that the County is not yet ready for services to be eliminated, due to delays with ERP, as originally anticipated. Mr. Kennedy stated that the Harris Project has similar issues and additional renewals are expected; and stated that the accounting of these expenses will be shared with the Board members to get a better perspective of the current state.

Trevor McAleer asked if the Harris Project completion date has been determined. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-491 was unanimously approved.

#### BC2019-492

Department of Information Technology, on behalf of the Department of Public Works, submitting an amendment to Contract No. CE1900129 with Infor Public Sector, Inc. for the purchase of (88) Enterprise Asset Management Module Enterprise Edition mobile subscription licenses for the period 3/1/2018 – 2/29/2024, to expand the scope of services by adding (30) licenses, effective 7/1/2019 and for additional funds in the amount not-to-exceed \$78,926.40.

Funding Source: Central Services Fund

Jeanelle Greene, Department of Information Technology and Michael Chambers, Department of Public Works, presented. Trevor McAleer asked why the additional 30 licenses were not included in the original purchase and whether all 88 licenses are currently in use. Nan Baker asked if this will be an on-going expense in the future. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-492 was unanimously approved.

BC2019-493

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to expand the scope of services to add 8 hours of retraining on the WFM Clocks for ERP staff, effective 7/1/2019; no additional funds required.

Funding Source: Original Contract – ERP Capital Projects Fund (General Fund)

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked what the starting and remaining balances of the 99 Fund are and requested a breakdown of expenses used from this Fund; and asked if the County has sole discretion on use of 99 Funds or does Infor need to approve also. Dennis Kennedy stated that a decision document must be proposed and signed by Infor and the County to accept the changes for use of the original funds.

Nan Baker asked if all the 99 Fund will be used and if not, will that money be returned and asked how the remaining funds will be used.

Dale Miller asked if the features included in the training are already in use or not yet operational; and asked for further clarification of Ms. Greene's presentation, as to whether the clock system for ERP is ready but not yet implemented. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-493 was unanimously approved.

BC2019-494

Department of Human Resources,

a) Submitting an RFP exemption on RQ46085, which will result in a payment to Medical Resource Group, Inc. in the amount of \$1,995.00 for deposition scheduling fees, impairment ratings, exam letters, file reviews and no-show impairment rating fees for Workers' Compensation claims and Fitness for Duty for the period 3/7/2019-5/7/2019.

b) Recommending an award on RQ46085 to Medical Resource Group, Inc. in the amount of \$1,995.00 for payment of deposition scheduling fees, impairment ratings, exam letters, file reviews and no-show impairment rating fees for Workers' Compensation claims and Fitness for Duty for the period 3/7/2019-5/7/2019.

Funding Source: Workers' Compensation Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2019-494 was unanimously approved.

BC2019-495  
Fiscal Department,

- a) Submitting an RFP exemption on RQ45960, which will result in an award recommendation to Environments 4 Business, LLC in the amount not-to-exceed \$21,016.95 for a state contract purchase of office furniture for the Bedford Auto Title facility located at 22121 Rockside Road.
- b) Recommending an award on RQ45960 to Environments 4 Business, LLC in the amount not-to-exceed \$21,016.95 for a state contract purchase of office furniture for the Bedford Auto Title facility located at 22121 Rockside Road.

Funding Source: Certificate of Title Administration Fund

Christina Papa, Fiscal Department, presented. Dennis Kennedy thanked Ms. Papa and the Department of Public Works for coordinating the opening of the Bedford Auto Title facility. Dale Miller asked if this office is located next to similar State facilities. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-495 was unanimously approved.

BC2019-496

Office of Procurement and Diversity, submitting an amendment to Contract No. CE1800477 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments for the period 1/1/2019 – 12/31/2021, to expand the scope of services by adding 7 pick-up locations for Fiscal Office/General Services, effective 7/1/2019 and for additional funds in the amount not-to-exceed \$13,825.00.

Funding Source: General Fund

Lenora Lockett, Office of Procurement and Diversity, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-496 was unanimously approved.

BC2019-497

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to AT&T Corporation in the amount not-to-exceed \$178,272.00 for network connectivity services for the Next Generation Vendor-Hosted 911 System for the period 7/1/2019 – 6/30/2024.
- b) Recommending an award to AT&T Corporation in the amount not-to-exceed \$178,272.00 for network connectivity services for the Next Generation Vendor-Hosted 911 System for the period 7/1/2019 – 6/30/2024.

Funding Source: Wireless 9-1-1 Government Assistance Fund

Alex Pellom, Department of Public Safety and Justice Services, presented. Dale Miller asked for an explanation of how this system operates in connection with the 911 System and asked for clarification that this system is just one part of the emergency response system. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-497 was unanimously approved.



BC2019-498

Department of Public Safety and Justice Services, recommending an award on RQ45315 to EdgeOne LLC dba EdgeTech (10-2) in the amount not-to-exceed \$46,750.00 for the purchase of a Towfish Sonar System for the Ohio Region 2 Water Rescue Group.

Funding Source: FY2017 Urban Area Security Initiative Grant Funds

Alex Pellom, Department of Public Safety and Justice Services, presented. Trevor McAleer asked for clarification on the department's item details summary as to the number of bids submitted and how many vendor awards are being made. Lenora Lockett stated that the 2 bids referred to in the item details are presumed to be those that were further evaluated after receipt. Nan Baker asked how the Towfish Sonar System is used. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-498 was unanimously approved.

BC2019-499

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting an amendment to Contract No. CE1800292 with Stella Maris, Inc. for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2018 – 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$265,000.00.

Funding Source: Health and Human Services Levy Fund

There was no department representative available to present this item. Trevor McAleer stated that this is a routine contract and was comfortable proceeding to vote on this item. The remaining Board members concurred with Mr. McAleer's recommendation. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-499 was unanimously approved.

BC2019-500

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1800108 with Educational Service Center of Cuyahoga County for the provision of an Early Childhood Mental Health Coordinator for the period 7/1/2018 – 6/30/2019 to extend the time period to 9/30/2019, to modify the terms, effective 7/1/2019 and for additional funds in the amount not-to-exceed \$21,418.62.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Office of Early Childhood, presented. Nan Baker asked if the Early Childhood Mental Health Coordinator will be a new position and asked what the salary will be. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-500 was unanimously approved.

#### BC2019-501

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600221 with Seattle Jobs Initiative for implementation of a Supplemental Nutrition Assistance and Employment Training Program for the period 8/15/2016 – 6/30/2019 to extend the time period to 6/30/2020, to expand the scope of services by adding technical assistance services, effective 7/1/2019 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: Health and Human Services Levy

Paul Bounds, Cuyahoga Job and Family Services, presented. Dale Miller, Nan Baker and Dennis Kennedy asked various questions for clarification on the contract history and time periods of prior amendments referenced in the item details. Mr. Kennedy asked for additional information on how the scope of services are being expanded. Ms. Baker asked if this will be the last amendment to this contract. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-501 was unanimously approved.

#### BC2019-502

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1800043 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2019 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$240,000.00.

Funding Source: University of Maryland, Baltimore Grant

Jennifer Croessman, Division of Children and Family Services, presented. Dale Miller asked if the amendment is extending time from 2018 or 2019 and asked for confirmation if this request is to accept additional funds for this program. Mr. Miller also reflected upon the recent 50<sup>th</sup> anniversary of Stonewall. Trevor McAleer asked if the time extension of one day is correct, as printed on the agenda. Andria Richardson, Clerk of the Board of Control explained that the one-day extension is due to the prior amendment for funding from the University of Maryland, Baltimore being submitted with the incorrect end date of 9/29/2019 and that the end date should have been 9/30/2019. Dennis Kennedy asked for confirmation that the one-day extension is just to correct a technical error on the part of the grantor and to accept the receipt of the grant funds; and asked what the cumulative total of this contract is. Mr. McAleer asked how many youths are being served and if youths on a waiting list could be helped with additional staffing. Dale Miller motioned to approve the item; Dennis Kennedy seconded. Item BC2019-502 was unanimously approved.

#### BC2019-503

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1800124 with the City of Euclid for development and implementation of Senior Center Innovation Programming in connection with the Senior Center Innovation Grant Program for the period 8/1/2018 – 7/31/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: Health & Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. Nan Baker asked why this service is only for the City of Euclid and if the award was due to the City of Euclid's entry into this challenge. Trevor McAleer asked if this could become a County-wide program and asked for data related to implementing this

program throughout the County. Dennis Kennedy asked if there are prohibiting factors for using Health and Human Services Levy Funds to expand services. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-503 was unanimously approved.

The following item was held at the request of the Board of Control members.

**BC2019-504**

Department of Sustainability,

~~a) Submitting an RFP exemption on RQ45381, which will result in an award recommendation to Cleveland State University in the amount not to exceed \$80,000.00 for Microgrid and Clean Energy development support services for the period 7/1/2019 – 6/30/2020.~~

~~b) Recommending an award on RQ45391 and enter into a contract with Cleveland State University in the amount not to exceed \$80,000.00 for Microgrid and Clean Energy development support services for the period 7/1/2019 – 6/30/2020.~~

~~Funding Source: Sustainability Projects Fund~~

Monica Busam, Department of Sustainability, presented. Dennis Kennedy asked for clarification on the number of awards being requested and asked for confirmation that a related contract is being considered by County Council. Nan Baker stated that a related contract will be considered for approval at the 7/23/2019 County Council meeting and recommended that this item be held until Council votes on the other contract to ensure funding is secure for both contracts. Ms. Baker asked if there was any urgency to approve this contract and said that this may be returned to Board of Control after the related contract is considered by all Council members. The other Board members concurred with Ms. Baker's recommendation.

**C. – Consent Agenda**

Andria Richardson, Clerk of the Board of Control, referred to Item BC2019-508- Proposed Purchases - Department of Public Works for a direct open market purchase award to Carr Bros. to change the Requisition No. from CT-19-2019 to CT-19-46155. There were no questions on the consent items. Dennis Kennedy motioned to approve items BC2019-505 through – 508; Dale Miller seconded, the consent items were unanimously approved as amended.

**BC2019-505**

Department of Public Works, submitting an amendment to Contract No. CE1900110 with Catts Construction, Inc. for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights for a decrease in the amount of (\$0.01).

Funding Source: (Original Contract): 73% Federal and 13% Ohio Public Works Commission (Issue 1), 14% Cuyahoga County using funds from \$5 Vehicle License Tax Fund

**BC2019-506**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, requesting authority to apply for grant funds from Ohio Development Services Agency in the amount of \$1,460,000.00 for the Homeless Crisis Response Program for the period 1/1/2020 – 12/31/2021.

Funding Source: Ohio Development Services Agency

BC2019-507

Fiscal Office presenting proposed Travel for the week of 7/1/2019

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Workforce Development</i>	<i>Mary Kelley</i>	<i>A conference entitled "National Association of Job Training Assistance (NAJA) Annual Conference"</i>	<i>National Association of Job Training Assistance (NAJA)</i>	<i>6/17/-6/20/2019</i>	<i>Detroit, MI</i>	<i>*Registration Fees – \$609.00</i> <i>**Lodging- \$669.30</i> <i>**Meals - \$178.00</i> <i>**Mileage- \$174.23</i>  <i>Total- \$1,630.53</i>	<i>Workforce Innovation and Opportunity Act Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*Purpose:*

*The National Association of Job Training Assistance (NAJA) Annual Conference provides seminars, workshops, and training for professionals in the field of workforce development.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration</i>	<i>Dennis Waina</i>	<i>A seminar entitled “FY19 Department of Justice Financial Management Training Seminar”</i>	<i>United States Department of Justice</i>	<i>7/23/-7/26/2019</i>	<i>Washington, D.C.</i>	<i>**Lodging- \$617.28</i> <i>**Meals - \$240.00</i> <i>**Ground Transportation- \$156.00</i> <i>**Mileage- \$17.40</i> <i>**Parking- \$80.00</i> <i>**Baggage- \$100.00</i> <i>***Airfare- \$518.30</i>  <i>Total- \$1,728.98</i>	<i>Public Safety Grant</i>

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$518.30)*

*Purpose:*

*Th Office of Justice Programs (OJP) FY19 Department of Justice Financial Management Training Seminar offers 24 modules emphasizing the basics of financial grants management. As an OJP award recipient and award project coordinator, the Department of Justice has extended the invitation to the training seminar to support federal certification requirements.*

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-45996	(100) Replacement Hon Ignition chairs and (15) bariatric chairs for Virgil E. Brown Building	Cuyahoga Job and Family Services	WB Mason	\$29,258.90	Health and Human Services Levy Fund
JA-19-46042	(60) Protective helmets and headlamps for the Urban Search & Rescue team members	Department of Public Safety and Justice Services	Team Wendy LLC	\$18,376.54	FY2017 Urban Area Security Initiative
<del>CT-19-2019</del> CT-19-46155	Ready mix concrete for various road and bridge projects	Department of Public Works	Carr Bros.	Not-to-exceed \$49,500.00	Road and Bridge Fund
CT-19-45288	Guardrails and related materials for various road and bridge repairs	Department of Public Works	American Timber & Steel Inc.	Not-to-exceed \$20,000.00	Road and Bridge Fund
CT-19-46082	Kraft record jackets for Print Shop	Department of Public Works	Husky Envelope	\$5,906.00	General Fund – Internal Service Fund
SH-19-45907	Bulletproof vests for the Protective Service Officers	Sheriff's Department	Vance Outdoors Inc.	Not-to-exceed \$24,500.00	General Fund
SH-19-45928	(4,000) Rounds of duty ammunition and (14,000) rounds of practice ammunition for Protective Service Officers	Sheriff's Department	Vance Outdoors Inc.	\$5,451.20	General Fund
SH-19-45991	(1,100) Replacement mattresses for Jail	Sheriff's Department	JCS Jail Supplies	\$48,235.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CC002-19-45806	<del>(1)</del> (7) Adaptive Ergo Sit-Stand Workstation and filing supplies	Department of Human Resources	WB Mason	\$1,348.15	General Fund
RE-19-45901	(1,000) Bus tickets for transportation needs for trainings, job interviews, and workshops for returning citizens	Office of Reentry	Greater Cleveland Regional Transit Authority	\$3,750.00	General Fund

Open Market Purchases  
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical

#### BC2019-509

Department of Health and Human Services, Division of Children and Family Services, recommending an award on RQ46077 to Anne Grady Services in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 3/19/2019 – 12/31/2019.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Christine Alexander, Cuyahoga Job and Family Services on behalf of Division of Children and Family Services, presented. Dale Miller asked what is the likelihood that the County will be providing services to this child until they are 18 years old, given the present age of the child now. Nan Baker asked how the child sustained their injuries. Trevor McAleer asked if this vendor will be added to the master contract. Dennis Kennedy motioned to amend the agenda to consider the item; Trevor McAleer seconded. Dennis Kennedy motioned to approve; Dale Miller seconded. Item BC2019-509 was unanimously approved.

### Items of Note (non-voted)

#### Item No. 1

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting a grant agreement from U.S. Department of Housing and Urban Development/Community Planning and Development in the amount of \$732,555.00 for the FY2018 Continuum of Care Program Competition for the period 11/1/2019 – 10/31/2020.

Funding Source: U.S. Department of Housing and Urban Development

#### Item No. 2

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting a grant agreement from U.S. Department of Housing and Urban Development/Community Planning and Development in the amount of \$538,941.00 for Rapid Re-housing services for Families in connection with the FY2018 Continuum of Care Program Competition grant for the period 10/1/2019 – 9/30/2020.

Funding Source: U.S. Department of Housing and Urban Development

#### Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Substance Abuse and Mental Health Services Administration in the amount of \$2,000,000 for the Cuyahoga County MAT Drug Court Expansion Project for the period 05/31/2019 - 05/30/2024.

Funding Source: Substance Abuse and Mental Health Services Administration

#### Item No. 4

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Ohio Department of Public Safety in the amount of \$53,331.95 for the Cuyahoga County Violence Intervention Program for the period 1/1/2019 - 12/31/2019.

Funding Source: Ohio Department of Public Safety



Item No. 5

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 33803</i>	<i>Amend Contract No. CE1500113</i>	<i>Wingswept LLC</i>	<i>Maintenance and support of the case management system, amend to change scope of services to increase storage capacity, effective 6/20/2019 and for additional funds</i>	<i>\$2,400.00</i>	<i>Agency of the Inspector General</i>	<i>4/23/2015 – 4/23/2020</i>	<i>General Fund</i>	<i>6/20/2019</i>

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 12:08 p.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2019-509**

Department of Public Works

Each year, NOACA asks its members for financial support in the form of local dues, which serve as vital matching funds for federal and state apportionments that NOACA receives as the Metropolitan Planning Organization (MPO) for Cuyahoga, Geauga, Lake, Lorain and Medina counties. NOACA is a transportation and environmental planning agency and is the federally designated metropolitan planning organization for northeast Ohio, and is charged with determining which proposed highway, bikeway and transit projects will receive federal funding.

Included is a letter from NOACA, listing the member dues, \$221,238 for Cuyahoga County, for the period of 07/01/2019 - 06/30/2020.

##### **BC2019-510**

Scope of Work Summary

The Department of Public Works is requesting to enter into a contract amendment with Karen S. Ganofsky, DVM for professional veterinary services. This will be a first contract amendment for (12) additional months from 04/01/19 – 03/31/20 in the not-to-exceed amount of \$90,000.00.

- a. The goal of this project is to contract with a vendor that will provide professional veterinary services.
- b. The scope of the contract includes providing professional veterinary services to the dogs at the County's Animal Shelter in order to maintain the health and well-being.
- c. The location of the project is at the County's Animal Shelter.

The original method was RFB - \$360,000.00.

Contractor Information

Karen S. Ganofsky, DVM

7310 West Cross Creek Trail

Brecksville, OH 44141

The vendor owner is Karen S. Ganofsky, DVM

Project Status

The last Agreement ends on 03/31/19 and this will begin on 04/01/19.

The project is on a critical action path due to the need for professional veterinary services in order to maintain the health and well-being of the dogs cared for at the County's Animal Shelter.

Funding

\$90,000.00:

50% - Special Revenue Fund-Kennel (DK050005-0264)

50% - Dick Goddard's Best Friends Fund (DK050096-0264)

The schedule of payments is upon receipt of invoice.

**BC2019-511**

## Scope of Work Summary

Department of Development is requesting approval of an agreement, with Cuyahoga County Land Reutilization Corporation for the anticipated cost not-to-exceed \$3,902,000.

This agreement is to provide demolition services to the Cities of Brook Park, East Cleveland, Garfield Heights, Maple Heights, Middleburg Heights, and Warrensville Heights (the “Municipalities”). Anticipated start-completion dates are 7/1/2019 – 12/31/2020.

The primary goals of the project are to demolish vacant, abandoned and blighted structures with those municipalities.

The project is mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program

## Procurement

The procurement method for this project was alternative procurement approved by BC2014-317.

## Contractor and Project Information

Cuyahoga County Land Reutilization Corporation

812 Huron Rd E, Suite 800

Cleveland, Ohio 44115

Council District (7

The President is Gus Frangos.

The address or location of the project is: various addresses throughout the municipalities listed above.

The project is located in Council Districts 2,3,8,9 and 10

## Project Status and Planning

The project occurs as cities seek demolition and as they have fulfilled requirements in previous agreements.

## Funding

The project is funded 100% by the Demolition Fund.

The schedule of payments occurs as costs are incurred and submitted for reimbursement.

**BC2019-512**

## Scope of Work Summary

Department of Development requesting approval of an agreement with North Coast CHDO Homes for the anticipated cost not to exceed \$258,386.00

Prior: BC2017-835, November 20, 2017

North Coast CHDO homes will acquire single-family homes for developmentally disabled persons to reside in affordable housing. The anticipated term is May 1, 2019 – April 30, 2021.

The primary goals of the project are to increase affordable housing for adults with developmental disabilities.

## Procurement

The procurement method for this project was an RFP exemption to be in accordance with HUD regulations to provide funding to Community Development Housing Organizations as defined by HUD. Federal HOME funds in the amount of \$258,386.

**If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The procurement method for this project was an RFP exemption to be in accordance with HUD regulations to provide funding to Community Development Housing Organizations as defined by HUD.**

Federal HOME funds in the amount of \$258,386.

Contractor and Project Information

Ms. Suzanne Seifert. Ph.D.

President and CEO

North Coast Community Homes

14221 Broadway Avenue

Cleveland, Ohio 44125

The address or location of the project is: Urban County

The project is located in Council District the Cuyahoga Urban County.

Project Status and Planning

The project's term has already begun.

May 1, 2019 – April 30, 2021

Funding

The project is funded 100% with Federal Home Investment Partnership program funds.

The schedule of payments is upon completion.

### **BC2019-513**

Scope of Work Summary

Department of Development is requesting approval of an agreement, with the Village of North Randall for the anticipated cost not-to-exceed \$100,000 to demolish a structure. Anticipated start-completion dates are 7/8/2019 – 12/31/2019.

The primary goal of the project is to demolish a vacant, abandoned and blighted structure within the city.

The project is mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program

Procurement

The procurement method for this project was alternative procurement approved by BC2014-317.

Contractor and Project Information

Village of North Randall

North Randall, Ohio 44128

Council District 5

The Mayor is David Smith.

The address or location of the project is: Village of North Randall

The project is located in Council District 5

Project Status and Planning

The project occurred as the city applied for funding in Round 8 of the Cuyahoga County Property Demolition Program. This is their first application.

Funding

The project is funded 100% by the Demolition Fund.

The schedule of payments occurs as costs are incurred and submitted for reimbursement.

**BC2019-514**

The Department of IT requesting approval of contract amendment with Hyland Software, Inc for professional services to extend the period to 12/31/2019 for \$0.

This contract was originally approved in 12/2016.

This amendment is to extend the Professional Services relating to agenda manager from 1/1/2017 to 12/31/2018 to 1/1/17 to 12/31/2019.

This portion of the project will allow the agenda manager portion to be tied into the ERP project with functionality for Board of Control, Council and TAC Board.

Technology Items - If the request is for the purchase of software or technical equipment:

Please state the date of TAC Approval – n/a

Are the purchases compatible with the new ERP system? yes

Is the item ERP approved yes

Are the services covered by the original ERP budget no

Procurement

This item is an amendment of an existing contract. The services were directly performed by this vendor, who is also the creator of the product.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Hyland Software, Inc

28500 Clemons Rd

Westlake, Ohio 44145

Council District (01)

The account manager for the contractor/vendor is Kathryn Wilkins

Project Status and Planning

The project is on a critical action path because ensuring that the agenda manager is functioning and tying it into the ERP. The ERP team needs for corrections to be made that are critical for moving the procurement module forward.

Funding

The project is funded 100% by general fund.

The schedule of payments by invoice

The project is an amendment to a contract. This amendment changes scope and extend the contract to 12/31/2019 and is the 2nd amendment of the contract. The history of the amendments is attached in the item.

**BC2019-515**

Department of Human Resources requesting approval of a contract via exemption with Worxtime, L.L.C. for the anticipated cost not-to-exceed \$200,000.00. The anticipated start-completion dates are 5/1/2019-4/30/2021.

The primary goal is Affordable Care Act (PPACA) Reporting

Procurement

This item was originally procured by Informal RFP. The value of the original RFP was \$95,303.00 for the period 12/12/2016-12/31/2017. The first amendment was for \$170,000 for the term 8/15/2017-4/30/2019.

The Informal RFP was closed on 9/28/2016.

There were 3 proposals submitted for review and 1 proposal recommended and approved for contracting.

The original contract received an RFP exemption on 12/5/2016.

**This item is an RFP exemption as Worxtime was purchased by a new parent company which will not allow sign an amendment with the County as the parent company had no original contract with the County. Therefore, the option to continue this contract with tis vendor is RFP exemption.**

This item is late because the vendor terminated 3 successive employees who were working on this contract, causing the process to start over each time. In addition, there were protracted discussions with the vendor regarding the amendment versus new contract as well as indemnity, not-to-exceed amount and electronic signature language. The process for this item began in January.

#### Contractor and Project Information

The address of the vendor is:

Worxtime, L.L.C.

360B Quality Circle NW

Huntsville AL 35806

Council District NA

The Managing Partner is Tearle Bagwell.

#### Project Status and Planning

The project is based on federal reporting requirements for applicable large employers (ALE).

#### Funding

The project is funded 100% by the Self Insurance Fund.

The schedule of payments is upon invoice.

#### **BC2019-516**

Department of human resources 2019 lee hecht harrison, l.l.c. contract for outplacement programs and related services on rq 45814

The Department of Human Resources requesting approval of a contract with Lee Hecht Harrison, L.L.C. for the anticipated cost not-to-exceed of \$33,300.00. The anticipated start-completion dates are from execution to 12/31/2019.

The primary goal of the project is to provide outplacement programs and related services for County employees. It is a goal of the Department of Human Resources to provide critical services to County employees throughout their career and beyond. This contract will assist employees through transition, providing a benefit to both the employee and our County.

#### Procurement

**The procurement method is RFP exemption. The department solicited and evaluated bids from three local vendors to make a recommendation. This is a time sensitive item as this service was part of the signed agreements with AFSCME Local 2927 and UAW Local 70 regarding transition of inmate healthcare services to the MetroHealth System.**

#### Contractor and Project Information

The national office address of the contractor is:

2301 Lucien Way, Suite 325

Maitland FL 32751

The local office address of the contractor is:

Lee Hecht Harrison, L.L.C.

6055 Rockside Woods Boulevard North, Suite 180  
Independence OH 44131  
Council District 6  
The President and CEO for the contractor is Ranjit de Sousa

**Project Status and Planning**

These services are procured occasionally only as needed.

**Funding**

The project is funded 100% by the General Fund.

The schedule of payments is as invoiced.

**BC2019-517**

**Scope of Work Summary**

Department of Human Resources requesting approval of an amendment with GPI Enterprises, Inc. for the anticipated cost not-to-exceed \$28,500.

Prior approval number is BC2019-163

This temporary staffing amendment will be from execution through 12/31/2019.

The primary goal is to provide staffing and administrative assistance to assist with public records requests and other duties.

**Procurement**

The procurement method for this amendment is RFP exemption (amendment).

The original contract was through RFP. This amendment is for an amount non-to-exceed \$28,500. The original contract was for an amount not-to-exceed \$24,999 for a total not-to-exceed of \$53,499.

The original RFP was closed on January 17, 2019.

There was one vendor proposal submitted even after two attempts.

**Contractor and Project Information**

The address of the vendor is:

GPI Enterprises, Inc.

3627 Medina Road, Suite 60

Medina OH 44256

The President is Christopher Murillo

**Project Status and Planning**

This is an occasional service. This amendment will extend the contract 6 additional months.

**Funding**

This is funded 100% by the General Fund

The schedule of payments is as invoiced.

This is an amendment to a contract. This amendment changes the scope to include the Department of Human Resources and public records requests as well as other duties. It is the first amendment to the contract.

**BC2019-518**

Scope of Work Summary

DCFS requesting approval of a contract amendment with Burlington Stores, Inc. for the anticipated cost \$475,00000.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number:

a) Contract (09/01/12 – 08/13/14):	\$ 272,000.00 R2012-0143 9/4/12
b) Amendment #1 (09/01/12 – 08/13/14):	\$ 272,000.00 R2012-0239 11/13/12
c) Amendment #2 (09/01/14 - 12/31/14):	\$ 171,000.00 BC2014-193 7/28/14
d) Amendment #3 (01/01/15 – 04/30/15):	\$ 95,667.00 BC2015-09 1/12/15
e) Amendment #4 (05/01/15 – 04/30/18):	\$ 861,000.00 R2015-086 4/28/15
f) Amendment #5 (05/01/15 – 04/30/18):	\$120,000.00 BC2016-21 1/11/16
g) Amendment #6 (09/01/17 – 04/30/18):	\$ 115,000.00 BC2017-626 8/27/17
h) Amendment #7 (05/01/18 – 04/30/19)	\$350,000.00 BC2018-241 4/17/18
i) Amendment #8 (1/1/19-4/30/19)	\$80,000.00 BC2018-226 3/18/19
j) Amendment #9 (1/1/19-4/30/19)	\$475,000.00 PENDING
Total:	\$ 2,811,667.00

Burlington provides a range of clothing options, such as school uniforms, shoes, etc. in sizes from newborn to adult to youth and families involved with DCFS.

The anticipated start-completion dates are 1/1/2019-4/30/2019.

The primary goals of the project are:

The Division of Children and Family Services contracted with Burlington Stores, Inc. able to provide the following items on an emergency basis:

Burlington provides quality clothing assistance for families involved with DCFS or at risk of becoming involved with DCFS and who are struggling to provide for their family’s basic needs. Families approved for clothing assistance are often experiencing a crisis and therefore clothing is provided as soon as possible following the receipt of a Purchase Order from Cuyahoga County.

Burlington provides a range of clothing options, such as school uniforms, shoes, etc. in sizes from newborn to adult.

Procurement

The procurement method for this project was bid out by RFP twice in 2018. The first time there was no respondent offering clothing, so we had to amend Burlington again. The second time we bid out the service it was for clothing only. We had to amend an 8<sup>th</sup> time to cover the remaining invoices until the contract ends 4/30/19. We will be awarding a new contract on 5/1/19. This amendment is for \$475,000.00.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Burlington Stores, Inc.  
1830 Route 130 North  
Burlington, NJ 08016

The project is located in Council District VARIOUS

Project Status and Planning

The project is an extension of the existing project

Funding

The project is funded 79% Federal Emergency Services (ESSA); 21% Health and Human Services Levy.



**Timeline for Amendment No. 9**

1/23/2019	DCFS outreach to department (HHS/Contracting) for \$80,000 amendment
3/18/2019	BC2019-226 approved (for \$80,000 amendment)
4/19/2019	DCFS outreach to HHA/Contracts for \$475,000 amendment
4/30/2019	Burlington contract CE1200560 ended
6/3/2019	Vendor signed amendment
6/6/2019	OnBase action into Contract Review (OPD notification of item)
6/6/2019	OPD outreach to department (HHS/Contracting) re: index code, timeline & invoice spreadsheet needed
6/18/2019	OPD 2nd outreach to department (HHS/Contracting) re: timeline & invoice spreadsheet needed
6/19/2019	DCFS explanation re: outstanding payables of \$430,778, no spreadsheet provided
6/19/2019	OPD outreach to DCFS re: need invoice spreadsheet
6/21/2019	OPD 3rd outreach to department (HHA/contracting) re: invoice spreadsheet needed
6/24/2019	DCFS submits invoice spreadsheet to OPD (outstanding payables \$427,962.50)
6/25/2019	OPD outreach to department (HHS/Contracting) re: verification of index code to be used

**BC2019-519**

DCFS 2019: Cedar Point for Independent Living

Department of Health and Human Services requesting approval of a purchase of 110 Any Day Tickets, 110 Drink Vouchers, and 110 All Day Dining Vouchers to Cedar Point for our Independent Living (youth aging out of custody) graduating high school. These will be good for the 2019 summer season. The total cost of this event is \$9,816.40

The primary goals of the project are to: Cedar Point was selected to give children aging out of care a graduation incentive.

**The procurement method for this project is RFP exemption.**

**This needs to be an exemption because Cedar Point is not the only amusement park, so a sole source is unsuitable. However, it is the only amusement park within a reasonable distance to Cleveland. These discounted tickets allow for 55 children and an adult chaperon to accompany them. Also, Cedar Point gave us the best pricing for a group event**

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
Cedar Point

One Cedar Point Drive  
Sandusky, OH 44870

Project Status and Planning

The project is new.

Funding: The project is funded 70% Health and Human Services Levy 30% Title IV-E.

The schedule of payments is one-time payment.

**BC2019-520**

Scope of Work Summary

Division of Children and Family Services is requesting approval of a contract with Corporation for National and Community Service for the anticipated cost of \$7,000.00, not-to-exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Approval Number	Approval Date	Approval Amount
BC2018-477	7/23/18	\$2,500.00

Describe the exact services being provided:

This is a volunteer service that’s mission is to strengthen organizations that alleviate poverty. CNCS will provide Cuyahoga County with up to 14 AmeriCorps VISTA members to perform volunteer services to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems.

Language within agreement holds Cuyahoga County responsible for the emergency fund of 14 AmeriCorps Vista members at a rate of \$500.00 each. The cost of the agreement will not exceed \$7,000.00.

The anticipated start-completion dates are (07/07/2019- 07/04/2020).

The primary goals of the project are:

- To eliminate poverty and poverty-related human, social, and environmental problems.

The Corporation for National and Community Service is a U.S. federal government agency.

Pursuant to Cuyahoga County Code 501.12.B.8: The transaction is with the federal government, a state or a political subdivision thereof, a county or contracting authority thereof, a board of education, a township, a municipal corporation or a contracting authority thereof, a court, or any other one or more political subdivisions or other governmental entities, including, but not limited to, a county hospital, a regional transportation authority, a board of developmental disabilities, an alcohol, drug addiction and mental health services board, a veterans service commission, a county land reutilization corporation (land bank), a sewer district, or a port authority.

Procurement

The procurement method for this project is an Exemption (Government to Government). The total value of the exemption is \$7,000.00.

This is a volunteer service that’s mission is to strengthen organizations that alleviate poverty. There is no other option available like this one.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

CORPORATION FOR NATIONAL AND COMMUNITY SERVICE

250 E STREET, S.W., SUITE 200

WASHINGTON, DC 20525

TANIA PETERSON

Council District (County Wide)

The state program officer for the contractor/vendor is Tania Peterson.

Project Status and Planning

The project reoccurs annually.

Funding The project is funded 50% - Federal Funds and 50% Health and Human Services Levy Funds.

The schedule of payments is (as incurred).

**BC2019-521**

On-site drug detection for the Cuyahoga county court of common pleas (070819)

On November 26, 2018, the Cuyahoga County Common Pleas Court published in the Cleveland Plain Dealer a Request for Proposal (RFP 43795) addressing the need for a vendor to provide on-site drug testing equipment, supplies, and services for the Adult Probation Department’s Drug Testing Laboratory. After completion of a pre-bidders conference, three vendor responses were properly submitted to the Court (e.g., Microgenics Corporation, Siemens Healthcare Diagnostics, Inc., and Roche Diagnostic Corporation) in January 2019. Each response was carefully considered and scored by the Court’s On-Site Drug Detection Selection Committee members in accordance with the contract selection policies and procedures of Cuyahoga County. Scoring results revealed that Microgenics Corporation as the winning bidder, due to the highest overall score and best price.

On March 19, 2019, the Cuyahoga County Common Pleas Court notified the Microgenics Corporation that it was selected to provide on-site drug testing equipment, supplies, and services for its Drug Testing Laboratory. The Court’s On-Site Drug Detection Selection Committee proceeded to draft a contract for the above-noted equipment and services, which was approved by the County’s’ Legal Department. Signatures were subsequently received from the Microgenics Corporation on May 1, 2019, and appropriate Cuyahoga County Court of Common Pleas administrative representatives thereafter. The contract now requires the final approval and signature of Armond Budish, Cuyahoga County Executive.

**BC2019-522**

Title: Juvenile Court Requisition JC-19-45783 Court Computers and Equipment

Scope of Work Summary

Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

This is a refresh for 150 replacement desktops and 40 replacement laptops for Juvenile Court staff

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Board of Control Approval No. BC2018-812

The primary goals of the project are (list 2 to 3 goals).

Broken Equipment  
Outdated Equipment

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – 06/17/2019
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was (RFB, RFP, RFQ, grant agreement, or other). The total value of the (RFP, RFB, RFQ, etc.) is (\$xxx,xxx.xx).

Formal Bidding Process Used  
The (above procurement method) was closed on 05/15/2019  
3 Bids pulled from Buy Speed  
\$158,020.00

Contractor and Project Information  
MNJ Technologies Direct, Inc.  
1025 East Busch Parkway  
Buffalo Grove, IL 60089

The (owners, executive director, other[specify]) for the contractor/vendor is  
Susan Kozak/President  
Jimmy Lochner/SR. Account Manager  
Project Status and Planning  
The project is an Occasional Product

Funding  
Legal Computerization Fund/Special Revenue JC514919  
The schedule of payments is By Invoice

**BC2019-523**

Title: Juvenile Court FY2019 Master Contract for Drug Court Short Term Residential Services with Various Vendors

A. Scope of Work Summary

Juvenile Court requesting approval of a contract with various vendors as listed below for the anticipated cost \$150,000.00.

- Bellefaire Jewish Children's Bureau
- Cornell Abraxas Group, Inc.
- New Directions, Inc.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. This contract will provide short term residential services to the Court's Drug Court population. The anticipated start-completion dates are July 8, 2019 through June 30, 2021.

The primary goals of the project are (list 2 to 3 goals).

- To provide short term residential care to the youth involved in Drug Court

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was an RFP. The total value of the RFP is \$150,000.00.

The Court issued RFP#43799 on November 26, 2018 for Traditional Substance Abuse Services, as well as, Drug Court Short Term Residential Services. We only received one response from that RFP for Residential Services that we wanted to utilize. We then issued a second RFP#44964 for just Drug Court Short Term Residential Services. That RFP was issued on February 26, 2019.

There were five (5) total bids for RFP#43799 and six (6) for RFP#44964 pulled from OPD, all proposals were submitted for review, from RFP#43799 only one (1) proposal was approved and from RFP#44964 there are two (2) approved.

#### Contractor and Project Information

Bellefaire Jewish Children's Bureau  
22001 Fairmount Blvd.  
Shaker Heights, Ohio 44118

Cornell Abraxas Group, Inc.  
2775 State Route 39  
Shelby, Ohio 44875

New Directions, Inc.  
30800 Chagrin Blvd.  
Cleveland, Ohio 44124

The (owners, executive director, other[specify]) for the contractor/vendor is  
The President of Bellefaire Jewish Children's Bureau is Adam G. Jacobs.  
The Divisional Vice President of Cornell Abraxas Group, Inc. is Jonathan P. Swatsburg.  
The CEO of New Directions, Inc. is Mike Matoney.

The address or location of the project is:

Bellefaire Jewish Children's Bureau  
22001 Fairmount Blvd.  
Shaker Heights, Ohio 44118

Cornell Abraxas Group, Inc.  
2775 State Route 39  
Shelby, Ohio 44875

New Directions, Inc.  
30800 Chagrin Blvd.  
Cleveland, Ohio 44124

#### Project Status and Planning

The project has been in existence at the Court for a number of years.

Funding The project is funded 100% funded by the Health & Human Services Levy.

The schedule of payments is monthly.

**BC2019-524**

Title: Juvenile Court Requisition JC-19-45784 Court Computers and Equipment

Scope of Work Summary

Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

This is a refresh for 100 replacement monitors for Juvenile Court staff

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Board of Control Approval No. BC2018-901

The primary goals of the project are (list 2 to 3 goals).

Broken Equipment

Outdated Equipment

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – 06/17/2019
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was Formal Bidding Process Used - \$9,800.00

The (above procurement method) was closed on 05/15/2019

There were pulled from 5 Bids pulled from Buy Speed

Contractor and Project Information

MNJ Technologies Direct, Inc.

1025 East Busch Parkway

Buffalo Grove, IL 60089

The (owners, executive director, other[specify]) for the contractor/vendor is

Susan Kozak/President

Jimmy Lochner/SR. Account Manager

Project Status and Planning

The project is an Occasional Product

Funding

Legal Computerization Fund/Special Revenue JC514919

The schedule of payments is By Invoice

**BC2019-525**

Agency of the Inspector General registration exemption for mediators/arbitrators

The Law Department is requesting an exemption for Arbitrators, Conciliators, Fact-Finders, and Mediators approved by the Federal Mediation and Conciliation Service and/or the State Employment Relations Board (individuals are vetted through a selection process by these governing bodies) that perform labor and employment dispute resolution services on behalf of the County and various unions who represent County employees.

The County may be limited by collective bargaining agreements that may conflict with AIG requirements. Arbitration, conciliation, fact-finding and mediation services are provided by labor and employment professionals with specific training/experience to act as neutrals for the purpose of resolving interest disputes concerning the terms and conditions of collective bargaining agreements or issues related to collective bargaining negotiations. These professionals are mutually selected by the County and the respective union who are parties to a collective bargaining agreement or are negotiating an initial collective bargaining agreement. The compensation provided to these professionals is determined by the amount of work performed and the payment provisions established by a collective bargaining agreement or by the State Employment Relations Board. These are not fees that are subject to negotiation or competitive bidding. Because the County is required to select these professionals according to such rules, an exception is necessary to avoid conflicts that might prevent hiring an individual who is required by law or contract to be hired.

**BC2019-526**

Juvenile Court requesting approval of a grant application with the Ohio Department of Youth Services. The program costs associated with this grant application are \$6,681,895.97.

This is the Court’s annual RECLAIM Ohio Grant application through the Ohio Department of Youth Services. The anticipated start-completion dates are July 1, 2019 through June 30, ~~2020~~ **2021**.

This grant supports multiple staff salaries and various youth programming.

Ohio Department of Youth Services  
4545 Fisher Road, Suite D  
Columbus, Ohio 43228

The project is an annual grant application for the Court.

The contract or agreement needs a signature in ink by the approval date of the grant application.

**BC2019-527**

(See related items for proposed Travel for the week of 7/8/2019 in Section D. above)

**BC2019-528**

(See related items for proposed purchases for the week of 7/8/2019 in Section D. above)

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Family Centered Services and Supports(FCSS) is a state funded wraparound program. The funding is used to administer a family driven wraparound process that helps maintain young people in their community-based settings. FCSS and community based wraparound are designed to meet the unique needs of children and families on an individualized family service coordination plan(IFSCP) developed through the service coordination process as described in the county's Service Coordination Mechanism. The amount of the allocation is \$407,897.00.

#### **Item No. 2**

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 7/8/2019 in Section V. above)

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**