



**CUYAHOGA COUNTY EMERGENCY SERVICES  
ADVISORY BOARD (CCESAB)  
MEETING MINUTES**



Date/Time: Thursday, April 11, 2013 / 2:00 P.M.

Location: Cuyahoga County Board of Health  
5550 Venture Blvd., Parma, OH 44130

**Attendees (Voting Board Members)**

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Chief Mark Ramach	X	Vice-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Vallerie Propper	
Laura Palinkas		City of Cleveland Rep.	Glen Moore	X
Mayor Joseph M. Cicero, Jr.		Mayors & Managers Rep.		
Mayor Richard Bain		Mayors & Managers Rep.		
Mayor Michael Summers		Mayors & Managers Rep.		
Chief Daniel Gilles		Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	X
<b>VACANT</b>		<b>MMRS</b>		
Robert Horwatt	X	City of Cleveland Rep.		
Harold Pretel	X-L	City of Cleveland Rep.		
Walter Topp	X	Office of Emergency Management	Brandy Carney	
Sheriff Frank Bova	X	Cuyahoga County Sheriff	Tim Oleksiak	
Chief John P. Joyce		GCRTA	Lamont Lockhart	
<b>CHAIR</b>		<b>FUNCTIONAL COMMITTEES</b>	<b>CO-CHAIR</b>	
Peter Killmer – Chair		AMS *Non-Voting	Robert Kollar	
Sharon Nicastro - Chair	X	Citizen Corps	Michelene Holland	
Chief Christopher Flynn - Chair	X	Communications	Steven Greene	
Chief Joseph Zemek - Chair	X	EMS	Chief Cornel Munteanu	
Chief Mark Ramach – Chair		Fire	Chief Briant Galgas	
Beth Gatlin - Chair	X	Health & Medical	Rebecca Hysing	
Chief Scott Lee - Chair	X	Law Enforcement	Chief Kevin Nietert	
Bob Girardi - Chair		Public Works	Bill Boag	X

**AGENDA ITEMS**

- CALL TO ORDER:** Chief Ledford called the meeting to order.
- ROLL CALL / QUORUM DETERMINATION:** Michelle Norton called the roll, quorum present.
- PUBLIC COMMENT:** None
- APPROVAL OF MINUTES**  
Chief Ledford called for a motion to approve the minutes of the February 13, 2013 meeting; Chief Zemek moved; Chief Ramach seconded; all in favor; none opposed; minutes approved.



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## 5. OEM ADMINISTRATOR UPDATE

Walter Topp reported on OEM staff changes; 9-1-1 Awareness Month outreach efforts and media tour of CECOMS. Update on training events, completion of Public Works exercise; Full-Scale exercise scheduled April 23 at Progressive Field, procurement of Mass Notification and Countywide Credentialing Systems, and new EOC progress.

## 6. COMMITTEE REPORTS

### AMS – Pete Killmer

Written report submitted. New Chair for NEORAMSS selected. Tall Ships returning to Cleveland in July 4<sup>th</sup>; tabletop exercise to be held June 18; will coincide with local dive and recover team exercise-contact Gordie Polando for details. US Navy tentatively scheduled for Labor Day weekend.

### Citizen Corps – Sharon Nicaastro

CERT radios ready for distribution; CERT Association working on recommendations for credentialing qualifications; monthly participation with Region II Citizen Corps Coordinators to share information and best practices.

### Communications – Chief Christopher Flynn

Committee did not meet; Sub-committee met to review 3 radio systems (Cleveland, Parma, MARCS) and interoperability; talk groups to be made on each entities radio in the next few months.

### EMS – Chief Joseph Zemek

Update on committee activities; commented on County EMS Protocols with questions and issues to be considered; discussed re-purposing equipment for trauma response bags.

### Fire – Chief Mark Ramach

Report on involvement with state mandated Dangerous Wild Animal Response Team (DWARD) committee being formed to develop a local response plan.

### Health/Medical – Beth Gatlin

Committee met March 29<sup>th</sup> and reviewed active funding status for FY10 and 11. Discussions on the Oxygen concentrators, trailers and generators; may need additional funds for larger system; or alternative smaller purchase of tanks and trailers.

### Law Enforcement – Chief Scott Lee

Committee met March 11<sup>th</sup> discussed FY 10 reallocation; on track with spending plan.

### Public Works – Bill Boag

Reported on trainings sessions for Public Works Disaster Procedure Manual; conducted drill for severe weather response; good participation from communities.

## 7. EXECUTIVE SESSION – None



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## 8. PUBLIC SAFETY GRANTS

Paula Young reported on the 2013 UASI Conference, due to reduced funding no one from the CCESAB or Executive Committee will attend; City of Cleveland and County reps will attend. Grant deadlines are on target, with no extension requests. Update on DHS data call status for UASI review, with our area ranked as twenty-six (26) this year, and lobbying efforts for funding for the next grant cycle.

## 9. ANNOUNCEMENTS / MISC. BUSINESS

> Approval of the Nuclear/Radiological Incident Annex

Mark Christie reviewed the update process; presented for CCESAB approval, Chair signature.

> Statewide Interoperable Executive Committee (SEIC) Representation

Chief Flynn reported with the retirement of Chief Mohr, George Balasko from Parma elected as the new SEIC representative, and Chief William Turner, Highland Heights, as the alternate.

Paula Young noted the state Bylaws require formal appointment by the CCESAB, and suggested a 12 month term limit.

**Chief Flynn moved to appoint George Balasko as the SEIC Representative, and Chief William Turner as alternate for a 12 month term;**

**Chief Ramach seconded the motion;**

**All in favor; none opposed; appointment approved**

- > Chief Ledford commented on a new bird flu strain overseas; Rebecca Hysing stated the Board of Health is monitoring

## 10. NEXT MEETING

Meetings bi-monthly; next scheduled meeting is Thursday, June 13, 2013 at 2:00 p.m.; Northeast Ohio Regional Sewer District, 4747 East 49<sup>th</sup> Street, Cuyahoga Hts., Ohio.

## 11. ADJOURNMENT

Chief Ledford adjourned the meeting.