



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, May 10, 2017

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	X	Chairman		
Steven Greene	X	Vice Chair – (Law Enforcement)	Craig Bollinger	
Randy Kimbro	X	Brook Park	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas		City of Cleveland Rep.	Jack McCarthy	X
Debra Cavett		City of Cleveland Rep.	Lt. Reynaldo Oritz	X
Lisa Raffurty	X	CECOMS	Supervisor Shawn Smith	
Melinda Burt		Cuyahoga County	Nancy Kolcan	
Pete Greene	X	Cuyahoga County		
Chief Scott Gilman	X	Fire	Chief Rega	
Chief Chris Lyons		Fire	Chief Turner	
Kevin Friis		Hospitals	Beth Gatlin	
Nick DiCicco	X	Law Enforcement	Carol Haddon	
Chief Bruce Elliott		MARCS	Chief Tom Robinson	
Jim Heath		MARCS	Chief Freeman	
Jeff Scott		Law Enforcement	Deano McNeil	
George Balasko	X	PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	T.J. Martin	x
Rob Jamieson		Public Works	Bob Girardi	
Tim Clapp	X	Regional Dispatch	Jack McCarthy	
Ron Barlow	X	Regional Dispatch	Kristina Eich	

Others in Attendance: C. Bollinger, C. Newman, R. Flaherty, S. Cerrito, B. Mullen, R. Barlow, C. Haddon, D. Miller, R. Katona, E. Schepp, S. Carter, S. Rega.

AGENDA ITEMS

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Called to order by Shaw at 9:35 AM.
- Roll Call conducted, 14 voting members, quorum met.

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2. PUBLIC COMMENT

- None

3. APPROVAL OF OCTOBER MINUTES

- Under Public comment, MARS should be MARCS.
- Kimbro motioned, Martin seconded. Passed with all AYES.

4. RADIO TEMPLATE

- Brad passed out copies of the template.
- Health wanted to add other talk groups but emails informed them otherwise.
- DiCicco will provide updates for the CVD zones.
- A fire simplex zone will be added with a name to be created by Carroll.
- Metro parks has the capability to patch but search shows that this has not been used in a few years now. It is unknown when the last time the Metro parks has had their radios updated. Pete Greene will reach out to the Chief of the Metro Parks and see what they currently have and use. Greene will also see about updating their radios to include the Cleveland Regionals.
- The MOU signed by agencies that accepted radios gives the permission that their talk group be allowed in the interoperability template, however; just because one agency has another's template does not give it the ability to have those talk groups in the interops. Good example is the XPOST18 for OSP and their XPURSUIT talk group. Sharing the XMTAC's and XCUYCO's with agencies outside of the County is the goal, however; the concern is what billing will MARCS levy towards a user.
- Handke will reach out to USAR and verify the talk groups to be included in the interops template. USAR OPS will become M17 and zones after that will move up one. XWESTCOM will be M18. HTS/HLCRST will be M19. CVD will cover M20 thru M22.
- Removing the XWSTCMPD and LKWDPD cease those are day to day talk groups.
- Carroll wants the fire ground simplex to be called CUYFG.
- Zones 1 thru 9 can be programmed any way an agency would like with their day to day and their neighboring agencies for example.
- Will meet later this month on the final draft.
- Per Balasko, clone keys from Parma will be made available to programmers.

5. RADIO ALLOCATIONS

- State has approved the boiled down version and the paperwork is with the County's procurement department. The hope is to have the RFP out in a few weeks so vendors can bid on the project.

6. COUNTYWIDE FIRE NOTIFICATION SYSTEM

- Antennas for the west side have been delivered and more testing will occur.
- The goal is to use the Highland Hills tower for testing.
- Equipment from Hillcrest will be moved to the Parma site so that coverage is better.

7. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- McCarthy says that the EOC will be open for the finals if the CAVS get to them so Palinkas should be contacted if a person is interested.
- North Olmsted is planning a drill with OEM.

8. ANNOUNCEMENTS / OTHER BUSINESS

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- Dick Miller reports that the scanning of talk groups has to stop and a policy is being drafted. An agency is under investigation for a permanent patch and another person is being looked at for scanning two counties away and tying up multiple channels.
- Handke mentioned that Motorola purchased Koyack so the Wave app will be able to be installed on any push to talk phone or computer.
- Steve Greene thanked everyone for the card for the passing of his mother.
- More NIFOGS are available for anyone to take.

9. EXECUTIVE SESSION

- No executive session conducted.

10. NEXT MEETING

- Next meeting will be held on Wednesday May 31, 2017 @09:30a. Location is Independence Fire Department in order to vote on the final radio template.

11. ADJOURNMENT

- Motion to adjourn by Handke, second by Kimbro.
- Adjourned at 10:59 AM