



**Cuyahoga County Board of Control Agenda
Monday, August 12, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 8/5/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-590

Department of Public Works, recommending an award on RQ46172 and enter into a contract with Nerone & Sons, Inc. (5 - 2) in the amount not-to-exceed \$417,948.00 in connection with the replacement of Lewis Road Culvert No. 13 in Olmsted Township.

Funding Source: \$7.50 Vehicle License Tax Fund

BC2019-591

Department of Information Technology, submitting an amendment to Contract No. CE1600175 with Cherwell Software, LLC for a Cloud Based IT Service Desk Management Application, for the period 12/31/2016 - 12/31/2021, to expand the scope of services to purchase (9) additional User Software Licenses for use by the Department of Health and Human Services and the Agency of Inspector General, effective 8/12/2019 and for additional funds in the amount not-to-exceed \$30,000.82.

Funding Source: General Fund - Mainframe Operations

BC2019-592

Department of Information Technology,

a) Submitting an RFP exemption on RQ46400, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$29,397.00 for the purchase of (100) Microsoft Office 365 subscription licenses.

b) Recommending an award on RQ46400 to Dell Marketing, LP in the amount not-to-exceed \$29,397.00 for the purchase of (100) Microsoft Office 365 subscription licenses.

Funding Source: General Fund

BC2019-593

Department of Human Resources, recommending an award on RQ46173 and enter into a contract with Municipal Solutions, LLC in the amount not-to-exceed \$32,300.00 for professional executive search and related services to identify qualified candidates for the position of Cuyahoga County Sheriff for the period 8/12/2019 – 12/31/2019.

Funding Source: General Fund

BC2019-594

Department of Health and Human Services/Office of Re-entry,

a) Submitting an RFP exemption on RQ46122, which will result in an award recommendation to Community Assessment and Treatment Services, Inc. in the amount not-to-exceed \$47,000.00 for trauma-informed care services to restored citizens in the Adult Transition Model Program in connection with the Innovations in Re-entry Initiative for the period 10/1/2019 – 9/30/2021.

b) Recommending an award on RQ46122 and enter into a contract with Community Assessment and Treatment Services, Inc. in the amount not-to-exceed \$47,000.00 for trauma-informed care services to restored citizens in the Adult Transition Model Program in connection with the Innovations in Re-entry Initiative for the period 10/1/2019 – 9/30/2021.

Funding Source: U.S. Department of Justice Second Chance Act Grant

BC2019-595

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1500107 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 8/10/2015 - 8/9/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$10,213.13.

Funding Source: HHS Levy 70% and Fed IV-E 30%.

BC2019-596

Office of the Medical Examiner, submitting an amendment to Contract No. CE1800308 with JusticeTrax, Inc. for maintenance and support on the Laboratory Information Management System – Plus for the period 10/15/2018 - 10/14/2021, to expand the scope of services to include the purchase of (5) JusticeTrax licenses, training and maintenance for the JusticeTrax System, effective 6/12/2019 and for additional funds in the amount not-to-exceed \$35,425.00.

Funding Source: General Fund or Medical Examiner’s Office Crime Lab Fund

C. – Exemptions

BC2019-597

Department of Public Works, recommending to amend Board Approval No. BC2018-932, dated December 17, 2018, which authorized an alternative procurement process, that resulted in award recommendations to Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2020, to extend the time period to 12/31/2020 and by changing the not-to-exceed amount from \$1,350,000.00 to \$1,800,000.00.

Funding Source: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

BC2019-598

Department of Human Resources, recommending an alternative procurement process, which will result in award recommendations to Medical Resource Group, Inc. in the estimated amount not-to-exceed \$23,896.56 for independent medical exams and affiliated services for the period 5/9/2019 - 12/31/2019.

Funding Source: Workers' Compensation funds

D. – Consent Agenda

BC2019-599

Department of Public Works, submitting a Participation Agreement and related agreements for various joint energy purchasing programs with County Commissioners Association of Ohio Service Corporation and County Commissioners Association of Ohio Service Corporation Energy Solutions, a subsidiary of Palmer Energy Company, Inc. for the period 8/12/2019 - 9/30/2024.

Funding Source: N/A

BC2019-600

Department of Information Technology, on behalf of various departments, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

- a) Board of Elections
- b) Department of Public Works
- c) Department of Workforce Development
- d) Fiscal Office
- e) Sheriff's Department
- f) Veterans' Service Commission

Funding Source: Revenue Generating

BC2019-601

Fiscal Office Presenting Proposed Travel for the week of 8/12/2019

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Works	Paul Ciupa	A forum entitled "International Municipal Signal Association (IMSA) Forum and Expo"	International Municipal Signal Association (IMSA)	8/16/-8/22/2019	New Orleans, LA	*Registration- \$650.00 *Lodging- \$840.70 *Airfare - \$322.51 Total – \$1,813.21	International Municipal Signal Association (IMSA)

***Note: All expenses covered by the International Municipal Signal Association**

Purpose:

This conference enables Cuyahoga County to stay current on the issues and products in the field of the traffic control and safety. The meetings will also provide numerous opportunities for convening with many individuals from federal, state, county, local and private agencies involved with traffic control devices and highway safety. These aspects are especially important since the county has a responsibility for operating and maintaining public roadways. Being up-to-date can help the county comply with current standards and avoid liability associated with non-standard traffic control devices.

Travel Requests							
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services/ Cuyahoga Job and Family Services	Megan Lewis and Amanda Jones	A conference entitled "United Council on Welfare Fraud (UCOWF) 2019 Training Conference"	United Council on Welfare Fraud	8/26/- 8/29/2019	Chattanooga, TN	*Registration- \$730.00 **Lodging- \$752.76 **Meals – \$356.00 **Rental Car – \$302.33 **Ground Transportation- \$50.00 **Airfare- (A. Jones) - \$88.98 ***Airfare- (M. Lewis) \$391.31 Total – \$2,671.38	Health and Human Services Levy

*Paid to host

**Staff reimbursement

***Airfare covered by a contract with the County's Travel Vendor – **(\$391.31)**

Note: Rental car and airfare for Ms. Jones capped at the airfare paid for Ms. Lewis through the County's Travel Vendor (Ms. Jones is responsible for excess rental car expenses which are not reimbursable.)

Purpose:

All UCOWF Training Conferences feature multiple training tracks and workshop sessions that are tailored to new and experienced investigators, program administrators and eligibility and recovery specialists. Our focus in every Annual Training Conference is sharing best practices new ideas that are in place from around the nation that enhance agency efforts to prevent, detect, investigate, prosecute and recover lost tax dollars due to fraud.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of the Medical Examiner	Manreet Bhullar	A conference entitled "American Public Health Association Annual Conference"	American Public Health Association	11/2/-11/6/2019	Philadelphia, PA	*Registration- \$337.00 **Lodging- \$1,102.04 **Meals - \$288.00 **Ground Transportation- \$40.00 **Mileage- \$17.64 **Parking – \$100.00 ***Airfare – \$587.54 Total – \$2,472.22	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor – **(\$587.54)**

Note: Ms. Bhullar will be a presenter at the conference

Purpose:

For Manreet Bhullar, Program Officer II, to attend the American Public Health Annual Conference to disseminate important opioid overdose research findings through the Medical Examiner’s Office data on drug overdose fatalities to identify important public health intervention points to prevent drug overdose deaths and important harm reduction strategies. The American Public Health Association holds this conference annually in order to disseminate important research, network and learn about effective public health strategies. Manreet will be presenting research related to trends among opioid overdose fatalities in 2017.

BC2019-602

Office of Procurement & Diversity, Presenting Proposed Purchases for the week of 8/12/2019

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45198	Repair of sump pump at the Justice Center Tower II	Department of Public Works	Gerow Equipment Company	\$15,430.00	General Fund – Capital
CT-19-46084	Pipefitting supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$49,500.00	General Fund – Internal Service Fund
SH-19-46160	(250) cases of assorted Nitrile examination powder-free gloves	Sheriff's Department	Independence Business Supply	\$9,396.00	General Fund
SH-19-45946	Patrol boat fuel for 2019 and 2020 boating seasons	Sheriff's Department	FDL Marine, Inc. Db a Edgewater Marina	Not-to-exceed \$13,470.78	FY2017 Stonegarden Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation contract with Home Exteriors in the amount not-to-exceed \$35,000.00 for installation of double hung vinyl replacement windows, vinyl siding on house and garage, replacement of casing, fascia, moldings and sheeting, as needed, exterior paint stabilization, replacement of toilet and faucets and installation of new circuit for the period 9/17/2018 – 6/16/2019 in connection with a Senior Deferred Homeowner Rehabilitation Loan to Deborah Herman (Board of Control Approval No. BC2018-608).

Funding Source: Community Development Block Grant

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Eva L. & Joseph M. Bruening Foundation for the Universal Pre-Kindergarten 2.0 Family Engagement Best Practices Program for the period 9/1/2016 – 8/1/2019 to extend the time period to 6/30/2020; no additional funds required.

Funding Source: Eva L. & Joseph M. Bruening Foundation Grant

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from the Ohio Department of Rehabilitation and Correction (ODRC) in the amount of \$4,500,000.00 for the supervision and treatment of low-level, non-violent offenders as an alternative to incarceration in connection with the Targeted Community Alternative to Prison (T-CAP) Grant for the period 7/1/2019 – 6/30/2022.

Funding Source: Ohio Rehabilitation and Correction Division of Parole and Community Services, Bureau of Community Sanctions

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and Executed (No Vote Required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 41670	Amend Agreement No. AG1800010	City of Cleveland/ Department of Public Health	Administration and coordination for expansion of the MomsFirst Program in connection with the Invest in Children Program, to change the terms, effective 7/1/2019	\$0.00	Office of Early Childhood	1/1/2018 - 12/31/2019	Original Contract:	7/25/2019 (Executive) 7/30/2019 (Law Dept.)
RQ 43019	Master Contract (Assign Contract No. CE1900300)	Various Providers	Adoption Services to add Forever Home Adoptions, Inc., effective 6/4/2019	\$0.00	Division of Children and Family Services	1/1/2019 – 12/31/2020	Original Contract: State Child Protection Allocation	8/1/2019 (Executive) 8/6/2019 (Law Dept.)

Item No. 5

**Purchases Processed
\$1,000.00 - \$4,999.99
For the period 7/2/2019 – 7/31/2019
(No Vote Required)**

Purchase Order #	Purchase Order Date	Description	Department	Vendor Name	Total	Status
1926047	7/31/2019	Chemicals for Various County Buildings	Public Works	CHARDON LABORATORIES, INC.	\$4,500.00	3PS - Sent
1926046	7/31/2019	Water Treatment Chemicals	Public Works	Patriot Industrial Technologies, Ltd.	\$1,250.00	3PS - Sent
1926045	7/31/2019	Delineators for HPG	Public Works	Parking Zone	\$1,315.85	3PS - Sent
1926041	7/31/2019	DCFS 2019: Empire Foods-Family Fun Day	Children and Family Services	Empire foods II	\$1,200.00	3PS - Sent
1926040	7/31/2019	Rental Portable Generators for the BOE	Board of Elections	BUCKEYE POWER SALES COMPANY	\$3,936.00	3PRS - Ready to Send
1926038	7/30/2019	DCFS 2019: Promotional Items for Recruitment	Children and Family Services	ECHOGRAPHICS	\$2,810.00	3PS - Sent
1926037	7/30/2019	Proteinase K - DNA	Medical Examiner	Promega Corporation	\$2,340.00	3PS - Sent
1926011	7/29/2019	SkillUp Training Costs	Cuyahoga Job and Family Services	System Seals, Inc.	\$4,000.00	3PS - Sent
1926007	7/29/2019	Facilities: CAT5E Blue Plenum Cable	Public Works	GlobeCom Technologies, Inc.	\$4,476.60	3PS - Sent
1926006	7/29/2019	CECOMS Employee Performance Mgt Software - Guardian Tracking	Justice Services	GUARDIAN TRACKING LLC	\$2,117.00	3PS - Sent

1926004	7/29/2019	ANAB - ANSI-ASQ Mid-Cycle Accreditation Review	Medical Examiner	ANSI-ASQ National Accreditation Board, LLC	\$4,500.00	3PS - Sent
1926002	7/26/2019	Archives: Electronic Library Access Subscription	Public Works	ProQuest LP	\$4,800.00	3PS - Sent
1926000	7/26/2019	Furniture for Halle Parking Lot Guard House	Public Works	Environments 4 Business LLC	\$1,583.88	3PS - Sent
1925994	7/25/2019	Therapy Hot/Cold Packs	Senior and Adult Services	4 IMPRINT	\$1,680.00	3PS - Sent
1925993	7/25/2019	Air Deodorization - Virgil E Brown Building	Public Works	ServiceMaster by Ameri-Steam	\$2,250.00	3PCR - Complete Receipt
1925991	7/25/2019	Cylinder Rentals for Sanitary	PW - Sanitary Engineer	Airgas USA, LLC	\$4,950.00	3PS - Sent
1925987	7/24/2019	FCSS State FY19 Respite Services	Family and Children First	Mercedes Vazquez	\$1,526.00	3PRS - Ready to Send
1925982	7/23/2019	FCSS State FY19 Respite Services	Family and Children First	Sylvia Turner	\$1,110.00	3PRS - Ready to Send
1925967	7/22/2019	Locker Cage for Laundry	Sheriff	GRAINGER INDUSTRIAL SUPPLY	\$2,022.35	3PS - Sent
1925965	7/22/2019	Magnetic Rod and Plunger Bar - DNA	Medical Examiner	Promega Corporation	\$1,008.90	3PS - Sent
1925964	7/22/2019	Dinner - Citizen's Academy (8 sessions) in 2019	Medical Examiner	Italian creations	\$2,090.00	3PS - Sent
1925963	7/22/2019	DCFS 2019: MNJ Technologies-ZAGG Carring Cases	Children and Family Services	MNJ TECHNOLOGIES DIRECT	\$1,742.00	3PS - Sent
1925962	7/21/2019	Independent Medical Exams and Associated Services	Human Resources	Medical Resource Group, Inc.	\$1,995.00	3PRS - Ready to Send

1925960	7/19/2019	FCSS State FY19 Respite Services	Family and Children First	Ann Watters	\$1,584.00	3PRS - Ready to Send
1925958	7/19/2019	FCSS State FY19 Summer Camp	Family and Children First	Schnee Nopper	\$1,200.00	3PRS - Ready to Send
1925956	7/19/2019	HP EliteBook 850 G5 Laptop with Docking Stations for Public Works	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$1,396.15	3PS - Sent
1925949	7/19/2019	FCSS State FY19 Respite Services	Family and Children First	Rafael Hernandez	\$1,410.00	3PRS - Ready to Send
1925946	7/19/2019	FCSS State FY19 Summer Camp	Family and Children First	Learning For Life Youth Programs	\$2,970.00	3PRS - Ready to Send
1925941	7/18/2019	Presort Mailings	Public Works	Midwest Direct	\$4,950.00	3PS - Sent
1925940	7/18/2019	Parking Lot Equipment Supplies	Public Works	PSX, INC.	\$4,950.00	3PS - Sent
1925939	7/18/2019	TeamViewer Licenses	Information Services Center	Brown Enterprise Solutions	\$4,935.00	3PS - Sent
1925938	7/18/2019	Outdoor Recreational Equipment for Archives	Public Works	Belson Outdoors, LLC	\$4,777.75	3PS - Sent
1925935	7/18/2019	Flags for Soldiers and Sailors Monument	Public Works	NOVAK SUPPLY, LLC	\$1,032.00	3PCO - Closed
1925934	7/18/2019	Meat Slicers for Jail Kitchen	Sheriff	W.B. Mason Company, Inc.	\$1,920.00	3PS - Sent
1925931	7/17/2019	County Animal Shelter - Pet Medication	Public Works	Butler Animal Health Supply, LLC; dba Henry Schein Animal Health	\$1,693.87	3PCR - Complete Receipt
1925930	7/17/2019	HHS 2019: Backpacks- Echographics	Health & Human Services	ECHOGRAPHICS	\$4,900.00	3PS - Sent

1925929	7/16/2019	6 Samsung TabActive 2 SM-T397 Tablets for Public Works	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$3,036.66	3PCR - Complete Receipt
1925928	7/16/2019	Fleet Services (SAN) - Repair Parts for Backhoe S-488	PW - Sanitary Engineer	OHIO CAT	\$1,802.52	3PCR - Complete Receipt
1925926	7/16/2019	Print Shop (Sheriff): Case Folder Envelopes	Public Works	Western States Envelope and Label	\$4,410.00	3PS - Sent
1925925	7/16/2019	Regular ID Ballot Envelopes for September 10, 2019 Primary Election	Board of Elections	Foot Printing	\$1,199.00	3PS - Sent
1925924	7/16/2019	Fire Smoke Dampers for Halle Building	Public Works	MUSSUN SALES, INC.	\$2,460.00	3PCR - Complete Receipt
1925919	7/16/2019	Caulking for Hematology Freezer	Public Works	D.W. ROSS INSULATION, INC.	\$1,910.00	3PS - Sent
1925916	7/12/2019	Printing and mailing of voter information guide for the September 10, 2019 Election	Board of Elections	Foot Printing	\$3,929.50	3PS - Sent
1925915	7/12/2019	Planters for Archives Building	Public Works	Bo-Mer Plastics LLC dba EarthPlanter	\$4,398.00	3PS - Sent
1925914	7/12/2019	SOS Cancellation Mailing Process for 2019	Board of Elections	Midwest Direct	\$2,363.20	3PS - Sent
1925912	7/11/2019	Facilities: LCD Flatscreen Televisions for the County Jail Inmate Pods	Public Works	MNJ TECHNOLOGIES DIRECT	\$1,316.00	3PS - Sent
1925911	7/11/2019	Stools for Jail	Sheriff	W.B. Mason Company, Inc.	\$2,336.20	3PS - Sent

1925909	7/11/2019	Court Tower II - Mechanical Welding Parts (Chilled Water Loop)	Public Works	RELMEC MECHANICAL LLC	\$4,950.00	3PCR - Complete Receipt
1925908	7/11/2019	DCFS 2019: Graduation Lunch-Aramark C/O Cuyahoga Community College	Children and Family Services	Aramark Food and Support Services, Inc.	\$3,348.00	3PS - Sent
1925907	7/11/2019	County Animal Shelter - Veterinary Services	Public Works	PETFIX NORTHEAST OHIO	\$3,933.00	3PS - Sent
1925906	7/11/2019	Facilities: Doors for Westshore	Public Works	Doors And Hardware Inc	\$2,565.00	3PS - Sent
1925903	7/10/2019	Harvard Road: Tow Motor Rental	Public Works	United Rentals	\$3,100.00	3PS - Sent
1925901	7/10/2019	Lamar Advertising - RTA	Cuyahoga Job and Family Services	Lamar Advertising Company	\$4,950.00	3PS - Sent
1925900	7/10/2019	FCSS State FY19 Respite Services	Family and Children First	Veronica Zielinski	\$1,562.50	3PRS - Ready to Send
1925899	7/10/2019	FCSS State FY19 Respite Services	Family and Children First	April Long	\$1,800.00	3PRS - Ready to Send
1925898	7/10/2019	FCSS State FY19 Summer Camp	Family and Children First	Friendship Circle of Cleveland	\$1,000.00	3PRS - Ready to Send
1925897	7/10/2019	FCSS State FY19 Summer Camp	Family and Children First	distinguished men of excellence	\$5,000.00	3PRS - Ready to Send
1925896	7/10/2019	Androsten Standards - Drug Chemistry	Medical Examiner	Steraloids, Inc.	\$1,402.00	3PS - Sent
1925895	7/10/2019	Drug Standards - Drug Chemistry	Medical Examiner	Cayman Chemical Company	\$1,086.00	3PS - Sent
1925894	7/10/2019	Suicide Mattresses	Sheriff	CHARM-TEX	\$4,545.00	3PS - Sent
1925893	7/10/2019	1/4 Page Ad in HR Feature Section	Development	CRAIN'S CLEVELAND BUSINESS	\$2,181.00	3PS - Sent

1925891	7/10/2019	DCFS 2019-Adoption-PASSS-Adoption and Attachment Therapy Partners	Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$3,179.78	3PS - Sent
1925874	7/3/2019	Zebra Thermal Transfer Printers & Ribbon	Medical Examiner	Zones Inc.	\$3,119.40	3PS - Sent
1925873	7/3/2019	Rainin Pipette Tips - DNA	Medical Examiner	Rainin Instrument LLC	\$2,412.80	3PS - Sent
1925868	7/3/2019	RTA Bus Tickets	Office of Reentry	Regional Transit Authority	\$3,750.00	3PCR - Complete Receipt
1925866	7/3/2019	DCFS 2019: Blazers for Independent Living Graduation	Children and Family Services	Cleveland State University	\$1,320.00	3PS - Sent
1925863	7/2/2019	7 sit to stand work stations and office supplies for Justice Center offices	Human Resources	W.B. Mason Company, Inc.	\$1,348.15	3PRS - Ready to Send

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control

Monday, August 5, 2019 at 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)

Trevor McAleer, County Council (Alternate for Dan Brady)

Councilman Dale Miller

Councilwoman Nan Baker

Michael Chambers, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)

Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 7/29/2019

Dennis Kennedy motioned to approve the minutes from the July 29, 2019 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-569

Department of Public Works, submitting an agreement with City of Bedford in the amount not-to-exceed \$300,000.00 for sanitary and storm sewer maintenance services located in County Sewer District No. 20 for the period 8/5/2019 – 12/31/2019.

Funding Source: Revenue Generating

Michael Chambers, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-569 was unanimously approved.

BC2019-570

Department of Public Works, recommending an award on RQ45859 and enter into a contract with Midfitz, Inc. dba Berman Moving and Storage (12-3) in the amount not-to-exceed \$227,300.00 for moving services in connection with the Cuyahoga County Maintenance Yard Consolidation Project for the period 8/5/2019 – 12/31/2020.

Funding Source: General Funds

Nichole English, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-570 was unanimously approved.

BC2019-571

Department of Public Works, recommending an award on RQ46054 and enter into a contract with Signal Service Company in the amount not-to-exceed \$35,200.00 for the purchase and installation of a traffic signal controller conflict monitor and replacement of (36) incandescent LED lamps, located at the intersection of 2501 Harvard Avenue, Village of Newburgh Heights for the period 8/5/2019 - 9/30/2019.

Funding Source: General Fund – Capital

Matt Rymer, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2019-571 was unanimously approved.

BC2019-572

Department of Public Works, recommending an award on RQ46135 to Shippers Highway Express, Inc. in the amount not-to-exceed \$20,000.00 for fan rigging services to remove and replace (2) existing fans from the 5th floor of Tower II in the Justice Center Complex (formerly the Cleveland Police Headquarters Building) located at 1300 Ontario Street, Cleveland.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dennis Kennedy asked for confirmation that this is a not-to-exceed purchase. Dale Miller asked if this expense was budgeted as part of the project or was it an unanticipated expense. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-572 was unanimously approved.

BC2019-573

Department of Information Technology, submitting an amendment to Contract No. CE1700142 with Harris, Mackessy & Brennan, Inc. dba HMB for maintenance and software support on the RightFax Enterprise Fax Manager server for use by the Department of Health and Human Services for the period 6/1/2017– 5/31/2020, to expand the scope of services by adding all County departments, effective 9/1/2019 and for additional funds in the amount not-to-exceed \$9,494.85.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked for clarification whether departments that are not currently using services will begin using RightFax services and asked how much faxing is being done throughout the County; and asked if faxing services will be eventually be phased out or will there always be a need for these services. Nan Baker asked for clarification on the time period as it relates to the current Toshiba Business Solutions contract; asked how the scope of services is being expanded and if any additional contracts are anticipated. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-573 was unanimously approved.

BC2019-574

Department of Human Resources, recommending an award on RQ45178 and enter into a contract with Corporate Screening Services, Inc. (41-6) in the amount not-to-exceed \$126,000.00 for pre-employment background screening services for the period 8/1/2019 – 7/31/2022.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker thanked Mr. Smock for responding to the Inspector General's concerns so quickly as it relates to hiring processes and asked how these services were being performed prior to this contract; asked if the Inspector General's findings were due to weaknesses attributed to the County or the vendor, or a combination of both; and asked if the department is confident with this recommended vendor. Dennis Kennedy asked for confirmation that this contract is a 26% increase over prior year's contract; asked if the increase in cost is due to more applications being processed; and asked if this screening service could be used for County contractors. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-574 was unanimously approved.

BC2019-575

Department of Human Resources,

a) Submitting an RFP exemption on RQ46242, which will result in an award recommendation to Health and Fitness, Inc. dba Health and Fitness Equipment in the amount not-to-exceed \$15,431.00 for a State contract purchase and installation of (1) Precor 631 Treadmill, (2) Precor 635 Ellipticals, (1) Precor Spin Ride Belt and (1) Precor Console to be used by staff at the Harvard Avenue Garage.

b) Recommending an award on RQ46242 to Health and Fitness, Inc. dba Health and Fitness Equipment in the amount not-to-exceed \$15,431.00 for a State contract purchase and installation of (1) Precor 631 Treadmill, (2) Precor 635 Ellipticals, (1) Precor Spin Ride Belt and (1) Precor Console to be used by staff at the Harvard Avenue Garage.

Funding Source: Self Insurance Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked how many staff will be located at the Harvard Avenue Garage. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-575 was unanimously approved.

BC2019-576

Treasurer's Office, recommending an award on RQ45399 to Mid-West Presort Mailing Services, Inc. (23-5) in the amount not-to-exceed \$62,212.12 for printing and mailing of the first and last half of 2019 real property and delinquent collection tax bills in accordance with Ohio Revised Code Section 323.08.

Funding Source: General Fund

Charnese Wilson, Treasurer's Office, presented. Trevor McAleer asked how the bid amount from Mid-West Presort Mailing Services, Inc. compared to the lowest bid prior to applying the Cuyahoga County Based Business match. Dennis Kennedy asked if the purchase price includes postage. Dale Miller motioned to approve the item; Dale Miller seconded. Item BC2019-576 was unanimously approved.

BC2019-577

Department of Public Safety & Justice Services, recommending an award on RQ45392 to ICOR Technology Inc. (10-2) in the amount not-to-exceed \$241,250.00 for the purchase of two (2) Law Enforcement Explosive Ordinance Device (EOD) Bomb Response Robots for the Westshore Enforcement Bureau (WEB) and Suburban Police Anti-Crime Network (SPAN) FBI-certified bomb teams in connection with the FY2017 Urban Area Security Initiative Grant program.

Funding Source: FY2017 Urban Area Security Initiative (UASI) Grant program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2019-577 was unanimously approved.

BC2019-578

Department of Public Safety and Justice Services, recommending an award on RQ45906 to Safeware, Inc. (58-3) in the amount not-to-exceed \$59,995.00 for the purchase of (1) wireless Gas Detection Deployment Kit for the Greater Cleveland Regional Transit Authority in connection with the FY2017 State Homeland Security Grant Program.

Funding Source: FY2017 State Homeland Security Program - Law Enforcement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2019-578 was unanimously approved.

BC2019-579

Department of Health and Human Services/Office of Re-entry,

a) Submitting an RFP exemption on RQ46280, which will result in an award recommendation to Case Western Reserve University, The Begun Center for Violence Prevention, Research, and Education in the amount not-to-exceed \$150,000.00 for consultation and evaluation services in connection with the Bureau of Justice Innovations in Re-entry Initiatives Grant Program for the period 7/15/2019 – 9/30/2021.

b) Recommending an award on RQ46280 and enter into a contract with Case Western Reserve University, The Begun Center for Violence Prevention, Research, and Education in the amount not-to-exceed \$150,000.00 for consultation and evaluation services in connection with the Bureau of Justice Innovations in Re-entry Initiatives Grant Program for the period 7/15/2019 – 9/30/2021.

Funding Source: Bureau of Justice Assistant Grant

Viola Thomas, Office of Re-entry, presented. Dennis Kennedy asked what the basis for billing was and asked if it is based on an hourly rate or rate of project completion; and asked how the awarded amount was determined as this service was not bid. Nan Baker asked if services have been provided or paid for since 7/15/2019. Dennis Kennedy asked Ms. Thomas to follow up with the Board members regarding the method of determining the awarded contract amount and the basis for payments. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-579 was unanimously approved.

BC2019-580

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ45475 and enter into a contract with Beta Drive Hotel Group, LLC in the amount not-to-exceed \$15,229.25 for rental of space, audio visual, catering and related services for the 2019 Conference on Aging being held at the 700 Beta Hotel and Conference Center in Mayfield Village for the period 9/12/2019 – 9/14/2019.

Funding Source: Health and Human Services Levy Fund

Christine Alexander, Cuyahoga Job and Family Services on behalf of the Division of Senior and Adult Services, presented. Dale Miller asked if there are any special activities planned to commemorate the 25th year the Conference on Aging has been held. Nan Baker asked how the event location was selected and whether bids were solicited throughout the County. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2019-580 was unanimously approved.

BC2019-581

Office of the Medical Examiner,

a) Submitting an RFP exemption on RQ46335, which will result in an award recommendation to Allstar Laundry Services, Inc. in the amount not-to-exceed \$10,000.00 for laundry services for the period 6/1/2019 – 11/30/2019.

b) Recommending an award on RQ46335 to Allstar Laundry Services, Inc. in the amount not-to-exceed \$10,000.00 for laundry services for the period 6/1/2019 – 11/30/2019.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer asked if a Request for Proposals (RFP) was issued for laundry services and if the department will be recommending Allstar Laundry Services, Inc.; and asked whether they were the only respondent to the solicitation. Dale Miller asked if the recommended vendor is the current provider and asked if the department was satisfied with prior services. Nan Baker asked if the recommended vendor understood that payment would be delayed until the award was approved. Mr. McAleer asked if the upcoming 3-year award was a result of an informal bid or Request for Qualifications. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-581 was unanimously approved.

C. – Consent Agenda

Trevor McAleer referred to Item No. BC2019-586 – proposed travel and commented that overall travel expenses have increased over the past year and that travel was being targeted for budget reductions by the administration. Dennis Kennedy stated that he would relay that message to the County Executive. There were no further comments or questions. Dennis Kennedy motioned to approve items BC2019-582 through -587; Trevor McAleer seconded, the consent items were unanimously approved.

BC2019-582

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-583

Common Pleas Court/Corrections Planning Board,

a) Requesting authority to apply for grant funds from Ohio Department of Rehabilitation and Correction in the amount of \$2,532,592.00 for FY2020/2021 408 Community-Based Non-Residential Corrections Programs for the period 7/1/2019 – 6/30/2021.

b) Submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$2,532,592.00 for FY2020/2021 408 Community-Based Non-Residential Corrections Programs for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Department of Rehabilitation and Correction Division of Parole and Community Services, Bureau of Community Sanctions

BC2019-584

Common Pleas Court/Corrections Planning Board,

a) Requesting authority to apply for grant funds from Ohio Department of Rehabilitation and Correction in the amount of \$8,118,328.00 for FY2020/2021 407 Community-Based Non-Residential Corrections Programs for the period 7/1/2019 – 6/30/2021.

b) Submitting a grant agreement from the Ohio Department of Rehabilitation and Correction in the amount of \$8,118,328.00 for FY2020/2021 407 Community-Based Non-Residential Corrections Programs for the period 7/1/2019 - 6/30/2021.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

BC2019-585

Sheriff's Department, recommending to declare (36) portable law enforcement radios as obsolete surplus County property no longer needed for public use; recommending to trade in said property towards the purchase of (36) Harris XL-185P handheld radios and related accessories, in accordance with Ohio Revised Code Section 307.12.

Funding Source: N/A

BC2019-586

Fiscal Office presenting proposed Travel for the week of 8/5/2019

	Travel Requests						
Department	Staff (3)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Human Resources	Michael Brown, Yolanda Guzman, and Hadiya Butler	A conference entitled "International Public Management Association for Human Services (IPMA_HR) International Training Conference and Expo"	International Public Management Association for Human Resources (IPMA-HR)	9/21/- 9/25/2019	Miami, FL	*Registration Fees – \$2,007.00 **Lodging- \$1,277.01 **Meals - \$420.00 ***Airfare- \$832.80 Total- \$4,536.81	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$832.80)

Purpose:

HR Managers will attend to gain information from speakers, participate in interactive workshops, sharpen tools to deal with public sector HR challenges, and improve skills through educational sessions led by experts in the field of Human Resources.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Children and Family Services</i>	<i>Karen Anderson</i>	<i>A meeting entitled “Pay for Success- Feasibility, Implementation, Evaluation”</i>	<i>U.S. Department of Health and Human Services</i>	<i>7/31/- 8/1/19</i>	<i>Washington, DC</i>	<i>*Lodging- \$243.29</i> <i>*Meals - \$120.00</i> <i>*Ground Transportation- \$80.00</i> <i>*Parking- \$28.00</i> <i>*Airfare – \$339.60</i> <i>Total – \$810.89</i>	<i>Social Impact Partnerships to Pay for Results Act (SIPPRA)</i>

**Note: All travel arrangements and expenses handled by the logistics contractor and 100% funded by the federal government*

Ms. Anderson is a speaker at the Meeting

Purpose:

The U.S. Department of Health and Human Services has requested a Cuyahoga County staff person attend a meeting of federal staff on the topic of “Pay for Success (PFS).” Pay for Success has gained increasing attention as an innovative financing model for improving program outcomes while leveraging private investment to implement or scale-up evidence-based interventions. Recent federal legislation promoting this strategy – Social Impact Partnerships to Pay for Results Act (SIPPRA) – provides \$100 million for PFS social impact demonstrations.

	Travel Requests						
Department	Staff (4)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Lara Parks, Rhonda Parmer, Adam Stout, and Kristy Van Divner	A summit entitled “2019 National Child Welfare Evaluation Summit”	Children’s Bureau of the Office of the Administration for Children and Families	8/19/- 8/21/2019	Washington, DC	*Lodging- \$1,370.24 *Meals- \$480.00 *Ground Transportation- \$400.00 **Airfare- \$1,628.98 Total- \$3,879.22	Health and Human Services Levy -70% -\$2,715.45 Title IV-E –30% -1,163.77

**Staff reimbursement*

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$1,628.98)*

Purpose:

The Evaluation Summit is a forum for child welfare leaders, members of the research and evaluation community, and their partners and stakeholders to come together for timely and important dialogue and learning. The Evaluation Summit provides participants with an opportunity to explore the gap between research and practice and consider how they can better support three overarching goals: building evidence, strengthening practice, and informing policy. Participants will share research methods and findings, exchange tools and tips, build new skills, expand their professional networks, discuss familiar dilemmas and emerging challenges, and explore possible solutions from multiple perspectives.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Lisa Taylor</i>	<i>A workshop entitled "McCrone Chemical Microscopy at Cornell University"</i>	<i>McCrone Research Institute</i>	<i>7/28/-8/2/2019</i>	<i>Ithaca, New York</i>	<i>*Registration- \$1,895.00</i> <i>**Lodging- \$1,135.00</i> <i>**Meals - \$263.00</i> <i>**Mileage- \$364.24</i> <i>Total – \$3,657.24</i>	<i>2018 Paul Coverdell Grant</i>

**Paid to host*

***Staff reimbursement*

Note: Late submission due late approval from the county for change in grant fund travel. The original continuing approved continuing education course was cancelled.

Purpose:

For Lisa Taylor, Forensic Scientist, to attend a graduate level applied polarized light microscopy course which covers all the necessary techniques of polarized light microscopy for identifying and analyzing optical and chemical properties of a small particles.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (2)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Lisa Moore, and Laura Stanton</i>	<i>A symposium entitled "30th International Symposium on Human Identification"</i>	<i>International Symposium on Human Identification (ISHI)</i>	<i>9/22/-9/26/2019</i>	<i>Palm Springs, CA</i>	<i>*Registration-</i> <i>\$1,840.00</i> <i>**Lodging-</i> <i>\$1,767.38</i> <i>**Meals -</i> <i>\$268.00</i> <i>**Ground Transportation-</i> <i>\$26.18</i> <i>**Mileage-</i> <i>\$14.27</i> <i>**Parking-</i> <i>\$100.00</i> <i>**Baggage-</i> <i>\$120.00</i> <i>***Airfare -</i> <i>\$1,046.00</i> <i>Total –</i> <i>\$5,181.83</i>	<i>2018 DNA Backlog Grant – \$2,645.96</i> <i>FY2018 Coverdell Grant – \$2,535.87</i>

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$1,046.00)*

Note: Both attendees are presenting posters

Purpose:

For Lisa Moore, Forensic Scientist III and Laura Stanton, Forensic Scientist II, to attend the 30th International Symposium on Human Identification for International Organization Standardization (ISO) and FBI Quality Assurance Standards (QAS) for continuing education and both staff members are presenting posters.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-46141	Replacement of parking exit station at Huntington Park Garage	Department of Public Works	PSX, Inc.	\$14,920.00	Enterprise Fund
CT-19-46274	Replacement of interior ramp for the Old Courthouse	Department of Public Works	Upside Innovations	\$6,804.00	General Fund
CT-19-46353	Fire alarm services at Jail II	Department of Public Works	Honeywell Business Solutions	\$15,231.68	General Fund
CT-19-46378	Veterinary services for Animal Shelter	Department of Public Works	PetFix Northeast Ohio	\$9,496.00	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
JC-19-46438	(10) Renewal Veritas Backup Exec Gold Licenses	Juvenile Court Division	Baypointe Technology	\$5,250.00	General Fund
CR-19-46211	(6) Adobe Creative Cloud & Photoshop licenses	Medical Examiner's Office	SHI International Corporation	\$7,630.20	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
DV-19-45994	(6) 4' x 3" glass marker boards (1) 6' x 4" glass marker board (1) wall clock (8) surge protectors (2) Brawny shop towels	Department of Development	W.B. Mason Company, Inc.	\$1,334.01	General Fund
CC002-19-46086	Independent medical examinations for workers' compensation claims for November 2018 - February 2019*	Department of Human Resources	Medical Resource Group, Inc.	\$3,135.00	Workers Compensation Fund
LA-19-46323	Arbitration services	Department of Law	Harry Graham, Arbitrator, Inc.	\$9,800.00	Self-Insurance Fund

CF-19-46404	Post Adoption Special Services Subsidy: Adoption services**	Division of Children and Family Services	New Directions, Inc.	\$17,516.10	70% Health and Human Services Levy Fund 30% Title IV-E
CR-19-46397	Toxicology testing services***	Medical Examiner's Office	National Medical Services dba NMS Labs	\$4,942.00	Medical Examiner's Office Lab Fund

**Alternate procurement process to make award recommendations to Medical Resource Group, Inc. in the amount not-to-exceed \$38,500.00 for independent medical exam services for the period 3/14/2018 – 4/30/2019 approved by Board of Control Approval No. BC2018-719 dated 10/22/2018.*

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

****Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical

BC2019-588

Department of Public Works, recommending an award on RQ46247 to Cromwell Mechanical LLC in the amount not-to-exceed \$24,994.00 for drain pipe lining at Jail I for the period 7/29/2019 – 8/1/2019.
Funding Source: General Fund – Capital

Matt Rymer and Michael Chambers, Department of Public Works, presented. Trevor McAleer asked for confirmation on the awarded amount. Dennis Kennedy asked how this purchase would be handled if the amount exceeded \$25,000.00. Dennis Kennedy motioned to amend the agenda to consider the item; Trevor McAleer seconded. Dennis Kennedy motioned to approve; Trevor McAleer seconded. Item BC2019-588 was unanimously approved.

BC2019-589

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ46424 to Sequel Pomegranate in the amount not-to-exceed \$24,999.99 for emergency placement and residential treatment services for the period 6/5/2019 – 12/31/2019.
Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Christine Alexander, Cuyahoga Job and Family Services, presented. There were no questions. Dennis Kennedy motioned to amend the agenda to consider the item; Trevor McAleer seconded. Dennis Kennedy motioned to approve; Dale Miller seconded. Item BC2019-589 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Cleveland for resurfacing of Rockefeller Avenue from Broadway Avenue to Central Furnace Drive in connection with the 2019 50/50 Resurfacing Program Part B.
Funding Source: \$250,000 Road and Bridge Fund, \$478,040 City of Cleveland

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award in the amount of \$50,000.00 for staffing of (1) Fellow in connection with the Cleveland Foundation Public Fellowship Program for the period 7/1/2019 – 8/31/2020.
Funding Source: Cleveland Foundation

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Ohio Department of Rehabilitation and Correction/Division of Parole and Community Services/Bureau of Community Sanctions in the amount not-to-exceed \$807,840.00 for the FY2019/2020 Justice Reinvestment and Incentive Grant Program for the period 7/1/2019 – 6/30/2021.
Funding Source: Ohio Department of Rehabilitation and Correction

Item No. 4

Sheriff's Department, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2016 Operation Stonegarden Project in connection with the FY2016 State Homeland Security Grant Program for the period 9/1/2016 – 6/30/2019 to extend the time period to 7/31/2019; no additional funds required.

Funding Source: FY2016 State Homeland Security Grant

Item No. 5

Contracts \$0.00 - \$4,999.99 – Processed And Executed (No Vote Required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 36725	Amend Contract No. CE1600231	M.A.C. Paran Consulting Services, Inc.	General environmental consultant services	\$0.00	Department of Public Works	10/17/2016 – 10/16/2019 to extend the time period to 12/31/2020	Original Contract: General Fund	7/25/2019
RQ 45796	CE1900278	Group Plan Commission	Outdoor space rental, including tables, chairs and tents for Family Fun Day held on Public Square on 8/1/2019	\$770.00	Division of Children and Family Services	8/1/2019	Health and Human Services Levy Fund	7/26/2019
RQ 35756	CE1600002	Domestic Violence and Child Advocacy Center	Implementation of a High-Risk Team for the Domestic Violence Homicide Prevention Demonstration Initiative	\$0.00	Department of Public Safety and Justice Services	1/1/2016 – 9/30/2019 to extend the time period to 12/31/2019	Original Contract - U.S. Department of Justice - Domestic Violence Homicide Prevention Demonstration Grant	7/25/2019 (Executive) 7/29/2019 (Law Dept.)
RQ 39540	Amend Master Contract (Assign Contract No. CE1900283)	Various providers	Out-of-Home Placement and Foster Care services to add Habilitation Center, LLC dba Millcreek of Arkansas, effective 4/19/2019; no additional funds required	\$0.00	Division of Children and Family Services	4/19/2019 – 12/31/2019	Original Contract – 70% Health and Human Services Levy Fund and 30% Title IV-E	7/25/2019 (Executive) 7/29/2019 (Law Dept.)

<i>RQ 44021</i>	<i>Amend CE1900141</i>	<i>Camp Ho Mita Koda Foundation</i>	<i>Camp HOPE America Model - Summer Camp services</i>	<i>\$1,926.65</i>	<i>Department of Public Safety and Justice Services</i>	<i>3/11/2019 – 8/31/2019</i>	<i>FY2019 VOCA Defending Childhood Initiative Intake & Assessment Grant</i>	<i>7/24/2019 (Executive) 7/29/2019 (Law Dept.)</i>
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VI – PUBLIC COMMENT

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:46 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019-590

Scope of Work Summary

Public Works is recommending an award on RQ46172 and requesting to enter into a contract with Nerone & Sons, Inc. for the Rehabilitation of Lewis Road Culvert No. 13 over a Tributary of the Rocky River in Olmsted Township in the amount not-to-exceed \$417,948.00. The anticipated start-completion dates are August 26, 2019 to December 30, 2019.

The structure is located in Council District 5.

The engineer's estimate was \$387,485.50 (8% over).

Procurement

The RFB was closed on July 18, 2019.

There were five (5) bid packages taken out from OPD and Two (2) bids were received.

This is an SBE Set-aside project. Nerone & Sons, Inc. is a Certified Small Business Enterprise with the County (21.19%, SBE, 5.33% MBE, 1.88% WBE). OPD determined they were not compliant. The only other bidder was 45% over the estimate and therefore deemed informal and non-responsive.

Contractor Information

Nerone & Sons, Inc., 19501 S. Miles Road, Warrensville Heights, Ohio 44128.
Council District 9.

Project Status

The contractor will be given a notice to proceed with construction on/or about August 26, 2019.

Funding

100% Cuyahoga County using the \$7.50 Vehicle License Tax Fund

BC2019-591

Scope of Work Summary

DoIT requesting approval of an amendment with Cherwell Software, LLC for the anticipated cost not-to-exceed \$30,000.82.

Prior Board Approval Number or Resolution Number. BC2016-970

The Department of Information Technology (that reports to the Executive) and the IT Department that serves Health and Human Services has begun the approach to standardize their processes and are seeking to use a common tool for Incident and Service Request related issues. At the moment, the HHS IT staff utilizes two separate applications that are antiquated in terms of its capabilities. The most up-to-date and robust application (Cherwell) that the Department of IT currently uses has been reconfigured to allow for HHS IT and the Department of IT to use one common platform. This request is for 9 additional concurrent licenses for the Cherwell Service Management application to allow for additional HHS IT employees to login to the Cherwell ITSM application. The anticipated start-completion dates are 8/1/19-12/30/21.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

Amendment

Contractor and Project Information

Cherwell Software, LLC

10125 Federal Dr., Ste. 100

Colorado Springs, CO 80908

The Executive Vice President is Timothy G. Pfeifer.

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by the General Fund / Mainframe Operations.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment is for 9 additional concurrent licenses for the Cherwell Service Management application to allow for additional HHS IT employees to login to the Cherwell ITSM application and is the 1st amendment of the contract.

BC2019-592

Scope of Work Summary

Department of Information Technology requesting approval of a purchase with Dell Marketing LP for the anticipated cost of \$29,397.00.

The Microsoft Enterprise Agreement requiring purchases of Microsoft software through Dell Marketing was approved by County Council - Item EXEC2017-00258 on 8/9/17

Purchase additional 100 Microsoft Office 365 Licenses to allow new hires access to county email and to access file servers within the County to perform daily job functions.

The purchase of this software will also provide more complete security coverage provided by a Microsoft Azure Services.

Technology Items - If the request is for the purchase of software or technical equipment:

Please state the date of TAC Approval – N/A, TAC Approval is part of OnBase Processing

Are the purchases compatible with the new ERP system? - N/A

Is the item ERP approved - N/A

Are the services covered by the original ERP budget - N/A

Procurement

The procurement method for this project was RFP Exemption. The total value is \$29,397.00.

An RFP exemption is needed as these licenses are a Microsoft product in which the county has a MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.

Contractor and Project Information

DELL MARKETING LP

PO BOX 643561

PITTSBURGH, PA 15264-3561

The President for the contractor/vendor is Michael S. Dell

Project Status and Planning

Purchase additional 100 Microsoft Office 365 Licenses to allow new hires access to county email and to access file servers within the County to perform daily job functions.

Funding

The project is funded

100% - General Fund – Information Technology – Engineering Services

The schedule of payments is one-time invoice.

BC2019-593

Scope of Work Summary

The Department of Human Resources requesting approval of a contract with Municipal Solutions for the anticipated cost not-to-exceed of \$32,300.00. The anticipated start-completion dates are from execution to 12/31/2019.

The primary goal of the project is to procure executive search and related services.

Procurement

The procurement method for was informal RFP. The RFP was sent to 84 firms through the Buyspeed system and twelve firms were contacted via email. There were 3 proposals submitted, reviewed and evaluated. One proposal was selected.

Contractor and Project Information

The address of the contractor is:

Municipal Solutions

875 S. Estrella Parkway #5038

Goodyear AZ 85338

The CEO and Principal for the contractor is David Evertsen

Project Status and Planning

These services are procured occasionally only as needed.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is as invoiced.

BC2019-594

HHS Office of Reentry, 2019 and Community Assessment Treatment Center will contract together to provide services to people facing challenges with substance abuse under the BJA funded Grant-Innovations in Reentry Initiatives.

Community Assessment Treatment Center (CATS)

8411 Broadway Avenue

Cleveland, OH 44105

Scope of Work Summary

HHS-Office of Reentry is requesting approval of this contract with Community Assessment Treatment Center for the anticipated cost not-to-exceed \$47,000.00. The anticipated start-completion dates are 10/1/2019 – 09/30/2021.

The primary goal of the project will be the vendor will provide trauma informed care to participants in the Innovations in Reentry Initiatives.

Procurement

An RFP exemption is needed as the vendor is written into the grant.

The procurement method for this project was through a grant agreement. The total value of the Federally Funded Grant Contract is \$47,000.00.

Contractor and Project Information

Community Assessment Treatment Center (CATS)

8411 Broadway Avenue

Cleveland, Ohio 44105

Council District (xx)

The (owners, executive director, other[specify]) for the contractor/vendor is ()

The address or location of the project is:

Ms. Roxanne Wallace

8411 Broadway Avenue

Cleveland, Ohio 44105

Project Status and Planning

The project will be funded with a BJA Grant start/end date of 10/01/2019-9/30/2021. Once the grant ends, the county is no longer obligated to continue funding.

The project's term has not already begun.

Funding

The project is funded (100% by the Bureau of Justice Assistance Grant.

The schedule of payments is monthly.

BC2019-595

Scope of Work Summary

DCFS requesting approval of contract amendment with University of South Florida \ for the anticipated cost \$0.00

Original \$40,000.00 – BC2015-479

First Amend \$27,235.00 – BC2016-545

Second Amend \$27,235.00 – BC2017-511

Third Amend \$27,235.00 – BC2018-403

Vendor currently provides Just In Time (JIT) Web-Based Training. This is a companion program to Quality Parenting Initiative (QPI). The University of South Florida (USF) exclusively presents the JIT training program. USF established a partnership with QPI in 2009. USF coordinates other online services that complement the JIT training for QPI. JIT training provides information and web-based training videos that facilitate foster parent and relative caregiver learning strategies to improve parenting skills. Advantages to contracting with USF for this service include:

- Use of copyright protected branding for web-based JIT training.
- Membership in the network of other JIT training programs; this allows access to live and recorded training content implemented by other states. USF coordinates and produces these training opportunities by being the conduit for disseminating invitations and notices of live training. USF also posts recorded copies of training to the sponsor's own JIT on demand, training library. These projects expand/enhance the training library while incurring no related staff expenses.
- Free login access for up to fifty participants to the secure QPI4Kids.com website, which is owned and operated by USF. The website provides QPI content suitable for leadership, policy makers, and other related child welfare staff. This is not a public website. USF does not subcontract any of the services related to the JIT training program. USF maintains equipment, software and application subscriptions that are shared costs among projects. Projects benefit from USF's robust IT services, server field and web server infrastructure all of which is included in the indirect rate.

The anticipated start-completion dates are 8/10/19/12/31/19

The primary goals of the project are (list 2 to 3 goals).

The provider is to edit and post videos to the JIT Cuyahoga website within seven days of receiving a website post. The provider is to post unlimited QPI resources for caregivers within 3 days of receiving a request for website post. The provider will hold monthly technical assistance calls with Cuyahoga County Staff. Provider will maintain and update website. Provider will post minutes and video from QPI meetings to side. Provide will make modification to website in response to feed back.

Procurement

This is an amendment to an existing contract in order to continue to provide Just In Time (JIT) Web-Based Training. The existing vendor was selected through a Sole Source procurement process (RQ 33302).

We are currently in the process of bidding this service out for a new contract to begin 1/1/20

Contractor and Project Information

Pam Menendez

University of South Florida

4202 East Fowler Ave

ALN 147

Tampa, FL 33620

Council District NA

Pam Menendez Project Director

Funding

The project is funded 30% Title IV-E

70% HHS LEVY
\$0.00

The schedule of payments is monthly

The project is an amendment to a contract. This amendment changes the term ONLY 8/10/19-12/31/19 and is the 4th amendment of the contract.

The history of the amendments is:

Original \$40,000.00 – BC2015-479

First Amend \$27,235.00 – BC2016-545

Second Amend \$27,235.00 – BC2017-511

Third Amend \$27,235.00 – BC2018-403

BC2019-596

Scope of Work Summary

Medical Examiner's Office is requesting approval of a Contract Amendment with JusticeTrax, Inc. for the anticipated cost of \$35,425.00. The anticipated start-completion dates are 07/01/2019 – 10/14/2021.

The primary goal of the project is to provide enough licenses for lab staff to efficiently, effectively and timely completion of the MEO work at hand.

Procurement

The procurement method for this project was Sole Source. The total value of this amendment is \$35,425.00.

Contractor and Project Information

JusticeTrax, Inc.

1 West Main Street

Mesa, AZ 85201

Simon Key, President & CEO

Project Status and Planning

The project occurs as needed with the growth and advancement of the MEO labs with ongoing maintenance.

Funding

The project is funded 100% by the Medical Examiner's Crime Lab Fund

The schedule of payments is by annual invoice.

C. – Exemptions

BC2019-597

Funding Sources: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

Scope of Work Summary

The Department of Public Work is requesting to amend a resolution which authorized factory authorized dealers to be utilized for parts, equipment, services and repairs to ensure compliance with equipment and vehicle warranties and manufacturer safety standards. The factory authorized program also ensures equipment and vehicles will return to normal operating efficiency more quickly, reducing down time. In addition to reducing lengthy down time, diagnostic costs will be minimized and productivity and potential billable hours in communities will increase due to quicker response times with vehicles and equipment operating. What's been experienced on many occasions, repairs, parts, and services require a factory dealer to diagnose the problem before a quote can be generated. Current guidelines require three quotes, and this requires a downed vehicle or piece of equipment to be moved to three different dealers for

quotes, which delays the repairs and increases the cost of the repair. This exemption will allow the department to take the vehicle or piece of equipment to the nearest “factory authorized” dealer that meets the department’s needs for the repair, parts, or services.

The primary goal of this is to extend the time period of the factory authorized program that ends 3/23/20, extending it until 12/31/20, and increase permissible funds by \$450,000.00. This will allow Public Works to work directly with factory authorized dealers on repairing and/or obtaining factory dealer equipment and vehicles in a timely fashion.

Procurement

The procurement method utilized is an alternative procurement which will allow Public Works to collaborate directly with the authorized dealers for specific vehicles and equipment for needed repairs and/or equipment.

Contractor Information

Factory Authorized Dealers

Funding

Road & Bridge Fund

Sanitary Sewer Fund

Airport Operations Fund

General Fund/Internal Services Fund

BC2019-598

Scope of Work Summary

Submitting an alternative procurement for independent medical exams and affiliated services with Medical Resource Group, Inc. for payment of Independent Medical, Psychological and Psychiatric Exams, Fitness for Duty Exams, Deposition Scheduling Fees, Impairment Ratings, Exam Letters, File Reviews, Physician Letters, No Show Fees, Late Cancellation Fees and associated services for Workers' Compensation claims and Fitness for Duty for the period 5/9/2019-12/31/2019.

Procurement

The procurement method is alternative procurement.

Contractor Information

The address of the vendor is:

Medical Resource Group, Inc.

27991 Center Ridge Road

Westlake OH 44145

Council District 01

The president for the vendor is George Panstares

Inspector General: 18-0145, expires 12/31/2022

Status and Planning

The need for these services occurs regularly. Some of the billed services have already been provided.

The Department has released an RFP for these services and is currently reviewing responses.

Historically, invoices were submitted via voucher. Department orders are now required.

Funding

The is funded 100% by Workers’ Compensation funds.

D. – Consent Agenda

BC2019-599

Department of Public Works requesting approval for a Participation Agreement regarding various energy purchasing programs with the County Commissioners Association of Ohio Service Corporation and the County Commissioners Association of Ohio Service Corporation Energy Solutions, a subsidiary of Palmer Energy Company, Inc. for the period 8 /12/2019 -9/30/2024.

Scope of Work Summary

County Commissioners Association of Ohio (“CCAO”), through its affiliate CCAO Service Corporation (“CCAOSC”), has established certain joint energy purchasing programs under the authority of Section 9.48 of the Ohio Revised Code in order to assist eligible Ohio counties or boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced energy supplies through various energy purchase agreements favorable to participants.

CCAOSC’s joint energy purchasing programs include energy purchase agreements for natural gas, electricity and solar energy.

Cuyahoga County is a member of CCAO and wishes to participate in the CCAOSC’s joint energy purchasing programs by entering in the Participation Agreement.

CCAOSC wishes to avail itself of the expertise of CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Toledo, Ohio, as manager of the Program (the “Manager”).

Procurement

County is a member of CCAO and is using the services provided by such association.

Contractor and Project Information

Palmer Energy Company LLC
5577 Airport Highway, Suite 2400
Cincinnati, Ohio 45202
855-874-1390

Project Status and Planning

This is a continuation of prior participation agreements for the natural gas and electricity programs.

Funding

CCAOSC will be paid \$0 under this Participation Agreement.

CCAOSC will collect a commission based on consumption of gas and electricity that will be paid by the energy supplier under the agreements between the County and energy suppliers. Agreements between the County and energy suppliers are approved pursuant to the Energy Participation Program established by Ordinance O2019-0010. Commission paid in the past based on consumption was approximately \$18,000 per year.

BC2019-600

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch – Director

BC2019-601

(See related items for proposed Travel for the week of 8/12/2019 in Section D. above)

BC2019-602

(See related items for proposed purchases for the week of 8/12/2019 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

HOMEOWNER REHAB LOAN HERMAN - CONTRACTOR: HOME EXTERIORS - LOAN # 33-34-48-5345 - DEFERRED LOAN

Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Herman for contract with Home Exteriors for the anticipated cost of \$35,000.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Deferred

Name of Homeowner – Deborah Herman

City – Shaker Heights

Total Loan Amount of \$35,000.00

Property Taxes are current as of 7/27/2018

Scope of services – Windows, siding, painting, electrical and plumbing

Homeowner loan includes agreements with the following:

Home Exteriors - \$35,000.00

Item No. 2

Scope of Work Summary

Office of Early Childhood/Invest in Children requesting approval of a grant amendment, with Eva L. & Joseph m. Bruening Foundation for the anticipated cost of \$0.00.

Prior Board Approval Number or Resolution Number.

CON2016-91

CON2018-107

The anticipated start-completion dates are 09/01/2016 – 06/3/2020.

The primary goals of the project are (list 2 to 3 goals).

- a. Hire a parent partner supervisor
- b. Review of successful practices/model and establish clear plan for enhanced approach.
- c. Hire Parent Coaches
- d. Evaluate effectiveness of the enhanced model.

Procurement

The procurement method for this project was grant agreement. The total value of the original grant agreement is \$264,000.00.

Grant Award extension for time only.

Contractor and Project Information

Eva L. & Joseph m. Bruening Foundation

1422 Euclid avenue, Suite 966

Cleveland, OH 44115

Council District (xx)

The President for the contractor/vendor is Cristin N. Slesh

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% Eva L. & Joseph m. Bruening Foundation .

The schedule of payments is other: two payments of \$132,000.00

The project is an amendment to a grant. This amendment changes term and is the 2nd amendment of the grant. The history of the amendments is: (list the year and associated value of each of the previous amendments).

CON2016-91

CON2018-107

Item No. 3

Targeted Community Alternative to Prison (T-CAP) Funds

Grant Award Acceptance

Common Pleas Court/Corrections Planning Board requesting authority to accept Targeted Community Alternative to Prison (T-CAP) Funds from the Ohio Department of Rehabilitation and Correction (ODRC) in the amount of \$4,500,000.00 for the supervision and treatment of low-level, non-violent offenders as an alternative to incarceration.

Funding Source: Ohio Department of Rehabilitation and Correction Division of Parole and Community Services, Bureau of Community Sanctions

History: CON2018-53

In May 2019, the Ohio Department of Corrections proposed awarding the Cuyahoga County Corrections Planning Board (Cuyahoga County) \$4,500,000.00 in T-CAP funds for the supervision and treatment of low-level, non-violent offenders involved with the criminal justice system. One of the requirements to become eligible for TCAP funding was the mandatory submission of a Memorandum of Understanding (MOU) signed by the County Executive, Sheriff, Public Safety and Justice Chief and the Presiding and Administrative Judge of the Court of Common Pleas. This required MOU was submitted to ODRC on June 3, 2019. The accompanying TCAP grant application included a cost per diem payable to the County Jail, should the number of remanded "TCAP eligible" offender bed day utilization annually to the County Jail exceeded the original pre-TCAP year's baseline number of post-conviction bed day utilization. Pursuant to the TCAP grant language at no time could TCAP reimbursements to the Jail ever exceed 50% of the total County TCAP award. The anticipated TCAP funding was incorporated in the State Budget that was passed by the General Assembly and signed by the Governor in mid-June. The overall intent is to reduce the Ohio prison population through these intervention services.

Title: TARGETED COMMUNITY ALTERNATIVE TO PRISON (T-CAP) MEMORANDUM OF UNDERSTANDING (081219)

Scope of Work Summary:

Common Pleas Court/Corrections Planning Board requesting authority to accept grant funds from Ohio Department of Rehabilitation and Correction in the amount of \$4,500,000.00 for the supervision and treatment of low-level, non-violent offenders as an alternative to incarceration. Various options to utilize the newly allocated funds from 7/1/2019 to 6/30/2021 within Cuyahoga County. Any TCAP funding not expended on or before June 30, 2022 will be returned to the State of Ohio.

Scope of Services:

Through the TCAP planning process, alternatives to incarceration services being considered expansion through T-CAP program funding Electronic Monitoring Services, contracting for residential or outpatient Opioid Use Disorder treatment services. Up to 50% of the TCAP award will be paid to the County Jail as described under this briefing memo's History Section.

Procurement:

All programming/projects associated with the Grant Agreement associated with the T-CAP program are required to follow all state procurement requirements.

Contractor and Project Information:

Pursuant to ORC §§ 5149.30 to 5149.36 will support implementation of T-CAP programs.

Project Status and Planning:

The award was received in May 2019. Per grantor requirement, the grant will be managed and accounted for in accordance with the Grantor's "Community Corrections Act Program Grant Manual." RC 5149.33 prohibits a Grantee from reducing local funds it expends for Program Services. Grant funding shall be expended for Program Services in excess of those being made from local funds.

Funding:

\$4,500,000.00

Item No. 4

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 8/12/2019 in Section V. above)

Item No. 5

See related list of Purchases between \$1,000.00 - \$4,999.99 Processed for the period 7/2/2019 – 7/31/2019 in Section V. above)

VI – PUBLIC COMMENT

VII – ADJOURNMENT