

Minutes

Cuyahoga County Board of Control
Monday, February 1, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Lisa Rocco, Director of Operations, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 1/25/2021

Michael Chambers motioned to approve the minutes from the January 25, 2021 meeting; David Marquard seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Item

B. – New Items for Review

BC2021-40

Department of Public Works, recommending an award on Purchase Order No. 21000129 to Rush Truck Center of Ohio Inc. in the amount not-to-exceed \$311,980.00 for the purchase of (2) replacement International Construction Crew Trucks for the Sanitary Engineering Division.

Funding Source: Sanitary Sewer Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2021-40 was approved by unanimous vote.

BC2021-41

Department of Public Works, recommending an award on Purchase Order No. 21000101 to Rush Truck Center of Ohio Inc. in the amount not-to-exceed \$103,529.21 for the purchase of (1) replacement International Sandblast Truck for the Road and Bridge Division.

Funding Source: Road and Bridge Fund

Tom Pavich, Department of Public Works, presented. Nan Baker asked for clarification on how the existing truck will be disposed. Michael Chambers motioned to approve the item; Lisa Rocco seconded. Item BC2021-41 was approved by unanimous vote.

BC2021-42

Department of Public Works, recommending an award on Purchase Order No. 20004179 to OH CAT in the amount not-to-exceed \$65,257.32 for the purchase of (1) replacement Skid Steer Loader.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Lisa Rocco seconded. Item BC2021-42 was approved by unanimous vote.

BC2021-43

Department of Development,

- a) Submitting an RFP exemption on RQ4307, which will result in a payment to JumpStart Inc. in the amount of \$250,000.00 for operational support for the NASA Technology Commercialization Program for the period 2/1/2021 - 12/31/2022.
- b) Recommending a payment on Purchase Order No. 20004148 to JumpStart, Inc. in the amount of \$250,000.00 for operational support for the NASA Technology Commercialization Program for the period 2/1/2021 -12/31/2022.

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development, presented. Dale Miller expressed his support for this payment which augments the work of Aerozone Alliance to work with neighboring communities in the Airport and NASA Glenn areas to create more economic spinoff opportunities in Cuyahoga County; and commented that the County has not fully taken advantage of these types of opportunities like some other communities around the country and it should be given high priority. Nan Baker concurred with Mr. Miller's comments and said that she looks forward to hearing about the outcomes. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-43 was approved by unanimous vote.

BC2021-44

Fiscal Department, submitting an amendment to Contract No. 484 with Protiviti Government Services, Inc. through its' staffing Division Robert Half Government for temporary staffing services for the period 03/01/2019 – 02/28/2022 for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund (a portion may be funded from the Real Estate Assessment Fund related to potential support for the Recording Department).

Michael Zapola, Fiscal Department, presented. Nan Baker asked why the department would not hire to fill vacancies to meet the needs of the department rather than contract for temporary services. Trevor McAleer asked why this item did not complete all approvals in the Infor/OnBase workflows prior to the meeting. Michael Chambers indicated that he will follow up to ensure all approvals are in place. Michael Chambers motioned to approve the item; Lisa Rocco seconded. Item BC2021-44 was approved by unanimous vote.

BC2021-45

Office of the Treasurer, submitting an amendment to Contract No. 121 with Automated Business Equipment Corporation dba F&E Payment Pros fka F&E Check Protector Company dba F&E Payment Pros for licensing, support, training and maintenance services on the Digital Remittance Processing System for the period 10/1/2014 – 9/30/2020 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$14,495.00.

Funding Source: General Fund

Bert Vojkofsky, Office of the Treasurer, presented. Dale Miller asked how long it takes to process tax payments from receipt until it is processed through the bank; and asked if the County can track receipt of payments that have not yet been processed. Nan Baker asked for follow up from the Law Department as to why the insurance requirements for this contract changed after 6 amendments to the contract, which contributed to the delay in getting this amendment submitted for approval. Trevor McAleer asked if the cost of the services increased due to the change in insurance requirements and said he would also like to know why these requirements changed. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-45 was approved by unanimous vote.

BC2021- 46

Court of Common Pleas/Juvenile Court Division, recommending a sole source award on Purchase Order No. 21000186 to Reveal Media Inc. in the amount not-to-exceed \$5,850.00 for the purchase of (6) new body cameras with front-facing screens and related software for the Detention Center.

Funding Source: General Fund

Jae Leeworthy and Priscilla Bottomlee, Juvenile Court Division, presented. Trevor McAleer asked if these are the first and only cameras to be used in Detention Center and if the Court anticipates the need for additional cameras. Nan Baker asked if the camera is running during an entire shift and if they activate directly, as needed; and asked how the camera content is managed. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-46 was approved by unanimous vote.

BC2021-47

Sheriff’s Department, recommending an award on Purchase Order No. 21000041 to OD Security North America LLC (15-3) in the amount not-to-exceed \$118,750.00 for the purchase of (1) replacement full-body security scanner x-ray machine for use at the Corrections Center.

Funding Source: General Fund

Phillip Lilly, Sheriff’s Department, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-47 was approved by unanimous vote.

C. – Exemptions

BC2021-48

Department of Public Works, submitting an RFP exemption on RQ4712, which will result in an award recommendation to The Safety Company dba MTech Company in the amount not-to-exceed \$1,227,494.98 for a state contract purchase of (2) 2020 replacement GapVax Combination Jet/Vacuum Machines and (1) replacement Cues Sewer Inspection System Truck for the Sanitary Engineering Division.

Funding Source: Sanitary Sewer Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2021-48 was approved by unanimous vote.

BC2021-49

Sheriff’s Department, requesting authority to amend Board Approval No. BC2020-525, dated 9/14/2020, which amended Board Approval No. BC2020-323, dated 6/8/2020, which authorized an alternative procurement process resulting in various purchase orders and award recommendations to various providers for emergency offsite medical services for inmates for the period 1/1/2017 – 12/31/2021, **to add (2) providers, effective 2/1/2021; no additional funds required.**

Current Providers (Approved by BC2020-323 and BC2020-525)

- a) Cleveland Emergency Medical Service
- b) St. Vincent Charity Hospital
- c) University Hospital
- d) Fresenius Medical Care
- e) Alternative Body Connections
- f) Euclid Hospital
- g) Geauga Vision
- h) AT Associates
- i) LLC UES of Bedford
- j) Lutheran Hospital
- k) Cleveland Clinic
- l) Orthotic Prosthetic Specialties
- m) Sequenom CMM San Diego
- n) Cleveland Clinic Foundation
- o) Case Dental Medicine Support Services
- p) Cleveland Foot & Ankle Clinic
- q) Manuel Garcia Prosthetics
- r) Ohio Emergency Care Services

- s) Premier Physicians Centers
- t) Grady Memorial Hospital
- u) Hastings Home Health Center
- v) Physicians Ambulance Service
- w) Davita
- x) Community Dialysis Center

Additional Providers

- y) Ascend Clinical, LLC**
- z) Emergency Professional Services**

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Lisa Rocco seconded. Item BC2021-49 was approved by unanimous vote.

BC2021-50

County Prosecutor's Office, recommending an alternative procurement process, which will result in award recommendations to various expert witnesses to be determined and deemed necessary by the County Prosecutor, in the total amount not-to-exceed ~~\$500,000.00~~ **\$400,000.00** for expert witness testimony in various cases to assist in the defense of civil actions brought by past and present detainees and inmates of the Cuyahoga County Corrections Center for the period 2/1/2021 – 6/30/2022.

Funding Source: General Fund Self Insurance Fund

Brendan Healy, County Prosecutor's Office, presented. Nan Baker commented that she and her colleagues had requested that the dollar amount of this request be reduced to \$400,000.00 to cover the agreed-upon and required costs and indicated that reporting of incurred expenses will create transparency and accountability; and said that if more funds are needed at a later date that the department will come back and justify the request. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-50 was approved by unanimous vote, as amended.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-51; Dale Miller seconded, the consent items were unanimously approved.

BC2021-51

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/1/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000094	(1) replacement ScanPro 2200 Microfilm Scanner	Division of Children and Family Services	World Micrographics, Inc.	\$6,077.00	70% Health and Human Services Levy Fund and 30% Title IV-E
21000108	JIRA Software Standard and Confluence Standard subscription term license	Department of Health and Human Services	Carahsoft Technology Corporation	\$5,937.50	Health and Human Services Levy Fund
20004483	(3,350) Hospital Disaster Personal I.D. Contents Kits	Department of Public Safety and Justice Services	Imperial Textile	\$23,998.50	FY17 Urban Area Security Initiative Grant
20004383	Electric Scissor Lift rentals, on an as needed basis, for use at various County buildings	Department of Public Works	Sunbelt Rentals	Not-to-exceed \$49,500.00	General Fund
21000148	Various confined space tools for Road and Bridge	Department of Public Works	W.W. Grainger	\$6,520.86	Bridge Maintenance and Inspection Fund

20004461	(250) Cases of coveralls and (24) cases of shoe covers for Detention Center	Juvenile Court Division	WW Graham dba Aries Distribution	\$31,602.62	General Fund (to be reimbursed upon receipt of Office of Criminal Justice Services Coronavirus Emergency Supplemental Fund Grant)
20004294	(3) replacement Canon scanners for the Clerk's office	Juvenile Court Division	W. B. Mason	\$11,240.97	General Fund (to be reimbursed upon receipt of Office of Criminal Justice Services Coronavirus Emergency Supplemental Fund Grant)
21000016	Various breakfast food items for Detention Center – January – March	Juvenile Court Division	Gordon Food Service	\$10,229.97	General Fund
21000017	Frozen meats for Detention Center – January - March	Juvenile Court Division	Gordon Food Service	\$13,555.42	General Fund
21000047	Milk for Detention Center – January - March	Juvenile Court Division	Borden Dairy Company	\$11,568.00	General Fund
20004347	Promotional Agility Test services for Corporals	Sheriff's Department	Cuyahoga Community College	Not-to-exceed \$30,000.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20004128	Non-emergency client transportation services*	Cuyahoga Job and Family Services	ABC Taxi	\$2,955.52	Health and Human Services Levy Fund
21000163	State-mandated services rendered to children with medical handicaps for November, 2020**	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$44,971.78	Health and Human Services Levy Fund
20004402	Factory Authorized - Pump Station Service***	Department of Public Works	Buckeye Power Sales Co., Inc.	\$2,820.84	Sanitary Operating Fund

**Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.*

***Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.*

****Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Additional Item

BC2021-52

Department of Public Works, recommending an award on Purchase Order No. 21000304 to Weekley's Mailing Services Inc., in the amount not-to-exceed \$35,119.88 for presorted standard postage for a mailing to seniors 65 years of age and older regarding access to COVID-19 vaccinations.

Funding Source: General Fund

Tom Pavich, Department of Public Works and Alex Pellom, Department of Public Safety and Justice Services, presented.

Dale Miller asked what information and instruction will be contained in the mailer, as the vaccine is not widely available in the area; said he does not want this mailer to create additional confusion to seniors due to the amount of available information and access to vaccines; asked if information regarding vaccine availability, other than the list of providers, is on the County's or Board of Health's website; and asked if the 211 call center will be providing instructions on how to obtain vaccine.

Nan Baker shared Mr. Millers' concerns about whether this mailer will add to confusion regarding vaccine availability and asked how this mailer will help and whether it should be held until there is a clear message to be communicated regarding vaccine availability; commented that additional communications will need to be distributed as the situation changes; asked why there appears to be inconsistency among vaccine distribution locations as to what information is required of those receiving vaccine and stressed the need for the Board of Health to get partners all on the same page, as far as information requirements and need to limit barriers within our control so seniors can get the vaccine.

Trevor McAleer asked whose name the mailer will be sent out in and asked that reconsideration be given to have the mailer sent by the Board of Health, who is responsible for vaccines, rather than the County; expressed concern that communication from the County rather than Board of Health may add to confusion and frustration; asked if internet is required to schedule vaccine appointments and if the 211 call center will be assisting with scheduling appointments or just making referrals.

Ms. Baker concurred with Mr. McAleer's recommendation that the letter be sent out by the Board of Health under the Directors name.

Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-52 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA Agreement with the Ohio Department of Transportation in connection with the replacement of Old Rockside Bridge 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View.

Funding Source: \$4,231,153.00 Road and Bridge Fund and \$2,500,000.00 Federal Funds

Item No. 2

Department of Development, recommending to amend Board of Control Item of Note No. CON2019-32, dated 4/8/2019 related to housing rehabilitation contracts with various providers in connection with a homeowner rehabilitation loan to Alaa Hadi (Board Approval No. BC2018-259) for replacement of electrical panel and existing air conditioner for the period 4/26/2018 – 1/25/2019:

- a) Contract No. CE1920012-01 with Harmony Electric, LLC by changing the not-to-exceed amount from \$5,012.00 to \$6,297.00.
- b) Contract No. CE1920012-02 with Haky Heating, Inc. by changing the not-to-exceed amount from \$7,830.00 to \$8,350.00.

Funding Source: Community Development Block Grant Funds

Item No. 3

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to submit a grant application to The Nord Family Foundation in the amount of \$146,000.00 for staffing of a Program Coordinator for the Cuyahoga County Recovery Court in connection with the Pro Bono Civil Legal Assistance for Criminal Justice Program for the period 1/29/2021 – 8/1/2022.
- b) Submitting a grant award from The Nord Family Foundation in the amount of \$146,000.00 for staffing of a Program Coordinator for the Cuyahoga County Recovery Court in connection with the Pro Bono Civil Legal Assistance for Criminal Justice Program for the period 1/29/2021 – 8/1/2022.

Funding Source: The Nord Family Foundation Grant

Item No. 4

**Submission of Awarded Contracts/Amendments, in Accordance with
Prior Board of Control Authorization and Meeting all Requirements (no vote required)**

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
4549	Agreement No. 573	City of Solon	Outsourcing prisoner board and care services to reduce the average daily population	\$45,000.00	Sheriff's Department	1/1/2021- 12/31/2021	General Fund	BC2021-12 on 1/11/2021

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Lisa Rocco seconded. The motion to adjourn was unanimously approved at 12:10 p.m.