



# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB) MEETING MINUTES



Date/Time: Thursday, April 12, 2018 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS), 4747 East 49<sup>th</sup> Street, Cuyahoga Hts., OH 44125

### Attendees (Voting Board Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
<b>Chief Mike Carroll</b>	X	<b>Chair</b>	Vice-Chair, Harold Pretel	
Deputy Chief Harold Pretel	X	<b>Vice-Chair – City of Cleveland</b>	Ron Kauntz	
Brandy Carney		<b>Cuyahoga County</b>	Melinda Burt	X
Laura Palinkas		<b>City of Cleveland</b>	Alex Pellom	X
Mayor Richard Bain	X	<b>Mayors &amp; Managers</b>	Mayor John Licastro	
Mayor Paul Koomar	X	<b>Mayors &amp; Managers</b>	Mayor Pamela Bobst	
Mayor Patrick Ward	X	<b>Mayors &amp; Managers</b>	Mayor Annette Blackwell	
Chief Kevin Nietert		<b>Police Chiefs Assoc.</b>	Chief Kelly Stillman	
Chief Patrick Sweeney	X	<b>Fire Chiefs Assoc.</b>	Chief Tony Raffin	
Lisa Zver		<b>Township Trustee (Olmsted Twp.)</b>	Chief Patrick Kelly	
Kevin Friis	X	<b>MMRS</b>	Tracy Pate	
Alex Pellom		<b>City of Cleveland</b>	Bob Horwatt	X
Mark Christie	x	<b>Office of Emergency Management</b>	Bryan Kloss	
Sheriff Clifford Pinkney		<b>Cuyahoga County Sheriff</b>	Richard Peters	X
Chief John P. Joyce		<b>GCRTA</b>	Thomas Murawski	X
<b>CHAIR</b>		<b>FUNCTIONAL COMMITTEES</b>	<b>VICE-CHAIR</b>	
Robert Kollar		<b>AMS *Non-Voting</b>	Pete Killmer	
Sharon Nicastro	X	<b>Citizen Corps</b>	Tom Hartman	
Steven Greene	X	<b>Communications</b>	Chief Steve Rega	
Chief Bruce Elliott	X	<b>EMS</b>	Chief Thomas Maund	
{Chief Mike Carroll}-CCESAB Chair		<b>Fire</b>	Chief Briant Galgas	
Beth Gatlin	X	<b>Health &amp; Medical</b>	Rebecca Hysing	
Chief Jim Repicky		<b>Law Enforcement</b>	Chief Kelly Stillman	
Bob Girardi	X	<b>Public Works</b>	Michael Dever	

### MINUTES

#### 1. CALL TO ORDER

Chief Carroll called the April 12, 2018 meeting of the CCESAB to order.

#### 2. ROLL CALL / QUORUM DETERMINATION

Roll was called, and a quorum was in attendance.

#### 3. ADMINISTRATION OF THE OATH OF OFFICE OF THE CHAIR

Nora Hurley of Cuyahoga County's Law Dept. administer the oath of office of the chair of the CCESAB to Chief Mike Carroll.

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**4. ADMINISTRATION OF THE OATH OF OFFICE FOR THE BOARD**

Nora Hurley proceeded to administer the oath of office for the board to all members and alternates in attendance. In addition, the Certification Regarding Confidentiality of Information and Conflict of Interest Policies form was passed out to all board members to be signed and returned.

**5. PUBLIC COMMENT** – None.

**6. APPROVAL OF THE MINUTES** (February 8, 2018)

Motion to approve the minutes: Chief Patrick Sweeney so moved; seconded by Steven Greene; all in favor; two abstentions; none opposed; minutes were approved.

**7. OFFICE of EMERGENCY MANAGEMENT (OEM) UPDATE**

Mark Christie gave an update on OEM projects including school emergency planning initiatives, ESF Annex updates, staffing updates, mass notification RFP and upcoming trainings. Emergency Management Summit will be held June 5<sup>th</sup> at Independence Civic Center.

**8. PUBLIC SAFETY GRANTS**

Larry Tafe reported on current grants, FY2015 SHSGP closed March 31<sup>st</sup>. Noted 92% of funds were expended. FY2016 SHSGP and UASI projects progressing, delivery and distribution soon. Awaiting state approvals for FY2017 UASI, SHSGP. FY2018 approaching soon, consider funding requests. Board discussion on timelines and prioritizing requests/purchases so all funds are expended.

**9. COMMITTEE REPORTS**

**AMS** – No Report

**Citizen Corps** – Sharon Nicastro noted continuation of Community Organizations Active in Disasters (COAD) projects.

**Communications** – Steven Green noted formation of two ad hoc committees for review of guidelines for grant fund requests and for COM-L program guidelines. Next meeting is May 9<sup>th</sup>.

**EMS** – Chief Elliott reported the committee elected him as Chair. Review of EMS Bylaws and MCI Plan. Discussion on funding projects. Update on Ad Hoc Committee for Countywide EMS Protocol.

**Fire** – Chief Carroll reviewed committee purchases from grant funds. USAR working on 24-hour exercise. Active shooter orientation April 18-19 in Independence.

**Health & Medical** – Beth Gatlin reported committee updated Bylaws and submitted for approval by Will review county Mass Fatality Annex. Invitation to monthly Healthcare Coalition meetings 1<sup>st</sup> Friday of every month at Lake County EMA. Regional seats available to be filled for PIO.

**Law Enforcement** – Harold Pretel gave update on fixed automated license plate readers, noting policy sign-off for system access in place.

**Public Works** – Bob Girardi reported continued work with reorganization of the Public Works committee, participation and scheduling for future meetings.

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**10. EXECUTIVE SESSION\* - None**

**11. DAMAGE ASSESSMENT ANNEX – Review/Approval**

Kevin Friis reviewed the Emergency Operations Plan (EOP) Damage Assessment Annex updates. Sharon Nicastro noted Citizen Corps responsibilities within the Annex and requested it be changed to COAD.

Motions to approve the EOP Damage Assessment Annex as presented; and the amended Annex as requested were passed unanimously by the board.

**12. ANNOUNCEMENTS / OTHER BUSINESS**

Mayor Richard Bain welcomed new members Mayor Patrick Ward, (Lyndhurst) and Mayor Paul Koomar (Bay Village) to the board.

Chief Carroll gave an update on the CCESAB Bylaws Ad Hoc Committee, requesting participation from Law Enforcement and anyone else interested.

Request for update on RTA Harvard garage, now owned by the County, and when specialty teams can use the facility for storage.

Kevin Friis reported MMRS Annual Conference to be held Auburn Career Center, Concord Twp., June 1, 2018.

**13. ADJOURNMENT**

With no further business Chief Carroll moved to adjourn the meeting.